



CLARK COUNTY  
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

---

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### May 5, 2021

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2021-0279

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner Lohnes

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Solid Waste District Annual Report  
Review Agenda  
County Administrator Updates  
Strategic Plan Updates  
Calendar/Event Updates  
10:00 Formal Session  
Building Safety Month Proclamation

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0279**  
**JFSC file**

**Authorize Contract with  
American Government Services, LLC**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** American Government Services, LLC  
**Organization Address:** 502 Second Street, Suite 100, Hudson, Wisconsin 54016  
**In the amount of:** \$24,000.00  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose:** To provide subscriptions and support for the G\*STARS Tracking System  
**Effective Dates:** June 1, 2021 through May 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0280**  
**JFSC file**

**Authorize Contract with  
Miami Valley Child Development Centers, Inc.**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Miami Valley Child Development Centers, Inc.  
**Organization Address:** 215 Horace Street, Dayton, Ohio 45402  
**In the amount of:** \$37,200.00  
**Funding Source(s):** Local Children Services Levy  
**Purpose:** To provide Early Head Start program services to up to 8 children in the Family and Children Services caseload.  
**Effective Dates:** July 1, 2021 through June 30, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

---

**Resolution 2021-0281**  
**PERC file**

**Authorize Addendum to Administrative Services Agreement with RxBenefits, Inc.**

Commissioner \_\_\_\_ moved, per the request of the Assistant County Administrator, to authorize an addendum to the administrative services agreement and related documents with:

**Organization Name:** RxBenefits, Inc.  
**Address:** 3700 Colonnade Parkway, Suite 600, Birmingham, AL 35242  
**Funding Source(s):** Health Insurance Fund  
**Purpose:** Pharmacy Services  
**Effective Dates:** January 1, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

---

**Resolution 2021-0282**  
**SHRC file**

**Authorize Contract with  
Miami County Sheriff and Board of Commissioners**

Commissioner \_\_\_\_ moved, per the request of the Clark County Sheriff, to authorize a contract with:

**Organization Name:** Miami County Sheriff's Office  
**Organization Address:** 201 W. Main St., Troy, OH 45373  
**Funding Source(s):** General Fund  
**Purpose:** Housing Inmates when the County Jail is full  
**Effective Dates:** May 5, 2021 – May 5, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

---

**Resolution 2021-0283**

**UTLB file**

**Award Bid to American Suncraft Co. for  
Northridge Water Tank Project**

Commissioner \_\_\_\_ moved, per the request of the Director of Utilities, to award the bid to American Suncraft Co. for their low bid of \$538,222.00 for the Northridge Water Tank Project.

**Engineer's Estimate \$900,000**

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)  
Unsuccessful Bidders w/bid bonds

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

---

**Resolution 2021-0284  
COMP file**

**Approve Payment #3 to  
Arcon Builders, Ltd.**

Commissioner \_\_\_\_ moved, to approve the following payment:

**Payment to:** Arcon Builders, Ltd.  
**Address:** 7824 Alternate State Route 49, Arcanum, Ohio 45304  
**Services:** Payment #3 General Contract  
**Project:** Municipal Building Renovation  
**Amount:** \$153,933.01  
**Funding Source(s):** Permanent Improvement  
**Retainage Held By:** Park National Bank  
**Amount:** \$13,385.47 (Retainage withheld to date \$21,941.10)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

**Resolution 2021-0285**  
**FINA file**

**Authorize Amended Certificate #4 and  
Appropriate Funds**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #4 and appropriate funds.

<b>Fund</b>	<b>Department</b>	<b>Account</b>	<b>Amount</b>
WCCCF FUND (8370)	WCCCF	PERS & FRINGES	2,381,142.92
WCCCF FUND (8370)	WCCCF	OPERATING EXP	8,334.08
MHRB OF UNION CTY	WCCCF	PERS & FRINGES	43,950.00
MHRB OF UNION CTY	WCCCF	OPERATING EXP	31,050.00
GENERAL FUND (0001-060)	BD OF ELEC	OPERATING EXP	2,071.00
PERM IMPROV FUND (4010)	COMM	CAPITAL ASSET EXP	30,000.00
PERM IMPROV FUND (4010)	COMM	CAPITAL ASSET EXP	65,706.00
MANDATORY FINE FUND (1212)	PROS	PERS & FRINGES	2,667.00
MANDATORY FINE FUND (1212)	PROS	OPERATING EXP	30.00
PROS LAW ENF FUND (1231)	PROS	PERS & FRINGES	5,332.00
PROS LAW ENF FUND (1231)	PROS	OPERATING EXP	104.00

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)



The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0286**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General Fund					
Misc Ins & Pens	Operating Expense	\$75,000.00	Juvenile Ct	Pers & Fringes	\$75,000.00

Reason: This transfer is needed to cover insurance costs

Fund: Common Pleas Court Probation Fee					
Comm Pleas Ct	Pers & Fringes	\$ 147.00	Comm Pleas Ct	Operating Exp	\$ 147.00

Reason: A transfer is needed for CORSA payment

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0287**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachment.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0288**  
**INVS/P file**

**Authorize Purchase of Vehicle and Disposal of Obsolete Equipment  
for the Community and Economic Development Department**

Commissioner \_\_\_\_ moved, per the request of the Community and Economic Development Director, to authorize the purchase of a 2021 Ford Bronco Sport (VIN# 3FMCR9B63MRA19376) from White's Service Center for a cost of \$21,567.00 to be paid for from the General Fund. Further move to allow trade-in of the 2012 Jeep Liberty (VIN# 1C4PJMAK3CW104468) as part of the purchase transaction as the equipment is obsolete and no longer needed for County use, pursuant to Ohio Revised Code Section 307.12(G).

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

---

**Resolution 2021-0289**

**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Clerk of Ct	M. Tuttle	OCCA Summer Conf.	Berlin, OH	6/15-18/21	\$565.00
Comm Dev	C. Young	NEC Training	Online	Various	\$159.00
EMA	M. Clements-Pitstick, D. Perks	EMA Fundamentals	Columbus, OH	6/4/21	\$ 70.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 5<sup>th</sup> day of May, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

---

**Resolution 2021-0290**  
**ANXS file**

**Acknowledge Receipt of Expedited Type 1 Annexation Petition for  
Approximately 72.571 acres in Springfield Township**

Commissioner \_\_\_\_ moved, upon recommendation by the County Administrator, to acknowledge receipt of an Expedited Type 1 Annexation Petition for the following property:

**Petitioner:** Ryan Reed & Lance Oaks, DDC Management, LLC  
**Petitioner Address:** 3601 Rigby Road, Suite 300, Miamisburg, Ohio 45342  
**Property Address:** 2243 S. Burnett Road  
PID 3000700021311020, 3000700021109087  
**Location:** Approximately 72.571 acres  
**From:** Springfield Township  
**To:** The City of Springfield  
**Documents Filed:** Annexation Petition, Exhibit A (Legal Description), Exhibit B (Annexation Map), Exhibit C (Properties Included in and Adjacent to Proposed Annexation), CEDA Agreement, Filing fee, Deeds.  
**Date Received:** May 3, 2021

Further move to refer to staff for review and recommendation.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of May 5, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Township Trustees  
Petitioner /Property Owners  
County Engineer  
Community Development  
County Recorder (FYI)  
County Prosecutor  
Tax Maps/LIS