



MELANIE F. WILT

LOWELL R. MCGLOTHIN

SASHA L. RITTENHOUSE

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### July 28, 2022

10:00 A.M. Informal/Formal Session  
Clark County Fairgrounds  
Arts and Crafts Building  
4401 South Charleston Pike  
Springfield, Ohio 45502

Call to Order President of County Commission  
Resolution 2022-0535

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner Rittenhouse

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

10:00 Informal/Formal Session  
Department of Job and Family Services - Virginia Martycz &  
Theresa Arnold – CCMEP Class

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 28<sup>th</sup> day of July, 2022 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Sasha L. Rittenhouse

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**Resolution 2022-0536**  
**B&GC file**

**Authorize Memorandum of Understanding (MOU) with  
Bethel Township, Moorefield Township and Clark County Park District**

Commissioner \_\_\_\_ moved, at the request of the Building and Grounds Director, to authorize the following MOU:

**MOU with:** Bethel Township, Moorefield Township and Clark County Park District  
**Purpose:** To provide services consistent with the proper repair of vehicles and equipment, provide assessment of repair, including parts and labor, and procure parts, if necessary, utilizing County accepted quote processes.  
**Effective Date(s):** September 1, 2022 through August 31, 2024

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of July 28, 2022.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2022-0537**  
**B&GC file**

**Authorize Amendment #1 with REB Storage Systems International**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to authorize amendment #1 with:

<b>Organization Name:</b>	REB Storage Systems International
<b>Organization Address:</b>	7955 South Cass Avenue, Darien, Illinois 60561
<b>Original Contract:</b>	\$185,302.00
<b>Previous Changes:</b>	\$ .00
<b>This Change:</b>	\$ 4,000.00
<b>New Contract Total:</b>	\$189,302.00
<b>Funding Source(s):</b>	Permanent Improvement Fund
<b>Reason for Change:</b>	For stamped structural drawings and calculations
<b>Project:</b>	Records Storage Building System

Further move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0538**  
**COMC file**

**Authorize Memorandum of Understanding (MOU) Between  
the Board of Clark County Commissioners and Kettering Health Springfield**

Commissioner \_\_\_\_ moved, at the request of the County Administrator, to authorize the following MOU:

**MOU with:** Kettering Health Springfield  
**Address:** 2300 N. Limestone Street, Springfield, Ohio 45503  
**Purpose:** To use bare land owned by Clark County as a secondary landing zone for medical helicopters in the event conditions occur which make use of the primary landing zone unsafe. The location of the subject land is approximately 28 acres in size located at 525 East Home Road, Springfield, Ohio (PID #34007000362121005).  
**Effective Date(s):** July 28, 2022 through July 27, 2023 (with automatic one-year renewals)

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0539  
EMAC file**

**Authorize Memorandum of Understanding (MOU) Between  
the Board of Clark County Commissioners and the Board of Township Trustees of Springfield  
Township**

Commissioner \_\_\_\_ moved, at the request of the Emergency Management Agency Director, to authorize the following MOU:

**MOU with:** Board of Township Trustees of Springfield Township  
**Address:** 2777 Springfield Xenia Road, Springfield, Ohio 45506  
**Purpose:** To transfer possession of a Ludlum 26-3, CDV-750 charger and Direct Reading Dosimeters "Equipment" to Springfield Township for the benefit of Springfield Township having access to and use of the Equipment.  
**Effective Date(s):** July 28, 2022

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Commissioner McGlothlin, Commissioner Wilt,

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INVS file

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**Resolution 2022-0540**  
**Replaces Resolution 2022-0523**  
**SHRC file**

**Authorize Contract with  
P&R Communications**

Commissioner \_\_\_\_ moved, per the request of Clark County Sheriff, to authorize a contract with:

<b>Organization Name:</b>	P&R Communications
<b>Organization Address:</b>	731 East 1 <sup>st</sup> Street, Dayton, Ohio 45402
<b>In the amount of:</b>	\$11,160.00 annually
<b>Funding Source(s):</b>	911 Fund
<b>Purpose:</b>	Service agreement for radio equipment located at the Clark County Jail and the Clark County Sheriff's Department
<b>Effective Dates:</b>	July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0541**  
**SHRC file**

**Authorize Change Order #4 for Motorola Solutions**

Commissioner \_\_\_\_ moved, per the request of the Clark County Sheriff, to authorize change order #4 with:

<b>Organization Name:</b>	Motorola Solutions
<b>Organization Address:</b>	13108 Collections Center Drive, Chicago, Illinois 60693
<b>Original Contract:</b>	\$3,539,893.00
<b>This Change:</b>	\$ .00
<b>Previous Changes:</b>	\$ 40,082.98
<b>New Contract Total:</b>	\$3,579,975.98
<b>Funding Source(s):</b>	General Fund
<b>Reason for Change:</b>	To document the mutual decision to establish the Ohio Flex System Go Live date, with a specific date to be determined in the First Quarter, 2023 once the network is finalized and end-user training has been scheduled.
<b>Effective Date:</b>	July 28, 2022

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0542**  
**SHRG file**

**Authorize Inter-Governmental Agreement between  
the City of Springfield, Ohio and the Board of Clark County Commissioners**

Commissioner \_\_\_\_ moved, per the request of the Clark County Sheriff, to authorize the inter-governmental agreement below:

**Agreement Between:** City of Springfield and the Board of Clark County Commissioners  
**In the amount of:** \$16,704.00 (Income)  
**Funding Source:** Byrne Justice Assistance Grant (JAG) Program  
**Purpose:** Technology and Equipment Upgrade Program  
**Effective Dates:** August 1, 2022 through September 30, 2026

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0543**  
**TCCG file**

**Accept Grant Amendment #1 with the Ohio Department of Transportation**

Commissioner \_\_\_\_ moved, per the request of the Transportation Director, to authorize grant amendment #1 with:

<b>Grantor:</b>	Ohio Department of Transportation
<b>In the amount of:</b>	\$64,000.00 Federal FTA Section 5310 Funding
<b>Original Purpose:</b>	To implement a Mobility Management Program for Clark County.
<b>Reason for Amendment:</b>	To extend the grant expiration date from December 31, 2020 through March 31, 2022
<b>Original Effective Dates:</b>	January 1, 2020 through December 31, 2020
<b>Effective Dates:</b>	January 1, 2020 through March 31, 2022

Further move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0544**  
**Rescind Resolution 2022-0284**  
**TCCG file**

**Rescind Prior Grant Agreement Approval and Accept New Grant Agreement with the Ohio Department of Transportation**

Commissioner \_\_\_\_ moved, per the request of the Transportation Director, to rescind the previous grant agreement signed April 25, 2022 and accept the following:

**Grantor:** Ohio Department of Transportation  
**Amount Funding:** \$48,430.00 Federal FTA Section 5310 Funding  
**Purpose:** Due to Administrative Errors at the ODOT Office of Transit, resolution 2022-0284 needs to be rescinded. This resolution also approves the grant agreement to implement a Mobility Management Program in Clark County.  
**Effective Dates:** January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0545**  
**BJFP file**

**Approve Payment #2 to  
ArmCorp Construction, Inc.**

Commissioner \_\_\_\_ moved, to approve the following payment #2:

**Payment to:** ArmCorp Construction, Inc.  
**Address:** 8511 State Route 703, Celina, Ohio 45822  
**Services:** Pay App #2 period ending 5/31/2022  
**Project:** Home Road Renovation  
**Funding Source(s):** 2020/PCSA - Levy  
**Amount:** \$172,760.13  
**Retainage:** \$ 12,826.46 (Retainage held to date \$23,660.38)

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0546  
COMP file**

**Approve Payment #4 to  
Arcon Builders, Ltd.**

Commissioner \_\_\_\_ moved to approve the following payment #4:

**Payment to:** Arcon Builders, Ltd.  
**Address:** 7284 Alternate State Route 49, Arcanum, Ohio 45304  
**Services:** Payment #4 General Contract  
**Project:** Horse Barn Improvement  
**Funding Source(s):** Permanent Improvement  
**Amount:** \$42,918.76  
**Retainage:** Balance of Retainage after this release is \$16,025.70

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0547**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
Project Advances (Comm. Dev.) 1253-020-851203	\$251.50	CDBG (Comm. Dev.) 1203-020-541253	\$251.50

Reason: To cover additional CDBG FY20 grant expenses.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department

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**Resolution 2022-0548**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
Real Estate Assessment	Auditor	Operating Exp.	\$15,000.00
Reason: Postage related to the 2022 Triennial Post Card Mailing Project.			

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0549**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
220023459	General (B&G)	DC Door Company	2/11/22	\$253.00
Reason: Cables replaced on north door of Public Safety Building. Work completed 2/11/22 but just received the invoice.				

220024115	Dog & Kennel	KOI Auto Parts	6/27/22	\$358.32
Reason: Unexpected dog and kennel auto maintenance on 2015 Chevrolet Express. Purchase order post dates invoice.				

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**Resolution 2022-0550**  
**INVP file**

**Authorize Purchase of Trailer for the  
Clark County Engineer's Office**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize the purchase of a 2023 Behnke Trailer for a cost of \$21,865.00 to be paid from the MV&GT Fund. This purchase is necessary due to equipment transport.

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0551  
BRDZ file**

**Appoint Member to the  
Board of Zoning Appeals**

Commissioner \_\_\_\_ moved to appoint the following member to the Board of Zoning Appeals:

<b>Name:</b>	<b>Effective Date:</b>	<b>Expiration Date:</b>
Carol Smith (fulfilling the term of Sandra Forstrom)	July 29, 2022	December 21, 2025

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Requesting Department(s)  
Appointee(s)

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**Resolution 2022-0552**  
**SHRR file**

**Acknowledge Sheriff's Jail Expenditure Report(s)**

Commissioner \_\_\_\_ moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for June 2022.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2022-0553**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Clerk of Cts.	M. Tuttle	Various Mtgs. & Trngs.	Various	Cal. Yr. 2022	\$2,000.00
Comm. Dev.	K. VanZant	Brownfield Conference	Oklahoma City, OK	8/15-17/22	\$1,359.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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