

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) via a virtual teleconference through Zoom.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothlin; Commission Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Emily Carter, Deputy Clerk; John Burr, County Engineer; Ethan Harris, Community & Economic Development Department Director.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Commissioner Lohnes asked about the following resolutions:

Resolution 2020-0230 he asked for a separate vote.

Resolution 2020-0232 authorized a contract for carpeting in Juvenile Court. He asked if this contract should be questioned. The Board will have to make some tough budget decisions. Commissioner Wilt noted they were told no about painting. She wanted to let it go through but send another memo to the elected officials requesting them to reduce their budgets. She wanted a direct statement with clarity about the Board's expectations including the hiring freeze and freeze on non-essential items. Commissioner Lohnes said as soon as decisions are made about cutting hours no one will be happy. He hoped elected officials would start saving money ASAP.

Commissioner Lohnes asked about the County Engineer cancelling several of their projects for the year. Mrs. Burr said it was due to the COVID 19 situation and not knowing the affect it will have on the Motor Vehicle and Gas Tax (MVGTT) funding and other state funding sources. Mr. Burr explained the loss in gas tax will not come back. Motor vehicle registrations will come back but will be delayed. He put all projects on hold. The Resurfacing Project was a 50/50 split with the five townships. The State is holding the funding back for that project. OPWC (Ohio Public Works Commission) funding is under the state budget bill.

Resolution 2020-0241 authorized then and nows. Commissioner Lohnes asked what services Kinnect provided. They provide the 30 Days to Family programming.

Commissioner McGlothlin asked about the following resolutions:

Resolution 2020-0232: He felt good about approving the Fazio contract. Juvenile Court also requested money for painting supplies. Her employees were going to paint but they wanted the Commission to pay for the supplies. The Board denied that request since it wasn't an essential function.

Resolution 2020-0233 accepted a grant agreement from the Ohio Supreme Court for Juvenile Court. This will help with remote technology services.

Commissioner Wilt had no agenda questions.

Budget Update/COVID-19 Pandemic:

Ms. Hutchinson presented the budget worksheet/memo. See attached. Ms. Hutchinson reviewed the budget and approximated what the cuts would need to be. She noted it could be more. She figured a four month decline in sales tax revenues. Commissioner McGlothlin asked if internet sales might increase compared to the

past. Ms. Hutchinson said it would be hard to tell since sales tax is lumped together, regardless if something is purchased in a store or online. Commissioner Wilt predicted a reduction overall because the essentials that people are buying are not sales tax driven. Ms. Hutchinson assumed the local government fund would be reduced as well. Property tax was reduced by 10% since it will be delayed and there may be delinquencies. The county has two and three year notes. Investments are laddered so they don't come all at once. In total, \$4.6 million can be cut from the original appropriations.

Ms. Hutchinson stated the initial memo sent in March requested departments take steps immediately to reduce their budgets. She forecasted a 20% reduction from each department. She tried to cut \$4.6 million which was about 10%. The Engineer responded to the memo and the Treasurer did. The Treasurer didn't come up with 10% but he did come up with some savings. Commissioner Lohnes asked if the judges received the email. Ms. Hutchinson replied yes but there was not a response. The Board was looking at \$4.7 million in general fund cuts. Commissioner Lohnes noted the Board will need to cut \$834,000. Ms. Hutchinson has most of that figured out. Some of the reduction is based on not hiring positions that were budgeted. Buildings and Grounds was able to cut their maintenance projects throughout the county. There are some savings on utility costs. Commissioner Lohnes wanted to have bullet points on what the Commission has reduced. He asked about the Municipal Court building movement of various departments. Ms. Hutchinson said it wasn't in the original appropriations for 2020. If that project came to fruition it would have been an amended certificate. At this point that project is on hold. Springview and AB Graham projects will continue since debt was pulled and payments have to be made. Commissioner Lohnes suggested the cheap move and only move the Public Defender to the 5th floor in the Municipal Court Building. Commissioner Wilt knew that was what he wanted but the whole move should be stopped. There is \$4 million in the transitional fund. Commissioner Lohnes said the Board could release a million to a \$1.5 million of transitional money, if needed. Commissioner Wilt was willing to do that only after the 10% has been found and the hard decisions are made. She felt the transitional funds should be made on economic investments. She would rather do things strategically than plug the hole. Commissioner Lohnes heard there may be some federal help coming but nothing that is concrete.

Discussion ensued about COVID-19.

Commissioner Wilt did not want to pay people not to be working. She would rather lay off employees that are not working. Departments that are not as busy have loaned employees to the Emergency Management Agency (EMA) to work. That has been a great way to use them. Commissioner Wilt wanted to keep people busy. Discussion ensued about the budget reduction. CCAO has recommended 20% in budget cuts. Commissioner Wilt suggested letting the elected officials know what the number is and how the Commission has reduced costs. Ms. Hutchinson stressed if the stay at home order isn't lifted, the County will be looking at using rainy day funds. Commissioner McGlothin felt the Stay At Home Order would be in place through June. Numbers are starting to level out but not enough. Commissioner McGlothin said furloughs should be the last thing they look at before using the rainy day fund. Ms. Hutchinson will send the memo out Friday.

County Administrator Updates:

Ms. Hutchinson said Kapp Construction started work again on the Springview and the AB Graham buildings Monday. The 911 project is still in motion. The Commission has the money to start the project since it was borrowed.

The Board reviewed calendar/event updates. Commissioner Wilt has a meeting tomorrow with the development group and hoped to make an announcement. It is a positive situation.

Commissioner Lohnes asked about the budget for Job and Family Services (JFS). Ms. Hutchinson said they are doing well. She mentioned the state cuts will not affect JFS. Ms. Martycz is working hard trying to take care of everybody. Ms. Noble added applications for assistance have gone up dramatically.

New Brand Presentation:

Mr. Cooper presented the new brand. See attached. The Board thanked him. Commissioner Wilt added the next step is to share this with internal departments and stakeholders. Next week FaceBook will be updated. The only thing that costs the county money is printing rack cards but that won't happen until the budget is back to normal.

Board of Elections hired temporary employees for the election.

Commissioner Lohnes moved to go into executive session to discuss compensation and employment of public employees and officials. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Call to Order, Commissioner Wilt

Resolution 2020-0229

Following the pledge of allegiance, Commissioner Lohnes moved to approve the minutes and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety with the exception of Resolutions 2020-0230 and 0232. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Wilt moved to approve Resolution 2020-0230. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Abstain; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner McGlothlin moved to approve Resolution 2020-0232. Commissioner Wilt seconded the motion. The roll being called for passage as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, No; Commissioner Wilt, No

The motion carried.

Resolution 2020-0230
TCCC file

**Authorize Contract with
Holmes Marketing Services**

Commissioner Wilt moved, per the request of the Transportation Director, to authorize a contract with:

Organization Name: Holmes Marketing Services
Organization Address: 401 East Columbia Street, Springfield, Ohio 45503
In the amount of: \$19,500.00
Funding Source(s): Federal CPG (80%), State (10%), Local TCC (10%)
Purpose: Redesign of TCC website and logo.
Effective Dates: April 15, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Abstain; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0231
JFSC file**

**Authorize Contract with
Layh & Associates, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract with:

Organization Name: Layh & Associates, Inc.
Organization Address: 416 Xenia Avenue, Yellow Springs, Ohio 45387
In the amount of: \$12,000.00
Funding Source(s): Local Levy Dollars, Title IV-E and ESSA
Purpose of Contract: To provide psychological services for children in the care and custody of the Department as well as adult family members and caregivers.
Effective Dates: April 15, 2020 through April 14, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0232
JUVC file**

**Authorize Contract with
Fazio Color Shop**

Commissioner McGlothlin moved, per the request of the Juvenile Court, to authorize a contract with:

Organization Name: Fazio Color Shop
Organization Address: 1020 South Limestone Street, Springfield, Ohio 45505

In the amount of: \$24,637.50
Funding Source(s): Permanent Improvement Fund
Purpose: Replace flooring in the Juvenile Court Probation area.
Effective Date: April 8, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, No; Commissioner Wilt, No

Resolution 2020-0233
JUVG file

**Accept Grant Agreement with
The Supreme Court of Ohio**

Commissioner Lohnes moved, per the request of the Juvenile Court, to accept the following:

Grantor: The Supreme Court of Ohio
Amount Funding: \$13,784.38
Purpose: Remote technology
Effective Dates: April 2, 2020 through September 30, 2020

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0234
ENGB/C file

**Award Bid to A & B Asphalt Corporation for
Clark County Multi Township Resurfacing OPWC Project**

Commissioner Lohnes moved, per the request of Deputy Engineer, to award the bid to A & B Asphalt Corporation for their low bid of \$2,304,596.00 for the Clark County Multi Township Resurfacing OPWC Project.

Engineer's Estimate \$2,627,160.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0235
CDDB file

**Instruct Clerk to Advertise for Bids for
Village of Donnelsville, Beach Drive Drainage Improvements Project in accordance with Community
Development Block Grant requirements**

Commissioner Lohnes moved, per the request of the Grants Coordinator, to instruct the Commission Clerk to advertise for bids for the Village of Donnelsville, Beach Drive Drainage Improvements Projects. Said bids will be opened by the Clerk via virtual bid opening on April 23, 2020 at approximately 11:00 a.m. Bids must be submitted to the County Offices/Municipal Courts Building, 5th Floor, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office no later than 10:00 a.m. on April 23, 2020.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0236
ENGB file

**Instruct Clerk to Cancel Bid Opening for
Furnish and Install Steel Beam Bridge Superstructure**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to rescind the Bid Notice and accompanying bid instructions for - Furnish and Install Steel Beam Bridge Superstructure, and to instruct the Clerk to the Board to cancel the bid opening for said project, scheduled for Thursday, April 9, 2020, at approximately 10:00 a.m., 5th Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. The Board reserves the right to rebid the project at a future date.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0237
ENGB file

**Instruct Clerk to Cancel Bid Opening for
Bridge No. 1225 - Furnish and Install Prestressed Concrete Box Beams**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to rescind the Bid Notice and accompanying bid instructions for Bridge No. 1225 - Furnish and Install, and to instruct the Clerk to the Board to cancel the bid opening, scheduled for Thursday, April 9, 2020, at approximately 10:00 a.m., 5th Floor, County Offices/Municipal Courts Building, 50 East Columbia Street, Springfield, Ohio 45502. The Board reserves the right to rebid the project at a future date.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0238
ENGO file

Rescind Resolution 2020-0219

Commissioner Lohnes moved to rescind resolution 2020-0219. Due to the COVID 19 outbreak resulting in scheduling and funding impacts, the Clark County Engineer has decided to not advertise for bids for 2020 Pavement Marking Contract.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0239
ENGO file

Rescind Resolution 2020-0220

Commissioner Lohnes moved to rescind resolution 2020-0220. Due to the COVID 19 outbreak resulting in scheduling and funding impacts, the Clark County Engineer has decided to not advertise for bids for 2020 Roadway Resurfacing Contract.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0240
ENGO file

Mileage Certification
ODOT Department of Transportation

Commissioner Lohnes moved, per the request of the Deputy Engineer, to acknowledge and certify the County's total road mileage of 308.159 miles for the year 2019.

Agreement with: Ohio Department of Transportation
Purpose: Annual County Highway System Mileage Certification

Further move to authorize the County Administrator to execute the mileage certification.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0241
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
190016801	DJFS	Kinnect	8/31/2019	\$4,548.98

Reason: Original invoices were lost. Newly submitted invoices were received after the purchase order was canceled.

190016801	DJFS	Kinnect	10/31/2019	\$3,008.20
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Reason: Original invoices were lost. Newly submitted invoices were received after the purchase order was canceled.

200017970	General (Veterans)	Citran Occ Health	3/4/2020	\$43.00
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Reason: Invoice was received after previous blanket was depleted.

200017970	General (Veterans)	MacRay Company	3/10/2020	\$555.78
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Reason: Balance on previous blanket was not sufficient.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Discussion ensued about the Land Bank board and what action was necessary for the new Treasurer.

Commissioner McGlothlin felt the Board of Elections was doing the best they could with the COVID-19 situation. He asked if mailers would come from the Board of Elections to let them know about absentee voting. Ms. Noble heard that. Commissioner McGlothlin hoped that everyone would request a ballot and return it by the deadline.

Resolution 2020- 0242

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Richard L. Lohnes

I certify that the record is true and accurate:

Commission Clerk

By: _____
Lowell R. McGlothlin