

THE BOARD OF COUNTY COMMISSIONERS

50 East Columbia Street, 5th Floor
Springfield, Ohio 45501

CLARK COUNTY, OHIO AGENDA



Source: google images

October 2, 2019

8:30 A.M.

Informal Session

10:00 A.M.

Formal Session

Call to Order

President of County Commission
Resolution 2019-0596

Pledge to the flag

Approve minutes of the last meeting and
Dispense with reading of same:

Commissioner McGlothin

Review/Action:

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda
County Administrator Updates
Strategic Plan Updates
Calendar/Event Updates

10:00 Formal Session

The Board of County Commissioners, in and for Clark County, Ohio, met this 2nd day of October, 2019 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0597
AUDC file

**Authorize Extension Agreement Between
Auditor of State Keith Faber, Clark County, and Clark Schaefer, Hackett, & Co.**

Commissioner ____ moved to authorize the following MOU:

Agreement with: Auditor of State Keith Faber, Clark County, and Clark Schaefer, Hackett, & Co.
In the amount of: \$546,250.00 (\$475,000.00 is a fixed fee)
Funding Source(s): General Fund
Purpose: Annual Audit
Effective Date(s): January 1, 2019 through December 31, 2023

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 2nd day of October, 2019 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0598
ENG file

**Authorize Change Order #1 for
CLA TR 68-4.83 Newlove Road Bridge 825 PID 98690**

Commissioner ____ moved, per the request of the Deputy Engineer, to authorize change order #1 with:

Organization Name:	Brumbaugh Construction, Inc.
Organization Address:	Box 309, 3520 State Route 49, Arcanum, Ohio 45304
Original Contract:	\$585,071.00
Previous Changes:	\$0.00
This Change:	\$6,831.00
New Contract Total:	\$591,902.00
Funding Source(s):	State Grant and Local Funds
Reason for Change:	Installation of 235 LF of Type 47 farm fence with four end posts and a 16' farm gate to replace existing fence and gate removed during the project.

Further move to authorize the County Administrator to execute the change order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Organization

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0599
ENG file

**Authorize Change Order #1 for
CLA CR 338-0.00 Springfield Xenia Road PID 99510**

Commissioner ____ moved, per the request of the Deputy Engineer, to authorize change order #1 with:

Organization Name:	The Shelly Company
Organization Address:	1700 Fostoria Avenue, Suite 200, Findlay, Ohio 45840
Original Contract:	\$1,894,541.44
Previous Changes:	\$0.00
This Change:	\$5,545.86
New Contract Total:	\$1,900,087.30
Funding Source(s):	Federal, OPWC, and Local Funds
Reason for Change:	Resawing of the south bridge abutment and cutting of the reinforcing steel to fit due to plan error. Also extending the contract period 1 day.

Further move to authorize the County Administrator to execute the change order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0600
SHRG file

**Accept Grant Agreement with
Project Lifesaver Program**

Commissioner ____ moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Project Lifesaver Program
Amount Funding: \$5,000.00
Purpose: To purchase mobile locator equipment and wristbands that emit tracking signal for enrolled adults with Alzheimer's or other forms of dementia.
Effective Dates: October 2019

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0601
SHRG file

Authorize Grant Submission
Project Lifesaver-Clark County

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

Grant: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities Program
Grantor: U.S. Department of Justice / Bureau of Justice Assistance
Funding Amount: \$150,000.00
Purpose: To aid in salaries and purchase tracking equipment for individuals with forms of dementia, such as Alzheimer's Disease, or developmental disabilities, such as autism, who due to their condition wander from safe environments.
Effective Dates: December 1, 2019 through December 31, 2022

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0602
SHRG file

**Accept Grant Agreement with
Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART)**

Commissioner ____ moved, per the request of the Sheriff's Office, to accept the following:

Grantor: U.S. Department of Justice
Amount Funding: \$150,000.00
Purpose: Strengthen the Sex Offender Registration & Notification (SORNA) Program in Clark County
Effective Dates: October 1, 2019 through September 30, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0603
SHRA file

**Accept License Agreement with
American Towers, LLC**

Commissioner ____ moved, per the request of the Sheriff's Office, to accept the following license agreement:

Licensors: American Towers, LLC
Licensors Address: 10 Presidential Way, Woburn, Massachusetts 01801
Purpose: install, maintain, operate, service, modify and/or replace its Approved Equipment at the Licensed Space, which Approved Equipment shall be utilized for the transmission and reception of wireless voice and data communications signals (such transmission and reception to be solely within the Permitted Frequencies, and, if the Permitted Frequencies include licensed spectrum, within the spectrum licensed to Licensee by the FCC).
Effective Dates: October 2, 2019 through October 1, 2033

Further move to authorize the County Administrator to execute the license agreement and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0604
PERB file

**Approve Superior Fully Insured Dental Plan
Employees and Elected Officials for Calendar Year 2020**

Commissioner ____ moved to approve the following for County employees and elected officials:

Renew the fully insured Superior Dental Care plan for calendar year 2020. The employer will contribute \$18.22 per month; the employee will contribute \$13.10 per month for a single plan or \$53.62 per month for a family plan. County Officers' rates are based upon the date they took office.

Further move to approve that the employee portion of dental be paid two times per month, (twenty four times per year).

The County Administrator is authorized to execute all required documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0605
PERB file

Authorize Life, Accidental Death & Dismemberment Coverage, Voluntary Life, and Voluntary Disability

Commissioner ____ moved upon the recommendation of the Assistant County Administrator, to authorize Life, Accidental Death & Dismemberment basic coverage with:

Organization Name: American United Life Insurance Company (AUL) a OneAmerica Company, One American Square, PO Box 368, Indianapolis, Indiana 46206-0368
In the amount of: \$3.20 per month for \$20,000 of term insurance coverage
Purpose: Term Life Insurance, Accidental Death & Dismemberment
Effective Date: January 1, 2020 through December 31, 2020
Agent: Matthew Foley, Foley Benefits Group, LLC

Further move to authorize fully employee paid voluntary supplemental life insurance and voluntary disability insurance through OneAmerica Company. All voluntary supplemental life and disability rates are age based.

The County Administrator is authorized to execute all required documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0606
PERB file

Authorize Voluntary Vision Insurance

Commissioner ____ moved, upon the recommendation of the Assistant County Administrator, to authorize voluntary vision insurance coverage with:

Organization Name: VSP, 3333 Quality Drive, Rancho Cordova, California 95670
In the amount of: \$7.40 per month single; \$18.84 per month family, premiums deducted bi-monthly
Purpose: Signature Plan voluntary vision insurance benefits
Effective Date: January 1, 2020 through December 31, 2020
Agent: Matthew Foley, Foley Benefits Group, LLC

The County Administrator is authorized to execute all required documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator
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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0607
Replaces Resolution 2019-0284
COMO file

**Designation of Commissioners and Staff to
Serve on Various Boards and Committees**

Commissioner ____ moved to approve of the following appointments:

9-1-1 Committee	Richard L. Lohnes
Area Agency on Aging – Region 2	DJFS Designee
Audit Review Committee	Melanie F. Wilt, Jennifer Hutchinson
Board of Revisions	Melanie F. Wilt
Clark County Emergency Food and Shelter Board (FEMA)	Lowell R. McGlothlin
Clark County Land Reutilization Corp	Melanie F. Wilt, Lowell R. McGlothlin
Community Improvement Corporation	Melanie F. Wilt, Lowell R. McGlothlin
County Planning (Statutory)	Richard L. Lohnes, Melanie F. Wilt, Lowell R. McGlothlin
County Records Commission	Richard L. Lohnes, Megan Burr
Criminal Justice Council	Richard L. Lohnes, Jennifer Hutchinson
Data Processing Board	Richard L. Lohnes, Jennifer Hutchinson
Family & Children First Council	Melanie F. Wilt
Fair Housing	Richard L. Lohnes Community Development Staff (alternate)
Investment Advisory Board	Richard L. Lohnes, Lowell R. McGlothlin
Job Readiness	Richard L. Lohnes
Keep Clark County Beautiful	Michael Cooper for Melanie F. Wilt
Microfilm Board	Megan Burr for Comm. President

OhioMeansJobs

Lowell R. McGlothlin

Reentry Coalition Executive Committee

Lowell R. McGlothlin

Solid Waste Management Policy Committee

Melanie F. Wilt
Jennifer Hutchinson (Alternate)

Transportation Coordinating Committee

Lowell R. McGlothlin,
Melanie F. Wilt (Alternate)

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Megan Burr, Clerk

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County Administrator

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0608
COMO file

Acknowledge Legal Holidays for the Year 2020

Commissioner ____ moved, to acknowledge legal holidays for the year 2020, under the authority of Section 325.19(D) O.R.C., all County Offices may observe holidays as follows:

Wednesday	January 1, 2020	New Year's Day
Monday	January 20	Martin Luther King Jr. Day
Monday	February 17	Presidents' Day
Monday	May 25	Memorial Day
Friday	July 3	Independence Day
Monday	September 7	Labor Day
Monday	October 12	Columbus Day
Wednesday	November 11	Veterans' Day
Thursday	November 26	Thanksgiving Day
Friday	November 27	Day After Thanksgiving (Personal Day)
Thursday	December 24	Christmas Eve
Friday	December 25	Christmas Day
Thursday	December 31	New Year's Eve (Personal Day)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator
Requesting Department(s)

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Richard L. Lohnes

Melanie F. Wilt

Lowell R. McGlothlin

Resolution 2019-0609
INVP file

**Authorize Purchase of Vehicle
for the Utilities Department**

Commissioner ____ moved, per the request of the Utilities Director, to authorize the purchase of a 2020 Ford F-250 XL regular cab work truck from Middletown Ford Fleet Department for a cost of \$27,038.48 to be paid for from the Utilities Department Water and Sewer funds. The truck will be used at the Utilities Department Gerlaugh Road Service Center.

Further move to authorize the County Administrator to execute contract and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Wilt, Commissioner Lohnes,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Commission Budget Analyst

The Board of County Commissioners, in and for Clark County, Ohio, met this 2nd day of October, 2019 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0610
INVS file

Authorize Transfer of Vehicle

Commissioner ____ moved, per the request of the Sheriff's Office, to authorize the transfer of a 2010 Dodge Charger with VIN# 2B3AA4CTXAH163963 to the Village of South Vienna for a cost of \$0.00. This vehicle is no longer being used by the Sheriff's Office due to being replaced with a newer vehicle and will transfer per ORC 307.12(D).

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0611
DWAP file

**Approve Payment to
Krissy Hawke**

Commissioner ____ moved to approve the following payment:

Payment to: Krissy Hawke
Address: 21 Walter Street, Springfield, Ohio 45506
Services: Humane Agent salary for October 2019 per resolution 2017-0055
Funding Source(s): General Fund
Amount: \$250.00

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothin

Resolution 2019-0612
FINR file

Establish Retainage Account

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the establishment of a retainage account at Security National Bank, 40 South Limestone Street, Springfield, Ohio 45502 for the following contractor of the Clark County Administration Building Improvements Project:

Kapp Construction, Inc.
329 Mt. Vernon Avenue
Springfield, Ohio 45503

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Commissioner Lohnes, Commissioner Wilt,

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Megan Burr, Clerk

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County Administrator
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0613
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: VOCA/CASA Grant					
Juv Ct.	Operating Expenses	\$24.00	Juv Ct.	Personnel & Fringes	\$24.00

Reason: Transfer is needed to cover CORSA payment.

Fund: General					
Juv Ct.	Personnel & Fringes	\$7,742.00	Juv Ct.	Operating Expenses	\$7,742.00
Juv Prob.	Personnel & Fringes	\$2,148.00	Juv Ct.	Operating Expenses	\$2,148.00
Juv Det.	Personnel & Fringes	\$10,412.00	Juv Ct.	Operating Expenses	\$10,412.00

Reason: This transfer is necessary to cover increased costs in court appointed counsel fees.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor,
County Administrator,
Requesting Department(s)

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0614
UTLO file

**Authorize Placement on Tax Duplicate for
Uncollected Water and Sewer Use Charges**

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2019 real property tax list and duplicate against the following property:

Property Owner: Abigail J Zinkhon
Address: 3626 Redwood Blvd, Springfield, OH 45503
3000700017404018
Springfield Twp
Amount: \$387.80
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Park Hills Sentre LTD
Address: 3633 Redwood Blvd, Springfield, OH 45503
3000700017408003
Springfield Twp
Amount: \$387.80
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Allen L Jones Jr
Address: 222 Larchmont Rd, Springfield, OH 45503
3000700017402018
Springfield Twp
Amount: \$387.80
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Benjamin Lee Brewington
Address: 307 Birch Rd, Springfield, OH 45503
3000700017402030
Springfield Twp
Amount: \$387.80
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Joseph A Gibson
Address: 105 Oaksmere Rd, Springfield, OH 45503
3000700011301004
Springfield Twp
Amount: \$387.80
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Justin C Jenkins
Address: 3534 E National Rd, Springfield, OH 45503
3000700017406023
Springfield Twp
Amount: \$678.83
Comments: Sewer only, Uncollected charges, Place on tax duplicate

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Commissioner Lohnes, Commissioner Wilt,

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Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)
Treasurer

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0615
UTLO file

Authorize Removal of Sewer Use Charges from Tax Duplicate

Commissioner ____ moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2019 real property tax list and duplicate for the following property:

Property Owner: Daniel A Headley
Address: 7091 Dayton Springfield Rd, Enon, OH 45323
1801000006106006
Mad River Twp
Amount: \$642.58
Comments: Collected past due charges

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

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County Administrator
Requesting Department(s)
Treasurer

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Melanie F. Wilt

Richard L. Lohnes

Lowell R. McGlothlin

Resolution 2019-0616
TRAV file

Approve Travel/Expense Allowance

Commissioner ____ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Comm Dev	E. Harris	OCCD Fall Mtg.	Columbus, OH	10/30-31/19	\$ 125.00
Comm Dev	E. Harris, M. Asebrook	Flood Plain Conf.	Columbus, OH	11/13-14/19	\$ 700.00
Comm Dev	10 Staff/Board Member	Planning Workshop	Dayton, OH	12/7/19	\$ 550.00
DJFS	47 Staff Members	Social Services 101	Springfield, OH	10/10/19	\$1,304.98
Recorder	N. Pence	ORA Winter Conf.	Columbus, OH	11/18-20/19	\$ 600.00
WCCCF	C. Shumaker, D. Ervin	OJACC Conference	Columbus, OH	10/10-11/19	\$ 500.00
WCCCF	5 Staff Members	CORJUS Conference	Cincinnati, OH	9/24-26/19	\$1,800.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Commissioner Lohnes, Commissioner Wilt,

I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of October 2, 2019.

Megan Burr, Clerk

copy: County Auditor
County Administrator
Requesting Department(s)