

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Ohio Revised Code Section 121.22 (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

Commission Rittenhouse called the meeting to order, and introductions were made. **Resolution 2026-0004**

The following members and guests were present at the regular session: Commissioner Sasha L. Rittenhouse; Commissioner Charles A. Patterson; Commissioner Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Angela Wheeler, Clerk; Madison Smith, Media Specialist; Theresa Cox, Administrative Specialist; Tom O'Neal and Anissa Younts, Veterans Service Commission; Ethan Harris, Community and Economic Development; Charlotte Trapp; Shannon Ward; Brooke Spurlock, Springfield News-Sun; Daren Cotter, Moorefield Township Trustee; Regina Rollins, TCC; Brooke Wagner, Reentry Director; Melissa Tuttle, Clerk of Courts; Douglas Rice; Jill Flax; Gary Zinger; Mark Lane, Sheriff Chris Clark, and Ronnie Lemen, Clark County Sheriff's Office; Deborah Woods; Patty Young; Carol Thompson.

Luminary Award:

Commissioner Patterson said he is pleased to present one of the Clark County Luminary Awards to Deborah Woods. He said Ms. Woods is a strong woman who is always behind the scenes doing the work and making projects successful. Commissioner Patterson said he has had the opportunity to work with Ms. Woods in several different venues, one of them being Sisters for Prevention. He also worked with her during COVID when she was answering phones and scheduling people for vaccines. Commissioner Patterson wants to make sure people of Clark County see what is behind the curtain.

Patty Young, owner of Young Hair Inc. said she is Ms. Woods' sister and with everything she does, Ms. Woods is her right-hand person. She said Ms. Woods volunteered when she could not for the COVID vaccine work. She also has handled the cancer awareness luncheons for 22 years. Ms. Young thanked the commissioners for recognizing her sister.

Commissioner Rittenhouse congratulated her and thanked Ms. Woods for everything she does for the community.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2026-0005 authorized contract with TouchSource LLC for the purchase of one kiosk, software, annual subscription, setup and installation for Springview Government Center.

Ms. Hutchinson said this is part of the county's wayfinding project that involves signage. This is for a touchscreen monitor that will enable the county to put any type of messaging wanted on it such as meetings, schedules, locations of departments, hirings and other notices. If this works well, the county will move on to other locations. The county's wayfinding project has been an ongoing project.

Commissioner Rittenhouse said she is excited to see how this works. It is more than just the signage, it is a way for the public to interact with the county in an easier way.

Commissioner Patterson asked what the ongoing costs would be.

Ms. Hutchinson said it is approximately \$1,800 per year.

Commissioner Patterson said the county will need to invest a lot of time to get that kind of money out of this project. He said it better be super special. Staff will really need to stay on it to make sure the information stays updated.

Commissioner Lohnes asked who would manage the information for the monitor.

Ms. Hutchinson said the media specialist and Human Resources. She said numerous people can have access to update the information.

Resolution 2026-0006 authorized contract with Bad Day Training and Consulting, on behalf of the EMA Director, for hazardous materials training for first responders.

Resolution 2026-0007 authorized contract amendment #3 with Trinity Services Group Inc., on behalf of the Clark County Sheriff's Office, for food services for the Clark County Jail Inmates. This amendment is for an increase in meal prices and to extend the term for six months.

Resolution 2026-0008 authorized contract with The City of New Carlisle, on behalf of the Clark County Sheriff's Office, for five deputies and one sergeant.

Commissioner Rittenhouse asked if it included the deputy's vehicles.

Mr. Lane said New Carlisle owns all their vehicles except for one.

Resolution 2026-0009 authorized contract with Pike Township, on behalf of the Clark County Sheriff's Office, for fire dispatching.

Resolution 2026-0010 authorized contract amendment #1 with Springfield Township, on behalf of the Clark County Sheriff's Office. The amendment updated the contract cost.

Resolution 2026-0011 authorized contract with the Village of North Hampton, on behalf of the Clark County Sheriff's Office, for policy dispatching services.

Commissioner Lohnes asked the status of a contract with German Township.

Sheriff Clark said the signed contract is in hand as of yesterday.

Resolution 2026-0012 canceled contract with the Village of South Charleston for police dispatching services.

Ms. Hutchinson said there was a multi-year contract with South Charleston. It was canceled effective December 31, 2025. The next resolution is the new contract that was established with South Charleston with the new rate tier structure.

