

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothlin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator/Human Resources Director; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Tom O'Neal & Ron Coss, Veterans Services; Dale Henry; Sydney Dawes, Springfield News Sun; Sasha Rittenhouse; Melissa Tuttle, Clerk of Courts; Ashlie Ray, Clerk of Courts Office.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Ms. Hutchinson reviewed the agenda.

Resolution 2022-0194 authorized the contract with DC Door Company. It is for general door repairs. Commissioner McGlothlin added the not to exceed amount is \$49,000 is due to the bid threshold.

Resolution 2022-09195 authorized contract amendment #2 with Northwestern Ohio Security Systems. They are updating door locks and cameras at Springview and Municipal Court.

Resolution 2022-0196 authorized a contract with the Common Pleas Court, Domestic Relations Division for IV-D services. It is an annual contract.

Resolution 2022-0197 authorized a contract with Common Pleas Court, Juvenile Division, for IV-D services. This contract provides for the implementation and adjudication of IV-D child support cases. Commissioner Wilt asked if those funds come back to the general fund. Ms. Hutchinson replied yes from the Department of Job and Family Services.

Resolution 2022-0198 authorized the contract with the Common Pleas Clerk of Courts for IV-D services.

Resolution 2022-0199 authorized the contract with the Sheriff for security for the Department of Job and Family Services (DJFS) campus. The amount depends on the deputies and fringe benefits.

Resolution 2022-0200 authorized amendment #1 with Miami Valley Child Development Center to extend the term and value for one year.

Resolution 2022-0201 authorized a contract with Rumpke Waste & Recycling for DJFS twice weekly trash removal for the campus. It is a three-year contract. Commissioner Wilt noted how nice that building looks.

Resolution 2022-0202 authorized a contract with Melvin Stone on behalf of the County Engineer. Melvin Stone came with an agreement to pay for repairs and maintenance at the time of the road when the time comes for that. The amount will be based upon repairs at the time. Commissioner McGlothlin liked the company trying to be a good neighbor.

Resolution 2022-0203 instructed the Commission Clerk to advertise for bids for the bridge kits for Detrick Jordan Road and Newlove Road. The bid is set for Thursday, April 21<sup>st</sup>.

Resolution 2022-0204 instructed the Commission Clerk to advertise for bids for the pavement marking contract. The bid date is April 14<sup>th</sup>.

Resolution 2022-0205 updated the personnel policy manual. Ms. Noble explained Section 5H made updates to the Medical and Dental coverage. There was language the Auditor's Office didn't feel was clear enough. In Chapter 12 personal leave was updated and it removes unneeded language.

Resolution 2022-0206 authorized amended certificate #4. They are for CDBG based on the grant and West Central.

Resolution 2022-0207 approved the weekly then and nows. There are three for the Commission Office.

Resolution 2022-0208 authorized the weekly travel and expense allowance.

Resolution 2022-0209 set the date and time for rezoning case Z-2022-02 public hearing filed by Richard Deering.

Resolution 2022-0210 set the date and time for rezoning case Z-2022-03 public hearing filed by James H. Lagos.

There was one last one add-on for a contract amendment with Civic Plus. They provide the county website. It is for annual maintenance. Commissioner Wilt asked if the website was keeping up. Mr. Cooper replied yes.

*County Commissioner Updates:*

Commissioner Wilt will attend the OEAA meeting today at noon. They are happy with the horse barn progress.

Spectrum received the state funding. The next round of broadband will start. Commissioner McGlothin asked what area would be next. Commissioner Wilt said it will cover every home that doesn't have rural broadband.

Commissioner McGlothin spoke with Tillie (Tillie Lane). She is having trees removed along the creek and the levy repaired. Hopefully, that helps with the flooding.

New Carlisle Rotary had a wonderful program for Tecumseh and Northwestern staff. They honored food services and maintenance staff.

Commissioner Wilt said Springfield Rotary held the "Excellent Teacher" awards.

Commissioner Lohnes would like to add funding to the rainy day fund. He noted reimbursement of covid expenses were approved through ARPA funding. In 2017, the transition fund the state gave for the loss of Medicaid sales tax was \$6.2 million. It was supposed to carry the county for two years. Those funds have not been exhausted yet. He would like to treat it like rainy day money. He suggested putting that in the rainy day fund.

Commissioner Wilt was concerned about doing that since that has been an opportunity to plug the budget gap instead of going into the rainy day fund. Sales tax still doesn't cover all the expenditures. The ARPA money will reimburse the general fund for certain things which will free up other general fund money.

Ms. Hutchinson said the other option is to move it to the capital improvement fund. The money that is being plugged in the budget now is for capital needs: equipment, replacement of vehicles, and building updates. This year capital expenses totaled \$1.4 million. If the Board moves that, there wouldn't need to be an annual transfer.

Commissioner McGlothin asked if that was adequate.

Commissioner Lohnes said Ms. Hutchinson recommends 17% but this gets it to 15%. Adding the transition funds gets closer to the 17%.

Commissioner McGlothlin asked for Ms. Hutchinson's recommendation on the transition fund. Ms. Hutchinson felt the plan she had now will get it. There is an annual transfer of \$200,000 from the general fund that will continue. Part of the transition fund can be used to get it to 17% and the rest can be put in capital. Commissioner Wilt agreed with that.

*County Administrator Updates:*

Ms. Hutchinson said the Horse Barn project meeting was Monday. They found nine more beams that are bad. There will be a change order to replace those. That was the final amount for the beams. She received a really nice text thanking the Commissioners for replacing the beams.

Strategic Plan Updates: Ms. Hutchinson said the new elevator in the Public Safety Building did not pass state inspection. It was the one just replaced in the jail. There were issues and miscommunication from the vendor. The state inspector was not happy with the vendor. The vendor will replace what the state said to replace.

The other elevator to be replaced is out for bid and due end of the week. Once those two are up and running the elevators will be secure.

The proposals for the architect for the courthouse comes in next week. There will be a team to review them.

Finishing touches are being put on other projects.

Commissioner Lohnes mentioned painting the brick in Municipal Court white.

The Board reviewed the calendar.

*Audience Comments:*

Ms. Tuttle requested involvement and notification of the status of the renovations of the Courthouse. She was astonished the elected officials were not notified when the architects walked through.

Commissioner Wilt explained that was for the RFP process. An architect has not been selected yet. Once one is selected everyone will be involved. Staff still has the input that was collected 3-4 years ago.

Ms. Tuttle expressed concerns about extermination at the Courthouse.

She thanked the Board.

The Board recessed.

Call to Order, Commission President Wilt

Resolution 2022-0193

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes moved to approve the agenda in its entirety, including the add on. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0194**  
**B&GC file**

**Authorize Contract with  
DC Door Company**

Commissioner Lohnes moved, per the request of the Building and Grounds Director, to authorize a contract with:

**Organization Name:** DC Door Company  
**Organization Address:** 12000 Old Osborne Road, South Vienna, Ohio 45369  
**In the amount of:** Not to exceed \$49,000.00  
**Funding Source(s):** General  
**Purpose:** General door repairs for County owned buildings  
**Effective Dates:** January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0195**  
**B&GC file**

**Authorize Contract Amendment #2  
with Northwestern Ohio Security System, LLC**

Commissioner Lohnes moved, per the request of the County Administrator, to authorize amendment #2 with:

**Organization Name:** Northwestern Ohio Security Systems, LLC  
**Organization Address:** 121 East High Street, Lima, Ohio 45801  
**Original Contract Amount:** \$159,793.41  
**Previous Change:** \$ 10,492.22  
**This Change:** \$ 887.16  
**New Contract Amount** \$171,172.79  
**Funding Source(s):** Permanent Improvement Fund  
**Purpose of Amendment:** To remove two doors of access from the original proposal and add access to the call button for the basement elevator at the Municipal Court Building.  
**Original Purpose:** Update access control doors at Municipal Building & Springview;  
State bid

Further move to authorize the County Administrator to execute the amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0196  
JFSC file****Authorize Contract with  
Clark County Common Pleas Court, Domestic Relations Division**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Clark County Common Pleas Court, Domestic Relations Division  
**Organization Address:** 101 North Limestone Street, Springfield, Ohio 45502  
**In the amount of:** \$118,760.81  
**Funding Source(s):** IV-D Federal Child Support/State Match  
**Purpose:** IV-D work by the Magistrate and staff, including Child Support Orders, Medical Orders, adoption of administrative findings, and other related work.  
**Effective Dates:** January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0197  
JFSC file****Authorize Contract with  
Clark County Common Pleas Court, Juvenile Division**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Clark County Common Pleas Court, Juvenile Division  
**Organization Address:** 101 East Columbia Street, Springfield, Ohio 45502  
**In the amount of:** \$269,840.35  
**Funding Source(s):** IV-D Federal Child Support/State Match  
**Purpose:** Services that provide for the implementation and adjudication of IV-D child support cases.  
**Effective Dates:** January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0198  
JFSC file**

**Authorize Contract with  
Clerk of Courts, Clark County Common Pleas Court**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Clerk of Courts, Clark County Common Pleas Court  
**Organization Address:** 101 North Limestone Street, Springfield, Ohio 45502  
**In the amount of:** \$79,402.71  
**Funding Source(s):** IV-D Federal Child Support/State Match  
**Purpose:** IV-D Clerk of Court Filing Services  
**Effective Dates:** January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0199  
JFSC file**

**Authorize Contract with  
Clark County Sheriff**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Clark County Sheriff  
**Organization Address:** 120 North Fountain Avenue, Springfield, Ohio 45502  
**In the amount of:** \$119,448.87  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose:** Purchase of security services for the Department of Job and Family Services campus  
**Effective Dates:** April 1, 2022 through March 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0200  
JFSC file**

**Authorize Contract Amendment #1 with  
Miami Valley Child Development Center Inc.**

Commissioner Lohnes moved, per the request of the Job and Family Services Director, to authorize contract amendment #1 with:

**Organization Name:** Miami Valley Child Development Center, Inc.  
**Organization Address:** 215 Horace Street, Dayton, Ohio 45402  
**Amendment Amount:** \$37,200.00  
**New Contract Amount:** \$74,400.00  
**Funding Source(s):** Local Children Services Levy  
**Purpose of Amendment:** To extend the contract term and value  
**Purpose of Contract:** Provide Early Head Start Program Services to up to eight (8) children in the Family and Children Services caseload  
**Amendment Effective Date:** July 1, 2022  
**Original Effective Date:** July 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0201**  
**JFSC file**

**Authorize Contract with  
Rumpke Waste & Recycling**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Rumpke Waste & Recycling  
**Organization Address:** 1932 East Monument Avenue, Dayton, Ohio 45402  
**In the amount of:** Not to exceed \$12,000.00 (\$4,000.00 per year)  
**Funding Source(s):** Shared Administrative Dollars  
**Purpose:** To provide twice weekly trash removal and bi-weekly cardboard removal from Department's main campus  
**Effective Dates:** April 1, 2022 through March 31, 2025

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0202**  
**ENG file**

**Authorize Road Maintenance Agreement Between  
The Melvin Stone Company, LLC, the Clark County Engineer, and the  
Board of County Commissioners of Clark County, Ohio**

Commissioner Lohnes moved, per the request of County Engineer, to authorize the following road maintenance agreement:

**Agreement between:** The Melvin Stone Company, LLC, the Clark County Engineer, and the Board of County Commissioners of Clark County, Ohio  
**Purpose:** Tremont City Road Maintenance Agreement  
**Effective Dates:** March 23, 2022 until Intent to Terminate notice is provided

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0203**  
**ENGB file**

**Instruct Clerk to Advertise for Bids to Furnish and Install Steel Beam Bridge Superstructure for Detrick Jordan Pike Bridge No. 60 & Newlove Road Bridge No. 834**

Commissioner Lohnes moved, per the request of the County Engineer, to instruct the Commission Clerk to advertise for bids to Furnish and Install Steel Beam Bridge Superstructure for Detrick Jordan Pike Bridge No. 60 & Newlove Road Bridge No. 834. Said bids will be opened in public session on Thursday, April 21, 2022, at approximately 10 a.m., 3rd Floor, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission Office at the above address no later than 10 a.m. on Thursday, April 21, 2022.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0204**  
**ENGB file**

**Instruct Clerk to Advertise for Bids for 2022 Pavement Marking Contract**

Commissioner Lohnes moved, per the request of the County Engineer, to instruct the Commission Clerk to advertise for bids for the 2022 Pavement Marking Contract. Said bids will be opened in public session on April 14, 2022, at approximately 10:00 a.m., 3<sup>rd</sup> Floor, County Office, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:00 a.m. on April 14, 2022.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0205**  
**POL file**

**Update Personnel Policy Manual**



Commissioner Lohnes moved upon the recommendation of the County Administrator, per the request of the Assistant County Administrator/HR Director, to authorize an update to the following Sections of the Personnel Policy Manual:

Section 5-H County Medical and Dental Insurance Coverage  
Chapter 12 Additional Provision(s) Applicable Only to CCDJFS Employees

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0206**  
**FINA file**

**Authorize Amended Certificate #4 and  
Appropriate Funds**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #4 and appropriate funds.

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Amount</u>
CDBG (2920)	COMM DEVELOP	PERS & FRINGES	\$46,000.00
CDBG (2920)	COMM DEVELOP	OPERATING EXP	\$505,500.00
CDBG (2920)	COMM DEVELOP	ADVANCE OUT	\$10,000.00
WEST CENTRAL CCF (8373)	WCCCF	PERS & FRINGES	\$44,850.00
WEST CENTRAL CCF (8373)	WCCCF	OPERATING EXP	\$28,250.00
WEST CENTRAL CCF (8373)	WCCCF	CAPITAL ASSETS	\$1,900.00
		<b>TOTAL</b>	<b>\$636,500.00</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0207**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
220023227	General (Dog Warden)	Ziebart	3/1/22	\$ 514.99
Reason: Invoice just received from Rhino linings for Dog Warden new truck.				
220023180	General (IS Dept.)	Emery Communications	1/26/22	\$29,836.57
Reason: Purchase order was not entered prior to invoice being received for copier base lease billing.				
220023267	Dog & Kennel	InfoUSA Marketing	1/8/22	\$ 322.40
Reason: Did not have a reserve. Annual city directory.				

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0208**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
EMA	M. Clements-Pitstick	Solar Eclipses Workshop	Virtual	4/8-9/22	\$ 20.00
Com. Pleas	J. Pierce	2022 Annual Court Reports Conference	Columbus, OH	3/25-27/22	\$613.49

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0209**  
**ZBTH file**

**Set Date and Time for Public Hearing for  
Rezoning Case Z-2022-02 filed by Richard Deering**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, April 13, 2022, in the Commissioners Chambers, Room 151 at the Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing to rezone property located in Bethel Township being 2 acres west of 6001 Lower Valley Pike, Parcel #010-06-00032-000-076, to rezone property from B-3 (General Business District) to B-4 (Heavy Business District), for a larger rental storage warehouse.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0210**  
**ZHRM file**

**Set Date and Time for Public Hearing for  
Rezoning Case Z-2022-03 filed by James H. Lagos, ESQ**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, April 13, 2022, in the Commissioners Chambers, Room 151 at the

Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing to rezone property located in Harmony Township being 3.13 combines acres located at 8518 and 8542 E. National Road, to rezone property from B-3 and R-1 (General Business District and Rural Residence District) to PD-M (Planned District – Mixed Use), for use as residential and retail.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add On  
Resolution 2022-0211  
ISDC file**

**Authorize Contract Amendment #2 with  
CivicPlus, LLC**

Commissioner Lohnes moved, per the request of the Public Information Officer, to authorize contract amendment #2 with:

<b>Organization Name:</b>	CivicPlus, LLC
<b>Organization Address:</b>	302 South 4 <sup>th</sup> Street, Suite 500, Manhattan, Kansas 66502
<b>Amendment Amount:</b>	\$ 10,506.13
<b>New Contract Amount:</b>	\$ 60,741.13
<b>Funding Source(s):</b>	General Fund
<b>Purpose of Amendment:</b>	Website hosting and other services
<b>Amendment Effective Date:</b>	January 1, 2022
<b>Original Effective Date:</b>	August 21, 2012

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0212

Commissioner Wilt adjourned.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothlin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes