

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Megan Burr, Commission Clerk; John Federer, County Auditor; John Burr, County Engineer; Wendy Holt, Sheriff's Office; Bonnie Hardacre; Jennifer Hardacre; Julie Semlak; Randy Cassidy; unknown audience member.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner Lohnes had no questions.

Commissioner McGlothlin asked about the following resolutions:

Resolution 2019-0067 appointed a member to the Veterans Commission. Commissioner Lohnes said there were five commissioners. They have one from each organization. The Common Pleas Court Presiding Judge picks the person.

Commissioner Wilt noted the travel resolution (2019-0073).

Resolution 2019-0070 set the date and time for the public hearing for the rezoning case Z-2018-03 filed by Robert Neil Stemon in Medway. This was the machine shop. The applicant didn't want the property rezoned. The Planning Commission decided to move forward with it because of the number of vehicles. Commissioner Wilt asked if Commissioner McGlothlin had any feedback from the community. Commissioner McGlothlin hasn't heard anything.

*2019 Budget:*

Resolution 2019-0071 authorized the budget. Ms. Hutchinson said there was just over \$30,000 left in the general fund budget. Commissioner Wilt noted that wasn't much wiggle room.

- Fairgrounds: The Commissioners discussed the feedback received from reducing the fairgrounds to zero. Commissioner McGlothlin asked for \$10,000 for the CTC building materials for the Highlands Church building at the fairgrounds. Commissioner Wilt liked the idea but wished they would have sent that in their original request. She stressed the fair was a top priority for the Commissioners. Commissioner McGlothlin noted the number of events at the fairgrounds. Commissioner Wilt was happy they didn't depend on the Commissioners for operating money. Commissioner Lohnes explained the Commissioners were not allowed to fund operating expenses per the Ohio Revised Code. Commissioner Wilt has been encouraging the Fair Board to collect donations for capital improvements. She agreed to the \$10,000 for the CTC project. Commissioner Lohnes stressed the Commissioners cannot give money for their operating. Over time the Fair Board manages the grounds and with the extra events they are able to raise money to put towards the fair. Commissioner Lohnes felt money should be spent on the fairgrounds. It ties in with the Strategic Plan. Commissioner Wilt noted the Strategic Plan wasn't only about spending money. It is also about priorities. Commissioner Lohnes agreed to \$10,000. Commissioner Wilt wanted to reinvest money earned from the armory property in the fairgrounds. Commissioner Lohnes stated that prior.
- NTPRD: Commissioner Wilt explained the Board agreed to \$60,000 for NTPRD but she misspoke when she talked to NTPRD and said \$65,000. She felt that should be honored. The Commissioners

have heard back from a number of people requesting more money go to NTPRD. She felt strongly the levy should relieve some of the County responsibility. She was grateful they sold off the golf courses. Splash Zone and the Chiller are self-sustainable. She was glad they were thinking differently about how to operate. They recently presented a plan to Ms. Hutchinson. The City gives \$900,000 to NTPRD but that is for NTPRD to maintain City owned properties. Commissioner Wilt asked for an additional \$10,000 for NTPRD. Commissioner Lohnes was unsure. Commissioner Wilt said it was a quality of life issue.

- SBDC: Ms. Hutchinson said if we give them \$10,000 she would rather give SBDC the money. Quint Studor said to support small business. Commissioner Wilt thought it was a good suggestion. She suggested \$5,000 to NTPRD and \$5,000 to SBDC. That leaves \$10,000 in elbow room. She expressed excitement about a business plan competition that she heard about from Quint Studor.

The total for NTPRD is \$70,000. The total for SBDC is \$5,000. Commissioner Lohnes agreed.

Commissioner Wilt looked at 2019 vs. 2018 and noted it was \$3.2 million higher. Ms. Hutchinson explained there was \$1 million from the Clerk of Courts, \$1 million from the transitional fund and \$1 million from the transitional fund for the parking garage. Sales tax has increased 2.5% from 2018-2019. Commissioner Wilt found that encouraging. Commissioner Lohnes noted the revenue line was deceiving due to the revenue from the Clerk of Courts and the transitional aid money from the State. Ms. Hutchinson said there was just over \$4 million left in the transitional aid fund. Commissioner Wilt wanted to continue to communicate reductions are coming for those outside entities the county funds. Commissioner Lohnes noted there were other substantial increases that shouldn't be there next year. The Prosecutor's budget increased due to trying to retain attorneys. Sheriff's office increased which was not guaranteed next year. Engineer's budget increased due to increasing the salary of the Tax Map Director position to recruit. Ms. Hutchinson noted Dispatch was moved out of the Sheriff's main budget to track expenses easier.

Commissioner McGlothlin was pleased the Commissioners agreed. Commissioner Wilt thanked Ms. Hutchinson for her hard work on the budget.

Resolution 2019-0073: Wendy Holt explained the travel costs are paid through a grant. There were a total of eight trainings. Sheriff's Office staff and key community stakeholders would be eligible to attend. The goal was to change the culture of the Sheriff's Office and get staff more "victim" oriented. Long term she hoped to get a family justice center module into the community. This was a true need for adult victims. It was a multidisciplinary team module. The trainings will be held all over the country. Commissioner Wilt asked how much grant money she has brought in. Ms. Holt replied close to \$1 million. Commissioner Wilt felt she justified her position. Commissioner Lohnes suggested she speak with Judge Capper about the family justice module. Ms. Holt has already reached out.

Commissioner Lohnes asked if there were any 911 dispatch grants available. Ms. Holt replied there were grants but she didn't know it was a priority. She looks to see what is available every day. Commissioners Lohnes and Wilt stressed the dispatch center was a top priority for the Board. Anything she could find would be appreciated.

Discussion ensued about a donation program from the feds. Ms. Holt said Major Clark has pursued that.

Lohnes said define th family justice module recommend time with capper. She already has reached out.

County Administrator Updates:

Ms. Hutchinson said due to the cold warming shelters were open. Ms. D’Alessandris has done a great job coordinating with everyone. She has also been helping out Greene County since their director is out of town.

Ms. Noble received a \$22,000 incentive for CORSA through the cooperative efforts of all the departments. She really appreciated all the effort everyone puts in. Clark County has received the credit every year.

Mr. Federer thanked Commissioner Wilt for being involved in the architect meeting last week. He has had subsequent meetings. They asked departments to label what they need, what goes to storage and what gets discarded. He asked about the records center. Mrs. Burr explained the process.

The Board reviewed the calendar and gave event updates.

The Board recessed until 10:00.

Call to Order, Commission President Wilt

Resolution 2019-0058

Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety, with the exception of the public hearing resolution 2019-0074. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

The Board held the public hearing.

**Resolution 2019-0059  
CORC file**

**Authorize Contract with  
Adam Dwyer Funeral Trade**

Commissioner Lohnes moved, per the request of the Clark County Coroner, to authorize a contract with:

- Organization Name:** Adam Dwyer Funeral Trade
- Organization Address:** 3601 Glengary Lane, Cincinnati, Ohio 45236
- In the amount of:** \$100.00 for removal and transport to Springfield Regional Medical Center and \$110.00 for removal and transport to Montgomery County Coroner’s Office.
- Funding Source(s):** General Fund
- Purpose:** Removal and transport of bodies.
- Effective Dates:** January 1, 2019 through December 31, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0060**  
**UTLC file**

**Authorize Contract with  
Neptune Equipment Company (NECO), 11082 Southland Road, Cincinnati, Ohio 45240**

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize a contract with:

**Organization Name:** Neptune Equipment Company (NECO)  
**Organization Address:** 11082 Southland Road, Cincinnati, Ohio 45240  
**In the amount of:** \$14,000.00 annual data hosting; \$5,000.00 software installation and training  
**Funding Source(s):** Water and Sewer Funds  
**Purpose:** Onetime software installation and training and annual hosting of fixed based water meter reading data.  
**Effective Dates:** January 23, 2019 with annual year to year renewal terms for data hosting

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0061**  
**UTLC file**

**Authorize Contract with  
Neptune Equipment Company (NECO), 11082 Southland Road, Cincinnati, Ohio 45240**

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize a contract with:

**Organization Name:** Neptune Equipment Company (NECO)  
**Organization Address:** 11082 Southland Road, Cincinnati, Ohio 45240  
**In the amount of:** \$5,500 per installation not to exceed \$50,000  
**Funding Source(s):** Water and Sewer Funds  
**Purpose:** Installation of fixed based water meter reading gateway equipment.  
**Effective Dates:** January 23, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0062**  
**UTLC file**

**Authorize Contract with  
Tele-Vac Environmental**

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize a contract with:

**Organization Name:** Tele-Vac Environmental  
**Organization Address:** 7611 Easy Street, Mason, Ohio 45040  
**In the amount of:** \$50,000.00 (not to exceed)  
**Funding Source(s):** Sewer General Fund  
**Purpose:** Pressure Grouting Sanitary Sewer  
**Effective Dates:** January 30, 2019 through January 30, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0063**  
**ENG file**

**Authorize Change Order #2 for  
CLA CR VAR Croft Road Reconstruction (PID 94797)**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to authorize change order #2 with:

**Organization Name:** J & J Schlaegel, Inc  
**Original Contract:** \$2,447,265.44  
**Previous Changes:** \$37,434.00  
**This Change:** (\$22,554.77)  
**New Contract Total:** \$2,462,144.67  
**Funding Source(s):** Federal and OPWC Grant  
**Reason for Change:** Final cost adjustments.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0064**  
**JFSC file**

**Authorize Contract Amendment #2 with  
Andrews Technology HMS, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #2 with:

**Organization Name:** Andrews Technology HMS, Inc.  
**Organization Address:** 1213 Culbreth Drive, Wilmington, North Carolina 28405

**Amendment Amount:** \$ 500.00  
**New Contract Amount:** \$34,500.00  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose of Amendment:** To increase the contract value to add supervisor modules.  
**Amendment Effective Date:** January 30, 2019

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0065**  
**JFSC file**

**Authorize Contract Amendment #1 with Forensic Fluids**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

**Organization Name:** Forensic Fluids  
**Organization Address:** 225 Parsons Street, Kalamazoo, Michigan 49007  
**Amendment Amount:** \$6,000.00  
**New Contract Amount:** \$18,000.00  
**Funding Source(s):** Children’s Services Levy  
**Purpose of Amendment:** To execute contract extension and change the value and terms of the agreement.  
**Amendment Effective Date:** March 1, 2019 through February 29, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0066**  
**JFSG file**

**Authorize Grant Submission Community Health Foundation**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize grant submission of the following:

**Grant:** Community Health Foundation Mini Grant Request  
**Grantor:** Community Health Foundation  
**Funding Amount:** \$1,000.00  
**Purpose:** Additional training to enhance Child Advocacy Center Staff.  
**Effective Dates:** TBD

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0067**  
**BRDV file**

**Acknowledge Re-Appointment to  
Veterans Service Commission**

Commissioner Lohnes moved, per the request of the Veterans Service Commissioners, to acknowledge the re-appointment of the following member to the Veterans Service Commission to represent the Military Order of the Purple Heart, said appointment is made by the Common Pleas Court:

<b>Name:</b>	<b>Representing:</b>	<b>New Expiration Date:</b>
James R. Ryan	Military Order of the Purple Heart	January 14, 2024

In accordance with Attorney General's opinion, the bi-weekly salary will be \$343.71 effective January 15, 2019.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0068**  
**COME file**

**Acknowledge, Accept and Authorize Filing of Bond for  
Acting Clark County Prosecutor with Term Beginning January 2019**

Commissioner Lohnes moved, pursuant to Ohio Revised Code, to acknowledge, accept and authorize the filing of bond for the Acting Clark County Prosecutor with term beginning January 14, 2019.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0070**  
**ZBTH file**

**Set Date and Time for Public Hearing for  
Rezoning Case Z-2018-03 filed by Robert Neil Stemen Trustee in Bethel Township**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, February 13, 2019 in the County Offices, 5<sup>th</sup> Floor Commission Chambers, 50 E. Columbia St., Springfield, Ohio as the date and time for a public hearing for 0.37 acre located at 205 Sycamore Street, Medway, Ohio to rezone from current R-2A (Medium-Density Single-Family Residence District) B-3'S' (General Business District, Specific Use) to allow for an office, residence and auto repair facility for an offsite business.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Revised  
Resolution 2019-0071  
FIN\$ file**

### **Adoption of 2019 Budget**

Commissioner Lohnes moved, upon recommendation of the County Administrator, to adopt the 2019 appropriations budget in the total amount of \$183,564,197.00 consisting of the General Fund appropriations in the amount of \$46,932,864.00 and All Other Fund appropriations in the amount of \$136,631,333.00. These appropriations shall be governed by the First Amended Certificate of Official Resources. It should be noted that this budget is prepared and adopted in CAFR format as recommended by the State Auditor's Office. Be it further moved that the County Administrator is authorized to utilize a line item internal control budget, in conjunction with the County Auditor's Office, to enforce compliance with the official appropriations budget.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0072  
FINT file**

### **Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
190013952	General (BOCC)	CMG-Ohio	12/31/2018	\$174.80
Reason: Super blanket PO# 180011637 was in place to pay this expense in 2018. Invoice was received in 2019 after PO liquidated for year end.				
190013952	General (BOCC)	CMG-Ohio	12/20/2018	\$115.00
Reason: Super blanket PO# 180011637 was in place to pay this expense in 2018. Invoice was received in 2019 after PO liquidated for year end.				
190014110	General (B&G)	Hauck Bros	11/15/2018	\$89.00
Reason: Super blanket PO# 180012694 was in place to pay this expense in 2018. Invoice was received in 2019 after PO liquidated for year end.				
190014471	General (Sheriff)	Amanda Mitchell	10/20/2018	\$15.17
Reason: Charge was made on 10/20/18, but it was not submitted until 1/17/19. PO request was submitted on 1/17/19 but it wasn't approved until 1/18/19.				
190014471	General (Sheriff)	Denise Jones	10/20/2018	\$21.84
Reason: Charge was made on 10/20/18, but it was not submitted until 1/17/19. PO request was submitted on 1/17/19 but it wasn't approved until 1/18/19.				



Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0073**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
BOCC	2 Commissioners/ 8 Staff Members	Annual Chamber Event	Springfield, OH	2/28/19	\$ 650.00
DJFS	D. Ball, S. Lowe, L. Chaffee	OCAPS Annual Conf.	Columbus, OH	3/15/19	\$ 650.00
DJFS	6 Staff Members	OCDA Spring Conf.	Columbus, OH	4/15-16/19	\$ 3,800.00
DJFS	A. Cornwell, R. Fulk E. Fernandez	OCOWF Conference	Cincinnati, OH	3/13-15/19	\$ 1,466.00
DJFS	T. Arnold, M. Meyer J. Massie	Child Abuse Symp.	Huntsville, AL	3/18-22/19	\$ 6,766.00
DJFS	D. Bell	Causes Impacting Sen.	Dayton, OH	3/12/19	\$ 80.00
Engineer	A. Ashbaugh	ACI Concrete Testing	Dayton, OH	2/13-14/19	\$ 565.00
Sheriff	Staff/Comm. Partners	Training/ Conferences	Various	2019	\$69,423.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0074**  
**ENGS file**

**10:00 a.m. Public Hearing #2 for**

**Proposed Roadway and Bridge Improvement of North Hampton Road (C-313) over Donnel's Creek**

This is the date and time set by the Board of County Commissioners, Clark County, Ohio, to hold a second public hearing on the proposed straightening and realignment of a portion of North Hampton Road in conjunction with the replacement of Bridge No. 1255 over Donnel's Creek.

Public Hearing opened by the Commission President at 10:03 a.m.

Staff Report: John Burr, County Engineer, presented his report and a revised map. Essentially, the bridge will go right back where it is. In addition, right of way will be corrected. It is a 15 mph design curve and which is the way it exists now. He proposed right of way to the north to fix the issue with stopping site distance. That

was a concern brought up at the last meeting. Trees to the northwest will be removed to help with that. Commissioner McGlothlin was pleased it met all the issues from the first hearing. Initial cost estimate was \$1.1 million for the total project. The bridge is more expensive doing it this way. This was a preliminary map. The bridge will be two foot wider on each side of the road.

Audience Comments: Bonnie Hardacre asked what was proposed to keep the water from eroding the bank further. Mr. Burr replied the stumps will be left and they will put chunks of concrete along the bank. The first step is to clear the trees. He knew they would need to use larger items to armor the bank. Mrs. Hardacre was concerned about the roots decaying over time. Mr. Burr said the roots will last longer. He stressed he cannot work outside of right of way.

Ms. Hardacre asked if she will still be able to use her driveway during construction. Mr. Burr said that will be worked out during construction as it is on any project.

Unidentified gentleman asked about the beams. Mr. Burr said they will probably come in from New Carlisle Pike. They were roughly 100 foot long. He asked what the ETA was on completing the bridge. Mr. Burr replied summer. It is planned to be a 75 day project depending on weather.

Another unidentified gentleman asked for clarification on the map. Mr. Burr explained the road will go back the way it is. The right of way will be corrected and the bridge will be wider.

Commissioner Wilt asked if the audience liked this better. They all replied yes.

Commissioner Wilt thanked Mr. Burr for revising it.

Commissioner McGlothlin was glad everything has been addressed.

The Public Hearing was closed by the Commission President at 10:14 a.m.

Commissioner Lohnes moved to approve the proposed roadway and bridge improvement of North Hampton Road (C-313) over Donnel’s Creek as presented.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2019-0075

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Richard L. Lohnes

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Lowell R. McGlothlin