

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Emily Carter, Acting Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Susan Kogler; Reverend Linda Stampley.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Susan Kogler volunteers at the Open Hands Free store. She wanted to address landlord problems within the community. She passed out a letter that explained the problems and conditions of the store. See attached.

Commissioner Wilt thanked Ms. Kogler for bringing the issue to their attention and stated she has dropped off clothes there before. She asked if Ms. Kogler knew of the arrangement between the Methodist Church and the landlord. Ms. Kogler said she believed they have a contract and they pay rent for the space. Commissioner Wilt said there was a basic expectation of a contract between a tenant and a landlord and the landlord will take care of the space. If there is a contract in place, that should allow the church to take action against the landlord. Ms. Kogler said she had been waiting years for the action to take place and she has not seen it. She knows the church as had contact with the landlord and now they are in contact with another associate. Ms. Kogler explained that they use space heaters to heat the building and they unplug them every night, so it is freezing the next day. Ms. Hutchinson suggested to check with the City of Springfield's building department since it is within the city limits. Commissioner Wilt said there was a housing work group and they had started a database with building conditions and the City of Springfield would oversee that. She suggested sending the letter Ms. Kogler presented, to the City of Springfield housing department, the Combined Health District, and copy Second Harvest Food Bank. Mr. Thompson said the bar association might be interested in doing pro bono work for them. Commissioner Wilt said she would make some phone calls. Discussion ensued.

Commissioner McGlothin asked about the following:

Resolution 2020-0077 was a Then and Now for a water heater for West Central. He asked why the water heater was so much. Commissioner Wilt said the county manages their finances as their appointed financial authority, but it is not county money.

Resolution 2020-0078 was approving travel allowances. He said it was a great thing to send the County to different events. It shows the community that there is a county government involved and it is important and needs to continue.

Commissioner Wilt had no questions.

County Administrator Updates:

Ms. Hutchinson said we were still on track to advertise for bids for the 911 project on February 6th. The actual bid opening will be on March 5th.

The internal jail working group met and discussed the capital improvements that they were going to do. There was \$200,000 in the budget for the improvements. The main improvement was the windows and then some concrete work that were trip hazards. They were looking into capital funds through the state. They were looking into keeping the jail downtown or moving it out of downtown. Commissioner Wilt asked if the state

funds were county specific or if they were regional or joint with other counties. Ms. Hutchinson said they did not specify. The state was aware that many counties were in need of a new jail so they were making it a priority. Commissioner Wilt stated there were counties that have multiple jails for different level of offenders. Ms. Hutchinson said one of the concerns was if someone was arrested on the west side, it would put a deputy out of commission longer for transporting them to the other side of the county. They also talked about having a hub in the middle of the county where they would be processed and then be transported another deputy. Ms. Hutchinson said Madison County was also looking into building a new jail and maybe talking about joining them. Commissioner Wilt said Madison County has a work force that is trained and good at operating a jail with trained correctional officers. Ms. Hutchinson was to have a plan for when the funds become available, they can apply quicker.

Ms. Hutchinson said the new custodial services would begin March 2nd. Mid American will be cleaning the buildings. The custodial supervisor, Chris Foster will keep his schedule for monitoring the cleaning of the Judge's offices. All of the staff of Mid American would be BCI tested and drug tested. The custodial staff would be doing the deep cleaning that time had not allowed them to do.

The board reviewed the calendar and gave event updates. Commissioner McGlothlin said he went to the joint meeting in New Carlisle and it was a good meeting. New Carlisle asked why they do not receive any of the money from the Casino. Ms. Hutchinson said that when the law came about, it was never put in place that townships or other municipalities would get the money. The money goes into the general fund of the county. Commissioner McGlothlin asked how much money the county receives, and Ms. Hutchinson said it was about \$1.5 million every year. Discussion ensued.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2020-0063

Following the pledge, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner McGlothlin moved to approve the agenda in its entirety. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2020-0064
ENG file

**Authorize Agreement with Ohio Department of Transportation for
LPA Agreement No. 34514 ~ CLA CR 325 1.30 Knollwood Road Bridge No. 246
PID 110515**

Commissioner McGlothlin moved, per the request of the Deputy Engineer, to authorize the following agreement:

Agreement With: Ohio Department of Transportation
Total Project: 95% State funds up to \$1,218,660
Description: CLA CR 325 1.30 Knollwood Road Bridge No. 246
Identification: CLA CR 325-1.30
 LPA Agreement No. 34514
 PID 111832

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2020-0065
JFSC file

**Authorize Contract with
C.I.R.E.S. Inc.**

Commissioner McGlothin moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name: C.I.R.E.S Inc
Organization Address: 600 West Leffel Lane Springfield, Ohio 45506
In the amount of: \$12,927.00
Funding Source(s): Children’s Service Levy Dollars
Purpose: To install Parking Lot Lighting
Effective Date: January 29, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2020-0066
JFSC file

**Authorize Contract Amendment #3 with
Forensic Fluids**

Commissioner McGlothin moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #3 with:

Organization Name: Forensic Fluids
Organization Address: 225 Parsons Street, Kalamazoo, Michigan 49007
Amendment Amount: \$6,000.00
New Contract Amount: \$30,000.00
Funding Source(s): Local Levy Dollars
Purpose of Amendment: To execute contract extension and change the value and terms of the agreement.
Purpose of Contract: Purchase of drug testing supplies.

Amendment Effective Dates: March 1, 2020 through February 28, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0067
COMC file

**Authorize Change Order #5 for
Clark County Administration Building Improvements**

Commissioner McGlothlin moved to authorize change order #5 with:

Organization Name:	Kapp Construction Inc.
Organization Address:	329 Mount Vernon Avenue, Springfield, Ohio 45502
Original Contract:	\$5,130,600.00
Previous Changes:	\$52,378.00
This Change:	\$4,420.00
New Contract Total:	\$5,187,398.00
Funding Source(s):	Permanent Improvement
Reason for Change:	Raise partial suspended ceilings in Room #309 and #322 for doors and HVAC duct coordination. Provide furred chase walls behind sinks in Restrooms #311 and #318 for vent pipes. To provide fire rated frame in lieu of non-rated at elevator machine room door at Springview.

Further move to authorize the County Administrator to execute the change order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0068
COMC file

**Authorize Change Order #6 for
Clark County Administration Building Improvements**

Commissioner McGlothlin moved to authorize change order #6 with:

Organization Name:	Kapp Construction Inc.
Organization Address:	329 Mount Vernon Avenue, Springfield, Ohio 45502
Original Contract:	\$5,130,600.00
Previous Changes:	\$56,798.00
This Change:	\$986.00
New Contract Total:	\$5,188,384.00
Funding Source(s):	Permanent Improvement
Reason for Change:	Provide a furred wall behind the casework in Breakroom #122 to accommodate vent line and water line to ice maker in refrigerator at AB Graham.

Further move to authorize the County Administrator to execute the change order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0069
CDDB file

**Instruct Clerk to Advertise for Bids for
Village of Donnelsville, Beach Drive Drainage Improvements Project in accordance with Community
Development Block Grant Requirements**

Commissioner McGlothlin moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the Village of Donnelsville, Beach Drive Drainage Improvements Projects. Said bids will be opened in public session on Thursday, February 13, 2020 at approximately 10:00 a.m., 5th Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on Thursday, February 13, 2020.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0070
ENGB file

**Instruct Clerk to Advertise for Bids for
2020 Unit Prices Asphalt Concrete, Asphalt Emulsion, and Aggregate**

Commissioner McGlothlin moved, per the request of the Deputy Engineer, to instruct the Commission Clerk to advertise for bids for 2020 Unit Prices for Asphalt Concrete, Asphalt Emulsion, and Aggregate. Said bids will be opened in public session on Thursday, February 20, 2020 at approximately 10:00 a.m., 5th Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on Thursday, February 20, 2020.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0071
BRDV file

**Acknowledge Appointment to
Veterans Service Commission**

Commissioner McGlothlin moved, per the request of the Veterans Service Commissioners, to acknowledge the appointment of the following member to the Veterans Service Commission to represent the Veterans of Foreign Wars (VFW), said appointment is made by the Common Pleas Court:

Name:	Representing:	Expiration Date:
Thomas M. O'Neil (to complete Thomas Storer's unexpired term)	Veterans of Foreign Wars (VFW)	January 14, 2021

In accordance with Attorney General's opinion, the bi-weekly salary will be \$355.74.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0072
INVP file

**Authorize Purchase of Vehicle for the
Clark County Veterans Service Commission**

Commissioner McGlothlin moved, per the request of the Clark County Veterans Service Commission, to authorize the purchase of a 2021 Ford Graval from TESCO through ODOT contract 248-20 for a cost of \$58,559.00 to be paid for with permanent improvement funds. The purchase is necessary to transport wheelchair bound veterans to appointments at the Dayton VA Medical Center.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0073
INVP file

Authorize Acquisition/Transfer of Tactical Vehicle for use by the Clark County Sheriff's Office

Commissioner McGlothlin moved, per the request of the Clark County Sheriff's Office, to authorize the transfer of an armored tactical surplus vehicle from the Ohio Law Enforcement Support Office for a cost of \$0.00. This transfer is necessary to provide an armored tactical vehicle to support Sheriff's Office operations. Said vehicle will remain the property of the United States Government, but will be made available to the Clark County Sheriff's Office for law enforcement purposes. The vehicle is a 2012 BAE Systems MRAP Model C-MTV CAU23000 with serial number GMB403344E-KY.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0074
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner McGlothlin moved, per the request of the Department of Job & Family Services Director, to dispose of the following:

1. One (1) stand-alone stainless-steel table, 24"x 27" x 35" H
2. One (1) walk-in Refrigeration unit approx. 100" x 95" x 90" H (not operational)
3. One (1) stainless-steel industrial cook stove vent hood approx. 15' x 42" with fire suppression system
4. One (1) stainless-steel free-standing sink 65" x 27"

5. One (1) Stainless-steel HOBART industrial dishwasher with water heating unit and two (2) attached stainless-steel side tables. Dishwasher dimensions are: 84" x 42"; side table one (1) is 72" x 43" and side table two (2) is 105" x 42"

This equipment is not in use any longer and will be sold on GOVDEALS.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0075
COMP file

**Approve Payment #3 to
Kapp Construction, Inc.**

Commissioner McGlothlin moved to approve the following payment #3:

Payment to: Kapp Construction, Inc.
Address: P.O. Box 629 Springfield, Ohio 45501
Services: Payment #3 General Contract
Project: Administrative Building Improvements
Amount: \$304,912.69
Funding Source: Permanent Improvement Fund
Retainage Held By: Security National Bank
Retainage: \$26,514.14 (retainage withheld to date \$68,100.11)

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0076
DWAP file

**Approve Payment to
Krissy Hawke**

Commissioner McGlothlin moved to approve the following payment:

Payment to: Krissy Hawke
Address: 21 Walter Street, Springfield, Ohio 45506
Services: Humane Agent salary for January 2020 per resolution 2017-0055.
Funding Source(s): General Fund
Amount: \$250.00

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0077
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner McGlothlin moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
190016715	DJFS	Travel Specialties	12/6/2019	\$6,374.69
Reason: Invoice was received before purchase order was approved.				
190016617	WIA	Travel Specialties	12/6/2019	\$1,169.97
Reason: Invoice was received before purchase order was approved.				
200017450	General (Comm Dev)	Tony Smith Wrecking	12/27/2019	\$46,800.00
Reason: No purchase order in place before invoice was received.				
200017148	Cert. Title Admin	Springfield Rotary	1/1/2020	\$150.00
Reason: Invoice was received before purchase order was approved.				
200017230	Solid Waste	Office Depot	10/28/2019	\$59.68
Reason: Original invoice was misplaced.				
190016893	DJFS	Staples	12/21/2019	\$2,873.60
Reason: Order completed before carryover PO was authorized.				
190016852	DJFS	Coleman's Lawn Equip.	11/14/2019	\$519.96
Reason: Receipt was not received till after annual PO closed.				
200017183	General (Juv Ct.)	Madison Ave Pharmacy	11/30/2019	\$8.07
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017180	General (Juv Ct.)	Reiter Dairy	12/17/2019	\$87.09
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017184	Juvenile Center Trust	Ohio CASA/GAL Assoc.	12/17/2019	\$300.00
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
190016667	General (Juv Ct.)	Dayton Stencil	12/9/2019	\$140.77
Reason: Invoice received prior to purchase order being approved.				
200017175	General (Juv Ct.)	Armstrong Printing	12/3/2019	\$319.00
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017175	General (Juv Ct.)	Miami Valley Assess	12/31/2019	\$975.00
Reason: Invoice was not received until after purchase order was liquidated.				
200017180	General (Juv Ct.)	Reiter Dairy	12/10/2019	\$77.48
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017180	General (Juv Ct.)	Reiter Dairy	12/6/2019	\$58.25
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				

200017330	General (Sheriff)	Kiesler Police Supply	1/2/2020	\$882.96
Reason: It was necessary to make this purchase prior to the purchase order being approved. The items were back-ordered from 6/21/2019.				
200017129	General (Prosecutor)	Post Printing	1/3/2020	\$120.00
Reason: Purchase order had been requested but not yet issued at the time of this invoice.				
200017024	General (Comm Dev)	Safebuilt	10/1/2019	\$2,080.00
Reason: Invoice was not received until 1/22/2020. Reserve-on-hand did not have enough money to cover entire bill.				
200017349	General (BOCC)	Treasurer, State of OH	11/22/2019	\$100.00
Reason: Received invoice with 2019 date on 1/13/2020. 2019 super blankets were no longer valid.				
200017180	General (Juv Ct.)	Performance Food Svc.	12/31/2019	\$364.79
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017183	General (Juv Ct.)	Madison Ave Pharmacy	12/31/2019	\$11.54
Reason: Purchase order to be used was liquidated as part of the county's end of year procedure.				
200017236	General (Probate)	OH Assoc. Probate Judge	11/19/2019	\$485.00
Reason: Account payable account was depleted prior to receiving bill.				
200017031	West Central	WinSupply	12/31/2019	\$4,819.30
Reason: Hot water heater went out and had to be replaced on 12/31/2019. This could not wait for PO to be created first as residents did not have hot water.				
200017327	General (Sheriff)	Business Equipment Co.	1/7/2020	\$144.09
Reason: Printer needed ink before yearly budget was approved and temporary appropriations were given.				
200017357	General (Probate)	Matthew Bender	12/18/2019	\$133.43
Reason: Invoice came before PO was created.				
200017374	General (Juv Ct.)	Aqua Falls	12/31/2019	\$18.50
Reason: Blanket purchase order was liquidated for end of year.				
200017424	General (Sheriff)	OH School Resource	1/13/2020	\$1,010.00
Reason: Purchase was made prior to PO being approved.				
200017049	General (Pub Def)	Garrigans	1/6/2020	\$287.94
Reason: I requested the PO on 12/27/2019 and mistook the requisition as the PO. The PO was not approved until 1/7/2020.				
200017049	General (Pub Def)	Garrigans	1/6/2020	\$57.65
Reason: I requested the PO on 12/27/2019 and mistook the requisition as the PO. The PO was not approved until 1/7/2020.				
200017344	Sewer Fund	Jacob Barger	1/8/2020	\$95.70
Reason: Reserve was not approved before he went and got his CDL.				

200017349 Water Fund Jacob Barger 1/8/2020 \$63.80
Reason: Reserve was not approved before he went and got his CDL.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0078
TRAV file

Approve Travel/Expense Allowance

Commissioner McGlothlin moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
BOCC	10 Staff Members	MLK Luncheon	Springfield, OH	1/17/20	\$250.00
BOCC	10 Staff Members	Chamber Annual Mtg.	Springfield, OH	2/20/20	\$650.00
Comm Dev	E. Harris, A. Dietz	DDC Annual Mtg.	Dayton, OH	2/5/20	\$100.00
Veterans	T. O'Neal	Veterans Training	Westville, OH	3/14/20	\$ 80.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0079
JFSC file

PULLED

Resolution 2020-0080

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Acting Commission Clerk

By: _____
ABSENT
Richard L. Lohnes