

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothin; Jenny Hutchinson, County Administrator; Megan Burr, Commission Clerk; Michael Cooper, Clark County Public Information Officer; John Federer, County Auditor; Bryan Heck, City of Springfield; Mike Swank, Buildings and Grounds; Jason Graver, Information Systems; Melissa Tuttle, Clerk of Courts; Virginia Martycz, Department of Job and Family Services; Jason Irick, Assistant County Prosecutor.

Commissioner Wilt called the meeting to order and introductions were made.

Bryan Heck attended in case there were questions on the annexation. Commissioner Wilt explained the reason they denied the annexation was because they wanted to make sure the map was correct. Mr. Heck said it was a win-win for expedited annexations. Townships preserve their tax base yet have to provide less service. Commissioner Lohnes asked what drove one home owner to annex. Mr. Heck replied they wanted city utilities. This is in place with a DIA. The owners are retired. Under the DIA they still have to pay the 2.4%. Annexing is a savings for them.

Commissioner Lohnes moved to go into executive session to discuss imminent litigation and to consider the investigation of complaint against a public official. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

The motion carried.

Agenda Review:

Commissioner McGlothin reviewed everything ahead of time. He was glad to see contracts with the Sheriff's Office.

Commissioner Lohnes had no questions.

Commissioner Wilt noted staff from CIC checked in to see if they needed to attend the meeting for the contract today but she didn't think it was necessary.

There was one add-on for the cost of living adjustment.

County Administrator Updates:

Ms. Hutchinson said the strategic planning meeting for 911 was set for January 28 and the Master Facilities will be January 23.

911 Architect-The County should have a proposal from the second architect Monday to see if the contract can proceed.

AB Graham Renovations-Staff will be meeting with the architect and Mr. Lagos tomorrow to look at the Bushnell Building for temporary space. The questionnaires are due back and will be reviewed.

Commissioner Wilt added the calendar page to the agenda to make sure they discuss events and make sure there is a presence from the Commission Office at most functions. She asked the Commissioners to provide updates from the various boards and committees they are on.

Budget Discussion:

Ms. Hutchinson gave her budget presentation for the extra requests. See attached.

- There is \$790,000 available without pulling from the transitional aid fund. \$333,000 was requested for vehicles. The Sheriff is on an annual rotation. Of the \$333,000, \$275,000 is for cruisers for the Sheriff's Office. Buildings and Grounds has one truck. It is a 2000 that has rust and wear and tear. Juvenile Court would like to purchase a van.
- Buildings and Grounds projects total \$905,000 for 2019. Commissioner Lohnes said \$700,000 is for the requests plus the Capital Improvement Plan. See attached. Mr. Swank said the elevators are 30 plus years old. The new elevators will be hydros. He would like to put money into the buildings and would like a maintenance plan to keep up with them. Commissioner Wilt knew the jail roof was an issue that comes up regularly. She asked if temporary patching was suitable. Mr. Swank said they will continue to patch but part of the problem with the jail costs is the inmates tearing things up.
- IS (Information Systems) Projects-Office 2003 is still in service. Mr. Graver looked to get the best update possible. He started updating in 2018 and planned to keep moving forward in 2019. Help Desk will be a software system for IS and Buildings and Grounds. The current system is inefficient when reporting. Community Development has asked for software similar to the Help Desk software. It will streamline the process. Infrastructure wiring will be broken down by building. It will be a multiyear project. Last year Phase 1 for fiber connectivity was approved. It hasn't been started yet so phase 2 is recommended as a priority 3. This project will get the buildings talking to each other. Mr. Graver explained it would form a redundant loop. Currently, if this building loses power and internet, the entire county does. Commissioner Wilt asked if there were grants through FEMA to help pay for this. Mr. Graver didn't know. Ms. Hutchinson would check with EMA. Commissioner Wilt understood the website platform would not be supported after this year. She felt like they didn't have much choice.

External requests received:

Ms. Hutchinson explained in order to balance the budget the \$1 million from the Clerk of Courts was used and nearly \$1 million from the transitional aid fund was used. It will take almost \$2 million to balance the budget next year if requests are funded the same. Commissioner Lohnes asked for the balance on the transitional aid fund. Ms. Hutchinson said there would be \$4 million left. In addition, \$1 million is going to the parking garage. Sales tax was not increasing.

- Fairgrounds: Ms. Hutchinson did not fund the fairgrounds. She wanted to see how sales tax looked in the next few months and then revisit it. They need a capital improvement plan (CIP). She offered a dollar to dollar match. Commissioners Wilt and Lohnes agreed. Commissioner Lohnes thought about using the proceeds from the armory site at the fairgrounds. Commissioner Wilt said they could do additional fundraising.
- OIC and CIC was reduced 25%.
- S&W is not cut due to the matching funding from the state.

- Commissioner Wilt asked if the dog shelter roof could be covered with funds from Dog and Kennel. Ms. Hutchinson explained Dog and Kennel has to be used for operating expenses.
- Commissioner Wilt was not thrilled about OSU Extension being cut.

Commissioner Lohnes said budget is \$2 million less and Ms. Hutchinson is trying to ween the outside entities. Ms. Hutchinson said the county departments keep reducing their budgets. It is hard to expect the departments to continue to cut and not require other outside organizations.

- Commissioner Wilt was ok reducing the request from NTPRD (National Trail Parks and Recreation District). She was comfortable with \$50-60,000. They were sharing resources with the County Park District and have a mechanism for developing income. Commissioner Lohnes said the heat the board takes from cutting their budget is offset the levy the Board supported.
- Commissioner Wilt didn't want to cut CIC and OSU Extension. She voiced strong support for the extension office. The gains from funding them are not obvious to the average person but there is research taking place that farmers benefit from. OSU Extension is developing the tools for success. The farmers are the County's most important economic base. If it is used like it should be the return will be great. Ms. Hutchinson explained there is money through Job and Family Services that they have not applied for. Commissioner Wilt said she spoke with them about that.
- Ms. Hutchinson did not want to use transitional aid funds and there were building and infrastructure issues that need attention.
- Commissioner Wilt asked what the \$3,700 for SBDC (Small Business Development Coalition) was used for. Ms. Hutchinson responded operating expenses.
- Commissioner Lohnes agreed with reducing NTPRD to \$60,000.
- Commissioner Wilt suggest zero for SBDC. Commissioner Lohnes agreed.
- Commissioners McGlothin and Wilt did not like cutting CIC. Both spoke heavily for it. Commissioner Wilt suggested \$320,000. Commissioner McGlothin agreed.
- Soil and Water was approved unanimously.
- OSU Extension: Commissioner Wilt felt very strongly about funding them. There is so much benefit from them. She worried about relationships at the state level if their funding was reduced. Commissioner Wilt did not agree with Ms. Hutchinson's proposed amount. She supported \$270,000. Commissioner McGlothin agreed with \$270,000.
- OIC: Ms. Hutchinson suggested \$49,500 for reentry services. She moved all the funding to the reentry services because the case manager was a duplication of services. Commissioner Wilt did not feel like it was a duplicate.

Commissioner McGlothin asked about the \$100,000 for the parking lot. Ms. Hutchinson explained it was an automated parking system. The County could charge all hours of the day not just 8-5 Monday through Friday. The county would have the ability to set different rates for different events.

Ms. Hutchinson reminded the Board they used a million from the Clerk of Courts and a million from the transitional aid fund to balance the budget this year.

Commissioner Wilt suggested the dog shelter raise money for the roof replacement. Ms. Hutchinson would have to check with legal but thought that would now be allowed.

Call to Order, Commission President Wilt

Resolution 2019-0010

Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety including the add-on, and revised Resolutions 2019-0801 and 0802. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2019-0011
JFSC file

**Authorize Contract with
Community Improvement Corporation of Springfield-Clark County**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name:	Community Improvement Corporation of Springfield-Clark County
Organization Address:	20 South Limestone Street, Suite 100, Springfield, Ohio 45502
In the amount of:	\$119,500.00
Purpose:	Develop and operate a proactive Workforce Development Employer Services Program (WDESP) that works collaboratively with employers from each critical industry to identify new opportunities and leverage resources for the retention and creation of jobs and employer investment for Clark County.
Effective Dates:	January 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0012
SHRC file

Authorize Dispatching Contract(s) with German Township and the City of New Carlisle

Commissioner Lohnes moved, per the request of the County Sheriff, to authorize contract(s) for dispatching services with:

Township: German
In the amount of: \$27,647.40
Effective Dates: January 1, 2019 through December 31, 2019

City: New Carlisle
In the amount of: \$20,284.70
Effective Dates: January 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0013
SHRC file**

Authorize Law Enforcement Contract(s) with Mad River Township and the City of New Carlisle

Commissioner Lohnes moved, per the request of the County Sheriff, to authorize contract(s) for dispatching services with:

Township: Mad River
In the amount of: \$105,884.07
Effective Dates: January 1, 2019 through December 31, 2019

City: New Carlisle
In the amount of: \$424,836.27
Effective Dates: January 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0014
ANXW file**

Reconsider Annexation Petition for Approximately 0.458 acres in Moorefield Township

Commissioner Lohnes moved to approve Annexation Petition for the following property:

Agent/Petitioner: City of Springfield on behalf of Jack and Nancy Williamson
Agents Address: 76 East High Street, Springfield, Ohio 45502
Location: 1721 Thrawn Road, Springfield, Ohio 45503
 Parcel 220-03-00019-302-001
From: Moorefield Township
To: City of Springfield
Documents Filed: Annexation Petition, Exhibit A (Legal Description), Exhibit B (Map), Exhibit C
 (List of tracts in the territory or adjacent to the territory proposed for annexation),
 Filing Fee
Date Filed: December 5, 2018

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0015
ENG file

**Set Date and Time for Public Hearing #2 for
 Proposed Roadway and Bridge Improvement of North Hampton Road (C-313) over Donnel's Creek**

Commissioner Lohnes moved to set 10:00 a.m., Wednesday, January 30, 2019 in the County Offices, 5th Floor Commission Chambers, 50 E. Columbia St., Springfield, Ohio as the date and time for public hearing #2 for the proposed straightening and realignment of a portion of North Hampton Road in conjunction with the replacement of Bridge No. 1255 over Donnel's Creek.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0016
ZGRN file

**Set Date and Time for Public Hearing for
 Rezoning Case Z-2018-04 filed by Evan Jr. & Charlotte Richards in Green Township**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, January 23, 2019 in the County Offices, 5th Floor Commission Chambers, 50 E. Columbia St., Springfield, Ohio as the date and time for a public hearing for 1.16 acres located at 5811 Springfield-Xenia Road, Springfield, Ohio to rezone from current B-3 (General Business District) to R-1 (Rural Residence District) for an existing single-family dwelling.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0017

COCO file

Authorize Memberships to Service Organizations in Clark County

Commissioner Lohnes moved to authorize the Clerk of Courts to purchase memberships to service organizations in Clark County. The Board finds this is proper public purpose.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0018
PRSR file**

Acknowledge 2018 Furtherance of Justice Account Annual Report from County Prosecutor

Commissioner Lohnes moved to acknowledge receipt of the 2018 Furtherance of Justice Account annual report from the County Prosecutor.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0019
PRWP file**

Approve Payment to Project Woman

Commissioner Lohnes moved, to approve the following payment:

Payment to:	Project Woman
Address:	525 East Home Road, Springfield, Ohio 45503
Services:	4 th quarter 2018 marriage license fees
Funding Source(s):	Marriage License Fund
Amount:	\$5,798.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2019-0020
FINT file**

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
180013880	DJFS	Johnson Controls Sec.	12/15/2018	\$860.00

Reason: End of year purchase order expired.

180013880	DJFS	Johnson Controls Sec.	12/15/2018	\$2,766.27
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Reason: End of year purchase order expired.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0021
TRAV file

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
*BOCC	M. Cooper	PIO Training	Athens, OH	2/11-14/19	\$ 800.00
Clerk of Cts.	M. Tuttle	COA, SCO Mtgs. & General Office Needs	Various	Various	\$2,200.00
Clerk of Cts.	M. Tuttle	NC Title Office Visits	N. Carlisle, OH	Weekly	\$1,000.00
Clerk of Cts.	M. Tuttle	OCCA Meetings	Columbus, OH	Monthly	\$1,500.00
Comm Dev	E. Harris	OCCD Winter Mtg.	Dublin, OH	1/23-24/19	\$ 125.00
Treasurer	S. Metzger	Adv Committee Mtg.	Dublin, OH	2019	\$ 960.00
Treasurer	S. Metzger	SW Treasurer Assoc	Southwest, OH	2019	\$ 320.00

*Replaces same request on Resolution 2018-0751 to request authorization to use county credit card.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Add On
Resolution 2019-0022
FINO file

Authorize Cost of Living Adjustment

Commissioner Lohnes moved, upon recommendation of the County Administrator, to authorize a 2% cost of living adjustment for all non-collective bargaining unit employees that report to the Board of Clark County Commissioners as the Appointing Authority or Co-Appointing Authority. Said cost of living adjustments shall begin on January 7, 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0023

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Richard L. Lohnes

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothlin