

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Ohio Revised Code Section 121.22 (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

Commission Rittenhouse called the meeting to order, and introductions were made. **Resolution 2026-0091**

The following members and guests were present at the regular session: Commissioner Sasha L. Rittenhouse; Commissioner Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Angela Wheeler, Clerk; Madison Smith, Media Specialist; Beau Thompson, Chief Legal Counsel; Theresa Cox, Administrative Specialist; Tom O'Neal, Veterans Service Commission; Gary Zinger; Daren Cotter, Moorefield Township Trustee; Ethan Harris, Community and Economic Development Department; Terry and Mary Adkins; Deb O'Neal; Tom McGrath, Department of Job and Family Services Director; Diana Daniels; Charlotte Trapp; Jack Oliver; Mark Sanders; Greg Kaffenbarger, Pike Township Trustee; Debbie and Mark Titus; Becky Carden; Mary Cherry, Hope Smiddy, and Beth Patton, Department of Job and Family Services; Stephen Lanham, AFSCME Union Representative; Dustyn Auckerman; Marti Auckerman; Susi Johnson; Brooke Wagner, Reentry Director; Meredith Book, Remington Road Group; Jerry Evilsizor; Sheriff Chris Clark and Mark Lane, Clark County Sheriff's Office.

***Agenda Review:***

Ms. Hutchinson reviewed the agenda.

Resolution 2026-0092 acknowledged contract between the Board of Developmental Disabilities and the Teamsters.

Mr. Thompson explained that the Board of Developmental Disabilities has the authority to enter into this contract without commission approval. Therefore, the resolution was changed to acknowledge the contract instead of authorize as it has done in the past.

Resolution 2026-0093 authorized contract with Volkert, on behalf of the County Engineer, for right of way acquisition services for the Spangler Road Project.

Resolution 2026-0094 authorized contract with MNJ Technologies Direct, on behalf of the Clark County Sheriff's Office, for 25 Toughbooks.

Sheriff Clark said these computers are used in the cruisers and the mobile data terminals. They are designed to connect back to the servers to communicate with the CAD system. These computers generally last four to five years.

Resolution 2026-0095 authorized contract with Motorola Solutions, on behalf of the Clark County Sheriff's Office, for dual firewalls for ESiNet connection.

Resolution 2026-0096 authorized contract with the Village of Catawba, on behalf of the Clark County Sheriff's Office, for police dispatching.

Resolution 2026-0097 authorized grant submission to Community Health Foundation, on behalf of the Reentry Director, to support Reentry Coalition and Citizen's Circle.

Resolution 2026-0098 authorized purchase of vehicle for the Veteran's Service Commission. This purchase is through the State of Ohio Cooperative Purchasing program.

Resolution 2026-0099 authorized purchase of vehicle for the Veteran's Service Commission, for a 2025 Chrysler Voyager.

Resolution 2026-0099 authorized the disposal of obsolete equipment on behalf of the Information Systems Director. These items will be disposed of through discard or salvage.

Resolution 2026-0100 authorized amended certificate #2.

Resolution 2026-0101 approved supplemental appropriations.

Ms. Hutchinson said resolutions 2026-0100 and 2026-0101 are based upon the discussion in the commission meeting last week regarding supplemental and capital requests in our partner contracts. She said the commission merit increase was removed, but everything else is as it was discussed during the meeting.

Resolution 2026-0102 approved issuance of warrants for then and nows.

Commissioner Rittenhouse asked if the large number of then and nows is end of year clean up.

Ms. Hutchinson said at the end of the year all of the blanket purchase orders were closed. Since they cannot lapse or go into the next year, sometimes there are carryover purchases that will automatically generate then and nows.

Resolution 2026-0103 approved travel and expense allowances.

Resolution 2026-0104 was an add on resolution to authorize contract with American Federation of State, County, and Municipal Employees (AFSCME) Local 1939, on behalf of the Department of Job and Family Services.

Mr. McGrath said JFS concentrated on trying to recruit and retain employees through this contract. There is a generous increase for the first year. This was his first contract he was involved in. It was fruitful. Mr. McGrath said JFS has a large number of vacancies, but they will not be able to fill all of the vacancies due to the increases. The county hopes to get people in and keep them for 5 or 6 years. It takes a year or more to train people and they are generally leaving within 2 years. Hopefully this contract will help keep employees longer.

Mr. Thompson said the commissioners are approving this contract because they are a co-appointing authority.

### ***Commission Updates:***

Commissioner Lohnes said he would be at the Reentry Coalition meeting on February 17.

