



CLARK COUNTY
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

January 19, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0046

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Lohnes

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda

9:00 Bob Snively – Palmer Energy
County Administrator/Strategic Plan Updates
Calendar/Event Updates

10:00 Formal Session
Public Hearing for Zoning Text Amendment ZA-2021-01
Public Hearing for Rezoning Case Z-2021-08

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 19th day of January, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

**Resolution 2022-0047
COMC file**

**Authorize Contract with
Oregon Group Architects**

Commissioner ____ moved, per the request of the County Administrator, to authorize a contract with:

Organization Name: Oregon Group Architects
Organization Address: 300 South Patterson Boulevard, Dayton, Ohio 45402
In the amount of: \$24,460.00
Funding Source(s): General Fund
Purpose: Clark County Fair Board Office design
Effective Date(s): January 19, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Angela Wheeler, Acting Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 19, 2022.

Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 19th day of January, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0048
HISV file

**Resolution of Necessity of Museum Levy and Authorization of
Request to Auditor for Certificate of Estimated Property Tax Revenue**

Commissioner ____ moved to acknowledge the Clark County Historical Society's request that a renewal levy be issued for the purpose of the maintenance and operation of a free public museum of art, science, or history. The Board finds that it is necessary to levy a tax outside the ten-mill limitation for such purpose, as a 0.3 mill renewal levy, pursuant to Ohio Revised Code section 5705.19(AA). The Board further certifies this resolution, and authorizes submission of a request, to the Auditor for a Certificate of Estimated Property Tax Revenue to be generated from said renewal levy for a period of five (5) years, beginning with tax year 2022 through tax year 2026, for the aforementioned purpose. This levy shall be placed on the ballot May 3, 2022.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Angela Wheeler, Acting Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 19, 2022.

Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
Historical Society
Board of Elections

The Board of County Commissioners, in and for Clark County, Ohio, met this 19th day of January, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0049
ENGO file

Mileage Certification
ODOT Department of Transportation

Commissioner ____ moved, per the request of the County Engineer, to acknowledge and certify the County's total road mileage of 308.159 miles for the year 2021.

Agreement with: Ohio Department of Transportation
Purpose: Annual County Highway Mileage Certification
Effective Dates: January 1, 2022

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
County Engineer

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2022-0050
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: APRA Fund					
Comm. Dev.	Transfer Out	\$ 9,620.32	BOCC	Transfer In	\$ 9,620.32
Reason: To reimburse ARPA Paid Administrative Leave expenses to Commission.					

Fund: ARPA Fund					
Comm. Dev.	Transfer Out	\$37,806.88	BOCC	Transfer In	\$37,806.88
Reason: To reimburse ARPA Vaccine Incentives Project expenses to Commission.					

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0051
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
ARPA Fund (1210)	Comm. Dev.	Transfers	\$ 9,620.32

Reason: To cover ARPA Paid Administrative Leave Project.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
Requesting Department

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Richard L. Lohnes

Resolution 2022-0052
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
220022713	MV>	Springfield Landfill LLC	12/2/2021	\$1,850.00
Reason: Disposal of materials. Unanticipated expense.				
210022249	General Fund	Franklin Cty. Probate Ct.	11/12/2021	\$ 220.00
Reason: Out of funds in order to pay invoice.				
220022713	MV>	Apple Farm Service Inc.	1/3/2022	\$ 271.52
Reason: Repair not anticipated.				
220022707	MV>	Bryce Hill Inc.	12/14/21	\$ 523.15
Reason: Concrete mix, sealer.				
220022713	MV>	JF Petroleum Group	12/15/2021	\$ 404.00
Reason: Repair not anticipated.				

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
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Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0053
PRWP file

**Approve Payment to
Project Woman**

Commissioner ____ moved, to approve the following payment:

Payment to: Project Woman
Address: 525 E. Home Road, Springfield, Ohio 45503
Services: 4th quarter 2021 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,322.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
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Richard L. Lohnes

Resolution 2022-0054

INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 307.12(E) of the Ohio Revised Code.

2017 Nissan Sentra

VIN: 3N1AB7AP8HY250772

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
Commission Budget Analyst

The Board of County Commissioners, in and for Clark County, Ohio, met this 19th day of January, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0055
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Sheriff's Office, to transfer ownership of the following vehicle from the Sheriff's Office to the Clark County Dog Warden's Office for their use. The vehicle is owned by the Board of Clark County Commissioners. This is due to the Sheriff's Office no longer having use for this and the Dog Warden's Office being able to use this vehicle.

