



CLARK COUNTY  
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### April 28, 2021

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2021-0259

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner Lohnes

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 NTPRD/CPD Merge Update – Carol Kennard and Leann Castillo

Review Agenda

9:00 Homelessness Update – Elaina Bradley

County Administrator Updates

Strategic Plan Updates

Calendar/Event Updates

9:30 Executive Session to discuss Economic Development Update

10:00 Formal Session

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of April, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2021-0260  
COMC file**

**Authorize Change Order #4 for  
Municipal Court Renovations**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize change order #4 with:

<b>Organization Name:</b>	Arcon Builders
<b>Organization Address:</b>	7824 Alternate St. Rt. 48, Arcanum, Ohio 45304
<b>Original Contract:</b>	\$637,900.00
<b>Previous Changes:</b>	\$9,174.36
<b>This Change:</b>	\$2,855.16
<b>New Contract Total:</b>	\$649,930.34
<b>Funding Source(s):</b>	General Fund
<b>Reason for Change:</b>	On first and fifth floors, remove wiring from 15 existing floor electric boxes and fill with concrete topping to prep for new carpet.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of April 28, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)  
Organization

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of April, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2021-0261  
COMC file**

**Authorize Change Order #5 for  
Municipal Court Renovations**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize change order #5 with:

<b>Organization Name:</b>	Arcon Builders
<b>Organization Address:</b>	7824 Alternate St. Rt. 48, Arcanum, Ohio 45304
<b>Original Contract:</b>	\$637,900.00
<b>Previous Changes:</b>	\$12,029.52
<b>This Change:</b>	\$3,660.55
<b>New Contract Total:</b>	\$653,590.89
<b>Funding Source(s):</b>	General Fund
<b>Reason for Change:</b>	Miscellaneous electric revisions

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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**Resolution 2021-0262**  
**ENGB file**

**Acknowledge Unit Price Bids and Award Contracts for  
Aggregate No. 8**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to acknowledge receipt of bids below, subject to the Board's right to reject any bid pursuant to the notice of competitive bidding and any other applicable requirements. The bid opening for 2021 Unit Price Bids for Aggregate No. 8 was held on Thursday, April 22, 2021. The following bids were read:

No. 8 Limestone Aggregate –	No. 8 Limestone	Delivery 1	Delivery 2
The Shelly Company	\$17.25/ton	\$9.00/ton	\$9.00/ton
Martin Marietta	\$16.30/ton	\$4.55/ton	\$5.30/ton

Further move to award Aggregate No. 8 Limestone bid to The Shelly Company for their low bid of \$17.25 per ton, Delivery 1 and Delivery 2 of \$9.00 per ton. Further move to authorize the County Administrator to execute the contract and related documents.

Further move to reject the bid from Martin Marietta for failure to submit a bid bond.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)  
Bidders

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of April, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Lowell R. McGlothin

Richard L. Lohnes

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**Resolution 2021-0263**  
**BPSC file**

**Authorize Contract with  
Oregon Group Architects**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize a contract with:

**Organization Name:** Oregon Group Architects  
**Organization Address:** 300 South Patterson Boulevard, Dayton, Ohio 45402  
**In the amount of:** \$16,110.00  
**Funding Source(s):** Permanent Improvement  
**Purpose:** Jail Roof Design  
**Effective Dates:** April 28, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator  
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Richard L. Lohnes

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**Resolution 2021-0264**  
**ENG file**

**Authorize Cooperative Agreements Between  
the Board of Clark County Commissioners and  
Bethel Township, German Township, Green Township, Harmony Township,  
Mad River Township, Madison Township, Moorefield Township, Pike Township,  
Pleasant Township, and Springfield Township**

Commissioner \_\_\_\_ moved, per the recommendation of the County Engineer, to authorize the following inter-governmental agreements:

**Agreement between:** Board of Clark County Commissioners and Bethel Township, German Township, Green Township, Harmony Township, Mad River Township, Madison Township, Moorefield Township, Pike Township, Pleasant Township, and Springfield Township  
**Purpose:** CDL Drug/Alcohol Testing Consortium  
**Effective Dates:** January 1, 2021 through December 31, 2021

Further move to authorize the County Administrator to execute the cooperative agreements and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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County Administrator  
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Richard L. Lohnes

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**Resolution 2021-0265**  
**JFSC file**

**Authorize Subgrant Amendment #2 with  
Rocking Horse Community Health Center**

Commissioner \_\_\_\_ moved, per the request of the Department of Job & Family Services Director, to authorize subgrant amendment #2 with:

<b>Organization Name:</b>	Rocking Horse Community Health Center – Healthy Start
<b>Organization Address:</b>	651 South Limestone Street, Springfield, Ohio 45503
<b>Amendment Amount:</b>	\$179,310.40
<b>New Subgrant Amount:</b>	\$352,644.38
<b>Funding Source(s):</b>	Medical Assistance Program 93.778
<b>Purpose of Amendment:</b>	To add an additional year of service and additional funding to support an increase in benefits costs.
<b>Purpose of Subgrant:</b>	To provide on-site case management services for the Medicaid caseload in Clark County
<b>Amendment Effective Date:</b>	July 1, 2021
<b>Original Effective Date:</b>	July 1, 2020

Further move to authorize the County Administrator to execute the subgrant amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator  
Requesting Department(s)

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Richard L. Lohnes

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**Resolution 2021-0266**  
**JFSC file**

**Authorize Contract with  
Koorsen Fire & Security**

Commissioner \_\_\_\_ moved, per the request of the Department of Job & Family Services Director, to authorize a contract with:

**Organization Name:** Koorsen Fire & Security  
**Organization Address:** 3577 Concorde Road, Vandalia, Ohio 45377  
**In the amount of:** \$10,312.00  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose:** To provide inspections, maintenance, and repairs of fire safety equipment and systems for Department.  
**Effective Dates:** May 2, 2021 through May 1, 2023

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)



The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of April, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

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**Resolution 2021-0267**  
**JFSC file**

**Authorize Contract Amendment #1 with  
Rocking Horse Community Health Center**

Commissioner \_\_\_\_ moved, per the request of the Job & Family Services Director, to authorize contract amendment #1 with:

<b>Organization Name:</b>	Rocking Horse Community Health Center – Nurse Care Coordinator
<b>Organization Address:</b>	651 South Limestone Street, Springfield, Ohio 45505
<b>Amendment Amount:</b>	\$119,732.78
<b>New Contract Amount:</b>	\$239,465.56
<b>Funding Source(s):</b>	Children Services Levy
<b>Purpose of Amendment:</b>	To add one additional year of service
<b>Purpose of Contract:</b>	To provide Nurse Care Coordination for foster children
<b>Amendment Effective Date:</b>	July 1, 2021
<b>Original Effective Date:</b>	July 1, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator  
Requesting Department(s)

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Richard L. Lohnes

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**Resolution 2021-0268**  
**JUVG file**

**Accept Grant Amendment #1 with Ohio Department of Youth Services**

Commissioner \_\_\_\_ moved, per the request of the Juvenile Court, to authorize grant amendment #1 with the Ohio Department of Youth Services:

<b>Grantor:</b>	Ohio Department of Youth Services
<b>Original Grant amount:</b>	\$772,770.59
<b>New Grant Amount:</b>	\$773,950.65
<b>Purpose:</b>	Amended to adjust projected program(s) expenses
<b>Effective Dates:</b>	April 9, 2021

Further move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

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**Resolution 2021-0269**  
**CDDDB file**

**Instruct Clerk to Advertise for Bids for  
City of New Carlisle, Madison Street School Demolition/Blight Removal Project**

Commissioner \_\_\_\_ moved, per the request of the Grants Coordinator, to instruct the Commission Clerk to advertise for bids for the City of New Carlisle, Madison Street School Demolition/Blight Removal Project. Said bids will be opened in public session on May 20, 2021 at approximately 10:00 a.m., at the Clark County Commission Office, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 10:00 a.m. on May 20, 2021.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Megan Burr, Clerk

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County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of April, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

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Richard L. Lohnes

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**Resolution 2021-0270**  
**CDDDB file**

**Instruct Clerk to Advertise for Bids for  
Madison Township, Hennigan Road Street Improvements Project**

Commissioner \_\_\_\_ moved, per the request of the Grants Coordinator, to instruct the Commission Clerk to advertise for bids for the Madison Township, Hennigan Road Street Improvements Project. Said bids will be opened in public session on May 13, 2021 at approximately 10:00 a.m., at the Clark County Commission Office, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on May 13, 2021.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator  
Requesting Department(s)

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Richard L. Lohnes

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**Resolution 2021-0271**  
**CDDG file**

**Satisfaction of Mortgage**

Commissioner \_\_\_\_ moved, per the request of the Community and Economic Director to release the mortgage bearing date of February 4, 1986, given by Springfield Inc. and subsequently assigned to the Board of Clark County Commissioners, and recorded in Volume 883, Pages 245-247, of the Official Records of Clark County, on the property located at:

**Borrower:** Lorrie J. Bowsher (Wilkin) and Robert Wilkin  
**Lendor:** The Board of Clark County Commissioners  
**In the amount of:** \$25,880.00  
**Address:** 138 Aspen Road, Medway, Ohio 45431  
**Purpose:** The requirements of the CDBG 1983 Housing Program have been met to satisfy the mortgage release. Ms. Bowsher has provided payment in full to satisfy the mortgage terms.

Further move to authorize the County Administrator to execute all related documents to the mortgage release.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

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**Resolution 2021-0272**

**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to transfer ownership of the following vehicle from the Sheriff's Office to the Clark County Parks District for their use. This is due to the Sheriff's Office no longer having use for this vehicle.

2007 Ford F250

VIN: 1FDNF20527EA83516

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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copy: County Auditor  
County Administrator  
Commission Budget Analyst

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of April , 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

---

**Resolution 2021-0273**

**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to transfer ownership of the following vehicle from the Sheriff's Office to the Clark County EMA for their use. This is due to the Sheriff's Office no longer having use for this vehicle.

2007 Ford F250

VIN: 1FDNF20557EA83509

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Commission Budget Analyst

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Lowell R. McGlothin

Richard L. Lohnes

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**Resolution 2021-0274**  
**UTLP file**

**Approve Payment to  
Tank Industry Consultants, Payment #3 - Partial**

Commissioner \_\_\_\_ moved, per request of the Utilities Director, to approve the following payment:

**Payment to:** Tank Industry Consultants  
**Address:** 7740 West New York Street, Indianapolis, IN 46214  
**Services:** Tank Inspection  
**Project:** Northridge Water Tower Rehab & Water System Standby Power Replacement  
**Funding Source(s):** Water General Fund  
**Amount:** \$1,600.00 (Of this Clark County to pay \$848.00 and OPWC to direct pay to the Consultant \$752.00)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Requesting Department(s)



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Richard L. Lohnes

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**Resolution 2021-0275**

**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Auditor	J. Federer	Annual Conference	Cincinnati, OH	6/9-11/21	\$910.00
Comm/HR	M. Noble	PRIMA Conference	Virtual	6/14-15/21	\$315.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

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**Resolution 2021-0276**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General Fund					
Commission	Pers & Fringes	\$10,000.00	Commission	Operating Exp	\$10,000.00
Reason: This transfer is necessary to pay for legal fees.					

Fund: DJFS Admin					
DJFS	Operating Exp	\$330,441.00	DJFS	Transfers	\$330,441.00
Reason: A transfer is needed to cover costs that should have been entered as a transfer out instead of reimbursement.					

Fund: General					
Misc. Ins. & Pens	Operating Exp	\$30,000.00	Misc. Ins. & Pens	Transfers	\$30,000.00
Reason: This transfer is needed for Municipal Court Renovations.					

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Requesting Department(s)

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Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0277**

**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
DJFS-Admin 2000-300-850000	\$ 331,973.26	PCSA 2020-315-542000	\$ 331,973.26
Reason: Transfer needed to reimburse fund.			
DJFS-Admin 2000-300-850000	\$ 25,557.46	PCSA 2020-315-542000	\$ 25,557.46
Reason: Transfer needed to reimburse fund.			
Misc. Ins. & Pension 0001-710-854010	\$ 30,000.00	Permanent Improvement 4010-010-540001	\$ 30,000.00
Reason: Transfer is needed for Municipal Court Renovations.			

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of April 28, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)