Commissioner Rittenhouse discussed attending a solar group meeting in the Pike/Bethel Township area. There is a project that was in motion before the commissioners passed the ban on large solar projects. This project is a little different than the Sloopy Solar project because it is not grandfathered in. So, if the solar ban is lifted in two years, this project could move forward.

The public safety building survey is on Facebook and the county's website. She said the county hopes everyone will fill it out.

### ***County Administration Team Updates:***

Ms. Hutchinson said there has been 342 responses to the public safety building survey, and it is open until March 6. The survey is available on the county's website, the county's Facebook page, and the county has asked the city to share it on their platforms.

She said there is an RFP out right now for the TANF funds. The county hopes to receive responses to the Request for Proposals so the community will get a qualified provider for those services.

Ms. Hutchinson said there is a new sign for the dog shelter and as soon as the weather clears it will be installed.

Ms. Smith said CTC students will be at the commission meeting next week for a proclamation.

Ms. Smith said she and Ms. Wheeler are finalizing the ADA accessibility of the county's website.

***Calendar/Event Updates:***

There was nothing discussed on the calendar.

***Audience Comments:***

Diana Daniel's, Springfield Township, said the attendance at the evening meeting is an indication in community involvement in county business. She asked when special groups are recognized or groups speak to have it at the evening meetings.

Commissioner Rittenhouse added the evening meetings will continue to be held on the first Wednesday of the month.

Marti Auckerman, Springfield Township, said she appreciates the county asking for more input, but finding information, it would be good to have a specific area on the website for the information. She realizes it is on the Hot Topics and on Facebook, but she is trying to stay off of social media. She had emailed someone about having policies on the website about different groups such as how they run their meetings.

Ms. Smith said she just updated the survey on the homepage of the county's website. The picture matches what is on Facebook.

Steve Lanam thanked the commissioners and staff for their work on the contract.

***Motions:***

Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of the same. Rittenhouse seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

Commissioner Lohnes moved to approve the agenda in its entirety, including the add on resolution 2026-0105. Commissioner Rittenhouse seconded the motion. The roll being called for passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

***Resolutions:***

**Resolution 2026-0092  
BDDC file**

**Acknowledge Collective Bargaining Agreement Between  
Clark County Board of Developmental Disabilities and International**

**Brotherhood of Teamsters Local 957**

Commissioner Lohnes moved to acknowledge the following agreement:

- Agreement between:** Clark County Board of Developmental Disabilities and International Brotherhood of Teamsters Local 957
- Purpose:** Collective Bargaining agreement for the following job titles: Vehicle Operator, Transportation Safety Aide, Automotive Mechanic and Automotive Mechanic Assistant.
- Effective Dates:** January 1, 2026 through December 31, 2028

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0093  
ENG file**

**Authorize Contract with Volkert, Inc.**

Commissioner Lohnes moved, per the request of the County Engineer, to authorize a contract with:

- Organization Name:** Volkert, Inc.
- Organization Address:** 7601 Paragon Road, Suite 202, Dayton, Ohio 45459
- In the amount of:** \$161,260.00 Not to exceed
- Funding Source(s):** Right-of-Way Acquisition Services for CLA-CR335-0.00 Spangler Road Safety Improvements
- Effective Date:** February 4, 2026 through April 1, 2027

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0094  
SHRC file**

**Authorize Contract with MNJ Technologies Direct, Inc.**

Commissioner Lohnes moved, per the request of the Clark County Sheriff’s Office, to authorize a contract with:

- Organization Name:** MNJ Technologies Direct, Inc.
- Organization Address:** 1025 Busch Parkway, Buffalo Grove, Illinois 60089
- In the amount of:** \$70,900.00
- Funding Source(s):** Permanent Improvement
- Purpose:** Purchase of 25 Toughbook Computers all with 2-year extended service / support agreements

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0095  
SHRC file**

**Authorize Contract with  
Motorola Solutions**

Commissioner Lohnes moved, per the request of the Clark County Sheriff’s Office, to authorize a contract with:

<b>Organization Name:</b>	Motorola Solutions
<b>Organization Address:</b>	500 West Monroe, Chicago, Illinois 60661
<b>In the amount of:</b>	\$14,455.70
<b>Funding Source(s):</b>	911 Gov. Assist. Fund 2204
<b>Purpose:</b>	Install dual firewalls for ESiNet connection. MSI remote project management and ORT testing and cutover.
<b>Effective Dates:</b>	January 1, 2026 through December 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0096  
SHRC file**

**Authorize Contract with  
Village of Catawba**

Commissioner Lohnes moved, per the request of the Clark County Sheriff’s Office, to authorize a contract with:

<b>Organization Name:</b>	Village of Catawba
<b>Organization Address:</b>	115 South Persimmon Street, P.O Box 25, Catawba, Ohio 43010
<b>In the amount of:</b>	\$1,000.00 per year
<b>Funding Source(s):</b>	Revenue
<b>Purpose:</b>	Police Dispatching
<b>Effective Dates:</b>	January 1, 2026 through December 31, 2028

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0097**  
**RENG file**

**Authorize Grant Submission to  
Community Health Foundation**

Commissioner Lohnes moved, per the request of the Reentry Director, to authorize grant submission of the following:

**Grant:** Community Health Foundation Responsive Grants 2026-27  
**Grantor:** Community Health Foundation  
**Funding Amount:** \$11,800.00  
**Purpose:** Support Reentry Coalition and Citizen's Circle  
**Grant Effective Dates:** July 1, 2026 through June 30, 2027

Further, move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0098**  
**INVP file**

**Authorize Purchase of Vehicle(s) for the  
Veterans Service Commission**

Commissioner Lohnes moved, per the request of the Veterans Service Commission, to authorize the purchase of a 2025 StarTrans Senator II for a cost of \$117,900.00 to be paid from the Other Expenses Fund. The vehicle will be purchased through TESCO (with cooperative purchase agreement # CTR017848). This purchase is necessary due to transporting veterans to and from their medical appointments.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0099**  
**INVP file**

**Authorize Purchase of Vehicle(s) for the  
Veterans Service Commission**

Commissioner Lohnes moved, per the request of the Veterans Service Commission, to authorize the purchase of a 2025 Chrysler Voyager LX for a cost of \$68,900.00 from TESCO to be paid from the Other Expenses Fund. This purchase is necessary due to transporting veterans to and from their medical appointments.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0100**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Desc.	Vendor	SN#	Model #	From Dept..
Toner	HP	N/A	LOR92AN	IS
Toner	HP	N/A	LOR89AN	IS
Toner	HP	N/A	LOR86AN	IS
Monitor	Dell	CN0524N37426148647ML	P2414Hb	Sheriff
Monitor	Dell	CN0KDFNM7444538TA2DM	E2014Tt	Sheriff
Printer	HP	CNBJH33713	LaserJet 1200	Sheriff
Printer	HP	CNBCJ2J0B9	LaserJet M604	Sheriff
Printer	Lexmark	40637D6606PZ0	MS811n	Sheriff
Uninterruptible Power Supply	Exide	BL433C0114	0800P1	Common Pleas
Uninterruptible Power Supply	APC	AS1333223482	SMT1000	Sheriff
Credit Card Reader	Ingenico	20160PP25280480	iPP320	Clerk of Courts
Credit Card Reader	Ingenico	20161PP25280898	iPP320	Clerk of Courts
Credit Card Reader	Ingenico	20160PP25279712	iPP320	Clerk of Courts
Credit Card Reader	Ingenico	20072PP25178578	iPP320	Clerk of Courts
Credit Card Reader	Ingenico	20160PP25280093	iPP320	Clerk of Courts
Credit Card Reader	Ingenico	20072PP25178619	iPP320	Clerk of Courts
Credit Card Reader	Verifone	330-089-718	VX 520	Clerk of Courts
Credit Card Reader	Verifone	330-089-717	VX 520	Clerk of Courts
Credit Card Reader	Verifone	330-089-714	VX 520	Clerk of Courts
Credit Card Reader	Verifone	330-089-716	VX 520	Clerk of Courts

Further, the Board finds the property is not needed for county use and of no value.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0101**  
**FINA file**

**Authorize Amended Certificate #2 and Appropriate Funds**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #2 and appropriate funds.

<b>ACFR Format - Commission and Auditor's Use Only</b>			
<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
GENERAL FUND (FUND 0001)	COMMISSION	TRANSFERS OUT	\$ 4,000,000.00
LEPC (FUND 1224)	EMERGENCY MGT	OPERATING EXP	\$ 17,880.00
PERMANENT IMP (FUND 4010)	COMMISSION	CAPITAL OUTLAY	\$ 4,667,304.00
		<b>Total</b>	<b>\$ 8,685,184.00</b>

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0102**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

<b>Fund:</b>	<b>Department:</b>	<b>Account:</b>	<b>Amount:</b>
General Fund	Prosecutor	Pers & Fringes	\$ 125,000.00
General Fund	Commission	Operating Exp.	\$ 764,000.00
General Fund	Commission	Transfers Out	\$ 667,304.00
Permanent Improv. Fund	Commission	Capital Outlay	\$1,261,510.55

Reason: To appropriate additional allocation.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0103**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date</b>	<b>Purchase Amount</b>
250036332	General (Comm. Dev.)	BS&A	10/16/25	\$1,450.00

Reason: Original reserve had been cancelled, and a new purchase order had to be requested after receipt of invoice for online permit application annual service fee.

260036866	Trust Fund (Juv. Ct.)	Huntington Bank	1/10/26	\$ 10.50
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036866	Trust Fund (Juv. Ct.)	Huntington Bank	1/10/26	\$ 350.00
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036866	Trust Fund (Juv. Ct.)	Huntington Bank	1/10/26	\$ 14.70
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036866	Trust Fund (Juv. Ct.)	Huntington Bank	1/10/26	\$ 490.00
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036866	Trust Fund (Juv. Ct.)	Huntington Bank	1/10/26	\$ 6.30
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036866	Trust Fund (Juv. Ct.)	Huntington Bank	1/10/26	\$ 5.00
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036856	General (Juv. Ct.)	Huntington Bank	1/10/26	\$ 178.93
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Reason: Due to year-end procedures, a blanket was unavailable for use for credit card charges.

260036649	General (Juv. Ct.)	Joseph Language Services	12/22/25	\$ 100.00
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Reason: Due to year-end procedures, a blanket was unavailable for interpreter services.

260036838	General (Juv. Ct.)	Ohio State Bar Assoc.	12/31/25	\$ 270.00
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Reason: Due to year-end procedures, a blanket was unavailable for use for membership renewal.

26003701	Self-Insurance (Personnel)	Medical Mutual	2/2026	\$2,862.74
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Reason: Not enough funds on last purchase order to cover the entire invoice.

260035816	Indigent Guardianship Fund (Probate Ct.)	Marina C. Camacho	12/22/25	\$ 75.00
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Reason: Prior years purchase order was depleted or cancelled by year end for interpreter service.

260036693	General ( Probate Ct.)	Tracie Baker	12/1/25	\$ 130.00
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Reason: All prior purchase orders for training were depleted at the end of the year.

260036564	General (Sheriff)	Mansfield Oil	1/2/26	\$20,278.15
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Reason: Purchase order was not created and approved before email/invoice was sent to be paid.

260036633	8320 (Soil & Water)	cdsPRINT	12/29/25	\$ 419.00
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Reason: Received the invoice 1/21/26. Purchase order was entered on 1/6/26 for email marketing and graphic design services.

260036707	Other Exp. (Veterans)	Mansfield Oil	1/2/26	\$ 511.02
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Reason: A purchase order was not in place at time of purchase.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Resolution 2026-0104**  
**TRAV file**

**Approve Travel and Expense Allowance(s)**

Commissioner Lohnes moved, per the request of the following Department Director(s) or Elected Official(s), to approve the following not to exceed travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm. Pleas	R. Carey	OH Assoc. of Probate Judges Winter Mtg.	Lewis Center, OH	2/26-27/26	\$448.74

Includes: Registration, hotel, per diem, and mileage

Fund: Appropriations

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual and/or Office Policy.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

**Add-On**  
**Resolution 2026-0105**  
**JFSC file**

**Authorize Contract with  
American Federation of State, County, and Municipal Employees (AFSCME) Local 1939**

Commissioner Lohnes moved to authorize a contract between the Board of Commissioners, Clark County, and the American Federation of State, County, and Municipal Employees (AFSCME) Local 1939, representing bargaining unit employees at the Department of Job and Family Services for the period of January 1, 2026 through December 31, 2028.

Further, move to authorize the County Administrator to execute all contract related documents upon receipt of originals.

Commissioner Rittenhouse seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner Rittenhouse, Yes

Mr. Lanham thanked the commissioners and offered thanks to the staff for their hard work on the AFSCME contract.

**Motion to Adjourn**

**Resolution 2026-0090**

Commissioner Lohnes moved to adjourn the regular meeting. Commissioner Rittenhouse seconded the motion. All were in favor, no one was opposed.

The motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Sasha L. Rittenhouse, President

By: \_\_\_\_\_  
ABSENT  
Charles A. Patterson

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes