



SASHA L. RITTENHOUSE

CHARLES A. PATTERSON

RICHARD L. LOHNES

3130 East Main Street, Springfield, OH 45503 | Phone: 937.521.2005 | Email: commission@clarkcountyohio.gov

Wednesday, January 21, 2026

Board of Clark County Commissioners Meeting Agenda



Pledge of Allegiance

8:30 A.M. Call to Order – Regular Meeting No. 4 (Resolution 2026-0055)

Review:

- 2026 Utilities Rates Presentation – Chuck Bauer
- Matters before the Board and Departmental Requests: Review Agenda
- Commissioners' Updates
- Calendar/Event Updates
- County Administration Team Updates
- Elected Officials Updates/Comments

Action:

- Motion to approve minutes of the last meeting(s) and dispense with reading of same
- Motion to approve the agenda

Executive Session:

- To Discuss Security Matters (Immediately following the regular meeting)

Motion to Adjourn – Regular Meeting (Resolution 2026-0073)

Connections. Communities. Opportunities.

The Board of County Commissioners, in and for Clark County, Ohio, met this 21st day of January, 2026 in regular session, pursuant to adjournment, in accordance with Ohio Revised Code Section 121.22 (Sunshine Law), with the following members present, viz:

Sasha L. Rittenhouse

Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0056
ENG file

**Authorize Contract with
Capital Electric Line Builders**

Commissioner ____ moved, per the request of the County Engineer, to authorize a contract with:

Organization Name: Capital Electric Line Builders, Inc.
Organization Address: 3150 Encrete Lane, Dayton, Ohio 45401
In the amount of: \$74,900.00 not to exceed
Funding Source(s): MV> (Local)
Purpose: Annual traffic signal preventative maintenance and emergency traffic signal/traffic control equipment maintenance and repairs
Effective Date: January 21, 2026 with automatic 1 year renewals

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner Patterson, Commissioner Rittenhouse,

I, Angela Wheeler, Clerk to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Clark County Commissioners, under the date of January 21, 2026.

Angela Wheeler, Clerk

copy: County Auditor
Requesting Department(s)

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Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0057
SHRC file

**Authorize Contract with
Harmony Township**

Commissioner ____ moved, per the request of Clark County Sheriff's Office, to authorize a contract with:

Organization Name: Harmony Township
Organization Address: 11000 East National Road, South Vienna, Ohio 45369
In the amount of: \$14,630.00
Funding Source(s): Revenue
Purpose: Fire Dispatching
Effective Dates: January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner Patterson, Commissioner Rittenhouse,

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Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0058
SHRC file

**Authorize Contract with
Pleasant Township**

Commissioner ____ moved, per the request of Clark County Sheriff's Office, to authorize a contract with:

Organization Name: Pleasant Township
Organization Address: 7 West Pleasant Street, PO Box 39, Catawba, Ohio 45310
In the amount of: \$9,988.00
Funding Source(s): Revenue
Purpose: Fire Dispatching
Effective Dates: January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Commissioner Patterson, Commissioner Rittenhouse,

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Sasha L. Rittenhouse

Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0059
EMAG file

**Accept Grant Amendment #1 with
Ohio Emergency Management Agency**

Commissioner ____ moved, per the request of the Emergency Management Agency Director, to authorize grant amendment #1 with:

Grantor:	Ohio Emergency Management Agency
Grant:	FY22 HMEP
Original Grant Amount:	\$30,725.00
Previous Grant Amendments:	\$ 0.00
Amendment Amount:	(\$19,965.00)
New Grant Amount:	\$10,760.00
Purpose of Grant:	Hazmat Training
Purpose of Amendment:	Grant cancelled due to classes not being held due to low attendance
Original Effective Dates:	September 30, 2024 through September 30, 2025
Amendment Effective Dates:	September 30, 2025

Further, move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0060
EMAG file

**Accept Grant Amendment #1 with
Ohio Emergency Management Agency**

Commissioner ____ moved, per the request of the Emergency Management Agency Director, to authorize grant amendment #1 with:

Grantor:	Ohio Emergency Management Agency
Grant:	FY22 HMEP Year 3
Original Grant Amount:	\$12,600.00
Previous Grant Amendments:	\$ 0.00
Amendment Amount:	(\$ 4,520.00)
New Grant Amount:	\$ 8,080.00
Purpose of Grant:	Hazmat Training
Purpose of Amendment:	Grant cancelled due to classes not being held due to low attendance
Original Effective Dates:	September 30, 2024 through September 30, 2025
Amendment Effective Dates:	September 30, 2025

Further, move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2026-0061
EMAG file

**Accept Grant Amendment #1 with
Ohio Emergency Management Agency**

Commissioner ____ moved, per the request of the Emergency Management Agency Director, to authorize grant amendment #1 with:

Grantor:	Ohio Emergency Management Agency
Grant:	FY23 State Homeland Security Grant Program
Original Grant Amount:	\$46,090.00
Previous Grant Amendments:	\$ 0.00
Amendment Amount:	(\$22,275.81)
New Grant Amount:	\$23 814.19
Purpose of Grant:	Security updates for the Board of Elections
Purpose of Amendment:	Unexpended Funds – Close out grant
Original Effective Dates:	September 1, 2023 through December 31, 2025
Amendment Effective Date:	December 31, 2025

Further, move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2026-0062
JUVG file

**Accept Grant Agreement with
Ohio Department of Children and Youth (DCY)**

Commissioner ____ moved, per the request of the Juvenile Court, to accept the following:

Grantor: Ohio Department of Children and Youth
Amount Funding: \$2,000,000.00 not to exceed
Purpose: Provide IV-E program services to juvenile justice involved youth and families
Effective Dates: July 1, 2025 through June 30, 2027

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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**Resolution 2026-0063
COMP file**

**Approve Payment #21 to
Elford, Inc.**

Commissioner ____ moved to approve the following payment #21 upon receipt of all required documentation:

Payment to: Elford, Inc.
Address: 1220 Dublin Road, Columbus, Ohio 43215
Services: Payment #21 General Contract
Project: Clark County Courthouse Renovation Project
Funding Source(s): Permanent Improvement
Amount: \$643,160.25
Retainage Held By: Park National Bank
Retainage: \$0.00 (Retainage withheld to date \$627,529.99)

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2026-0064
INVP file

**Authorize Purchase of Vehicle(s) for the
Clark County Sheriff's Office**

Commissioner ____ moved, per the request of the Clark County Sheriff's Office, to authorize the purchase of a 2021 Ford Interceptor (VIN# 1FM5K8ACXMNA13723) for a cost of \$10,000.00 from Moorefield Township to be paid from the Permanent Improvement Fund. This purchase is necessary due to wrecked vehicles needing replaced.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2026-0065
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Clark County Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2026-0022 and §307.12(E) of the Ohio Revised Code:

Description

2012 Jeep Grand Cherokee VIN #: 1C4RJFDJ9CC120795
2020 Ford Explorer 3.3L (engine and transmission)

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Resolution 2026-0066
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner ____ moved, per the request of the Clark County Sheriff's Office to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

11 Grey Office Chairs

Further, the Board finds the property is not needed for county use and of no value.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Resolution 2026-0067
FIN* file

Resolution to Establish New Fund

Commissioner ____ moved, per the request of the Department of Job and Family Services Director, to establish a new fund:

<u>Fund Name</u>	<u>Fund Number</u>
Custodial Trust Fund	2040

This fund will be used to track Social Security payments JFS receives for youth in custody.

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Resolution 2026-0068
FINS file

Approve Supplemental Appropriation(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
Dom. Rel. Judicial	Domestic Relations	Operating Expense	\$17,000.00
Reason: Increase Budget Line			

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Richard L. Lohnes

Resolution 2026-0069
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner ____ moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
260036408	CTA Other Exp. (COC)	Joshua Parrish	1/5/26	\$ 300.00
Reason: 2025 expense for yard maintenance at Title Department being paid from 2026 purchase order.				
250035901	CCMEP/WIOA (JFS)	Community Improvement Corp.	9/30/25	\$5,087.13
Reason: Bill for direct and supportive service and administrative costs was received late with purchase order not ordered in time.				
250035901	WIOA (JFS)	Community Improvement Corp.	10/1/25	\$6,950.00
Reason: Purchase order for direct and supportive service and administrative costs not ordered timely.				
250035900	WIOA (JFS)	Community Improvement Corp.	11/12/25	\$5,786.91
Reason: Purchase order for direct and supportive service and administrative costs not ordered timely.				
260036658	General (Juv. Ct.)	DFA Dairy Brand Corp.	12/24/25	\$ 124.52
Reason: Due to year-end procedures, a blanket was unavailable for use.				
260036658	General (Juv. Ct.)	DFA Dairy Brand Corp.	12/27/25	\$ 62.80
Reason: Due to year-end procedures, a blanket was unavailable for use.				
26036694	General (Probate Ct.)	03236	12/27/25	\$ 27.00
Reason: Prior purchase order depleted.				
260036713	Other Exp. (Prosecutor)	Cross Thread Solutions LLC	12/22/25	\$ 45.70
Reason: Previous purchase order did not have enough funds available for interpreter services.				
260036723	General (Sheriff)	Amergis	11/20/25	\$ 384.20
Reason: Invoice received for healthcare staffing prior to purchase order being established.				
260036723	General (Sheriff)	Amergis	12/18/25	\$8,542.85
Reason: Invoice received for healthcare staffing prior to purchase order being established.				
260036723	General (Sheriff)	Amergis	12/27/25	\$9,702.00
Reason: Invoice received for healthcare staffing prior to purchase order being established.				
260036565	0250 (Sheriff)	Treasurer State of Ohio	1/1/26	\$3,918.00
Reason: Did not have 2026 purchase order to pay invoice for background checks and did not request monies before bill was received.				

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Sasha L. Rittenhouse

Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0070
UTLR file

**Acknowledge Report and Accept
Water and Sewer Rates for 2026**

Commissioner ____ moved, per request of the County Administrator, to acknowledge the report from the Utilities Director that proposes water and sewer rate changes for 2026.

Further, move to direct staff to implement the sewer rate changes and charges and amend the Clark County Water and Sewer Regulations to reflect the adjusted rates.

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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Charles A. Patterson

Richard L. Lohnes

Resolution 2026-0071
TRAV file

Approve Travel and Expense Allowance(s)

Commissioner ____ moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following not to exceed travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
BOCC	10 Staff	GSP Annual Mtg. & Business Expo	Springfield, OH	2/26/26	\$ 750.00

Includes: Registration
Fund: General

COC	M. Tuttle	Exchange Club of Springfield	Springfield, OH	2026	\$ 750.00
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Includes: Quarterly dues
Fund: Certificate of Title Administration

COC	M. Tuttle	Springfield Rotary Club	Springfield, OH	2026	\$1,250.00
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Includes: Membership renewal and quarterly meals
Fund: Certificate of Title Administration

COC	M. Tuttle	Greater Springfield Chamber of Commerce	Springfield, OH	2026	\$1,250.00
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Includes: Events and classes
Fund: Certificate of Title Administration

Comm. Dev.	D. Lackovich-VanGorp	OCCD Mtg.	Virtual	1/28-29/26	\$ 50.00
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Includes: Registration
Fund: CDBG FY 24 Allocation Grant

Comm. Dev.	E. Harris	Economic Dev. ICSC	Las Vegas, NV	5/18-20/26	\$2,700.00
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Includes: Registration, flights, hotel, parking/transportation, Per Diem, and Contingencies
Fund: Economic Development General Fund

Engineer	R. Pequignot, B. Locke	CDL Training Roundtable	Hamilton, OH	1/20/26	\$ 40.00
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Includes: Registration
Fund: MVGT

Personnel	Various Travel	Various Meetings & Trainings	Ohio	2026	\$1,500.00
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Includes: Costs associated with local training and seminars
Fund: General

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

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Resolution 2026-0072
ANXP file

**Approve Expedited Type 2 Annexation Petition for
Approximately 4.6223 acres in Moorefield Township**

Commissioner ____ moved to grant a Type 2 Expedited Annexation Petition for the following property:

Petitioner: Premier Property Sales, LTD (Tracie Craig as Agent)
Petitioner Address: 2005 Sweetbriar Lane, Springfield, Ohio 45505
Property Address: 2425 Mechanicsburg Road, Springfield, Ohio
Parcel #220-03-00019-402-028
Location: Approximately 4.6223 acres in Moorefield Township
From: Moorefield Township
To: The City of Springfield
Documents Filed: Annexation Petition, Exhibit A (Legal Description) Exhibit B (Map), Exhibit C
(List of tracts in the territory or adjacent to the territory proposed for annexation),
Filing fee
Date Received: December 18, 2025

Commissioner ____ seconded the motion and the roll being called for its passage, the vote resulted as follows:

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copy: County Auditor
County Administrator
Township Trustees
Petitioner/Property Owner(s)
County Engineer
Community Development
County Recorder (FYI)
Chief Legal Counsel
Tax Maps/LIS