



MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

July 20, 2022

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2022-0516

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Rittenhouse

Review/Action:
Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator/Strategic Plan Updates
Calendar/Event Updates
10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 20th day of July, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0517
AGRC file

**Authorize Contract Amendment #1 with
The Clark County Agricultural Society**

Commissioner ____ moved to authorize contract amendment #1 with The Clark County Agricultural Society:

Organization Name: The Clark County Agricultural Society
Organization Address: 4401 S. Charleston Pike, Springfield, Ohio 45505
Amendment Amount: \$ 50,000.00
New Contract Amount: \$100,000.00
Funding Source(s): General Fund
Purpose of Amendment: To increase contract value after presentation of supporting documentation.
Purpose of Contract: Capital Improvement – Replacement of either the Arts and Crafts Building roof or the Mercantile Building roof at the Clark County Fairgrounds.
Amendment Effective Date: July 20, 2022
Original Effective Date: March 2, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 20, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2022-0518
COMC file

**Authorize Contract with
Local Gov Consultants, LLC.**

Commissioner ____ moved, per the request of County Administrator, to authorize a contract with:

Organization Name: Local Gov Consultants, LLC.
Organization Address: 2391 Forest Oaks Drive, Beavercreek, Ohio 45431
In the amount of: \$24,000.00
Funding Source(s): General
Purpose: To oversee the implementation of the Courthouse Renovation Project
Effective Dates: July 20, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 20, 2022.

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Sasha L. Rittenhouse

Resolution 2022-0519

ENGC file

Authorize Amendment No. 4 to Agreement with the Ohio Department of Transportation (ODOT) for LPA Agreement No. 33106 for CLA CR 351-7.92 Selma Pike/Possum Road Project (PID 109451)

Commissioner ____ moved, per the request of the County Engineer, to authorize the following agreement:

Agreement With: Ohio Department of Transportation

Amend SECTION 3 Funding increase and revise amount of funds for construction.

3. FUNDING

- 3.1 The total cost for the PROJECT is estimated to be \$1,961,639 as set forth in Attachment 1. ODOT shall provide to the LPA 100 percent of the eligible costs, up to a maximum of \$309,504 Federal CMAQ (4TB7) funds for Design. ODOT shall provide to the LPA 100 percent of the eligible costs, up to a maximum of \$240,000 Federal CMAQ (4TB7) funds for Right of Way. ODOT shall provide to the LPA 100 percent of the eligible costs, up to \$1,412,135 for Construction in Federal CMAQ (4TB7) funds. This maximum amount reflects the funding limit for the PROJECT set by the applicable Program Manager. This maximum amount reflects the funding limit for the PROJECT set by the applicable Program Manager. Unless otherwise provided, funds through ODOT shall be applied only to the eligible costs associated with the actual construction of the transportation project improvements and construction engineering/inspection activities.

Identification: LPA Agreement No. 33106
CLA CR 351-7.92 Selma Pike/Possum Road Project
PID 109451

Further move to authorize the County Administrator to execute the agreement and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 20, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
County Engineer

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0520

ENG file

**Authorize Inter-governmental Agreements Between
Bethel Township, German Township, Moorefield Township, Village of South Charleston, and the
Board of Clark County Commissioners**

Commissioner ____ moved, per the request of County Engineer, to authorize the following inter-governmental agreements:

Agreement between: Bethel Township, German Township, Moorefield Township, Village of South Charleston, and the Board of Clark County Commissioners.

In the amount of: County, Townships, Villages, and City agree to cooperate in completing the 2022 Roadway Resurfacing project. The County, Townships, Villages, and City agree the total local share of the cost for the project to be \$1,530,113.80.

Purpose: 2022 Roadway Resurfacing Project

Effective Dates: July 20, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 20, 2022.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0521
JFSC file

**Authorize Contract Amendment #1 with
DataYard, Inc.**

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: DataYard, Inc.
Organization Address: 130 West Second Street, Suite #250, Dayton, Ohio 45402
Amendment Amount: \$0.00
Funding Source(s): Shared Administrative Dollars
Purpose of Amendment: To remove auto insurance coverage requirement and add driving requirement in Article VI of the original contract
Purpose of Contract: To provide ongoing Internet service and maintenance and domain name service.
Amendment Effective Date: July 20, 2022
Original Effective Date: March 1, 2022

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 20, 2022.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0522
JFSC file

Authorize Contract Amendment #1 with Sheltered, Inc. (formerly Interfaith Hospitality Network)

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Sheltered, Inc. (formerly Interfaith Hospitality Network)
Organization Address: 501 West High Street, Springfield, Ohio 45506
Amendment Amount: \$0.00
Funding Source(s): TANF 93.558
Purpose of Amendment: To reflect Interfaith Hospitality Network's name change to Sheltered, Inc.
Purpose of Contract: To provide emergency shelter and case management services to individuals and families within the community facing homelessness
Amendment Effective Date: July 20, 2022
Original Effective Date: July 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0523
SHRC file

**Authorize Contract with
P&R Communications**

Commissioner ____ moved, per the request of Clark County Sheriff, to authorize a contract with:

Organization Name: P&R Communications
Organization Address: 731 E 1st Street, Dayton, Ohio 45402
In the amount of: \$139,200.00 annually (\$11,160.00 monthly)
Funding Source(s): 911 Fund
Purpose: Service agreement for radio equipment located at the Clark County Jail and the Clark County Sheriff's Department
Effective Dates: July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Resolution 2022-0524
UTLC file

**Authorize Contract with
Fishbeck**

Commissioner ____ moved, per the request of Utilities Director, to authorize a contract with:

Organization Name: Fishbeck
Organization Address: 7887 Washington Village Drive, Suite 135, Dayton, Ohio 45459
In the amount of: \$48,460.00
Funding Source(s): General Sewer Fund
Purpose: Professional surveying, engineering design, bid procurement, and construction administration service for design of sanitary sewer connection of KTK Industrial Park to the City of Springfield
Effective Dates: July 20, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Melanie F. Wilt

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Sasha L. Rittenhouse

Resolution 2022-0525
Replaces Resolution 2022-0514
COMO/FIN* file

Creation of Fund 2910 OneOhio Opioid Fund to Receive Payments from the Local Government Share of the Opioid Settlement

Commissioner ____ moved to approve the creation of Fund 2910 OneOhio Opioid Fund.

WHEREAS, Ohio Revised Code §5705.09(F) allows the Board of Commissioners to establish a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and,

WHEREAS, Clark County is a Local Government that has adopted and approved the OneOhio Memorandum of Understanding (the “Memorandum”), which establishes a mechanism to disburse settlement proceeds from the opioid litigation into Ohio’s communities to help abate the opioid crisis; and,

WHEREAS, pursuant to the terms of the Memorandum, 30% of the settlement proceeds will be paid directly to local governments, including Clark County, for approved purposes as delineated by the Memorandum; and,

WHEREAS, The Clark County Board of Commissioners desire to request that the Clark County Auditor establish a special fund in accordance with Ohio Revised Code 5705.09(F).

NOW, THEREFORE, BE IT RESOLVED that the Clark County Board of Commissioners hereby request and authorize the Clark County Auditor to create a special fund, Fund 2910 OneOhio Opioid Fund, to accumulate revenue for purposes as approved by the Memorandum.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator

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Sasha L. Rittenhouse

Resolution 2022-0526
PRWP file

**Approve Payment to
Project Woman**

Commissioner ____ moved, to approve the following payment:

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 1st quarter 2022 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$4,870.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2022-0527

FINA file

**Authorize Amended Certificate #9 and
Appropriate Funds**

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #9 and appropriate funds.

CAFR Format - Commission and Auditor's Use Only			
<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
PROS LAW ENF TRUST FUND (1231)	PROS	OPERATING EXP	100.00
FELONY DELINQ CARE CUST (1234)	JUCT	PERS & FRINGES	15,500.00
	JUCT	OPERATING EXP	37,500.00
ELECTIONS REVENUE (2250)	BDEL	PERS & FRINGES	124,300.00
ELECTIONS REVENUE (2250)	BDEL	OPERATING EXP	97,494.00
WEST CENTRAL CCF (8370)	WCCCF	PERS & FRINGES	777,250.00
WEST CENTRAL CCF (8370)	WCCCF	OPERATING EXP	441,789.00
		Total	1,493,933.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Sasha L. Rittenhouse

Resolution 2022-0528
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: DJFS (2000)					
DJFS	Personal & Fringes	\$400,000.00	DJFS	Operating Exp.	\$400,000.00

Reason: Transfer needed to spend special allocation for COVID PRC/Back to School Program ending September 30, 2022.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
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Sasha L. Rittenhouse

Resolution 2022-0529

FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
220024152	PCSA	Clark County Prosecutor	6/2/22	\$89,590.96

Reason: Insufficient funds on purchase order requested at the beginning of the year for Department of Job and Family Services legal services.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0530
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachment.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0531
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Clerk of Cts.	M. Tuttle	OCCA eWarrants Mtg.	Lewis Center, OH	7/19/22	\$13.00
BOCC	S. Rittenhouse	CCAO Symposium	Columbus, OH	8/25-26/22	\$50.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0532
ANXS file

**Approve Expedited Type 1 Annexation Petition for
Approximately 13.38 acres in Springfield Township**

Commissioner ____ moved, upon recommendation by the County Administrator, to approve of the Expedited Type 1 Expedited Annexation Petition for the following property:

Petitioner: Eric Zartman on behalf of Gallery 59, LLC
Petitioner Address: 8000 Walton Parkway, Suite 260, New Albany, Ohio 43054
Property Address: Titus Road/South Charleston Pike
PID 3000700003000135
Location: Approximately 13.38 acres of land
From: Springfield Township
To: City of Springfield
Documents Filed: Annexation Petition, Legal Description, Annexation Map, Properties
Included in and Adjacent to Proposed Annexation, CEDA Agreement,
Filing fee
Date Received: July 6, 2022

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
County Engineer
Tax Maps/LIS
County Recorder (FYI)
County Prosecutor
Community Development
Agent for Petitioner
Township Trustees

The Board of County Commissioners, in and for Clark County, Ohio, met this 20th day of July, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

Resolution 2022-0533
ARPA file

**Authorize Allocation of American Rescue Plan Act (ARPA) Funds
toward the Clark County Employee Retention Incentive Project**

Commissioner ____ moved, per request of the County Administrator to approve the following project:

WHEREAS, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA); and,

WHEREAS, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

WHEREAS, the Department of Treasury issued the Final Rule, effective April 1, 2022, to provide guidance on permissible uses; and,

WHEREAS, a permissible use of the ARPA funds is to provide worker retention incentives to encourage employees to remain employed with the ARPA recipient. Treasury presumes that retention incentives less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met; and,

WHEREAS, the allocated funds will be used to award a 2.5% retention incentive to payroll employees that are active as of July 15, 2022. This includes permanent full and part time County employees as well as probationary full and part time employees working in County offices. Intermittent employees, temporary personnel, interns, seasonal workers, and elected officials at all County offices and departments are ineligible to receive the retention incentive. Departments consisting of their own appointing boards such as the Board of Developmental Disabilities (DD), Clark County Combined Health District (CCCHD), Mental Health & Recovery Board (MHRB), Clark County Law Library, Transportation Coordinating Committee (TCC), Clark County Park District (CCPD), Clark Soil & Water Conservation District (CSWCD), and West Central Community Correctional Facility (WCCCF) are also ineligible to receive the retention incentive.

- 1) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a one-week delay payroll will be determined by the amount of annualized gross base pay for the period from June 27, 2022 to July 10, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 2) The retention incentive calculation for eligible employees of the qualifying County offices and departments on a two-week delay payroll will be determined by the amount of annualized gross base pay for the period from June 19, 2022 to July 2, 2022, excluding bonuses, mileage, overtime, on call, vehicle and other payment beyond hourly/base pay.
- 3) To remain eligible, County offices and departments will be instructed to submit payroll information to the Clark County Auditor's Office by August 5, 2022. The retention incentive will be a single payment disbursed thereafter on August 19, 2022.

WHEREAS, a second 2.5% retention incentive will be awarded to employees with the same qualifying eligibility status that remain with the County offices and departments before the end of the year. The single

payment will be in addition to the 2.5% retention incentive disbursed in August, resulting in a 5% employee retention incentive total being offered for 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds toward the Clark County Employee Retention Incentive Project in the amount not to exceed \$2,600,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 20, 2022.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)