

# THE BOARD OF COUNTY COMMISSIONERS

50 East Columbia Street, 5<sup>th</sup> Floor  
Springfield, Ohio 45501

## CLARK COUNTY, OHIO AGENDA



Source: google images

March 27, 2019

- 8:30 A.M. Informal Session
- 10:00 A.M. Formal Session
- Call to Order President of County Commission  
Resolution 2019-0206
- Invocation
- Pledge to the flag
- Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner McGlothin
- Review/Action:*  
Matters before the Board and Departmental Requests: See attached motions
- Staff Notes:
- 8:30 Review Agenda  
Michelle Noble – Insurance Update  
County Administrator Updates  
Strategic Plan Updates  
Calendar/Event Updates
- 10:00 Formal Session

The Board of County Commissioners, in and for Clark County, Ohio, met this 27<sup>th</sup> day of March, 2019 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0207**  
**AUDC file**

**Authorize Contract with  
Bruce Harris & Associates, Inc.**

Commissioner \_\_\_\_ moved, per the request of the Auditor's Office, to authorize a contract with:

**Organization Name:** Bruce Harris & Associates, Inc.  
**Organization Address:** 21 North River Street, Batavia, Illinois 60510  
**Purpose:** To provide GIS services.  
**Effective Date:** March 27, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of March 27, 2019.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 27<sup>th</sup> day of March, 2019 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0208**  
**B&GC file**

**Authorize Contract with  
Nature's Own Landscaping**

Commissioner \_\_\_\_ moved, per the request of the Buildings & Grounds Director, to authorize a contract with:

**Organization Name:** Nature's Own Landscaping  
**Organization Address:** 1744 Pembroke Road, Springfield, Ohio 45504  
**In the amount of:** \$25,185.00  
**Funding Source(s):** General Fund  
**Purpose:** 2019 Landscaping Services  
**Effective Date:** March 27, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of March 27, 2019.

Megan Burr, Clerk

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County Administrator  
Requesting Department(s)

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Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0209**  
**ENG file**

**Resolution Authorizing Participation in the  
ODOT Road Salt Contracts Awarded in 2019**

Commissioner \_\_\_\_ moved, per request of the Deputy Engineer, to authorize participation in the ODOT Winter Fill Contract (018-20) for road salt.

**WHEREAS**, the Board of Clark County Commissioners, Clark County, Ohio (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the road salt contract; and
- d. The Political Subdivision’s electronic order for 6,000 tons of Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 19 by 12:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held

responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Further move to authorize the County Administrator to execute the contract and related documents.

\_\_\_\_\_ (Authorized Signature)  
Jennifer Hutchinson, County Administrator

March 27, 2019  
Approval Date

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Commissioner Lohnes, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of March 27, 2019.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0210**  
**JFSC file**

**Authorize Contract with**  
**A1 Able Pest Doctors**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** A1 Able Pest Doctors  
**Organization Address:** 406 West McCreight Avenue, Springfield, Ohio 45504  
**In the amount of:** \$15,000.00  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose:** Interior, standard and targeted pest control.  
**Effective Dates:** April 5, 2019 through April 4, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0211**  
**PERC file**

**Authorize Employment of Outside Legal Counsel**

Commissioner \_\_\_\_ moved, to authorize the hiring of Isaac Wiles Burkholder & Teetor, LLC to provide human resources counsel and other specialized legal counsel for Commission Departments and/or on a case by case basis for the various departments and officials of Clark County, Ohio. Be it further moved that the employment of outside counsel is pursuant to Ohio Revised Code Section 305.14(B) and shall also comply with Section 309.09(C) with the total compensation paid, in any year, not to exceed the total annual compensation of the county prosecutor. The hourly rate for partners shall be \$180 and for associates \$160.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0212**  
**SHRC file**

**Authorize Agreement Between the  
Clark County Sheriff and the Board of Education of the Tecumseh Local School District**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to authorize the following agreement:

<b>Agreement Between:</b>	Clark County Sheriff and the Board of Education of the Tecumseh Local School District
<b>In the amount of:</b>	\$51,000.00 (income)
<b>Purpose:</b>	Resource officer for the 2019-2020 school year.
<b>Effective Dates:</b>	August 1, 2019 through July 31, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator  
Requesting Department(s)



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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0213**  
**JFSG file**

**Authorize Grant Submission**

**One Time Funding for Post Adoption/Post Guardianship Services**

Commissioner \_\_\_\_ moved, per the request of the Job and Family Services Director, to authorize grant submission of the following:

**Grant:** One Time Funding for Post Adoption/Post Guardianship Services  
**Grantor:** Ohio Department of Job and Family Services  
**Funding Amount:** \$15,000  
**Purpose:** The enhancement of existing services and programs for guardianship kinship caregivers and post adoptive families  
**Effective Dates:** April 1, 2019 through June 30, 2019

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator  
Requesting Department(s)

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Lowell R. McGlothlin

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**Resolution 2019-0214  
COMB file**

**Reject Proposals Received for the Request for Qualifications for  
Design Services for Clark County 911 Communication Center**

Commissioner \_\_\_\_ moved to reject all proposals received, September 7, 2019 for the Request for Qualifications for Design Services for Clark County 911 Communication Center. The following proposals are rejected: Abbot Studios, Alan Scherr Architects, App Architecture, Burgess & Niple, WDC Group. Further move to instruct the Commission Clerk to re-advertise for proposals for the Request for Qualifications for Design Services for Clark County 911 Communication Center. Proposals will be due April 12, 2019 at approximately 10:00 a.m., 5<sup>th</sup> Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that proposals are due in the County Commission office at the above address no later than 10:00 a.m. on Friday, April 12, 2019.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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copy: County Auditor  
County Administrator  
Project Engineer  
Requesting Department(s)  
Firms

The Board of County Commissioners, in and for Clark County, Ohio, met this 27<sup>th</sup> day of March, 2019 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Richard L. Lohnes

Lowell R. McGlothin

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**Resolution 2019-0215**  
**COMP file**

**Adopt Amendment #1 to the  
Strategic Plan Policy**

Commissioner \_\_\_\_ moved to adopt amendment #1 to the Strategic Plan Policy.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator  
Requesting Department

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**Resolution 2019-0216**  
**PERO file**

**Authorize Benefits, Health & Wellness Fair**

Commissioner \_\_\_\_ moved to authorize the purchase of food, door prizes, and related items for the employee benefits, health and wellness fair subject to availability of funds and in accordance with Ohio Revised Code Section 5101.23, and pursuant to Auditor of State Bulletin 2003-005 and Attorney General Opinion 82-006.

The Board finds this is a proper public purpose.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Lowell R. McGlothlin

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**Resolution 2019-0217**  
**TRSR file**

**Acknowledge Treasurer's Investment Reports**

Commissioner \_\_\_\_ moved to acknowledge the receipt of the Treasurer's February 28, 2019 Investment Report.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

---

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County Administrator  
Requesting Department

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Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0218**  
**INVP file**

**Authorize Purchase of Vehicle(s) for the  
Community and Economic Development Department**

Commissioner \_\_\_\_ moved, per the request of the Community and Economic Development Director, to authorize the purchase of a 2018 Jeep Renegade for a cost of \$25,000.00 to be paid from the General Fund / Permanent Improvement Fund. This purchase is necessary to replace the vehicle for the Economic Development position.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt

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Lowell R. McGlothlin

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**Resolution 2019-0219**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General					
MiscIns&Pens	Operating Expenses	\$36,465.20	MiscIns&Pens	Transfers	\$36,465.20

Reason: For increase in MVGT interest.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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copy: County Auditor,  
County Administrator,  
Requesting Department(s)

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Richard L. Lohnes

Lowell R. McGlothlin

**Resolution 2019-0220**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General Fund 0001-730-850000 Reason: Budgeted Transfer	\$119,190.25	DJFS 2000-300-540000	\$119,190.25
General Fund 0001-710-850000 Reason: Budgeted Transfer	\$50,000.00	Retirement Reserve Fund 2240-010-540001	\$50,000.00
General Fund 0001-710-850000	\$1,536,420.45	General Bond Retirement 3010-010-540000 South Vienna Development Project 4600-010-540000 9-1-1 Dispatching 5700-250-540001 PI Fund 4010-010-540000 Worker's Comp Program Reserve 9064-010-540000 MV&GT 1215-400-540000 CEDA 1283-020-540000 Commissioners' Contingency 0100-010-540000	\$503,750.00 \$15,365.50 \$548,534.00 \$232,055.75 \$3,357.11 \$101,608.09 \$500.00 \$131,250.00

Reason: Budgeted Transfers

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator  
Requesting Department

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Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0221**  
**UTLO file**

**Authorize Placement on Tax Duplicate for  
Uncollected Water and Sewer Use Charges**

Commissioner \_\_\_\_ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2019 real property tax list and duplicate against the following property:

Property Owner: Marion H Moody  
Address: 7080 Chama Trail, Enon, OH 45323  
1801000006107007  
Mad River Twp  
Amount: \$472.30  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: James R Gunderman  
Address: 7083 Chama Trail, Enon, OH 45323  
1801000006108005  
Mad River Twp  
Amount: \$472.30  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Eleanor J McNeely  
Address: 7091 Chama Trail, Enon, OH 45323  
1801000006108004  
Mad River Twp  
Amount: \$472.30  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Katherine L Collins  
Address: 7016 New Horizon Ave, Enon, OH 45323  
1801000006106015  
Mad River Twp  
Amount: \$362.33  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Paul D & Donna M Evans  
Address: 6981 Tall Timber Trl, Enon, OH 45323  
1801000006207001  
Mad River Twp  
Amount: \$472.30  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: James G Alexander  
Address: 7062 Tall Timber Trl, Enon, OH 45323  
1801000006108017  
Mad River Twp  
Amount: \$472.30  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: John L & Julia A Short  
Address: 35 Birch Rd, Medway, OH 45341  
0100500025319007  
Bethel Twp  
Amount: \$362.88  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Stacy L Diaz  
Address: 210 W Main St, Medway, OH 45341  
0100500025409014  
Bethel Twp  
Amount: \$362.88  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Randy L & Brenda L McConnaughey  
Address: 316 S Park Dr, Medway, OH 45341  
3000700017401007  
Bethel Twp  
Amount: \$413.61  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Sunny M & Eric L Johnson  
Address: 434 Sycamore Rd, Medway, OH 45341  
0100500025100023  
Bethel Twp  
Amount: \$356.62  
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of March 27, 2019.

Megan Burr, Clerk

copy: County Auditor, County Administrator, Requesting Department(s), Treasurer

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

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**Resolution 2019-0222**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm Dev	A. Neimayer, J. Tuttle	Clark Co. Twp Assn.	N. Carlisle, OH	2/28/19	\$ 40.00
Comm Dev	E. Harris	Construction Contract	Columbus, OH	4/23/19	\$ 100.00
Comm Dev	A. Pequignot	OCCD Spring Mtg.	Columbus, OH	4/24-25/19	\$ 250.00
	E. Harris				
DJFS	K. Heckman, D. Estep	PCSAO Conf.	Lewis Ctr., OH	5/23-24/19	\$ 494.00
DJFS	39 Staff Members	OJFSDA Conf.	Columbus, OH	5/9-10/19	\$9,749.00
Recorder	N. Pence	ORA Spring Conf.	Columbus, OH	4/10/19	\$ 100.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator  
Requesting Department(s)