



CLARK COUNTY  
OHIO

MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### June 8, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2022-0411

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner Rittenhouse

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Solid Waste District Annual Report – Chuck Bauer  
Review Agenda  
County Administrator/Strategic Plan Updates  
Calendar/Event Updates

9:00 Executive Session to discuss Pending Litigation

10:00 Formal Session  
CDBG PY2022 Public Hearing #2

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 8<sup>th</sup> day of June, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

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**Resolution 2022-0412  
COMC file**

**Authorize Contract with  
Oregon Group Architects**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize a contract with:

**Organization Name:** Oregon Group Architects  
**Organization Address:** 300 S. Patterson Blvd., Dayton, Ohio 45402-2845  
**In the amount of:** \$149,320.00  
**Funding Source(s):** ARPA funds  
**Purpose:** Architectural Services for Courthouse Renovation  
**Effective Dates:** June 8, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

---

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 8, 2022.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2022-0413**  
**DWAC file**

**Authorize Memorandum of Understanding (MOU) Between  
Clark County Dog Shelter and VCA Northwood Animal Hospital**

Commissioner \_\_\_\_ moved to authorize the following MOU:

**MOU with:** VCA Northwood Animal Hospital  
**Purpose:** Veterinary Services  
**Effective Date(s):** June 8, 2022

Further move to authorize the County Administrator to execute the MOU and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0414**  
**SHRC file**

**Authorize Agreement Between  
Clark County Sheriff and the Board of Education of the Greenon Local School District**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to authorize the following agreement:

**Agreement Between:** Clark County Sheriff and Board of Education of the Greenon Local School District  
**Purpose:** School Resource Officer for the 2022-2023 school year.  
**Amount:** \$63,860.00 (income)  
**Effective Date(s):** August 1, 2022 through July 31, 2023

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0415**  
**JUVG file**

**Authorize Grant Submission**  
**State of Ohio, Department of Youth Services**

Commissioner \_\_\_\_ moved, per the request of the Juvenile Court, to authorize grant submission of the following:

**Grant:** RECLAIM  
**Grantor:** State of Ohio, Department of Youth Services  
**Funding Amount:** \$821,665.42  
**Purpose:** The RECLAIM grant awards funding to the Juvenile Court to provide, prevention, treatment and rehabilitation programs for alleged or adjudicated unruly and delinquent children.  
**Grant Effective Dates:** July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0416**  
**SHRG file**

**Authorize Grant Submission to the  
Ohio Department of Criminal Justice Services**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

**Grant:** Recovery Ohio Major Drug Interdiction Funding  
**Grantor:** Ohio Office of Criminal Justice Services  
**Grant Number:** 2021-RO-MDI-R536A  
**Funding Amount:** \$145,529.24  
**Purpose:** To cover the base salary and PERS of two Deputies assigned to a regional drug task force.

**Grant Effective Dates:** December 1, 2021 through November 30, 2022

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0417**  
**SHRG file**

**Authorize Grant Submission**  
**Ohio Department of Public Safety**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

**Grant:** Recruitment Grant  
**Grantor:** Ohio Department of Public Safety  
**Funding Amount:** \$ 58,248.00  
**Purpose:** Recruitment plan and marketing plan development (recruitment video, posters, brochures, and social media) geared towards engaging job candidates.  
**Grant Effective Dates:** 01/01/2022-12/23/2022

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0418**  
**SHRG file**

**Accept Grant Agreement with  
Ohio Department of Public Safety**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to accept the following grant:

**Grantor:** Ohio Department of Public Safety  
**Subgrant Number:** 2022-RH-RC5-712  
**Amount Funding:** \$58,248.00  
**Purpose:** Recruitment Grant  
**Effective Dates:** 01/01/2022-12/31/2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0419  
BRDF file**

**Appoint Member(s) to the  
Clark County Flood Plain Appeals Board**

Commissioner \_\_\_\_ moved to appoint the following member(s) to the Clark County Flood Plain Appeals Board:

**Name:**

Andrew Elder – Reappointment  
2233 N Limestone Street  
Springfield, OH 45503

**New Expiration Date:**

March 31, 2023 – 1 year

Steve Oxner – Reappointment  
750 Victory Rd  
Springfield, OH 45504

March 31, 2025 – 3 year

Johnathan Burr, P.E., P.S. - Reappointment  
4075 Laybourne Rd  
Springfield, OH 45505

March 31, 2025 – 3 year

Craig Dillon – New Appointment  
1934 Audubon Park Dr.  
Springfield, OH 45504

March 31, 2025 – 3 year

Mark Scholl – New Appointment  
1844 Conrad Ct.  
Springfield, OH 45502

March 31, 2025 – 3 year

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Requesting Department(s)  
Appointee(s)

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**Resolution 2022-0420**  
**BRDP file**

**Appoint Member to the  
County Planning Commission**

Commissioner \_\_\_\_ moved to appoint the following member as a full voting member to the County Planning Commission:

**Name:**  
Sky Schelle

**Expiration Date:**  
12/31/2025

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0421**  
**ZMRV file**

**Reschedule Date and Time for Public Hearing for  
Rezoning Case Z-2022-01 filed by Fred Messaros**

Commissioner \_\_\_\_ moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, June 22, 2022, in the Commissioners Chambers, Room 151 at the Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing to rezone property located in Mad River Township being 151+ acres located at 1291 Cold Springs Road, to rezone property from A-1 (Agricultural District) to PD-B (Planned Development District – Business), to allow for commercial indoor and outdoor recreational activities.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor  
County Administrator  
Requesting Department  
Surrounding Property Owners  
Township Trustees  
Applicant

The Board of County Commissioners, in and for Clark County, Ohio, met this 8<sup>th</sup> day of June, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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**Resolution 2022-0422**

**ENGC file**

**Authorize the Appropriation of Real Property Necessary for the  
CLA CR 315-1.28 Enon Xenia Road Project LPA Project PID 109441**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, per the request of the County Engineer, to authorize the following:

**WHEREAS**, the Board of Clark County Commissioners deem it necessary for the pavement widening, drainage, and resurfacing improvements to Enon Xenia Road, in conjunction with CLA 315-1.28 Enon Xenia Road Project and to acquire certain real property; and,

**WHEREAS**, the name and address of the titled owners of the subject property, so far as they can be ascertained, are:

<u>Name</u>	<u>Address</u>	<u>Project Parcels</u>
Charles F. Suver III PPN 1801000006214012	6512 Southern Vista Drive Enon, Ohio 45323	Parcel 40 T

**WHEREAS**, the property necessary to be acquired may be described as:

- 1.) A temporary construction easement for the purpose of final grading the subject property and grading, seeding and sidewalk replacement according to the project plans as part of CLA 315-1.28 Enon Xenia Road Project over and upon the following described property: Parcel 40 T

**BE IT RESOLVED** that the property described above be and hereby is appropriated according to law for said purposes; and that application be made to the Common Pleas Court of Clark County, Ohio to access the value thereof.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0423**

**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
ARPA	Comm Dev	Transfer Out	\$81,993.98
Reason: ARPA for reimbursement of VA Emergency Assistance expenses 3/3/21-12/31/21.			

ARPA	Comm Dev	Transfer Out	\$8,619,923.00
Reason: To prepare for transfer of ARPA funds for standard allowance project to Commission.			

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0424**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
ARPA 1210-021-850001	\$8,619,923.00	General Fund 0001-021-541210	\$8,619,923.00

Reason: To transfer ARPA standard allowance funds to Commission General Fund per Resolution 2022-0247.

Misc. Ins. Pension 001-710-850000	\$1,986,966.17	Commissioners 3010-010-540000	\$590,750.00
		Sheriff 5700-250-540001	\$575,750.00
		Commissioners 4010-010-540000	\$474,487.50
		Commissioners 9064-010-540000	\$ 1,840.75
		Engineer 1215-400-540000	\$ 96,637.92
		Commissioners 0100-010-540000	\$197,500.00
		Commissioners 2240-010-540001	\$ 50,000.00
Poor Relief Fund 0001-730-850000	\$120,930.00	DJFS-Admin 2000-300-540000	\$120,930.00

Reason: Budgeted quarterly transfer.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0425**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
220023845	General (Treasurer)	Meeder Investments	4/18/22	\$13,154.00

Reason: Did not have a purchase order.

220023638	Permanent Improv.	Gable Elevator	4/12/22	\$4,419.00
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Reason: Final payment to Gable Elevator for work done at the jail. Partial amount of payment.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0426**  
**SHRR file**

**Acknowledge Sheriff's Jail Expenditure Report(s)**

Commissioner \_\_\_\_ moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for May 2022.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0427**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Dev.	E. Harris, J.A. Dietz	Township Mtg	Springfield, OH	6/23/22	\$40.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0428**  
**ARPA file**

**Authorize use of Standard Allowance Funds to Purchase a Mobile Incident Command Center for the Clark County Emergency Management Agency**

Commissioner \_\_\_\_ moved, per request of the County Administrator, to approve the following project:

**WHEREAS**, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA). In Resolution 2022-0247, the County elected to use the \$10 million Standard Allowance option, provided under ARPA, for reimbursing revenue loss to its general fund; and,

**WHEREAS**, Clark County will use the Standard Allowance funding in accordance with guidance from the US Treasury; and,

**WHEREAS**, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses of the Standard Allowance funds as part of the State and Local Fiscal Recovery Fund program; and,

**WHEREAS**, the Standard Allowance amount may be used toward the provision of government services including public safety responses during the period of performance established under ARPA; and,

**WHEREAS**, the purchase of a new Mobile Incident Command Center will be covered by the allocated funds as requested by the Clark County Emergency Management Agency (EMA).

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of the Standard Allowance funds toward purchasing a Mobile Incident Command Center in the amount not to exceed \$250,000.00.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0429**  
**CDDG file**

**10:00 a.m. Public Hearing #2 for PY2022 Community Development Block Grant (CDBG) Programs**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a public hearing for the Community Development Block Grant (CDBG) Program Year (PY) 2022.

Public Hearing opened by the Commission President at \_\_\_\_\_ a.m.

Staff Report:

Audience Comments:

The Public Hearing was closed by the Commission President at \_\_\_\_\_ a.m.

Commissioner \_\_\_\_ moved to approve the Community Development Block Grant (CDBG) PY2022 Allocation Grant Application and CDBG PY 2022 Critical Infrastructure Grant Application as presented below:

<u>LOCATION/ACTIVITY</u>	<u>CDBG AMOUNT</u>	<u>OTHER FUNDS</u>	<u>NATIONAL OBJECTIVE</u>
Springfield Township: Street Rehabilitation (Broadview, Rocket, Sunset Streets)	\$ 150,000	\$ 34,935	LMI
City of New Carlisle: Public Facility Improvement (Carlisle Park basketball court, ADA swingset)	\$ 64,400	\$ 15,781	LMI
ADMINISTRATION	\$ 40,200		
FAIR HOUSING	\$ 13,400		
FY 2022 CDBG Formula Funds	<b>\$ 268,000</b>	<b>\$ 50,716</b>	
<b>Critical Infrastructure Competitive Funds</b>	<b>\$ 407,513</b>	<b>\$ 66,279</b>	LMI
City of New Carlisle: Street & Drainage Improvements (Fenwick Drive)			
<b>Administration</b>	<b>\$ 30,000</b>		
• National Objective - LMI = Activity will benefit low/moderate income households			
• Other Funds = Local funds			

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 8, 2022.

Megan Burr, Clerk

copy: County Auditor, County Administrator, Requesting Department

The Board of County Commissioners, in and for Clark County, Ohio, met this 8<sup>th</sup> day of June, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Sasha L. Rittenhouse

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**Resolution 2022-0430**  
**SHRC file**

**Authorize Police Dispatching Contract(s) with  
The Village Council of the Village of Catawba**

Commissioner \_\_\_\_ moved, per the request of the Clark County Sheriff, to authorize contract(s) for police dispatching services with:

**Village(s):** Catawba  
**In the amount of:** \$2,500 (income)  
**Effective Dates:** January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothin, Commissioner Wilt,

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I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of June 8, 2022.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)