2014 Ford Explorer
VIN: 1FM5K8AR2EGC38437
Mileage – 128,436

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator
Commission Budget Analyst

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0056
SHRR file

Acknowledge Sheriff's Jail Expenditure Report(s)

Commissioner ____ moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for December 2021.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Angela Wheeler, Acting Clerk

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County Administrator
Requesting Department(s)

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Richard L. Lohnes

Resolution 2022-0057
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
EMA	M. Clements-Pitstick	EMAO Spring Conference	Columbus, OH	3/1/22	\$ 0.00
BOCC	10 Staff	Greater Spfld. Partnership Mtg.	Springfield, OH	2/23/22	\$ 650.00
DJFS	Executive travel	Training	Various	1/19/22 - 12/31/22	\$ 35,635.00
DJFS	4 staff	Training	Newark, OH	3/24-25/22	\$ 1,626.00
Eng.	G. Fitzsimmons	Ohio UST Class A/B Operator Training	Online	Flexible	\$ 150.00
Comm. Dev.	D. Lackovich-VanGorp	IRS Training	Online	2/23/22	\$ 20.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0058

FIN\$ file

Adoption of 2022 Budget

Commissioner ____ moved, upon recommendation of the County Administrator, to adopt the 2022 appropriations budget in the total amount of \$203,847,330.91 consisting of the General Fund appropriations in the amount of \$53,093,687.00 and All Other Fund Appropriations in the amount of \$150,753,643.91. These appropriations shall be governed by the First Amended Certificate of Official Resources. It should be noted that this budget is prepared and adopted in CAFR format as recommended by the State Auditor's Office. Be it further moved that the County Administrator is authorized to utilize a line item internal control budget, in conjunction with the County Auditor's Office, to enforce compliance with the official appropriations budget.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0059

FINO file

Authorize Salary/Wage Adjustment

Commissioner ____ moved, upon recommendation of the County Administrator, to authorize a 5% salary/wage adjustment for all non-collective bargaining unit employees that report to the Board of Clark County Commissioners as the Appointing Authority or Co-Appointing Authority. Said adjustments shall begin on January 10, 2022 for employees on a one week delay pay schedule and on January 9, 2022 for employees on a two week delay pay schedule.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Angela Wheeler, Acting Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 19, 2022.

Angela Wheeler, Acting Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0060
ARPA file

Authorize Allocation of American Rescue Plan Act (ARPA) Funds toward 2022 Dispatching Fees for German Township, the Village of South Charleston, the Village of Enon, the Village of Tremont City, the Village of Catawba, the Village of North Hampton, the Village of South Vienna, and the Village of Donnelsville

Commissioner ____ moved, per request of the County Administrator to approve the following reimbursement:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act (ARPA); and,

WHEREAS, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Interim Final Rule on May 10, 2021, to provide guidance on permissible uses; and,

WHEREAS, a permissible use of the ARPA funds is to provide resources that respond to the public health emergency with respect to Covid-19 and its negative impacts. Dispatch aids in the ability of law enforcement to promote public safety during the Covid-19 public health emergency; and,

WHEREAS, the ARPA funds are being allocated toward the cost of dispatching fees upon request of the villages and township listed.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the 2022 dispatching fees for German Township, the Village of South Charleston, the Village of Enon, the Village of Tremont City, the Village of Catawba, the Village of North Hampton, the Village of South Vienna, and the Village of Donnelsville, which total \$50,978.75.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Angela Wheeler, Acting Clerk

copy: County Auditor, County Administrator, Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0061

ZAMD file

**10:00 a.m. Public Hearing for Proposed Zoning
Text Amendment ZA-2021-01 filed by the Rural Zoning Commission**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a public hearing on the proposed zoning case ZA-2021-01 regarding lighting, initiated by the Rural Zoning Commission to amend the Clark County Zoning Regulations, adopted May 1, 1984 and last amended November 4, 2020, be amended.

Public Hearing opened by the Commission President at ___ a.m.

Staff Report:

Audience Comments:

The Public Hearing was closed by the Commission President at ___ a.m.

Commissioner ___ moved to ___ zoning case ZA-2021-01 as presented.

Commissioner ___ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Angela Wheeler, Acting Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 19, 2022.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2022-0062

ZMRV file

**10:00 a.m. Public Hearing for Rezoning Case Z-2021-08
filed by Westore LLC in Mad River Township**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a public hearing on the proposed rezoning case Z-2021-08 in Mad River Township being 3.07 acres located at 8032 Dayton-Springfield Road, to rezone from R-1 (Rural Residential) and B-3S (General Business – Specific Use) to B-4S (Heavy Business – Specific Use) for expanding an existing self-storage facility.

Public Hearing opened by the Commission President at ___ a.m.

Staff Report:

Audience Comments:

The Public Hearing was closed by the Commission President at ___ a.m.

Commissioner ___ moved to ___ rezoning case Z-2021-08 as presented.

Commissioner ___ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Angela Wheeler, Acting Clerk

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County Administrator
Requesting Department(s)