Resolution 2026-0013 authorized contract with Village of South Charleston, on behalf of the Clark County Sheriff's Office, for police dispatching services.

Resolution 2026-0014 authorized contract with Ohio Public Works Commission of the State of Ohio, on behalf of the Transportation Director, for administrative liaison services for the District 11 Integrating Committee.

Resolution 2026-0015 authorized grant submission and accepted grant from the Springfield Foundation, on behalf of the Dog Warden's Office.

Ms. Hutchinson said the donor wishes the amount to be kept confidential as well as the donor wishes to be kept anonymous.

Resolution 2026-0016 authorized purchase of vehicle for the Sheriff's Office. This vehicle will replace a vehicle involved in a wreck.

Resolution 2026-0017 authorized disposal of a wooden desk on behalf of the Clark County Sheriff's Office. The desk will be discarded per ORC 307.12(I).

Resolution 2026-0018 approved issuance of warrants for then and nows.

Resolution 2026-0019 acknowledged Sheriff's Jail Expenditure Report for December 2025.

Resolution 2026-0020 approved travel and expense allowances.

Ms. Hutchinson said this is an annual resolution to cover zero cost training.

Commissioner Patterson asked if there are any meetings or training courses that have zero cost, including the travel.

Ms. Hutchinson explained there are zero cost trainings, meetings, and webinars. She said if there is a zero-cost training or meeting and the employee uses a county car, this resolution would cover those situations.

Resolution 2026-0021 approved travel and expense allowances.

Ms. Hutchinson said the items on this resolution are trainings and meetings that do have a cost. The line item that has the odd amount is based on the previous years' expenses.

Resolution 2026-0022 authorized county departments to utilize internet-based system for disposal of surplus county equipment.

Resolution 2026-0023 authorized expenditure of public funds for proper public purpose for calendar year 2026.

Resolution 2026-0024 was the election of the president for the Board of Clark County Commissioners.

The commissioners nominated and agreed on Commissioner Rittenhouse to remain president, and Commissioner Patterson to act in the absence of the president.

Resolution 2026-0025 established schedule of meetings for the year 2026.

Commissioner Rittenhouse wanted to discuss having scheduled evening meetings. She wanted to discuss suggestions with the other commissioners.

Commissioner Patterson agreed this would be good to see how it works.

Commissioner Lohnes said over the years it was tough to do this because of the building downtown security. The same few people came but people seem more engaged now than they did in the past.

After discussion, the commissioners agreed to have the first meeting of each month as the evening meeting beginning at 5:30 p.m.

The commission clerk will amend the resolution to reflect the evening meetings.

Resolution 2026-0026 designated commissioners and staff to serve on various boards and committees.

Commissioner Rittenhouse said for the time being these appointments are good. It will be amended with the new commissioner.

Resolution 2026-0027 designated the official representative and alternate for the purpose of voting at the annual meeting of the CCAO in 2026.

After discussion, it was agreed that Commissioner Patterson will be the official representative and Commissioner Rittenhouse will be the alternate.

Resolution 2026-0028 authorized the County Engineer to use the Force Account.

Resolution 2026-0029 was the mileage certification to the Ohio Department of Transportation.

Resolution 2026-0030 authorized Clark County Offices to participate in the State of Ohio and ODOT 2026 and 2027 Cooperative Purchasing Programs.

Commission Updates:

Commissioner Patterson suggested having a discussion about the commissioner appointment process since Mr. Thompson is here.

Commissioner Rittenhouse reviewed the appointment process once again. The commissioners appoint someone to fill the vacated seat from day one up to day 45 until the Republican Central Committee appoints someone. They cannot appoint anyone until day six. This year is unique because Clark County has two separate groups who recognize themselves as the Republican Central Committee. She asked Mr. Thompson to discuss the appointment.

Mr. Thompson said the language is that commissioners appoints someone until someone qualifies and takes the office, which requires a few steps. The steps are the oath of office needs to be signed and filed, the bond needs signed and filed. The prosecutor's office approves the bond. The most important step is the Board of Elections needs to send documents that they receive from each of the parties to the state if they believe them to be valid. Once the governor's commission approves the appointment, that person will fill the seat. Commissioner Lohnes will stop serving at that point.

Calendar/Event Updates:

Commissioner Rittenhouse said the Clark County ESC meeting is this Friday.

Commissioner Rittenhouse said she plans to attend the MLK luncheon.

Commissioner Rittenhouse said she believes it is her turn to attend the CHW Zoom Meeting.

Commissioner Lohnes said he has the Reentry meeting at 8:30 on January 20.

Commissioner Lohnes will be attending the Miami County commission meeting regarding funding a new jail. Miami County is conducting two public hearings to discuss a 1.5% sales tax for 10 years to fund the jail.

County Administration Team Updates:

Ms. Hutchinson said there is no cost for the MLK Luncheon. She is asking for a table for county staff that want to attend.

Ms. Hutchinson said there has been success with the KTK line that was put in. As soon as they know there are no leaks, they will do the switch to the city.

Ms. Smith brought up the discussion of board applications out on the county's website for people who are interested in serving on a board that the commissioners appoint members to.

Commissioner Rittenhouse said it had been discussed previously, and it is a great idea.

Commissioner Patterson asked if there would be any interest in publishing the list of boards with the terms that Ms. Wheeler came up with.

Mr. Harris said there is a land bank board meeting today at noon and the public safety building rezoning was pushed back to March 10 at the City Commission Meeting.

Melissa Tuttle, Clerk of Courts, explained a pending contract for debt collection for court costs. She said this will benefit the general fund and the Sheriff's office. This will just make people aware of what they owe.

Audience Comments:

There were no audience comments.

Motions:

Commissioner Patterson moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner Rittenhouse seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Abstain; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Commissioner Patterson moved to approve the agenda with the addition 2026-0025 as amended. Commissioner Lohnes seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Commissioner Patterson moved to enter into executive session to discuss imminent and pending litigation. Commissioner Lohnes seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Members and guests present for the executive sessions: Commissioner Rittenhouse, Commissioner Patterson, Commissioner Lohnes, Jennifer Hutchinson, Beau Thompson, Ethan Harris.

Resolutions:

**Authorize Contract with
TouchSource LLC**

**Resolution 2026-0005
COMC file**

Commissioner Patterson moved, per the request of the County Administrator, to authorize a contract with:

Organization Name: TouchSource LLC
Organization Address: 1370 Miners Drive, Suite 103, Lafayette, Colorado 80026
In the amount of: \$19,422.88
Funding Source(s): Permanent Improvement
Purpose: Purchase one TouchSource Telluride 55" Touchscreen indoor kiosk with TouchSource software, annual subscription, setup, and installation
Effective Dates: January 7, 2026 (includes 12 month software subscription service)

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0006
EMAC file

**Authorize Contract with
Bad Day Training and Consulting**

Commissioner Patterson moved, per the request of the Emergency Management Agency Director, to authorize a contract with:

Organization Name: Bad Day Training and Consulting
Organization Address: 3455 Boston Mills Road, Richfield, Ohio 44286
In the amount of: \$18,000.00
Funding Source(s): 80% HMEP Grant, 20% LEPC Fund
Purpose: Hazardous materials training for first responders
Effective Dates: January 1, 2026 through September 30, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0007
SHRC file

**Authorize Contract Amendment #3 with
Trinity Services Group Inc.**

Commissioner Patterson moved, per the request of the Clark County Sheriff's Office, to authorize contract amendment #3 with:

Organization Name: Trinity Services Group Inc.

Organization Address: 477 Commerce Boulevard, Oldsmar, Florida 34677
In the amount of: Varies
Amendment Amount: See updated meal price scale
Funding Source(s): General
Purpose of Contract: Food Services for Clark County Jail Inmates
Purpose of Amendment: Increase meal prices effective January 10, 2026 and extend the term for six months
Original Effective Dates: January 10, 2023 through January 9, 2024
Amendment Effective Dates: January 10, 2026 through July 9, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes



Clark County Sheriff's Office
 Inmate Meal Price Scale
 Effective January 10, 2026

Meals Served Per Day	Price Per Meal 2024	Price Per Meal 2025	Price Per Meal 2026
30-59	\$16.55	\$17.23	\$17.868
60-89	\$8.66	\$9.02	\$9.354
90-119	\$6.03	\$6.28	\$6.512
120-149	\$4.72	\$4.92	\$5.102
150-179	\$3.93	\$4.09	\$4.241
180-209	\$3.40	\$3.54	\$3.671
210-239	\$3.02	\$3.15	\$3.215
240-269	\$2.74	\$2.85	\$2.955
270-299	\$2.53	\$2.63	\$2.727
300-329	\$2.35	\$2.45	\$2.541
330-359	\$2.21	\$2.30	\$2.385
360-389	\$2.09	\$2.17	\$2.250
390-419	\$1.98	\$2.06	\$2.136
420-449	\$1.90	\$1.97	\$2.043
450-479	\$1.82	\$1.90	\$1.970
480-509	\$1.76	\$1.83	\$1.898
510-539	\$1.69	\$1.76	\$1.825
540-569	\$1.64	\$1.71	\$1.773
570-599	\$1.60	\$1.67	\$1.732
600-629	\$1.56	\$1.62	\$1.680
630-659	\$1.53	\$1.59	\$1.649
660-689	\$1.50	\$1.56	\$1.618
690-719	\$1.47	\$1.53	\$1.587
720-749	\$1.44	\$1.50	\$1.556
750-779	\$1.43	\$1.49	\$1.545
780 & Over	\$1.41	\$1.47	\$1.524

**Resolution 2026-0008
 SHRC file**

**Authorize Contract with
 The City of New Carlisle**

Commissioner Patterson moved, per the request of the Clark County Sheriff's Office, to authorize a contract with:

Organization Name: The City of New Carlisle
Organization Address: 331 South Church Street, P.O Box 419, New Carlisle, Ohio 45344
In the amount of: \$946,393.44
Funding Source(s): Revenue
Purpose: Five (5) Deputies and one (1) Sergeant
Effective Dates: January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0009
SHRC file

**Authorize Contract with
Pike Township**

Commissioner Patterson moved, per the request of the Clark County Sheriff's Office, to authorize a contract with:

Organization Name: Pike Township
Organization Address: 11766 Troy Road, New Carlisle, Ohio 45344
In the amount of: \$13,750.00
Funding Source(s): Revenue
Purpose: Fire Dispatching
Effective Dates: January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0010
SHRC file

**Authorize Contract Amendment #1 with
Springfield Township**

Commissioner Patterson moved, per the request of the Clark County Sheriff's Office, to authorize contract amendment #1 with:

Organization Name: Springfield Township
Organization Address: 2777 Springfield-Xenia Road, Springfield, Ohio 45506
Original Contract Amount: \$173,142.10
Previous Amendments: \$ 0.00
Amendment Amount: \$ (2,491.09)
New Contract Amount: \$170,651.01
Funding Source(s): Revenue
Purpose of Contract: Deputy Sheriff
Purpose of Amendment: New contract updating the total cost invoiced
Original Effective Dates: January 1, 2026 through December 31, 2026
Amendment Effective Dates: January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0011
SHRC file**

**Authorize Contract with
The Village of North Hampton**

Commissioner Patterson moved, per the request of the Clark County Sheriff’s Office, to authorize a contract with:

Organization Name: Village of North Hampton
Organization Address: 250 West Clark Street, North Hampton, Ohio 45349
In the amount of: \$1,000.00 per calendar year
Funding Source(s): Revenue
Purpose: Police Dispatching Services
Effective Dates: January 1, 2026 through December 31, 2028

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0012
SHRC file**

**Cancel Contract with
Village of South Charleston**

Commissioner Patterson moved, per the request of the Clark County Sheriff’s Office, to cancel the contract with:

Organization Name: Village of South Charleston
Organization Address: 35 South Chillicothe Street, South Charleston, Ohio 45368
In the amount of: \$8,085.00
Purpose: Police dispatching services
Cancellation Date: December 31, 2025
Reason for cancellation: Contract terms negotiated for new contract

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0013
SHRC file**

**Authorize Contract with
Village of South Charleston**

Commissioner Patterson moved, per the request of the Clark County Sheriff's Office, to authorize a contract with:

Organization Name: Village of South Charleston
Organization Address: 35 South Chillicothe Street, South Charleston, Ohio 45368
In the Amount of: \$2,000.00 per calendar year
Funding Source(s): Revenue
Purpose: Police Dispatching services
Effective Dates: January 1, 2026 through December 31, 2028

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0014
TCCC file**

**Authorize Contract with
Ohio Public Works Commission of the State of Ohio**

Commissioner Patterson moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name: Ohio Public Works Commission of the State of Ohio
Organization Address: 77 South High Street, Suite 1846, Columbus, Ohio 43215
In the amount of: \$65,000.00
Funding Source(s): Ohio Public Works Commission
Purpose: Administrative Liaison Services for the District 11 Integrating Committee
Effective Dates: July 1, 2025 through June 30, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0015
DWAG file**

**Authorize Grant Submission and Accept Grant from
Springfield Foundation**

Commissioner Patterson moved, per the request of the Dog Warden, to authorize grant submission and acceptance of the following:

Grantor: Springfield Foundation

Purpose: General Support
Effective Date: December 15, 2025

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0016
INVP file

Authorize Purchase of Vehicle(s) for the Sheriff's Office

Commissioner Patterson moved, per the request of the Clark County Sheriff's Office, to authorize the purchase of a 2025 Ford Interceptor (VIN# 1FM5K8AC8SGB59619) for a cost of \$47,700.00 from Montrose Ford, Akron, Ohio, to be paid from the permanent improvement fund. This purchase is necessary to replace a vehicle involved in a wreck.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0017
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Patterson moved, per the request of the Sheriff's Office, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Wooden desk in poor repair removed from the Lieutenant Office in the Clark County Jail

Further, the Board finds the property is not needed for county use and is of no value.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0018
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Patterson moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
250036269	Public Assist. (JFS)	Clark County Juvenile Court	11/25/25	\$17,958.91

Reason: Insufficient funds in original purchase order to pay entire invoice.

250036260 Sheriff's Trust Mansfield Oil 12/1/25 \$ 9,900.59
Reason: Did not have enough funds to pay invoice and did not request monies before bill was received.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0019
SHRR file**

Acknowledge Sheriff's Jail Expenditure Report(s)

Commissioner Patterson moved to acknowledge receipt of the Sheriff's Jail Expenditure Report(s) for December 2025.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

December 2025 Jail Expenditures	
A-1 Able Pest Doctors	\$620.00
Amazon	\$60.95
Bob Barker	\$636.80
Chestnut Ridge Foam	\$3,896.28
Diamond Medical	\$314.86
Dish Network	\$164.49
Janeco	\$2,150.94
Justice Packaging	\$1,716.99
Premier Health Care	\$13,859.26
Staples	\$105.99
Trinity Food Service	\$14,396.97
US Bank Equipment Finance	\$181.75
Total	\$38,105.28
Bloom Family Eye Surgeons	\$883.69
Kettering Network Radiology	\$626.06
Mobilex USA	\$630.00
Ohio Valley Surgical Hospital	\$2,801.16
Radiology Incorporated	\$185.11
Sptld Regional Medical Center	\$2,648.09
Trillium Pathology	\$389.56
USACS Integrated Acute Care	\$187.40
Total	\$8,351.07
TOTAL December Expenditures	\$46,456.35

**Resolution 2026-0020
TRAV file**

Approve Travel/Expense Allowance

Commissioner Patterson moved, per the request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Various	Various Staff	Various Mtgs./Trngs.	Various	CY 2026	\$0.00

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0021
TRAV file

Approve Travel and Expense Allowance(s)

Commissioner Patterson moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
DJFS	FCS Staff	Misc. Travel	Various	CY 2026	\$20,000.00
DJFS	All Staff	Travel/Training Exp	Various	CY 2026	\$34,761.00

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0022
COMO file

Authorize County Departments to Utilize Internet Based System for Disposal of Surplus County Equipment

Commissioner Patterson moved to authorize, in accordance with section 307.12(E) of the Ohio Administrative Code, for county departments to utilize internet-based GovDeals, Inc., PropertyRoom.com, or another internet-based system for the purpose of disposal of surplus county equipment. Said authorization is for the period of January 1, 2026 through December 31, 2026 and said notice is to be provided per the requirements of the Ohio Revised Code. Departments utilizing GovDeals, Inc., PropertyRoom.com, or another internet-based system must be in compliance with the Ohio Revised Code stipulations governing length of auction period and other requirements.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0023
COMO file

Authorize Expenditure of Public Funds for Proper Public Purpose for Calendar Year 2026

Commissioner Patterson moved, pursuant to Ohio Auditor of State Technical Bulletin 2003-005, to authorize the expenditure of public funds for meals, coffee, refreshments, and other amenities. Such expenditures should be de minimis in amount. Further move to find this to be proper public purpose.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0024
COMO file

Election of President for the Board of Clark County Commissioners

Commissioner Rittenhouse opened the floor for nominations for election of the President of the Board of Clark County Commissioners for a period of one year commencing immediately and ending January 6, 2027:

Commissioner Patterson nominated Commissioner Rittenhouse for Commission President. Commissioner Lohnes seconded the nomination.

Commissioner Patterson moved to close nominations for President of the Board of Clark County Commission, Commissioner Lohnes seconded the motion. The roll was called for electing Commissioner Rittenhouse as Commission President; the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Abstain

Further move to designate a person to act in the absence of the President.

Commissioner Rittenhouse moved to designate Commissioner Patterson to act in the absence of the President. Commissioner Lohnes seconded the motion.

Commissioner Rittenhouse moved to close nominations for the person to preside in the absence of the President, Commissioner Lohnes seconded the motion. The roll was called to designate Commissioner Patterson to act in the absence of the President; the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Abstain; Commissioner Rittenhouse, Yes

Modified Resolution 2026-0025
COMO file

Establishing Schedule of Meetings for the Year 2026

Commissioner Patterson moved to establish a schedule of meetings for 2026 as follows:

Meetings of the Board of Clark County Commissioners shall be held in accordance with Section 121.22 Ohio Revised Code (Sunshine Law).

The Board meets each Wednesday for the purpose of conducting all official business of the Board, making a total of at least fifty (50) regular meetings to satisfy Section 305.06 Ohio Revised Code. Meetings shall be held in the Commission Chambers, 1st Floor, 3130 East Main Street, Springfield, Ohio. *The first Wednesday of each month will be held at 5:30 p.m. All other Wednesday meetings will be held at 8:30 a.m.*

Special Sessions shall be called as needed with 24-hour notice in accordance with Section 305.07 Ohio Revised Code and shall be for the purpose of conducting work sessions with the staff, Department Directors, and/or other County Elected Officials. The time and place of Special Sessions shall be determined at the time they are called.

Quarterly Special Sessions for the Investment Advisory Committee will be held in the Commission Conference Room, 3rd Floor, 3130 East Main Street, Springfield, Ohio, beginning at 10:30 a.m. on Wednesday, April 22, 2026; Wednesday, July 22, 2026, Wednesday, October 14, 2026 and Wednesday, December 9, 2026.

Reason for Modification: To change the first meeting of each month to be held at 5:30 p.m.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0026
COMO file

**Designation of Commissioners and Staff to
Serve on Various Boards and Committees**

Commissioner Patterson moved to approve of the following appointments:

9-1-1 Committee * (O.R.C. 128.06)	Commissioner Rittenhouse
America 250 Committee	Commissioner Rittenhouse
Area Agency on Aging – Region 2 * (O.R.C. 173.011)	DJFS Director or Designee (serving at the pleasure of the Board)
Audit Review Committee * (O.R.C. 5715.02)	Commissioner Patterson Jennifer Hutchinson
Board of Revisions * (O.R.C. 5715.02)	Commissioner Patterson
Clark County Emergency Food and Shelter Board (FEMA)	Commissioner Patterson
Clark County Land Reutilization Corp * # (O.R.C. 5722.02)	Commissioner Rittenhouse Commissioner Patterson
Community Improvement Corporation * # (O.R.C. 1724.02)	Commissioner Rittenhouse Commissioner Patterson
County Planning * # (O.R.C. 713.22)	Commissioner Rittenhouse Commissioner Patterson Commissioner Lohnes
County Records Commission * (O.R.C. 149.38)	Beau Thompson, Angela Wheeler (serving at the pleasure of the Board)
Criminal Justice Council * (O.R.C. 5502.66)	Commissioner Rittenhouse Jennifer Hutchinson
Data Processing Board * (O.R.C. 307.84)	Commissioner Rittenhouse Jennifer Hutchinson
Family & Children First Council * (O.R.C. 121.37)	Commissioner Patterson Commissioner Rittenhouse (Alternate)

Investment Advisory Board * # (O.R.C. 135.341) Job Readiness	Commissioner Rittenhouse Commissioner Patterson Commissioner Lohnes
Juvenile Court Steering Committee	Commissioner Rittenhouse
Keep Clark County Beautiful	Kara Van Zant (serving at the pleasure of the Board) for Commissioner Rittenhouse
Local Emergency Planning Committee	Commissioner Rittenhouse
OhioMeansJobs	Commissioner Lohnes
Public Safety Planning Committee	Commissioner Rittenhouse Commissioner Patterson (Alternate)
Reentry Coalition Executive Committee	Commissioner Lohnes
Region 14 OneOhio Recovery Foundation **	Beau Thompson (serving at the pleasure of the Board) for Commissioner Rittenhouse
Solid Waste Management Policy Committee * # (O.R.C. 3734.54)	Commissioner Patterson
Transportation Coordinating Committee * # (O.R.C. 306.02)	Commissioner Patterson Commissioner Rittenhouse (Alternate)

* Statutory

** Established pursuant to legal settlement agreement

Public Meeting

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0027
COMO file

Resolution to Designate the Official Representative and Alternate for the Purpose of Voting at the Annual Meeting of the County Commissioners Association of Ohio in 2026

Commissioner Patterson moved for the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the Board of County Commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the Board of County Commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Commissioner Patterson is designated as the Official Voting Representative of Clark County.

BE IT FURTHER RESOLVED that Commissioner Rittenhouse is designated as the Alternate Voting Representative of Clark County.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0028
ENGO file

Authorizing the County Engineer to use the “Force Account” pursuant to the Ohio Revised Code Section 5543.19, and Administer Right of Way and Storm Water Permits

Commissioner Patterson moved to authorize the following:

WHEREAS, a request has been received from the Office of the County Engineer to have procedures established under Section 5543.19 of the Ohio Revised Code of the State of Ohio, relative to force account work; and,

WHEREAS, it being determined by the Board of Clark County Commissioners that the health, welfare and safety of the people of Clark County can best and efficiently be served by force account in matters pertaining to the maintenance and repair of roads, bridges and culverts in Clark County; and,

WHEREAS, the Ohio Revised Code Section 153.64, 4931 and 4933, provides to the Board of Clark County Commissioners, the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and,

WHEREAS, the Ohio Revised Code Section 5589 and 5543 provides to the Board of Clark County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and,

WHEREAS, the Ohio Revised Code Section 4513.34 provides to the Board of Clark County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; and,

WHEREAS, the Ohio Revised Code Section 307.79 provides to the Board of Clark County Commissioners, the authority to adopt rules to regulate storm water permits and to designate an official to review, approve or disapprove plans, issue permits within the unincorporated areas of Clark County;

THEREFORE, BE IT RESOLVED that the Board of Clark County Commissioners does hereby authorize Johnathan A. Burr, Clark County Engineer, to proceed by force account on all bridge, culvert, and road work during 2026, absent action by the Board of Clark County Commissioners to let a construction contract (Ohio Revised Code §5543.19), and further authorizes the Clark County Engineer to develop and administer permits for the above described activities and to keep said permits on file with the permanent road records of Clark County.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0029
ENGO file

Mileage Certification
Ohio Department of Transportation

Commissioner Patterson moved, per the request of the County Engineer, to acknowledge and certify the County's total road mileage of 306.829 miles for the year 2025.

Agreement with: Ohio Department of Transportation
Purpose: Annual County Highway System Mileage Certification
Effective Dates: January 1, 2026

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0030
PUR file

Authorize Clark County Offices to Participate in
State of Ohio and ODOT 2026 and 2027 Cooperative Purchasing Programs

Commissioner Patterson moved, upon the recommendation of the County Administrator, per the request of the Commission Clerk, to authorize Clark County Departments to participate in the State of Ohio and ODOT Cooperative Purchasing Programs for 2026 and 2027.

Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation of the purchase of machinery, material, supplies and other articles.

The Clark County Engineer request authority in the name of Clark County, Ohio to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

The County Engineer is hereby authorized to agree in the name of Clark County, Ohio to be bound by all terms and conditions as the Direction of Transportation prescribes.

The County Engineer is hereby authorized to agree in the name of Clark County, Ohio to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Clark County participates, for items it receives pursuant to the contract.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Motion to Adjourn

Resolution 2026-0031

Commissioner Patterson moved to adjourn the regular meeting. Commissioner Lohnes seconded the motion. All were in favor, no one was opposed.

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Sasha L. Rittenhouse, President

By: _____
Charles A. Patterson

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes