



CLARK COUNTY  
OHIO

MELANIE F. WILT

LOWELL R. McGLOTHIN

RICHARD L. LOHNES

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3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: [commission@clarkcountyohio.gov](mailto:commission@clarkcountyohio.gov)

## Commission Meeting Agenda

### December 1, 2021

8:30 A.M. Informal Session

10:00 A.M. Formal Session

Call to Order President of County Commission  
Resolution 2021-0773

Pledge to the flag

Approve minutes of the last meeting and  
Dispense with reading of same: Commissioner Lohnes

*Review/Action:*

Matters before the Board and Departmental Requests: See attached motions

Staff Notes:

8:30 Review Agenda  
County Administrator Updates  
Strategic Plan Updates  
Calendar/Event Updates

10:00 Formal Session

**Connections. Communities. Opportunities.**

The Board of County Commissioners, in and for Clark County, Ohio, met this 1<sup>st</sup> day of December, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

Melanie F. Wilt

Lowell R. McGlothin

Richard L. Lohnes

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**Resolution 2021-0774**  
**CDDC file**

**Authorize Change Order #1 for Sturm Construction Inc.**

Commissioner \_\_\_\_ moved, per the request of the Community & Economic Development Director, to authorize change order #1 with:

<b>Organization Name:</b>	Sturm Construction Inc.
<b>Organization Address:</b>	2596 Wapak Avenue, Sidney, Ohio 45365
<b>Original Contract:</b>	\$ 290,000.00
<b>Previous Changes:</b>	\$ 0.00
<b>This Change:</b>	\$ (2,454.00)
<b>New Contract Total:</b>	\$ 287,546.00
<b>Project:</b>	Fenwick Drive (New Carlisle) Street Improvement Project
<b>Funding Source(s):</b>	Community Development CDBG Critical Infrastructure B-X-20-1AL-1
<b>Reason for Change:</b>	Non-perform Item 204: \$904.00; Non-perform Item 638: Water Service Box Adjusted to Grade: \$1,550.00 on Fenwick Drive Reconstruction.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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I, Megan Burr, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of December 1, 2021.

Megan Burr, Clerk

copy: County Auditor  
County Administrator  
Requesting Department(s)

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**Resolution 2021-0775**

**ENGC file**

**Authorize Inter-governmental Agreement between  
Board of Clark County Commissioners and Clark-Shawnee Local School District  
Board of Education**

Commissioner \_\_\_\_ moved, per the request of Deputy Engineer, to authorize the following inter-governmental agreement:

**Agreement between:** Board of Clark County Commissioners and Clark-Shawnee Local School District Board of Education  
**In the amount of:** Donation of permanent highway easements and temporary easements  
**Purpose:** Funding, Design, Coordination and Construction for the CLA-CR351-7.92 Project PID 109451 (Selma Pike/Possum Road Roundabout Improvement Project)  
**Effective Date:** December 1, 2021

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

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**Resolution 2021-0776**  
**ENGC file**

**Authorize Change Order #2 with The Shelly Company  
for the 2021 Roadway Resurfacing Contract**

Commissioner \_\_\_\_ moved, per the request of the County Engineer, to authorize change order #2 with:

<b>Organization Name:</b>	The Shelly Company
<b>Organization Address:</b>	1700 Fostoria Avenue, Suite 200, Findlay, Ohio 45840
<b>Original Contract:</b>	\$ 1,042,929.73
<b>Previous Changes:</b>	\$ 174,731.73
<b>This Change:</b>	(\$ 123,747.50)
<b>New Contract Total:</b>	\$ 1,093,913.96
<b>Funding Source(s):</b>	Local MVGT
<b>Reason for Change:</b>	Reconcile final quantities.

