

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Ohio Revised Code Section 121.22 (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

Commission Rittenhouse called the meeting to order, and introductions were made. **Resolution 2026-0075**

The following members and guests were present at the regular session: Commissioner Sasha L. Rittenhouse; Commissioner Charles A. Patterson; Commissioner Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Angela Wheeler, Clerk; Madison Smith, Media Specialist; Beau Thompson, Chief Legal Counsel; Theresa Cox, Administrative Specialist; Tom O'Neal and Anissa Younts, Veterans Service Commission; Gary Zinger; Daren Cotter, Moorefield Township Trustee; Holly McHenry, Personnel Assistant Director; Ethan Harris, Community and Economic Development Department; Mark Lane and Sheriff Chris Clark, Clark County Sheriff's Office; Michelle Clements-Pitstick, EMA Director; Tom McGrath, Department of Job and Family Services Director.

Commission Updates:

Commissioner Patterson said he was sworn in as a board member for the County Commissioners Association of Ohio (CCAO) Board last Friday.

He also said he will be at the retirement celebration this afternoon for Maureen Fagans at United Senior Services.

Commissioner Lohnes said he met last week with the Harmony Township group that is fighting the Sloopy Solar Project. He said they are a very informed group of people. He would like to reopen discussions on the subject. He has been reading a lot on it. He spoke to Brandon Shea regarding the setback in Madison County.

Commissioner Lohnes went to the open meeting for the proposed new jail in Miami County. There were four people at the meeting including him. No one spoke for or against the jail. Commissioner Lohnes said he was allowed to ask questions. The Miami County commissioners are trying to get a .5% sales tax for 5 years. They are not fully taxed, but they are still letting the people vote on the tax.

Commissioner Rittenhouse said she wanted to give a shout out to the County Engineer and his staff for working on the roads. She also wanted to commend the Buildings and Grounds department and the Sheriff's office. She appreciates everyone who still worked through the snowstorm.

Commissioner Rittenhouse said there is a second solar group forming in the western side of the county. They have asked her to attend their meeting tomorrow.

Commissioner Lohnes asked about the solar ban resolution signed by the commissioners in September 2025.

Commissioner Rittenhouse said it only bans solar for two years.

Commissioner Rittenhouse said there is a pancake breakfast to raise money for the Junior Fair Saturday at the Fairgrounds in the Mercantile Building from 8:30 a.m. to 11:00 a.m.

2026 Capital and Supplemental Requests Presentation:

Ms. Hutchinson reviewed the supplemental and capital requests worksheet (attached) reflecting all the requests and her recommendations for those requests. After putting in the 2026 expenditures and revenues, the county has just under \$3 million available. The additional investment earnings were approximately \$6 million, but for the county's operating budget it is left at \$2 million with anything over that being used for supplemental and capital

expenditures. That leaves just under \$7 million which does not all need to be used. Ms. Hutchinson reviewed her recommendations.

Discussion ensued among the commissioners regarding the public safety complex and the sales tax revenue being unknown for 2026.

Ms. Hutchinson mentioned the need for a consulting contract due to requirements of House Bill 96. She said it was mentioned during budget meetings to check on collaboration with other counties and the city of Springfield. She also mentioned working with the Sheriff's office to work on a replacement plan for their vehicles.

Commissioner Patterson said if a replacement plan is solidified between the Sheriff's office and the county commission, no matter who the leadership is in the coming years, there will still be a plan

Commissioner Rittenhouse asked Ms. Hutchinson to explain the next steps in the supplemental budget process.

Ms. Hutchinson said she will work with the Auditor's office to make these amendments to the budget and within a week or two the amendment will come before the commissioners to approve.

Commissioner Patterson asked Ms. Hutchinson if she received a reply to her email to the Common Pleas court.

Ms. Hutchinson said she did not receive a response.

Commissioner Patterson said the commission would like to communicate with people and are trying to communicate with people, but if they do not communicate back with the commission, he is not sure what to do.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2026-0076 authorized Memorandum of Agreement with Auditor of State Keith Faber, Clak County and Clark, Schaefer, Hackett & Co. for the annual audit services. This is a 5-year contract.

Ms. Hutchinson said the reason why the expense is high is because it is a federal audit due to the number of grants Clark County receives.

Resolution 2026-0077 was pulled.

Resolution 2026-0078 authorized contract with CivicPlus, LLC for the annual fee for website hosting and social media archiving.

Ms. Hutchinson said there will likely be an amendment to this contract due to an ADA compliance requirement. The compliance deadline is April 24, 2026.

Commissioner Rittenhouse wanted to circle back to resolution 2026-0077 that was pulled. She mentioned that the meeting next week is an evening meeting, so she wanted to make sure the Board of Developmental Disabilities (BODD) is aware of that.

Ms. Wheeler said she did let them know about the evening meeting, but they have not gotten back to her on when they want to attend the commission meeting.

Resolution 2026-0079 authorized contract amendment #1 with Local Gov Consultants LLC. This amendment is for phase 2 of the public safety building project coordination.

Commissioner Patterson asked about the bidding requirements on this contract.

Ms. Hutchinson said bidding is not required because it is a professional service.

Resolution 2026-0080 authorized memorandum of understanding between Clark County EMA and Nehemiah Foundation for emergent and non-emergency equipment use.

Commissioner Patterson asked Ms. Clements-Pitstick if there are plans or funds in place to refresh that equipment over time.

Ms. Clements-Pitstick said there is not.

Commissioner Patterson said typically the equipment is just kept in storage and not used often. It is something the county probably needs to consider having funds budgeted for in the future.

Resolution 2026-0081 authorized contract with Northwoods Consulting Partners, Inc., on behalf of the Department of Job and Family Services Director, to provide Gold Level software maintenance.

Resolution 2026-0082 cancelled contract with Resiliency Networks, Inc., on behalf of the Juvenile Court.

Commissioner Patterson asked Mr. Thompson if he has read the fine print on that contract because sometimes cancelling contracts costs the county money.

Mr. Thompson responded yes.

Resolution 2026-0083 modified resolution 2025-0595 to approve payment to Project Woman. The amount was corrected for the 2nd quarter 2025 payment.

Resolution 2026-0084 approved payments to Project Woman for 3rd and 4th quarter 2025.

Resolution 2026-0085 approved payment #2 to Majors Enterprises, Inc. KTK Industrial Park Sewer Connection Project (2025), on behalf of the Utilities Director.

Resolution 2026-0086 authorized transfer of vehicles from the Clark County Job and Family Services to the Clark County Sheriff's Office. This is to transfer two 2019 Dodge Caravans.

Resolution 2026-0087 authorized disposal of obsolete equipment through on-line auction on behalf of the Engineer's Office.

Resolution 2026-0088 approved issuance of warrants for then and nows.

Resolution 2026-0089 approved travel and expense allowances.

Calendar/Event Updates:

Commissioner Rittenhouse reminded everyone that the meeting will be at 5:30 p.m. next Wednesday, February 4.

County Administration Team Updates:

Ms. Hutchinson said there are a few employees going through some tough times if everyone could say some extra prayers for them.

She said there is a need for volunteers at the warming shelter.

Commissioner Patterson said the warming shelter is also looking for meals, so if there is anyone will to provide a meal, please contact the Nehemiah Foundation.

Ms. Smith said this is the last week to purchase dog licenses for \$22. After January 31, the licenses will go up to \$44.

She said the Springfield 2051 Summit that was scheduled for this evening is being postponed due to the weather. There is no date yet for the rescheduled event.

Ms. Smith said tomorrow she will be in a Zoom meeting regarding how to handle the media when they come to Springfield on February 3.

Ms. Younts said Leadership Clark County is collecting food for Second Harvest Food Bank.

Commissioner Patterson said food is great, but money is better because Second Harvest can take \$1 and multiply it four times.

Audience Comments:

There were no audience comments.

Motions:

Commissioner Patterson moved to approve the minutes of the last meeting and dispense with reading of the same. Lohnes seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Commissioner Patterson moved to approve the agenda as submitted with the exception of resolution 2026-0077 that was pulled. Commissioner Lohnes seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Commissioner Patterson moved to enter into executive session to discuss security matters and compensation of public employees. Commissioner Lohnes seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Members and guests present for the executive session to discuss security matters: Commissioner Rittenhouse, Commissioner Patterson, Commissioner Lohnes, Jennifer Hutchinson, Beau Thompson, Michelle Clements-Pitstick, Sheriff Chris Clark, Tom McGrath, and Chief Deputy Mark Lane.

Commissioner Rittenhouse returned the meeting to public session.

Commissioner Patterson moved to go into executive session to discuss compensation of county employees. Commissioner Lohnes seconded the motion. All were in favor, none was opposed.

The motion carried.

Members present for the executive session to discuss compensation of county employees: Commissioner Rittenhouse, Commissioner Patterson, and Commissioner Lohnes.

Commissioner Rittenhouse returned the meeting to public session.

Resolutions:

**Resolution 2026-0076
AUDC file**

Authorize Memorandum of Agreement (MOA) with Auditor of State Keith Faber, Clark County and Clark, Schaefer, Hackett & Co.

Commissioner Patterson moved to authorize the following MOA:

- Organization Name:** Auditor of State Keith Faber, Clark County and Clark, Schaefer, Hackett & Co.
- Organization Address:** 14 East Main Street, Suite 500, Springfield, Ohio 45502
- In the amount of:** \$600,000.00 (\$112,000.00 for the 12/31/2025 annual audit)
- Funding Source(s):** General Fund
- Purpose:** Annual audit services
- Effective Dates:** January 1, 2025 through December 31, 2029

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0077

Pulled

**Resolution 2026-0078
COMC file**

Authorize Contract with Civic Plus, LLC

Commissioner Patterson moved, per the request of the County Administrator, to authorize a contract with:

- Organization Name:** CivicPlus, LLC
- Organization Address:** 302 South 4th Street, Suite 500, Manhattan, Kansas 66502
- In the amount of:** \$23,267.26
- Funding Source(s):** General Fund

Purpose: Annual fee for website hosting and social media archiving
Effective Dates: January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0079
COMC file

Authorize Contract Amendment #1 with Local Gov Consultants LLC.

Commissioner Patterson moved, at the request of the County Administrator, to authorize contract amendment #1 with:

Organization Name: Local Gov Consultants, LLC
Organization Address: 2391 Forest Oakes Drive, Beavercreek, Ohio 45431
Original Contract Amount: \$ 33,800.00
Amendment Amount: \$120,000.00 not to exceed
New Contract Amount: \$153,800.00
Funding Source(s): Permanent Improvement
Purpose of Contract: Public Safety Building Project Coordination
Purpose of Amendment: Public Safety Building Project Coordination Phase 2
Original Effective Dates: December 1, 2024, through December 31, 2025
Amendment Effective Dates: January 1, 2026, through December 31, 2027

Further, move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0080
EMAC file

Authorize Memorandum of Understanding (MOU) Between Clark County EMA and Nehemiah Foundation

Commissioner Patterson moved to authorize the following MOU:

MOU with: Nehemiah Foundation
Purpose: Emergent and Non-emergency equipment use
Effective Date(s): December 1, 2025 through December 30, 2028

Further, move to authorize the County Administrator to execute the MOU and related documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0081
JFSC file

Authorize Contract with Northwoods Consulting Partners, Inc.

Commissioner Patterson moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name:	Northwoods Consulting Partners, Inc.
Organization Address:	5200 Rings Road, Dublin, Ohio 43017
In the amount of:	\$69,052.00
Funding Source(s):	Shared Administrative Dollars
Purpose:	To provide Gold Level software maintenance
Effective Dates:	March 1, 2026 through February 28, 2027

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0082
JUVC file

Cancel Contract with Resiliency Network, Inc.

Commissioner Patterson moved, per the request of the Juvenile Court, to cancel the contract with:

Organization Name:	Resiliency Network, Inc.
Organization Address:	1391 West Fifth Avenue, Suite 229, Columbus, Ohio 43212
In the amount of:	\$60,000.00
Purpose:	Provide engagement and support to youth involved in juvenile justice or child welfare systems to obtain peer support certification. This will include four weekend academies for youth, in partnership with Greene County Juvenile Court.
Cancellation Date:	January 21, 2026
Reason for cancellation:	A new project has started providing similar services with Mental Health and Recovery Board of Clark, Green & Madison Counties, cancellation of this agreement will allow all youth to be served by the same program and streamline the referral process.

Further, move to authorize the County Administrator to execute the termination documents.

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0083

**Modifies Resolution 2025-0595
PRWP file**

**Approve Payment to
Project Woman**

Commissioner Patterson moved, per request of the County Administrator, to approve the following payment:

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 2nd quarter 2025 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,300.00
Reason for Modification: Correct Amount of 2nd quarter 2025 payment from \$3,196.00 to \$6,300.00

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0084
PRWP file**

**Approve Payments to
Project Woman**

Commissioner Patterson moved, per request of the County Administrator, to approve the following payments:

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 3rd quarter 2025 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,440.00

Payment to: Project Woman
Address: 525 East Home Road, Springfield, Ohio 45503
Services: 4th quarter 2025 marriage license fees
Funding Source(s): Marriage License Fund
Amount: \$6,326.00

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0085
UTLP file**

**Approve Payment #2 to Majors Enterprises, Inc.
KTK Industrial Park Sewer Connection Project (2025)**

Commissioner Patterson moved, per request of the Utilities Director, to approve the following payment #2:

Payment to: Major Enterprises, Inc
Address: 6393 Hamilton Lebanon Road, Monroe, Ohio 45050
Services: General Contracting - Utilities

Project: KTK Industrial Park Sewer Connection (2025)
Funding Source(s): General Sewer Fund
Amount: \$327,156.04; 90% complete
Retainage Held By: NA – retainage waiver on-file for contractor
Retainage Amount: \$6,492.96 retainage included in this pay; retainage to date \$25,192.96

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0086
INVS file

Authorize Transfer of Vehicle from the Clark County Job & Family Services to the Clark County Sheriff’s Office

Commissioner Patterson moved, to authorize the transfer of the following vehicles from Clark County Job & Family Services to the Clark County Sheriff’s Office. The transfer is due to Job & Family Services no longer having use for the vehicles and the Sheriff’s Office being able to use the vehicles in their fleet:

<u>Year Make Model</u>	<u>VIN#</u>	<u>Mileage</u>
2019 Dodge Grand Caravan	2C4RDGCG9KR735839	96, 848
2019 Dodge Grand Caravan	2C4RDGCG7KR753546	83, 926

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0087
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Patterson moved, per the request of the County Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2026-0022 §307.12(E) of the Ohio Revised Code:

Eq. ID	Description	VIN / SN / Detail	Mileage / Hours
	Toner for Ricoh MP C2551 copier	1 Yellow, 2 Magenta, 1 Black, 2 Cyan	n/a
B21	2003 Ford Explorer	1FMZU72K13UC16287	190,328
R57	2010 International 7400 Dump Truck	1HTWHAZT1AJ315300	78,577
R59	2012 International 7400 Dump Truck	1HTWHAZT2CH548502	63,220
Lot 1 – Lot 5	Guardrail	50 pieces each lot / 12 foot length	n/a
	Cabinet, Flat file storage, wooden	n/a	n/a
	Graphtec FC 7000 Cutting Plotter	A60915964	n/a
Lot of 25	Eltec NTC-17E School Flasher Controllers	D1426637, G1851165, D1426636, D0171694, G0480790, H0172547, H0172546, H0172561, G0172302, E0583865,	n/a

		D1406638, E0583864, H0172554, G0480792, G0480793, H0378705, H0172548, H0172562, G1746963, G1746962, H0172551, D1426639, L1643728 Two with no SN	
Lot of 24	12" Traffic Signal Lenses	Red, Yellow, Green	n/a
Lot of 29	12" 120 volt LED Traffic Signal Lights	n/a	n/a

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Resolution 2026-0088
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Patterson moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
260036651	General (Juv. Ct.)	Marina C. Camacho	12/15/26	\$ 254.80
Reason: Due to year-end procedures, a blanket was unavailable for use for interpreter services.				
260036651	General (Juv. Ct.)	Marina C. Camacho	1/5/26	\$ 271.40
Reason: Due to year-end procedures, a blanket was unavailable for use for interpreter services.				
260036661	General (Juv. Ct.)	Sysco Cincinnati LLC	12/17/25	\$1,413.46
Reason: Due to year-end procedures, a blanket was unavailable for use for food supplies.				
250036294	General (Juv. Ct.)	Sysco Cincinnati LLC	12/10/25	\$ 865.76
Reason: Due to year-end procedures, a blanket was unavailable for use for food supplies.				
250036295	General (Juv. Ct.)	Gordon Food Service	12/11/25	\$1,260.86
Reason: Due to year-end procedures, a blanket was unavailable for use for food supplies.				
260036902	Self Insurance (Personnel)	Marsh & McLennan	1/4/26	\$7,100.00
Reason: February invoice for employee benefits consulting arrived earlier than in previous years.				
260036629	8320 (Soil & Water)	U.S. Bank Equip. Finance	12/27/25	\$ 130.41
Reason: Received invoice dated 12/27/25 on 1/9/26 prior to purchase order being finalized for office equipment.				

Commissioner Lohnes seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Patterson, Yes; Commissioner Rittenhouse, Yes

Motion to Adjourn

Resolution 2026-0090

Commissioner Patterson moved to adjourn the regular meeting. Commissioner Lohnes seconded the motion. All were in favor, no one was opposed.

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Sasha L. Rittenhouse, President

By: _____
Charles A. Patterson

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes