



CLARK COUNTY
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Commission Meeting Agenda

September 29, 2021

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission
Resolution 2021-0633

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same: Commissioner Lohnes

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator Updates
Strategic Plan Updates
Calendar/Event Updates

10:00 Formal Session

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 29th day of September, 2021, in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0634
B&GC file

Authorize Contract with Northwestern Ohio Security Systems, Inc.

Commissioner ____ moved, per the request of the County Administrator, to authorize a contract with:

Organization Name: Northwestern Ohio Security Systems, Inc.
Organization Address: 121 E. High Street, Lima, Ohio 45801
In the amount of: \$159,793.41
Funding Source(s): Capital Improvement Fund
Purpose: Update access control doors at Municipal Building & Springview; State bid
Effective Dates: October 6, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 29th day of September, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

**Resolution 2021-0635
B&GC file**

**Authorize Contract with
Oregon Group Architects**

Commissioner ____ moved, per the request of the Building and Grounds Director, to authorize a contract with:

Organization Name: Oregon Group Architects
Organization Address: 300 South Patterson Boulevard, Dayton, Ohio 45402
In the amount of: \$19,900.00
Funding Source(s): Permanent Improvement Fund
Purpose: Clark County Fairgrounds Horse Barn design
Effective Date: September 29, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0636
ENG file

**Authorize Contract with
DLZ Ohio**

Commissioner ____ moved, per the request of the County Engineer, to authorize a contract with:

Organization Name: DLZ Ohio
Organization Address: 6121 Huntley Road, Columbus, Ohio 43229
In the amount of: \$24,750.50
Funding Source(s): MV> Local Funds
Purpose: Lower Valley Pike Bridge #1225 Construction Inspection & Testing
Effective Dates: September 29, 2021 to December 31, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

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County Administrator
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Melanie F. Wilt

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Richard L. Lohnes

Resolution 2021-0637
TCCC file

**Authorize Contract with
TranSystems Corporation of Ohio**

Commissioner ____ moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name: TranSystems Corporation of Ohio
Organization Address: 400 W. Nationwide Boulevard, Suite 225, Columbus, Ohio 43215
In the Amount of: \$123,388.00
Funding Source(s): Federal CPG (80%), State (10%), Local TCC Dues (10%)
Purpose: To develop a county-wide transit needs study
Effective Dates: September 29, 2021 – August 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Lohnes,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0638
CDDDB file

**Acknowledge Bid Opening for
Safe Harbor House HVAC Systems Replacement**

Commissioner ____ moved, per request of the Community and Economic Development Director, to acknowledge receipt of the bids below, subject to the Board's right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the Safe Harbor House HVAC Systems Replacement project was held on Thursday, September 23rd, 2021. The following bids were read:

Bidder

TP Mechanical

Base Bid

\$ 36,041.00

Estimate: Base Bid \$ 36,200.00

Further move to refer the bids to staff for further evaluation.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Richard L. Lohnes

Resolution 2021-0639
COMO file

Acknowledge Legal Holidays for the Year 2022

Commissioner ____ moved, to acknowledge legal holidays for the year 2022, under the authority of Section 325.19(D) O.R.C., all County Offices may observe holidays as follows:

Friday	December 31, 2021 for January 1, 2022	New Year's Day
Monday	January 17	Martin Luther King Jr. Day
Monday	February 21	Presidents' Day
Monday	May 30	Memorial Day
Monday	June 20	Juneteenth
Monday	July 4	Independence Day
Monday	September 5	Labor Day
Monday	October 10	Columbus Day
Friday	November 11	Veterans' Day
Thursday	November 24	Thanksgiving Day
Friday	November 25	Day after Thanksgiving (Personal Day)
Friday	December 23	Christmas Eve
Monday	December 26	Christmas Day
Friday	December 30	New Year's Eve (Personal Day)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

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Richard L. Lohnes

Resolution 2021-0640
EXS file

**Authorize Enterprise Zone Agreement with
Spartan Airport Development LLC**

Commissioner ____ moved, per the request of the Community and Economic Development Director, to authorize the following Enterprise Zone Agreement:

Agreement with: Spartan Airport Development LLC
Address: 1251 W Blee Road, Springfield, Ohio 45502 (Extension of Airpark Dr.)
Purpose: Tax Abatement
Township: Green Township
Effective Date: September 29, 2021

Further move to authorize the County Administrator to execute all related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Community and Economic Development Department
Spartan Airport Development LLC
Township Trustees

The Board of County Commissioners, in and for Clark County, Ohio, met this 29th day of September, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0641
DEED file

Acknowledge and Accept General Warranty Deed

Commissioner ____ moved to acknowledge and accept General Warranty Deed(s) for the following:

NAME	PARCEL	PROJECT
Board of Clark County Commissioners	Out of 300-07-00009-000-083	Fairgrounds

Further move to authorize the County Administrator to execute the related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2020-0642
DEED file

Acknowledge and Accept Quit Claim Deed(s)

Commissioner ____ moved to acknowledge and accept Quit Claim Deed(s) for the following:

NAME	PARCEL	PROJECT
Clark County Land Reutilization Corporation	300-07-00009-000-084	Fairgrounds
Board of County Commissioners	300-07-00009-000-1057	Fairgrounds

Further move to authorize the County Administrator to execute the related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0643
JFSP file

Adopt Amended Prevention, Retention, and Contingency Plan

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to adopt the following plan:

Plan Name: Prevention, Retention and Contingency
Purpose: To meet the requirements of the Biennial Review
Effective Date: October 1, 2021

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burri, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0644
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Sheriff's Office, to donate the below listed vehicle to the Jackson County Sheriff's Office per Ohio Revised Code §307.12(E):

2000 Harley Davidson Motorcycle
VIN: 1HD1FMW17YY649753

Further the Board finds this property no longer needed for county use.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Commission Budget Analyst

The Board of County Commissioners, in and for Clark County, Ohio, met this 29th of September, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0645
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: General					
Misc.Ins. & Pens. Operating Exp.		\$11,517.50	Poor Relief	Transfer Out	\$11,517.50
Reason: Transfer needed due to mandated share increase for SFY 2022.					

Fund: CDBG					
Comm. Dev.	Pers. & Fringes	\$ 5,000.00	Comm. Dev.	Operating Exp.	\$ 5,000.00
Reason: CDBG FY20 Target to cover health insurance and advertising costs.					

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0646
FINI file

Authorize Inter-fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
Poor Relief Fund 0001-730-850000	\$ 120,930.00	DJFS Admin 2000-300-540000	\$120,930.00

Reason: Budgeted transfer.

General Fund 0001-710-850000	\$2,123,675.00	General Bond Retirement 3010-010-540000	\$570,250.00
		9-1-1 Dispatching 5700-250-540001	\$721,000.00
		Permanent Improvement 4010-010-540000	\$607,425.00
		Commissioner's Contingency 0100-010-54000	\$175,000.00
		Retirement Reserve Fund 2240-010-540001	\$ 50,000.00

Reason: Budgeted transfer.

General Fund 001-750-851213	\$ 3,190.00	Dog & Kennel 1213-010-540000	\$ 3,190.00
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Reason: To reimburse Dog & Kennel for donor sponsored adoptions.

PCSA 2020-315-850000	\$ 242,115.72	DJFS Admin 2000-300-540001	\$242,115.72
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Reason: Levy to PA to cover Income Maintenance ceiling excess

PCSA 2020-315-850000	\$ 422,448.86	DJFS Admin 2000-300-540000	\$422,448.86
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Reason: Transfer from Levy to cover Medicaid Income Maintenance ceiling excess.

PCSA 2020-315-850000	\$ 706,246.36	Child Support 2010-325-540000	\$706,246.36
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Reason: Levy to CSEA to cover ceiling excess.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

Resolution 2021-0647
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
American Rescue Plan Fund	ARPA - CD	Transfers	\$1,380,077.00
Domestic Rel. Judicial Fund	Dom. Rel. Ct.	Contract Services	\$ 1,000.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0648
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Utilities	D. Hasting, B. Mader, D. Thompson, M. Roberts, J. Thompson M. O'Neal	ORWA All Expo	Wilmington, OH	10/19-20/21	\$810.00
Utilities	C. Bauer	Alloway Workshop	Lima, OH	11/19/21	\$ 79.00
Dom. Rel.	A. Ringler, P. Phillips, D. Herier,	Ohio Assoc. of Mag. Fall Webinar Conf.	Virtual	10/25-29/21	\$825.00
*Auditor	S. Gray/M. Webber	Ohio GIS Conf.	Columbus, OH	9/15-17/21	\$632.00

*This Travel/Expense Allowance replaces the same request on resolution 2021-0446 (7/7/2021) to add mileage and parking.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0649
ARPA file

Authorize American Rescue Plan Act Funds (ARPA) to Reimburse Premium Pay Costs for Employees of Clark County

Commissioner ____ moved, per request of the County Administrator to approve the following reimbursement:

Whereas, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act (ARPA); and
Whereas, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

Whereas, the Department of Treasury issued the Interim Final Rule on May 10, 2021, to provide guidance on permissible uses; and,

Whereas, a permissible use of the ARPA funds is to reimburse the premium pay costs, incurred by the County, of employees working for the Clark County Emergency Management Agency (EMA), Buildings and Grounds (B&G), and assisting the Emergency Operations Center (EOC) as providing premium pay to workers performing essential work during the COVID-19 public health emergency is an eligible use of Fiscal Recovery Funds; and,

Whereas, the extent of providing premium pay to eligible workers as an amount of the County's incurred expenses is determined by the County's payroll record.

Now therefore, be it resolved by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of ARPA funds to reimburse premium pay costs for County employees incurred between March 9, 2021, and December 31, 2021, which totals \$31,611.50.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0650
ARPA file

Authorize Allocation of American Rescue Plan Act Funds (ARPA) for the ROK Technologies, LLC Cloud Storage System Configuration

Commissioner ____ moved, per request of the County Administrator to approve the following reimbursement:

Whereas, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act (ARPA); and,

Whereas, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

Whereas, the Department of Treasury issued the Interim Final Rule on May 10, 2021, to provide guidance on permissible uses; and,

Whereas, a permissible use of the ARPA funds is to make necessary investments in broadband infrastructure through projects that will improve the usage of broadband services and Internet accessibility; and,

Whereas, the configuration of the ROK Technologies, LLC cloud storage system within the County's network infrastructure will upgrade cloud-based storage access for County employees and provide remote cloud system service connectivity for daily operations.

Now therefore, be it resolved by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of the ARPA funds toward the configuration of ROK Technologies, LLC cloud storage system in the amount of \$19,330.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Lowell R. McGlothlin

Richard L. Lohnes

Resolution 2021-0651
ARPA file

**Authorize Allocation of American Rescue Plan Act Funds (ARPA) toward
The ARPA Project Coordinator's Salary**

Commissioner ____ moved, per request of the County Administrator to approve the following reimbursement:

Whereas, Clark County has received direct payments from the United States (US) Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act (ARPA); and,

Whereas, Clark County will use the funding in accordance with ARPA and guidance from the US Treasury; and,

Whereas, the Department of Treasury issued the Interim Final Rule on May 10, 2021, to provide guidance on permissible uses; and,

Whereas, a permissible use of the ARPA funds is to reimburse the administrative costs associated with the planning and execution of expending the ARPA funds as part of the recipient's COVID-19 public health emergency relief and recovery effort; and,

Whereas, the allocated funds will reimburse the time spent by the administration overseeing the distribution and expenditure of the ARPA funds as a part of the ARPA Project Coordinator's salary until December 31, 2024.

Now therefore, be it resolved by the Board of County Commissioners, that:

The Board of County Commissioners approves the use of the ARPA funds toward the ARPA Project Coordinator's salary from August 25, 2021 to December 31, 2024 in the amount not to exceed \$250,000.00.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of September 29, 2021.

Megan Burr, Clerk

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County Administrator
Requesting Department(s)