



CLARK COUNTY  
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### June 2, 2021

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2021-0335

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner McGlothin

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda  
County Administrator Updates  
Strategic Plan Updates  
Calendar/Event Updates

10:00 Formal Session

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 2<sup>nd</sup> day of June, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

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**Resolution 2021-0336**  
**B&GC file**

**Authorize Contract with  
Gable Elevator**

Commissioner \_\_\_\_ moved, per the request of the Building and Grounds Department, to authorize a contract with:

**Organization Name:** Gable Elevator  
**Organization Address:** 1509 Blatt Boulevard, Suite 1118, Gahanna, Ohio 43230  
**In the amount of:** \$196,529.00  
**Funding Source(s):** PI Fund  
**Purpose:** Elevator modernization services at the Clark County Jail  
**Effective Dates:** June 2, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 2, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2021-0337**  
**ENGC file**

**Authorize Contract with  
The Shelly Company**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize a contract with:

**Organization Name:** The Shelly Company  
**Organization Address:** 1700 Fostoria Avenue, Suite 200, Findlay, Ohio 45840  
**In the amount of:** \$1,042,929.73  
**Funding Source(s):** Local Funds (MVGT)  
**Purpose:** 2021 Roadway Resurfacing Contract  
**Effective Dates:** June 2, 2021, through October 29, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0338**  
**ENG file**

**Authorize Contract Amendment No. 2 with  
Burgess & Niple, Inc.**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize contract Amendment No. 2 with:

**Organization Name:** Burgess & Niple, Inc.  
**Organization Address:** 5085 Reed Road, Columbus, Ohio 43220  
**Amendment Amount:** \$63,565.00  
**New Contract Amount:** \$305,026.00  
**Funding Source(s):** Federal Funds (100%)  
**Purpose of Amendment:** Add detailed design phase to the contract  
**Purpose of Contract:** Design services for CLA CR 351-7.92 Selma Pike / East Possum Road Roundabout (PID 109451)  
**Amendment Effective Date:** June 2, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0339  
COMC file**

**Authorize Change Order #7 for  
Municipal Court Renovations**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize change order #7 with:

<b>Organization Name:</b>	Arcon Builders
<b>Organization Address:</b>	7824 Alternate St. Rt. 48, Arcanum, Ohio 45304
<b>Original Contract:</b>	\$637,900.00
<b>Previous Changes:</b>	(\$17,800.00)
<b>This Change:</b>	\$1,554.87
<b>New Contract Total:</b>	\$621,654.87
<b>Funding Source(s):</b>	General Fund
<b>Reason for Change:</b>	Remove existing window in Office #106 at request of owner. Substitute eggshell paint in lieu of semi-gloss sheen for walls. Replace door frame without transom.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0340**  
**UTLC file**

**Authorize Change Order #1 for  
Northridge Tank Project**

Commissioner \_\_\_\_ moved, per the request of the Utilities Director, to authorize change order #1 with:

<b>Organization Name:</b>	American Suncraft Co., Inc.
<b>Organization Address:</b>	10836 Schiller Road, Medway OH 45341-9743
<b>Original Contract:</b>	\$538,222.00
<b>Previous Changes:</b>	\$0
<b>This Change:</b>	\$33,744.00
<b>New Contract Total:</b>	\$571,966.00
<b>Funding Source(s):</b>	Water General Fund - \$17,884.32(53%), OPWC- \$15,859.68 (47%)
<b>Reason for Change:</b>	Higher quality painting system with an additional 8-10 years of service will save over \$100,000 in future maintenance costs.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0341**  
**JFSC file**

**Authorize Contract with  
Oregon Group Architects**

Commissioner \_\_\_\_ moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Oregon Group Architects  
**Organization Address:** 300 South Patterson Blvd, Dayton, Ohio 45402  
**In the amount of:** \$244,300.00  
**Funding Source(s):** JFS Childrens Services Levy  
**Purpose:** Renovations of Home Road buildings  
**Effective Dates:** June 2, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0342**  
**SHRC file**

**Authorize Memorandum of Understanding (MOU) Between  
Clark County Sheriff and Springfield Clark Career Technology Center**

Commissioner \_\_\_\_ moved, at the request of the Sheriff, to authorize the following MOU:

**MOU with:** Springfield Clark Career Technology Center  
**Purpose:** School Resource Officer  
**Effective Date(s):** August 1, 2021 through July 31, 2022

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0343**  
**UTLC file**

**Authorize Agreement to Purchase with  
James W. Burrowes Trustee**

Commissioner \_\_\_\_ moved, per the request of the Utilities Director, to authorize an agreement to purchase with:

**Organization Name:** James W. Burrowes Trustee (Patrick Burrowes)  
**Organization Address:** 8181 South Dayton-Lakeview Road, New Carlisle, Ohio 45344  
**In the amount of:** \$920,000.00  
**Funding Source(s):** General Sewer Fund  
**Purpose:** Purchase Parcel 0101000030301008, Lower Valley Pike, Medway (+/- 131 acres) adjacent to the Southwest Regional WWTP  
**Effective Dates:** June 2, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0344**  
**UTLL file**

**Authorize Farmland Lease Agreement with  
Patrick Burrowes**

Commissioner \_\_\_\_ moved, per the request of the Utilities Director, to authorize a farmland lease agreement with:

**Organization Name:** Patrick Burrowes  
**Organization Address:** 8181 South Dayton-Lakeview Road, New Carlisle, Ohio 45344  
**In the amount of:** \$9,450.00 for the initial one year term with six additional consecutive one year optional terms  
**Purpose:** Farm lease for Parcel 0101000030301008, Lower Valley Pike, Medway  
**Effective Dates:** June 2, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0345**  
**UTLP file**

**Approve Payment to  
W.W. Williams Payment #1 - Full**

Commissioner \_\_\_\_ moved, per request of the Utilities Director, to approve the following payment:

**Payment to:** The W.W. Williams Company, LLC  
**Address:** 3535 Parkway Lane, Hilliard OH 43026-1216  
**Services:** Diesel Generator  
**Project:** NR Water Tower Rehab & Water System Standby Power Replacement  
**Funding Source(s):** Water General Fund  
**Amount:** \$37,898.00 (Of this Clark County to pay \$20,085.94 and OPWC to direct pay to the \$17,812.06.00)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0346**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General Water Fund 5510-610-850000	\$ 507.44	Lawrenceville Water 2085-220-540000	\$ 507.44

Reason: Transfer is necessary for OPWC loan payment due 7/2021.

General Water Fund 5510-610-850000	\$ 5,000.00	Green Meadows 5560-610-540000	\$ 5,000.00
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Reason: Transfer is necessary for OPWC Loan payment due 7/2021.

General Water Fund 5510-610-850000	\$ 7,600.00	Northridge Water Tower 5540-610-540000	\$ 7,600.00
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Reason: Transfer is necessary for OPWC loan payment due 7/2021.

General Water Fund 5010-600-850000	\$ 12,375.00	West Enon Sewer Fund 5140-600-540000	\$ 12,375.00
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Reason: Transfer is necessary for OPWC loan payment due 7/2021.

General Water Fund 5010-600-850000	\$ 5,823.53	SW WWTP Equip. Repl. Project 5130-600-540000	\$ 5,823.53
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Reason: Transfer is necessary for OPWC loan payment due 7/2021.

General Water Fund 5010-600-850000	\$ 5,757.15	Debt Principal Bonds 5120-600-540000	\$ 5,575.15
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Reason: Transfer is necessary for OPWC loan payment due 7/2021.

General Sewer Fund 5010-600-850000	\$ 37,500.00	SW WWTP Digester Rehab 5170-600-540000	\$ 37,500.00
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Reason: Transfer is necessary of OPWC loan payment due 7/2021.

Board of DD - General Services 2080-220-850000	\$1,049,657.57	Board of DD - Medicaid Reserve 2085-220-540000	\$1,049,657.57
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Reason: As per board action.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0347**  
**FINI file**

**Authorize Inter-fund Advance(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Advance(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
Comm. Dev. Project Advances 1253-020-831203	\$10,000.00	Comm. Dev. Cash 1253-000-001000	\$10,000.00

Reason: Project advance to CDBG FY20 to be used for grant working funds.

Comm. Dev. CDBG 1203-000-001000	\$10,000.00	Comm. Dev. CDGB Cash 1203-020-521253	\$10,000.00
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Reason: Project advance to CDBG FY20 to be used for grant working funds.

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**Resolution 2021-0348**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
General Services	Board of DD	Operating Exp	\$1,049,657.57

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0349**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_\_ moved, upon the recommendation of the County Administrator to approve the issuance of warrants for then and nows are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
210020759 & 210020679	911 Dispatching Fund	TriTech Software	3/25/2021	\$94,477.77

Reason: Invoice received prior to reserve placement and vendor was unwilling to re-invoice after reserve was created.

210020402	General (Coroner)	Mont. Co. Coroner	12/28/2020	\$ 4,800.00
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Reason: Invoice was not received until this month.

210020401	General (Coroner)	Mont. Co. Coroner	11/20/2020	\$ 4,800.00
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Reason: Invoice was not received until this month.

Commissioner \_\_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0350**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the Community Development Director to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Dev.	C. Young	Various Code Training	Online	various	\$150.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0351**  
**POLV file**

**Adopt Revised Vehicle Disposal Policy Effective Immediately**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to adopt the revised Vehicle Disposal Policy to be effective immediately.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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