Further move to authorize the County Administrator to execute the change order.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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copy: County Auditor  
County Administrator  
Requesting Department(s)  
Organization

The Board of County Commissioners, in and for Clark County, Ohio, met this 1<sup>st</sup> day of December, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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Richard L. Lohnes

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**Resolution 2021-0777**  
**JFSC file**

**Authorize Contract Amendment #3 with  
Community Improvement Corporation**

Commissioner \_\_\_\_ moved, per the request of the Department of Job & Family Services Director, to authorize contract amendment #3 with:

**Organization Name:** Community Improvement Corporation  
**Organization Address:** 20 South Limestone Street, Suite 100, Springfield, Ohio 45502  
**Amendment Amount:** \$234,688.10  
**New Contract Amount:** \$537,033.10  
**Funding Source(s):** WIOA Adult Program 17.258, WIOA Dislocated Worker 17.260, and Business Services Grant  
**Purpose of Amendment:** To change value and term of contract for one year extension.  
**Purpose of Contract:** Contractor will develop and operate a proactive Workforce Development Employer Services Program (“WDESP”) that works collaboratively with employers from each critical industry to identify new opportunities and leverage resources for the retention and creation of jobs and employer investment for Clark County.  
**Amendment Effective Date:** January 1, 2022  
**Original Effective Date:** January 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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**Resolution 2021-0778**  
**DWAG file**

**Accept Grant Agreement with  
Springfield Foundation**

Commissioner \_\_\_\_ moved, per the request of the Clark County Dog Warden, to accept the following:

**Grantor:** Springfield Foundation  
**Amount Funding:** \$5,734.00  
**Purpose:** Adoption Spay/Neuter  
**Effective Dates:** January 1, 2022 – December 31, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0779**

**COMB file**

**Instruct Clerk to Advertise for Bids for  
Clark County Fairgrounds Horse Barns Improvement Project**

Commissioner \_\_\_\_ moved, per the request of the County Administrator, to instruct the Commission Clerk to advertise for bids for Clark County Fairgrounds Horse Barns Improvement Project. Said bids will be opened in public session on Thursday, January 6, 2022, at approximately 10:00 a.m., at the Clark County Commission Office, 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 10:00 a.m. on January 6, 2022.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

**Resolution 2021-0780**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: Dog and Kennel					
Commission	Operating Exp.	\$22,603.00	Commission	Pers. & Fringes	\$22,603.00
Reason: Transfer is needed to cover shortfall.					

Fund: General Fund					
Commission	Transfers	\$67,475.31	Commission	Operating Exp.	\$56,853.32
			Comm. Dev.	Pers. & Fringes	\$ 6,641.62
			Comm. Dev.	Operating Exp.	\$ 3,980.37

Reason: Transfer needed to utilize remaining Cares Act dollars.

Fund: General Fund					
Sheriff	Pers. & Fringes	\$67,475.31	Misc., Ins. & Pen.	Operating Exp.	\$67,475.31
Reason: Salaries in the Sheriff's Office.					

Fund: CDBG					
Comm. Dev.	Other Expenses	\$ 79.00	Comm. Dev.	Health Expenses	\$ 79.00
Reason: To partially cover CDGB FY20 health insurance 2021.					

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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County Administrator  
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Richard L. Lohnes

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**Resolution 2021-0781**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
Medicaid Local Sales Tax Trans. Fund		General Fund (BOCC)	
0100-010-850000	\$1,000,000.00	0001-010-540000	\$1,810,000.00
Contingency Fund			
0100-010-850000	\$ 810,000.00		

Reason: Budgeted transfer.

Project Advances Fund		CDGB Fund (Comm. Dev.)	
1253-020-851203	\$ 3,985.59	1203-020-541253	\$ 3,985.59

Reason: To cover excess personnel costs CDBG.

COVID-19 Relief Aid Fund		General Fund (Sheriff)	
1202-010-850000	\$ 67,475.31	0001-250-541202	\$ 67,475.31

Reason: Reimbursement of deputies' salaries for mitigating or responding to the COVID-19 public health emergency.

DJFS Fund		PCSA Fund	
2000-300-850000	\$ 153,855.22	2020-315-542000	\$ 153,855.22

Reason: TANF PRC to PCSA July – September 2021. Transfer is being requested to move monies from PA to PCSA. PRC allocation is deposited in 2000 fund, expenses are paid and reported in 2020 PCSA fund. The 2000 PA fund needs to reimburse the 2020 fund.

DJFS Fund		PCSA Fund	
2000-300-850000	\$ 18,219.62	2020-315-542000	\$ 18,219.62

Reason: TANF Kinship to PCSA July – September 2021. Transfer being requested to move monies from PA to PCSA, Kinship allocation is deposited in 2000 fund. The 2000 PA fund needs to reimburse the 2020 fund.

BODD – General Services Fund		BODD – Residential Services Fund	
2080-220-850000	\$4,748,600.00	2090-220-540000	\$3,522,300.00
		BODD – Capital Projects Fund	
		4040-220-540000	\$ 244,000.00
		BODD – F.F. Mueller Res. Center Fund	
		1271-220-540000	\$ 982,300.00

Reason: Budgeted transfer.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2021-0782**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
CBDG Fund (1203)	Comm. Dev.	Pers. & Fringes	\$2,323.89

Reason: Requested to cover excess health insurance costs for CBDG FY20 formula general administration.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Requesting Department

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Richard L. Lohnes

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**Resolution 2021-0783**

**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner \_\_\_\_ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and nows as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
210021828	Dog & Kennel	MWI Animal Health	11/10/2021	\$1,799.89

Reason: No purchase order in place at the time of purchase.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothlin, Commissioner Wilt,

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Richard L. Lohnes

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**Resolution 2021-0784**

**FIN\* file**

**Establish a New Fund for Family Treatment Court Program**

Commissioner \_\_\_\_ moved, per request of the Juvenile Court, to establish a special fund for the purpose of administration for grant funding received from the Ohio MHAS to support the enhancement of programing and services provided by the Family Treatment Court Program.

Fund Number: 2902

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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Richard L. Lohnes

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**Resolution 2021-0785**

**FIN\* file**

**Establish a New Fund for Youth Treatment Court Program**

Commissioner \_\_\_\_ moved, per request of the Juvenile Court, to establish a special fund for the purpose of administration for grant funding received from the Office of Justice Programs, Office of Juvenile Justice and Delinquency to support the enhancement of programing and services provided by the Youth Treatment Court Program.

Fund Number: 2901

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

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**Resolution 2021-0786**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner \_\_\_\_ moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2020-0834 §307.12(E) of the Ohio Revised Code.

2012 GMC Terrain  
VIN: 2GKFLTEK7C6325810

2012 GMC Terrain  
VIN: 2GKFLTEK1C6323213

Further the Board finds these items obsolete and of no further use to the county.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner McGlothin, Commissioner Wilt,

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copy: County Auditor  
County Administrator  
Commission Budget Analyst

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Richard L. Lohnes

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**Resolution 2021-0787**

**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner \_\_\_\_ moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
BOE*	10 BOE Staff	OAEO Winter Conf.	Columbus, OH	1/12-14/2022	\$6,000.00

\*Authorize use of county credit card.

EMA D. Perks\*/K. Johnson EMOA Annual Conf. Perrysville, OH 12/9-10/2021 \$ 500.00

\*This Travel/Expense allowance replaces the same request on Resolution 2021-0430 dated 6/28/21; to replace Michelle Clements-Pitstick with Dave Perks.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Richard L. Lohnes

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**Resolution 2021-0788**  
**BRDD file**

**Appoint Member(s) to the  
Board of Developmental Disabilities**

Commissioner \_\_\_\_ moved to appoint the following member(s) to the Board of Developmental Disabilities:

**Name:**

Rita Marshall

Eddie Ford

**New Expiration Date:**

December 31, 2025

December 31, 2025

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor  
County Administrator  
Requesting Department(s)  
Appointee(s)

The Board of County Commissioners, in and for Clark County, Ohio, met this 1<sup>st</sup> of December, 2021 in regular session, pursuant to adjournment, in accordance with Section 121.22 O.R.C. (Sunshine Law), with the following members present, viz:

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**Resolution 2021-0789**  
**VETS file**

**Set Date and Time for Public Hearing for  
Clark County Veteran's Service Commission 2022 Budget Request**

Commissioner \_\_\_\_ moved to set 10:00 a.m., Wednesday, January 5, 2022 in the Springview Government Center, Commission Chambers, 1<sup>st</sup> Floor, 3130 East Main Street, Springfield, Ohio as the date and time for the public hearing for the Clark County Veteran's Service Commission 2022 budget request.

Commissioner \_\_\_\_ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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County Administrator  
Veteran's Office