

**THE BOARD OF COUNTY COMMISSIONERS**

50 East Columbia Street, 5<sup>th</sup> Floor  
Springfield, Ohio 45501

CLARK COUNTY, OHIO

**AGENDA**



Source: google images

January 29, 2020

8:30 A.M.

Informal Session

10:00 A.M.

Formal Session

Call to Order

President of County Commission  
Resolution 2020-0063

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same:

Commissioner McGlothlin

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30     Review Agenda  
          County Administrator Updates  
          Strategic Plan Updates  
          Calendar/Event Updates

10:00    Formal Session

The Board of County Commissioners, in and for Clark County, Ohio, met this 29<sup>th</sup> day of January, 2020 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2020-0064**  
**ENG file**

**Authorize Agreement with Ohio Department of Transportation for  
LPA Agreement No. 34514 ~ CLA CR 325 1.30 Knollwood Road Bridge No. 246  
PID 110515**

Commissioner \_\_\_\_\_ moved, per the request of the Deputy Engineer, to authorize the following agreement:

**Agreement With:** Ohio Department of Transportation  
**Total Project:** 95% State funds up to \$1,218,660  
**Description:** CLA CR 325 1.30 Knollwood Road Bridge No. 246  
**Identification:** CLA CR 325-1.30  
LPA Agreement No. 34514  
PID 111832

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Emily Carter, Acting Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 29, 2020.

Emily Carter, Acting Clerk

copy: County Auditor  
County Administrator  
County Engineer

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Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2020-0065**  
**JFSC file**

**Authorize Contract with  
C.I.R.E.S. Inc.**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

<b>Organization Name:</b>	C.I.R.E.S Inc
<b>Organization Address:</b>	600 West Leffel Lane Springfield, Ohio 45506
<b>In the amount of:</b>	\$12,927.00
<b>Funding Source(s):</b>	Children's Service Levy Dollars
<b>Purpose:</b>	To install Parking Lot Lighting
<b>Effective Date:</b>	January 29, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Emily Carter, Acting Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2020-0066**  
**JFSC file**

**Authorize Contract Amendment #3 with  
Forensic Fluids**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #3 with:

**Organization Name:** Forensic Fluids  
**Organization Address:** 225 Parsons Street, Kalamazoo, Michigan 49007  
**Amendment Amount:** \$6,000.00  
**New Contract Amount:** \$30,000.00  
**Funding Source(s):** Local Levy Dollars  
**Purpose of Amendment:** To execute contract extension and change the value and terms of the agreement.  
**Purpose of Contract:** Purchase of drug testing supplies.  
**Amendment Effective Dates:** March 1, 2020 through February 28, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2020-0067**  
**COMC file**

**Authorize Change Order #5 for  
Clark County Administration Building Improvements**

Commissioner \_\_\_\_ moved to authorize change order #5 with:

<b>Organization Name:</b>	Kapp Construction Inc.
<b>Organization Address:</b>	329 Mount Vernon Avenue, Springfield, Ohio 45502
<b>Original Contract:</b>	\$5,130,600.00
<b>Previous Changes:</b>	\$52,378.00
<b>This Change:</b>	\$4,420.00
<b>New Contract Total:</b>	\$5,187,398.00
<b>Funding Source(s):</b>	Permanent Improvement
<b>Reason for Change:</b>	Raise partial suspended ceilings in Room #309 and #322 for doors and HVAC duct coordination. Provide furred chase walls behind sinks in Restrooms #311 and #318 for vent pipes. To provide fire rated frame in lieu of non-rated at elevator machine room door at Springview.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Emily Carter, Acting Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)  
Organization

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Lowell R. McGlothin

Richard L. Lohnes

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**Resolution 2020-0068**  
**COMC file**

**Authorize Change Order #6 for  
Clark County Administration Building Improvements**

Commissioner \_\_\_\_ moved to authorize change order #6 with:

<b>Organization Name:</b>	Kapp Construction Inc.
<b>Organization Address:</b>	329 Mount Vernon Avenue, Springfield, Ohio 45502
<b>Original Contract:</b>	\$5,130,600.00
<b>Previous Changes:</b>	\$56,798.00
<b>This Change:</b>	\$986.00
<b>New Contract Total:</b>	\$5,188,384.00
<b>Funding Source(s):</b>	Permanent Improvement
<b>Reason for Change:</b>	Provide a furred wall behind the casework in Breakroom #122 to accommodate vent line and water line to ice maker in refrigerator at AB Graham.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator  
Requesting Department(s)  
Organization

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Richard L. Lohnes

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**Resolution 2020-0069**  
**CDDDB file**

**Instruct Clerk to Advertise for Bids for  
Village of Donnelsville, Beach Drive Drainage Improvements Project in accordance with Community  
Development Block Grant Requirements**

Commissioner \_\_\_\_ moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the Village of Donnelsville, Beach Drive Drainage Improvements Projects. Said bids will be opened in public session on Thursday, February 13, 2020 at approximately 10:00 a.m., 5<sup>th</sup> Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on Thursday, February 13, 2020.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2020-0070**  
**ENGB file**

**Instruct Clerk to Advertise for Bids for  
2020 Unit Prices Asphalt Concrete, Asphalt Emulsion, and Aggregate**

Commissioner \_\_\_\_ moved, per the request of the Deputy Engineer, to instruct the Commission Clerk to advertise for bids for 2020 Unit Prices for Asphalt Concrete, Asphalt Emulsion, and Aggregate. Said bids will be opened in public session on Thursday, February 20, 2020 at approximately 10:00 a.m., 5<sup>th</sup> Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on Thursday, February 20, 2020.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Richard L. Lohnes

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**Resolution 2020-0071**  
**BRDV file**

**Acknowledge Appointment to  
Veterans Service Commission**

Commissioner \_\_\_\_ moved, per the request of the Veterans Service Commissioners, to acknowledge the appointment of the following member to the Veterans Service Commission to represent the Veterans of Foreign Wars (VFW), said appointment is made by the Common Pleas Court:

<b>Name:</b>	<b>Representing:</b>	<b>Expiration Date:</b>
Thomas M. O'Neil (to complete Thomas Storer's unexpired term)	Veterans of Foreign Wars (VFW)	January 14, 2021

In accordance with Attorney General's opinion, the bi-weekly salary will be \$355.74.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Emily Carter, Acting Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)  
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 29<sup>th</sup> day of January, 2020 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Richard L. Lohnes

---

**Resolution 2020-0072**  
**INVP file**

**Authorize Purchase of Vehicle for the  
Clark County Veterans Service Commission**

Commissioner \_\_\_\_\_ moved, per the request of the Clark County Veterans Service Commission, to authorize the purchase of a 2021 Ford Graval from TESCO through ODOT contract 248-20 for a cost of \$58,559.00 to be paid for with permanent improvement funds. The purchase is necessary to transport wheelchair bound veterans to appointments at the Dayton VA Medical Center.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Richard L. Lohnes

---

**Resolution 2020-0073**  
**INVP file**

**Authorize Acquisition/Transfer of Tactical Vehicle for use by the Clark County Sheriff's Office**

Commissioner \_\_\_\_ moved, per the request of the Clark County Sheriff's Office, to authorize the transfer of an armored tactical surplus vehicle from the Ohio Law Enforcement Support Office for a cost of \$0.00. This transfer is necessary to provide an armored tactical vehicle to support Sheriff's Office operations. Said vehicle will remain the property of the United States Government, but will be made available to the Clark County Sheriff's Office for law enforcement purposes. The vehicle is a 2012 BAE Systems MRAP Model C-MTV CAU23000 with serial number GMB403344E-KY.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2020-0074**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Department of Job & Family Services Director, to dispose of the following:

1. One (1) stand-alone stainless-steel table, 24”x 27” x 35” H
2. One (1) walk-in Refrigeration unit approx. 100” x 95” x 90” H (not operational)
3. One (1) stainless-steel industrial cook stove vent hood approx. 15’ x 42” with fire suppression system
4. One (1) stainless-steel free-standing sink 65” x 27”
5. One (1) Stainless-steel HOBART industrial dishwasher with water heating unit and two (2) attached stainless-steel side tables. Dishwasher dimensions are: 84” x 42”; side table one (1) is 72” x 43” and side table two (2) is 105” x 42”

This equipment is not in use any longer and will be sold on GOVDEALS.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2020-0075**  
**COMP file**

**Approve Payment #3 to  
Kapp Construction, Inc.**

Commissioner \_\_\_\_ moved to approve the following payment #3:

**Payment to:** Kapp Construction, Inc.  
**Address:** P.O. Box 629 Springfield, Ohio 45501  
**Services:** Payment #3 General Contract  
**Project:** Administrative Building Improvements  
**Amount:** \$304,912.69  
**Funding Source:** Permanent Improvement Fund  
**Retainage Held By:** Security National Bank  
**Retainage:** \$26,514.14 (retainage withheld to date \$68,100.11)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Emily Carter, Acting Clerk

copy: County Auditor  
County Administrator  
Requesting Department

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2020-0076**  
**DWAP file**

**Approve Payment to  
Krissy Hawke**

Commissioner \_\_\_\_ moved to approve the following payment:

**Payment to:** Krissy Hawke  
**Address:** 21 Walter Street, Springfield, Ohio 45506  
**Services:** Humane Agent salary for January 2020 per resolution 2017-0055.  
**Funding Source(s):** General Fund  
**Amount:** \$250.00

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Lowell R. McGlothlin

Richard L. Lohnes

**Resolution 2020-0077**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
190016715	DJFS	Travel Specialties	12/6/2019	\$6,374.69
Reason: Invoice was received before purchase order was approved.				
190016617	WIA	Travel Specialties	12/6/2019	\$1,169.97
Reason: Invoice was received before purchase order was approved.				
200017450	General (Comm Dev)	Tony Smith Wrecking	12/27/2019	\$46,800.00
Reason: No purchase order in place before invoice was received.				
200017148	Cert. Title Admin	Springfield Rotary	1/1/2020	\$150.00
Reason: Invoice was received before purchase order was approved.				
200017230	Solid Waste	Office Depot	10/28/2019	\$59.68
Reason: Original invoice was misplaced.				
190016893	DJFS	Staples	12/21/2019	\$2,873.60
Reason: Order completed before carryover PO was authorized.				
190016852	DJFS	Coleman's Lawn Equip.	11/14/2019	\$519.96
Reason: Receipt was not received till after annual PO closed.				
200017183	General (Juv Ct.)	Madison Ave Pharmacy	11/30/2019	\$8.07
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017180	General (Juv Ct.)	Reiter Dairy	12/17/2019	\$87.09
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017184	Juvenile Center Trust	Ohio CASA/GAL Assoc.	12/17/2019	\$300.00
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
190016667	General (Juv Ct.)	Dayton Stencil	12/9/2019	\$140.77
Reason: Invoice received prior to purchase order being approved.				
200017175	General (Juv Ct.)	Armstrong Printing	12/3/2019	\$319.00
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				

200017175	General (Juv Ct.)	Miami Valley Assess	12/31/2019	\$975.00
Reason: Invoice was not received until after purchase order was liquidated.				
200017180	General (Juv Ct.)	Reiter Dairy	12/10/2019	\$77.48
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017180	General (Juv Ct.)	Reiter Dairy	12/6/2019	\$58.25
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017330	General (Sheriff)	Kiesler Police Supply	1/2/2020	\$882.96
Reason: It was necessary to make this purchase prior to the purchase order being approved. The items were back-ordered from 6/21/2019.				
200017129	General (Prosecutor)	Post Printing	1/3/2020	\$120.00
Reason: Purchase order had been requested but not yet issued at the time of this invoice.				
200017024	General (Comm Dev)	Safebuilt	10/1/2019	\$2,080.00
Reason: Invoice was not received until 1/22/2020. Reserve-on-hand did not have enough money to cover entire bill.				
200017349	General (BOCC)	Treasurer, State of OH	11/22/2019	\$100.00
Reason: Received invoice with 2019 date on 1/13/2020. 2019 super blankets were no longer valid.				
200017180	General (Juv Ct.)	Performance Food Svc.	12/31/2019	\$364.79
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017183	General (Juv Ct.)	Madison Ave Pharmacy	12/31/2019	\$11.54
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017236	General (Probate)	OH Assoc. Probate Judge	11/19/2019	\$485.00
Reason: Account payable account was depleted prior to receiving bill.				
200017031	West Central	WinSupply	12/31/2019	\$4,819.30
Reason: Hot water heater went out and had to be replaced on 12/31/2019. This could not wait for PO to be created first as residents did not have hot water.				
200017327	General (Sheriff)	Business Equipment Co.	1/7/2020	\$144.09
Reason: Printer needed ink before yearly budget was approved and temporary appropriations were given.				
200017357	General (Probate)	Matthew Bender	12/18/2019	\$133.43
Reason: Invoice came before PO was created.				
200017374	General (Juv Ct.)	Aqua Falls	12/31/2019	\$18.50
Reason: Blanket purchase order was liquidated for end of year.				
200017424	General (Sheriff)	OH School Resource	1/13/2020	\$1,010.00
Reason: Purchase was made prior to PO being approved.				
200017049	General (Pub Def)	Garrigans	1/6/2020	\$287.94
Reason: I requested the PO on 12/27/2019 and mistook the requisition as the PO. The PO was not approved until 1/7/2020.				



200017049      General (Pub Def)      Garrigans      1/6/2020      \$57.65  
Reason: I requested the PO on 12/27/2019 and mistook the requisition as the PO. The PO was not approved until 1/7/2020.

200017344      Sewer Fund      Jacob Barger      1/8/2020      \$95.70  
Reason: Reserve was not approved before he went and got his CDL.

200017349      Water Fund      Jacob Barger      1/8/2020      \$63.80  
Reason: Reserve was not approved before he went and got his CDL.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

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Emily Carter, Acting Clerk

copy:    County Auditor  
          County Administrator  
          Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2020-0078**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
BOCC	10 Staff Members	MLK Luncheon	Springfield, OH	1/17/20	\$250.00
BOCC	10 Staff Members	Chamber Annual Mtg.	Springfield, OH	2/20/20	\$650.00
Comm Dev	E. Harris, A. Dietz	DDC Annual Mtg.	Dayton, OH	2/5/20	\$100.00
Veterans	T. O'Neal	Veterans Training	Westville, OH	3/14/20	\$ 80.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 29<sup>th</sup> day of January, 2020 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

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**Resolution 2020-0079**  
**JFSC file**

**PULLED**