

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothlin; Commission Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Mike Swank, Buildings and Grounds Director; Jason Graver, Information Systems Director; Lisa D'Allessandris, Emergency Management Agency; Ethan Harris, Community & Economic Development Department; Virginia Martycz & James Williams, Department of Job and Family Services; Riley Newton, Springfield News Sun; Sandi Click, Chief Dog Warden; Mike King, US Senator Brown's Representative.

Commissioner Wilt called the meeting to order and introductions were made.

Commissioner Lohnes moved to go into executive session to discuss collective bargaining. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

After executive session the Board reconvened.

Agenda Review:

Commissioner Lohnes asked about the following resolutions:

Resolution 2020-0034: He asked if it included a study for the flooding issue. Mrs. Burr explained it is primarily a safety study. Flooding has been mentioned.

Resolution 2020-0041 authorized a change order for the ceiling at Springview. The prior change order amount was mostly due to additional asbestos and the correction of the lower level walls. Commissioner Wilt asked Mr. Swank to set up a tour next Wednesday after the Commission meeting.

Commissioner McGlothlin asked about the following resolutions:

Resolution 2020-0032: He was glad to see New Carlisle dispatch and law enforcement contracts. They increased to five deputies. Commissioner Wilt felt it was important to note dispatch includes fire and EMS, not just law enforcement. Commissioner Lohnes said the townships are not paying for the deputies that are not dedicated to a certain area so the Sheriff is looking into that.

Commissioner McGlothlin had the same question on Resolution 2020-0033.

Resolution 2020-0045 authorized a travel request for the Public Information Officer.

Commissioner Wilt had no further agenda questions.

County Administrator Updates:

Ms. Hutchinson thought an agreement would be reached soon for the changes to the Municipal Court building. Once the new drawings are put together a memo will be presented to the Commissioners. There is a meeting

today with the architect for the 911 center. She felt they were close to bid. Commissioner Wilt asked Ms. Hutchinson to present the justification to the layouts for the Municipal Court building to Commissioner Lohnes.

2020 Budget:

Ms. Hutchinson presented her PowerPoint. See attached.

Commissioner Lohnes asked if the eight vehicles for the Sheriff is normal rotation. Ms. Hutchinson replied yes. Most go up for auction. Try to reuse them within the county first then send it to auction.

Buildings and Grounds projects: A total of \$1.5 million was requested. The estimate for the Public Safety Building elevator increased \$80,000.

The Public Safety Building roof is estimated at \$230,000 but is under warranty until March 2020.

The blacktop for the Dog Shelter is estimated at \$80,000.

The security system for AB Graham was not included in the renovation project that is ongoing.

Commissioner Wilt asked for the breakdown for the jail projects. Ms. Hutchinson said the goal was to allocate money each year to help cover the costs of various repairs. The goal for next year was to replace the windows so they are less vulnerable to tampering. They have tried different types of glass to keep the inmates from tampering with them. Commissioner Lohnes referenced the letter from CCAO asking county commissioners to thank state representatives and senators for recognizing the jail funding challenges. He asked that a letter be sent from the Board including the needs for the jail cited in the feasibility study. Ms. Hutchinson said they attended the court security meeting where she and Lt. Young presented the report and issues with the jail.

Ms. Hutchinson hoped the Public Safety Building elevator would remain a priority since people have been stuck on it. Discussion ensued about the repairs it has needed.

She noted the Dog Shelter parking lot was in terrible condition.

Mr. Swank said the Municipal Court elevators are duplex controls so they will need to be replaced close to the same time, otherwise they won't work.

IS (Information Systems) Requests:

Last year the Board entered into an agreement for Microsoft updates for a period of three years.

Ms. Hutchinson advocated for funding to remain for PC rotation and infrastructure wiring.

Staff was looking for grant money to help with the fiber connectivity phase.

Commissioner Wilt asked if there is a blanket contract in place for overflow due to understaffing. Ms. Hutchinson said there is one with MVECA but they are having the same issues with retaining people. IT positions are in high demand. MVECA will assist with the Secretary of State mandates for the Board of Elections.

A total of \$1.5 million was requested from outside agencies. There were several new requests including jail chaplaincy. The Commissioners asked about the horse barn stalls. Discussion ensued.

Commissioner Wilt noted Soil and Water, OSU Extension and SBDC use the funds received from the county as matching funds.

Ms. Hutchinson reviewed the attached spreadsheet.

The general fund balance is sitting at \$1.6 million. She reminded the Board that they advanced \$600,000 to the self-insurance fund. If that amount is included in the general fund balance the total is \$2.2 million. The Board has the ability to transfer from the transitional fund as well. Last year \$1 million was transferred from the transitional fund. The balance of that fund was around \$4 million. Commissioner Lohnes said a little over two years' worth of Medicaid sales tax was allocated from the state via the transitional aid fund.

The request for a Juvenile Court Volunteer Coordinator was a new position. It was not previously funded by a grant.

The Board discussed Retention and the 2% cost of living adjustment (COL). Commissioner Lohnes said if an employee receives the retention bump they will not receive the 2%. Ms. Noble said they will receive whichever is greater.

Ms. Hutchinson recommended approval of all vehicle requests except EMA. They may get something used or try to get contributions from the communities. Commissioner McGlothlin asked if the one currently used is functional. Ms. D'Allessandris said it was for now.

Commissioner Lohnes asked if the Sheriff's vehicle count was an exact number. Ms. Hutchinson replied it was for 8 vehicles.

Ms. Hutchinson included the furniture requests for AB Graham. The tentative move in date is late October. The money wouldn't be spent until late summer/early fall. The number was based on individual quotes. They might save some money if purchased all together.

Ms. Hutchinson was willing to remove the request for the first floor renovation in Municipal Court for revision. She wasn't sure how much it would cost but wanted to keep it on the Commissioners' radar.

Public Safety Building elevator is a high priority.

She did not recommend the Public Safety Building roof because it was still under warranty.

Commissioner Lohnes asked if the \$80,000 for blacktop was a conservative estimate. Mr. Swank replied yes. Commissioner Lohnes felt it was high and could be reduced to \$60,000. Commissioner Wilt agreed but thought around \$70,000. Commissioner McGlothlin felt the full \$80,000 was necessary. Ms. Hutchinson said they could budget \$80,000 and if they didn't use the full amount it could be used for something else. Commissioner McGlothlin agreed to \$70,000.

Ms. Hutchinson said the jail improvement projects included the windows and concrete repairs due to trip hazards. Commissioner Wilt agreed.

Everyone agreed to move the Municipal Building elevator to next year.

The Board of Elections roof was moved to next year. The automated parking lot for Municipal was moved to next year. Exterior repairs at Springview were moved to next year. Juvenile miscellaneous was moved to next year.

The Board agreed to the Microsoft and PC rotation requests this year.

Commissioner Wilt suggested approving the Fairgrounds request to replace the barn roofs since they are receiving a one to one contribution. Commissioner McGlothlin agreed. Commissioner Wilt added some of that grant money will go away after this year.

Ms. Hutchinson recommended funding the other outside requests at 2019 levels. Those entities included the following: OIC, NTPRD, DDC, SBDC, CIC, Soil and Water, and OSU Extension. She noted DDC should have been \$28,000 last year since everyone else took the cut so she reduced them to \$28,000 this year.

Commissioner Wilt was glad to see the Board not deferring maintenance.

Ms. Hutchinson asked for direction for cost of living at either 2% or 2.5 %. Ms. Hutchinson recommended 2.5% since the Engineer's union contract was at 2.5%. She would like to try to be consistent with the unions. Commissioner Lohnes didn't think the extra half percent was necessary and wanted to reduce the money for the Sheriffs' vehicles. He still thought the \$80,000 for the parking lot was high. NTPRD was high. Soil and Water does a lot of stuff for the county so he would go \$134,000. Commissioner Wilt supported the increase to Soil and Water. She requested OSU be funded at \$275,000 since they help a lot with job development (which is part of the Strategic Plan). Commissioner McGlothlin asked for a synopsis of what services OSU provides. Commissioner Wilt explained what they do.

Commissioner Wilt wants to see a plan this year for the combination of NTPRD (National Trail Parks & Recreation District) and CCPD (Clark County Park District).

Commissioner McGlothlin wanted to leave the \$80,000 for Dog Warden parking lot.

Commissioner Wilt was ok with the 2% COL increase. Once that amount has been committed to it is a forever expense. Ms. Hutchinson thought it was important to keep up with the unions so you don't have supervisory staff paid lower than those they supervise. Ms. Noble suggested an increase of 2.25% if they didn't want to go the full 2.5%. Commissioner McGlothlin and Commissioner Wilt agreed to 2.25%.

Ms. Hutchinson said the IS infrastructure request can be roped in with the first floor renovations.

Commissioner Wilt stated all the projects are important and it is difficult to decide what projects will be cut.

The Board will review the budget in July after six good months of online sales tax collections.

Ms. Hutchinson said the final budget will be presented next week. The temporary is already in place.

Mike King U.S. Senator Sherrod Brown's Southwest District Representative introduced himself. U.S. Senator Brown has three offices in Ohio. Mr. King works out of the Cincinnati office. He covers Dayton, Springfield and Lima areas. He shared background information about U.S. Senator Brown. He served on many committees and had multiple focuses. U.S. Senator Brown understood how important Wright Patt Air Force Base and the Air National Guard Base are to the area. Commissioner Wilt thanked him for coming. She was interested in U.S. Senator Brown's involvement with housing, urban affairs, and the agriculture committee. She felt that summarized Clark County and how it uniquely involves all three of those areas. She felt the Lima area was similar to Springfield.

Commissioner McGlothlin thanked him for coming and appreciated U.S. Senator Brown's efforts to work together.

Commissioner Lohnes introduced Virginia Martycz, Department of Job and Family Services Director, to Mr. King. Discussion ensued.

Commissioner Wilt noted Navistar has traditionally been one of the largest employers in Clark County. Over the last decade or more they are either laying off or hiring. The more involved Senator Brown can stay with them and the UAW it would greatly help this community. She felt there was less of a connection in the community base due to corporate being entrenched in Chicago. She would like to see that stabilize. Mr. King met with the Chamber, Mayor Copeland, Navistar and their state director last week to discuss some of these issues. Commissioner Wilt thanked him for attending the meeting.

Commissioner Lohnes met with Green and Mad River Township Trustees to discuss 911. It was a very interesting meeting; however, their position is about the same.

Commissioner Lohnes met yesterday with the Chamber group and downtown business owners about the city dispatch combining with the county. It was a very positive meeting.

The Board recessed until 10:00.

Call to Order, Commissioner Wilt

Resolution 2020-0031

Following the pledge of allegiance, Commissioner Lohnes moved to approve the minutes and dispense with reading of same. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner McGlothin moved to approve the agenda in its entirety. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2020-0032
SHRC file

**Authorize Dispatching Contract(s) with
City of New Carlisle**

Commissioner McGlothin moved, per the request of the County Sheriff, to authorize contract(s) for dispatching services with:

City: New Carlisle
In the amount of: \$19,830.30
Effective Dates: January 1, 2020 through December 31, 2020

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0033
SHRC file

**Authorize Law Enforcement Contract(s) with
City of New Carlisle**

Commissioner McGlothlin moved, per the request of the County Sheriff, to authorize contract(s) for law enforcement services with:

City: New Carlisle
In the amount of: \$553,372.75
Effective Dates: January 1, 2020 through December 31, 2020

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0034
ENG file

**Authorize Contract with
Mannik & Smith Group, Inc.**

Commissioner McGlothlin moved, per the request of the Deputy Engineer, to authorize a contract with:

Organization Name: Mannik & Smith Group, Inc.
Organization Address: 1800 Indian Wood Circle, Maumee, Ohio, 43537
In the amount of: \$36,000.00
Funding Source(s): Federal Funds (90%) and Local Funds (MV> – 10%)
Purpose: STW CEAO Safety Study of CR303 (South Medway Carlisle Road / CR335 (Spangler Road) from U.S. Route 40 to Restoration Park Drive.
Effective Dates: January 15, 2020 through November 1, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0035
ENG file

**Authorize Contract with
Bowser Morner, Inc.**

Commissioner McGlothlin moved, per the request of the Deputy Engineer, to authorize a contract with:

Organization Name: Bowser Morner, Inc
Organization Address: 4518 Taylorsville Road, Dayton, Ohio, 45401
In the amount of: \$47,500.00 (not to exceed)
Funding Source(s): Local Funds (MV>)
Purpose: Testing Services
Effective Dates: January 15, 2020 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0036
BSPC file

**Cancel Contract with
 Waibel Energy Systems**

Commissioner McGlothlin moved, per the request of the Buildings & Grounds Director, to cancel the contract with:

Organization Name: Waibel Energy Systems
Organization Address: 815 Falls Creek Drive, Vandalia, Ohio 45377
In the amount of: \$30,416.00
Purpose: HVAC maintenance and extended warranty for Springview Building.
Cancellation Date: December 31, 2019
Reason for cancellation: Canceling individual HVAC contract and consolidating the individual HVAC contracts for all buildings.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0037
BPSC file

**Cancel Contract with
 Waibel Energy Systems**

Commissioner McGlothlin moved, per the request of the Buildings & Grounds Director, to cancel the contract with:

Organization Name: Waibel Energy Systems
Organization Address: 815 Falls Creek Drive, Vandalia, Ohio 45377
In the amount of: \$31,200.00
Purpose: HVAC maintenance and extended warranty for Public Safety Building.
Cancellation Date: December 31, 2019

Reason for cancellation: Canceling individual HVAC contract and consolidating the individual HVAC contracts for all buildings.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0038
BMCC file

**Cancel Contract with
Waibel Energy Systems**

Commissioner McGlothlin moved, per the request of the Buildings & Grounds Director, to cancel the contract with:

Organization Name: Waibel Energy Systems
Organization Address: 815 Falls Creek Drive, Vandalia, Ohio 45377
In the amount of: \$41,812.00
Purpose: HVAC maintenance and extended warranty for Municipal Court Building.
Cancellation Date: December 31, 2019
Reason for cancellation: Canceling individual HVAC contract and consolidating the individual HVAC contracts for all buildings.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0039
BJVC file

**Cancel Contract with
Waibel Energy Systems**

Commissioner McGlothlin moved, per the request of the Buildings & Grounds Director, to cancel the contract with:

Organization Name: Waibel Energy Systems
Organization Address: 815 Falls Creek Drive, Vandalia, Ohio 45377
In the amount of: \$16,520.00
Purpose: HVAC maintenance and extended warranty for Juvenile Court Building.
Cancellation Date: December 31, 2019
Reason for cancellation: Canceling individual HVAC contract and consolidating the individual HVAC contracts for all buildings.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0040
B&GC file

**Authorize Contract with
Waibel Energy Systems**

Commissioner McGlothlin moved, per the request of the Buildings & Grounds Director, to authorize a contract with:

Organization Name: Waibel Energy Systems
Organization Address: 815 Falls Creek Drive Vandalia, Ohio 45377
In the amount of: \$335,658.00 to be paid in twelve quarterly installments
Funding Source(s): General Fund
Purpose: Consolidated HVAC Maintenance Agreements including Municipal Court, Juvenile Center, Springview, and Public Safety Building.
Effective Dates: January 1, 2020 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0041
COMC file

**Authorize Change Order #4 for
Clark County Administration Building Improvements**

Commissioner McGlothlin moved to authorize change order #4 with:

Organization Name: Kapp Construction Inc.
Organization Address: 329 Mount Vernon Avenue, Springfield, Ohio 45502
Original Contract: \$5,130,600.00
Previous Changes: \$50,060.00
This Change: \$2,318.00
New Contract Total: \$5,182,978.00
Funding Source(s): Permanent Improvement
Reason for Change: Demolition of partial plaster ceiling above new reception desk area due to failed adhesion to lath above at Springview.

Further move to authorize the County Administrator to execute the change order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0042
BRDP file**

**Re-Appoint Member(s) to the
Public Defender Commission**

Commissioner McGlothin moved to re-appoint the following member(s) to the Public Defender Commission:

Name:	New Expiration Date:
Max Lawson	August 8, 2021
Scott Beals	October 15, 2023

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0043
ENGP file**

**Approve Payment to
John D. Smith**

Commissioner McGlothin moved, per the request of the Deputy Engineer, to approve the following payment:

Payment To:	John D. Smith
Address:	5505 Knollwood Road, Springfield, Ohio 45502
Services:	Moral obligation payment due to property damage from roadway issue.
Funding Source(s):	MV> fund (Local)
Amount:	\$412.92

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0044
FINT file**

Approve Issuance of Warrants for Then and Now(s)

Commissioner McGlothin moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
190016676	PI Fund (BOCC)	Civic Plus	9/25/2019	\$14,200.00

Reason: No purchase order in place or requested when invoiced.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Revised
Resolution 2020-0045
TRAV file**

Approve Travel/Expense Allowance

Commissioner McGlothlin moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
*BOCC	M. Cooper	Keep America Beautiful Conf.	Memphis, TN	2/12-14/20	\$1,280.00
Comm Dev	A. Dietz	Economic Forum	Dayton, OH	1/23/20	\$ 49.00
DJFS	R. Pierce, L. McGee	CPR/First Aid	Springfield, OH	1/21/20	\$ 125.00
Solid Waste	B. Martens	OALPRP Retreat	Chillicothe, OH	1/21-22/20	\$ 60.00

*Requests authorization to use county credit card.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0046

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Richard L. Lohnes

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothlin