

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) via Zoom.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Ethan Harris & Alex Dietz, Community & Economic Development Department; Ginny Martycz, Department of Job and Family Services; Michelle Clements-Pitstick, Emergency Management Agency; Mike Swank, Buildings & Grounds; Beau Thompson, Assistant County Prosecutor.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Commissioner McGlothin asked about the following resolutions:

Resolution 2021-0017: He was glad to see that come through. He hoped to see the old school taken down this year.

Commissioner Lohnes asked about the following resolutions:

Resolution 2021-0017: He wanted to see South Charleston on the list next year.

Resolution 2021-0014: There were no issues with contract. Ms. Hutchinson said there was nothing unusual.

Commissioner Wilt had no questions.

Commissioner Updates:

Commissioner Wilt noted the situation report sent from EMA includes an update on the homelessness situation each week. She felt that would suffice instead of a weekly update. Ms. Clements-Pitstick didn't have any further updates. She noted more information was coming out about vaccines and how they will be distributed. The vaccine supply is very limited. The Health District has not wasted any vaccines received. Commissioner McGlothin is ready for the vaccine to come out for his age group. Discussion ensued.

Commissioner McGlothin noted New Carlisle Rotary is meeting in person today.

Commissioner Lohnes hoped the COVID numbers he cited in the past were good. He figured out over the weekend the calculator he was using was not accurate. He gave an update on COVID numbers. Monthly investments were coming in as expected. He asked to discuss the management letter from the audit in one of the meetings.

County Administrator Updates:

Ms. Hutchinson noted the budget will be discussed today. She spoke to Mr. Patterson about returning to working in person next week. Mr. Patterson said it should be fine provided the numbers continue to plateau. Commissioner Wilt stated each individual should assess their health risks and manage their time in the office appropriately with supervisor approval.

Ms. Hutchinson presented her PowerPoint. See attached. Notes are below.

A total of \$430,000 was requested for vehicles. The majority of that was for the Sheriff's Office which is in line with the Capital Plan. Eight will be replaced. The IS Department requested a new vehicle due to personnel expansion. In the Veterans budget hearing they learned \$60,000 is actually the vehicle plus IS equipment. The Veterans vehicle totaled \$36,000.

Commissioner Lohnes asked about the building renovations for the Veterans Office. Ms. Hutchinson said she and staff have not been able to get in the building to see the space. The capital request from Veterans did not include renovation costs.

Buildings and Grounds projects: She noted everything is important and needs to be done soon. She reviewed the slide. Records need to be stored appropriately. The elevators will be a multiphase project. She suggested doing one or two a year. The Public Safety Building (PSB) roof leaks frequently. Majority of these items were in the budget last year but were postponed due to COVID. Commissioner Wilt asked how long the warranty would be on the roof. Mr. Swank said it would be a 25 year warranty if it is replaced. The jail improvements were based on the study just to keep the building up to date. \$200,000 a year has been budgeted for Mr. Swank to determine what needs done when. The Dog Shelter blacktop is horrible and needs a total replacement. The trash trucks are hard on it. The building security system needs replaced and updated in the remaining buildings. AB Graham is done. Community Development wanted to update and enlarge their conference room. Ms. Hutchinson wanted to freshen up the entrance and breezeway.

IS Projects: They have phases as well. The priority level was based upon the consultant's review. Commissioner Wilt asked to see the recommendations.

Requests total a little over a million in requests including outside partners.

Commissioner Wilt asked if the outside entities received CARES act money.

Ms. Hutchinson presented the spreadsheet. The Auditor's office has confirmed the available funds. The available funds are around \$2 million. Ms. Tuttle mentioned she might be willing to do a transfer.

There is \$3.4 million in the transitional fund.

Ms. Hutchinson said more discussion is needed for the Coroner's request for a full time person.

The Cost of Living Adjustment (COLA) was typically is 2%. Several unions have 3%. Ms. Hutchinson recommends 3% to maintain with the unions. The City of Springfield is giving a 4%. The City of New Carlisle is giving 2%. Ms. Hutchinson said 3% would be right in line.

The Veterans budget is included in the half mill but it is a capital request so it is shown on the spreadsheet.

IS: The large IS project is the fiber connectivity project. Commissioner Wilt felt the transitional funds should be used for permanent long term improvements like infrastructure.

She did not recommend funding Issue Media. She felt the PIO could take on some of that.

Small Business Development Coalition: Ms. Hutchinson recommended a one-time \$5,000 payment. Commissioner Wilt approved.

OSU Extension: Ms. Hutchinson recommended a reduction since a carryover larger than 25% is predicted for them. She suggested budgeting \$270,000 but holding back \$30,000. If they need it the Board can relook at it. She felt it was fair for them to utilize some of their carryover.

Commissioner Comments:

Commissioner Wilt said the federal COLA was 1.3%. She asked for justification for the 3% recommendation, especially since an increase was authorized last year. Ms. Hutchinson said there were several years that non-bargaining employees did not receive a COLA. She viewed the County as a whole, not union vs. non-union. It helps the County stay competitive. Ms. Martycz remembered the years of zero adjustments. She advocated for the increase to match the bargaining employees. She felt the management team really stepped up in ways they haven't been asked to step up. This year to not grant the COLA would be a slap in the face. They have worked so hard to help the citizens of Clark County receive services. It would help morale tremendously. She felt it was fair.

Commissioner Lohnes asked how much was used of the transitional fund so far. Ms. Hutchinson said \$630,000 was used last year. Commissioner Lohnes reminded everyone that money is non-renewable. If the Board authorizes \$1.15 million, \$2.3 million will be left. The rainy day fund is still available with over \$6 million. He stated the transitional fund was given when Medicaid sales tax was lost. He supported using the \$1.15 million which would fulfill the recommendations and the COLA numbers.

Commissioner Lohnes suggested phasing vehicles in for the Sheriff. Ms. Hutchinson said the only additional vehicle requested is for IS. The others are all replacements. He suggested holding off until a budget review in June to purchase the cruisers. He suggested reducing the amount to \$200,000. Ms. Hutchinson said they will spend all of the \$270,000. It is in the long term roll over plan. That amount is spent every year. Commissioner Wilt asked if fleet vehicles were in line with the plan. Ms. Hutchinson replied yes and recommended continuing with it. Commissioner Wilt asked if the vehicle for IS could wait. Ms. Hutchinson said it could be it would be great to purchase it now. With a larger staff and more equipment to move it would be very handy. This prevents staff from using their personal vehicles. Commissioner Wilt agreed and didn't see any reason to hold it back with sales tax numbers looking good. The Board has stayed within their means. Commissioner Lohnes felt sales tax was still vulnerable. Commissioner McGlothlin supported purchasing all the vehicles.

Commissioner Lohnes disagreed with the Municipal Court renovations and the conference room renovations. Commissioner Wilt wondered if a transfer from the title fund would help. She agreed the Community Development conference room was too much. She felt renovations could be done for half of that request. Commissioner Lohnes asked if the \$750,000 could be trimmed down. Ms. Hutchinson said she already trimmed it. The original estimate was much higher. Buildings and Grounds did a chunk of the demolition work to help save costs. Commissioner Lohnes asked how much was in the title fund. Ms. Hutchinson replied \$1.4 million.

Elevators: Commissioner Lohnes asked if they were on a service agreement. Mr. Swank replied yes, they do annual inspections. The controls need updated due to the jail elevator breaking down frequently. It is used 24/7. The front elevators of Municipal Court need to be done together since they work together.

Commissioners Wilt and Lohnes were not supportive of new blacktop at the Dog Shelter.

Commissioner Lohnes supported the jail improvements.

Commissioners Lohnes and Wilt supported the security system.

Commissioner Lohnes supported the fiber connectivity project.

The fairgrounds requested barn roofs this year. Commissioner Lohnes asked for specifics on the strategic plan. Commissioner Wilt said the last strategic plan they completed was by her when she was a consultant. The goal would be to bring the Agriculture Society, Champions Center, County Commissioners and economic

development together to develop goals for the property. Those goals would be tied to results for the community. Commissioner Lohnes asked about the property development plan. Ms. Hutchinson said that is part of the reason they want the strategic plan done now. If everything goes as planned there should be funds to reinvest in the fairgrounds. It should be done with strategic thought put into it. Commissioner Wilt said it is the Board's property but everyone needs to be on the same page. The \$25,000 would cover the consultant fee. Commissioner Wilt supported it. Commissioner McGlothlin supported the strategic plan. He felt an outside entity would be beneficial to all.

OIC: Commissioner Lohnes suggested reducing it by \$5,000 to give it to the SBDC. Commissioner Wilt thought OIC received matching funds that are drawn down for reentry efforts. Ms. Hutchinson said there used to be two contracts for OIC. They were combined for a total of \$44,000 for reentry. She didn't know how they allocated it. Ms. Martycz said OIC doesn't have a contract with Job and Family Services currently. Commissioner Lohnes thought the contract from the Board was for "Thinking for a Change" program in the jail. Commissioner Wilt thought it was still used in the jail. The Board asked for specifics to be listed out in the contract. Commissioner Wilt didn't think reducing their budget would help with the budget overall.

Commissioner Lohnes pushed back at \$320,000 for the CIC. A lot of that workload has been picked up under the Board. The county has done the work on the fairgrounds, mall, has brought on another employee, and revectorized a lot of Mr. Harris' efforts. He wanted to see the City of Springfield put more towards the CIC. Commissioner Wilt said they are contributing a greater amount this year (around \$30-40,000). Commissioner Wilt did not support reducing it. Commissioners Lohnes and Wilt felt more should be expected from the CIC for the amount of funding. Commissioner Wilt stated the county/CIC relationship improved so much. The Community & Economic Development Department is doing awesome in conjunction with the CIC and City of Springfield. She didn't want to see it change. Commissioner Wilt didn't think getting less funding would help matters.

Commissioner McGlothlin asked how Mr. Harr and Mr. Dietz felt.

Mr. Harris has been trying to improve the relationship with the CIC. If everyone is being reduced and having cuts it seems fair it would go there too. Commissioner McGlothlin didn't support reducing their budget. Commissioner Lohnes noted Mr. Dietz was hired because the CIC would not do retail. Commissioner Wilt disagreed.

Ms. Hutchinson said the relationship with the City of Springfield improved dramatically. There is still a ways to go with the CIC. The City agrees. There needs to be clear expectations on how that relationship will be. There is not as much involvement from the CIC. The CIC frequently cancels on the weekly meeting between the CIC, County and City. She felt there was room to improve on the CIC's behalf. Commissioner Wilt agreed the County and City have done an awesome job of not needing credit for everything that happens.

Ms. Martycz said they have a contract with them for \$235,000. There is a lack of clarity on which contracts cover what.

Commissioner Wilt was to fund them at the same level but clean up the contracts and have clear expectations.

OSU: Commissioner Wilt pushed for full funding. She understood about asking them to use their carryover. This past year was weird with COVID. She sees the value of OSU outside of 4H. If the Board looks at carryover it should be looked at for all the outside entities. Commissioner Lohnes agreed to support the full amount.

The \$750,000 for the Municipal Court renovation was the only point of contention.

The Board recessed for five minutes.

Call to Order, Commission President Wilt

Resolution 2021-0012

Following the pledge, Commissioner Lohnes asked to discuss the Veterans budget request. He felt it should be formalized. Mr. Thompson agreed it should be done in open session.

Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2021-0013
ENG file

**Authorize Contract Amendment with
Strand Associates, Inc.**

Commissioner Lohnes moved, per the request of the Chief Deputy Engineer, to authorize a contract amendment with:

Organization Name:	Strand Associates
Organization Address:	615 Elsinore Place, Suite 320, Cincinnati, Ohio 45202
Amendment Amount:	\$196,943.00
New Contract Amount:	\$513,921.00
Funding Source(s):	Federal Grant – 80% up to \$433,600 and Local Funds (MV>)
Purpose of Amendment:	Add stage 2 through final construction plans and final right of way plans
Purpose of Contract:	Engineering Design - CLA CR 315-1.28 Enon Xenia Road Improvements – PID 109441
Amendment Effective Date:	January 12, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0014
SHRC File

**Authorize Contract with
FOP Ohio Labor Council**

Commissioner Lohnes moved, per the request of the Clark County Sheriff, to authorize a contract with:

Organization Name: FOP Ohio Labor Council representing Nurses
Organization Address: 222 E. Town Street, Columbus OH 43215
Purpose: Labor Contract
Effective Dates: January 1, 2021 – December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0015
TCCC file

**Authorize Memorandum of Understanding (MOU) Between
Board of County Commissioners and Catholic Social Services of the Miami Valley – Sidney**

Commissioner Lohnes moved to authorize the following MOU:

MOU with: Catholic Social Services of the Miami Valley – Sidney
In the amount of: \$35,000
Funding Source(s): Federal FTA Section 5310 (80%), TCC Local (20%)
Purpose: To implement a Mobility Management program for Clark County
Effective Date(s): January 1, 2021 – December 31, 2021

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0016
TCCG file

**Accept Grant Agreement with
The Ohio Department of Transportation**

Commissioner Lohnes moved, per the request of the Transportation Director, to accept the following:

Grantor: The Ohio Department of Transportation
Amount Funding: \$100,000 State GRF Funding
Purpose: To conduct a southwest Ohio Regional Transit Evaluation for the Greater Regional Mobility Initiative
Effective Dates: January 1, 2021 – December 31, 2021

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0017
CDDG file

**Authorize Re-Submission of CDBG FY2020
Critical Infrastructure Grant Application**

Commissioner Lohnes moved, per the request of the Director of Development, to resubmit the following Community Development Block Grant (CDBG) FY2020 Critical Infrastructure grant application which was originally approved for submission by the Board of County Commissioners on the 3rd day of June, 2020, Resolution 2020-0340:

Grantor: State of Ohio, Development Services Agency
Amount Funding: \$ 333,100
Purpose: Street improvements and drainage improvements on Fenwick Drive in the City of New Carlisle including paving, curbs, gutters and associated storm drain works.
Effective Dates: September 1, 2020 – October 31, 2022

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0018
ENGO file

**Mileage Certification
ODOT Department of Transportation**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to acknowledge and certify the County's total road mileage of 308.159 miles for the year 2020.

Agreement with: Ohio Department of Transportation
Purpose: Annual County Highway System Mileage Certification
Effective Dates: 2020

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0019
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Information Systems Director, to dispose of the following computer equipment, desktop printers, fax machines, and various other equipment by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code. Please see attachment.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0020
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Sheriff's office, to dispose of the following:

Canon Rebel 2000 35mm camera – County Tag #003939
 Canon Rebel 2000 35mm camera – County Tag #003936
 Canon Rebel 2000 35mm camera – County Tag #003934
 Canon Rebel 2000 35mm camera – County Tag #003929
 Canon Rebel 2000 35mm camera – County Tag #003935
 Canon Rebel 2000 35mm camera – County Tag #003928
 Fuji Film Fine Pix Camera – No Tag #

This equipment is out dated and not in use any longer and will be disposed of in accordance with §307.12(I) of the Ohio Revised Code.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0021
TRSR file

Acknowledge Treasurer's Investment Report

Commissioner Lohnes moved to acknowledge the receipt of the Treasurer's November 30, 2020 Investment Report.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2021-0022
TRAV file

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Comm Dev	D. Lackovich-VanGorp	OCCD Winter Mtg.	Virtual	1/27-28/21	\$20.00
DJFS	C. McKinnon	Genetic Genealogy Trng.	Virtual	2/3/21	\$39.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The Board spoke about the Veterans budget request.

The Veterans budget hearing was held last week. Commissioner Lohnes discussed the former director of Veteran Services for Ohio. The Ohio Revised Code states the Veterans Service Office (VSO) can receive a half mill of the property tax. Commissioner Lohnes said the Board doesn't give the VSO money. The VSO has always received what they asked for. Commissioner Lohnes would have appreciated an explanation of what happened instead of everyone mad at the Board for an unknown reason. They requested over \$1 million. It is within the half mill limitation. It is their money. There are counties that don't come close to using that money and others that need every penny. Other departments are charged back for county services. He noted the Board still does not know the extent for the remodel. He spoke to Judge Carey about the Veterans Court. Judge Carey would like to do it but it is not on the horizon any time soon. He doesn't have a probation department. Ms. Noble said the VSO has hired a person in the position already. Mr. Thompson's understanding was the Probate Judge does not have jurisdiction to hear felonies but it would be good for him to explore that. Commissioner Wilt agreed and felt the request needed approved. She wanted to be sure things were accounted for in the half mill, such as increasing outreach services. Ms. Hutchinson did not think she would have chargeback data by Friday. She will estimate it and if it goes over the VSO will have to do a transfer. Ms. Wood has not responded to any requests to get into the building yet. She didn't have an estimate for the renovation either.

Ms. Hutchinson checked into the services in the jail being provided by OIC. The Sheriff's Office said OIC is not doing anything in the jail since February of last year. Ms. Hutchinson said a contract is in place. Mike Calabrese did not respond to her request to set up a budget meeting. He just submitted the form.

Commissioner McGlothin was sorry that everyone got off on the wrong foot with the Veterans Office. Commissioner Wilt still wants to know more about the programming. Commissioner Lohnes emphasized he and Ms. Hutchinson reached out in person to the VSO to sort this out in the beginning.

Commissioner Lohnes moved to go into executive session to discuss economic development. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to exit executive session and return to public session. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to adjourn. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

By: _____
Richard L. Lohnes

I certify that the record is true and accurate:

Commission Clerk