

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothin; Commissioner Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Tom O'Neill, Veterans Services; Sydney Dawes, Springfield News Sun; Sasha Rittenhouse; Dale Henry; Ethan Harris, Community & Economic Development Director; Michelle Clements-Pitstick, Emergency Management Agency; Kelli Henry & Hope Beard, Information Systems Department; Major Chris Clark, Sheriff's Office; Dean Blair & Jay Flax, Clark County Fair Board; Sheriff Burchett; Chief Deputy Cox.

Commissioner Wilt called the meeting to order and introductions were made.

Fairgrounds Request:

Mr. Blair, Executive Director of the Clark County Fairgrounds, thanked the Board. This was not an update on the strategic plan implementation as previously scheduled. Mr. Blair spoke with Commissioner Lohnes and Ms. Hutchinson early in the year about fair security and was advised to come in May to speak about those issues. The Agriculture Society has not increased the cost of admission at this point. In fact, the cost reduced from \$8 to \$6 admission. The Agriculture Society wants to keep it an affordable fair. The Sheriff has increased the rate of extra duty. This caused the fair budget to double for the same amount of officers as last year. Due to the increased crowds, Mr. Blair expressed a need for additional officers. There were 87,000 people at the fair last year. They spent \$25,000 on officers last year. Mr. Blair respectfully asked the Board to help with an amount up to \$50,000 after the Agriculture Society spends the first \$25,000. Commissioner Wilt asked about fencing and parking. Mr. Blair has added light towers that will be paid for by the Agriculture Society. They are working on a camera system. They are also working on layouts for fencing. They will have a person stationed at each entrance to stop people from illegally entering the fair.

Commissioner Wilt asked for more specifics on the extra duty rate. Mr. Blair responded last year the rate was \$27 an hour. This year's rate is \$45 an hour.

Commissioner Lohnes didn't have heartburn over it. There were issues last year. Early on the Board [of County Commissioners] said they would pay for it. He liked the no to exceed amount. He would like an update closer to fair week.

Commissioner Wilt asked if a change in admission cost would deter anyone from coming in. Mr. Blair was proud of the Agriculture Society for all of the precautions they are taking. The midway will close at 10p. There might be something at the track or an entertainer that might run later. Issues happened mid-week at last year's fair. The ride company has taken a proactive approach. Admission tickets will not be sold after 9pm.

Commissioner Wilt asked Ms. Hutchinson what needed done to show this action. Ms. Hutchinson advised a resolution wasn't necessary. The Board isn't authorized to pay for operating costs of the fair. The Sheriff's Office will bill the Agriculture Society for the first \$25,000 and then bill the Board after that.

Commissioner McGlothin supported making the fair a safe event.

Mr. Blair thanked the board.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2022-0322 authorized contract amendment #1 with ROK Technologies on behalf of the Auditor. This is to add volume to the cloud server. It is GIS.

Resolution 2022-0323 authorized a contract with Murphy Elevator for the Public Safety Building. Last year the one for the jail was completed. This is only one elevator.

Resolution 2022-0324 authorized a contract with Aero-Mark Company LLC on behalf of the County Engineer for the 2022 Pavement Marking program. This is paid for with MVGT (Motor Vehicle and Gas Tax) money. Commissioner Lohnes asked about electric cars. Discussion ensued.

Resolution 2022-0325 authorized a contract with Miami Valley Educational Computer Association (MVECA) on behalf of the Information Systems Department to provide Cisco SmartNet services.

Resolution 2022-0326 authorized contract amendment #1 with Project Woman of Ohio on behalf of the Department of Job and Family Services to update contacts and several appendices.

Resolution 2022-0327 authorized a contract with CIRES, Inc. on behalf of Utilities to provide as needed electrical maintenance work.

Resolution 2022-0328 authorized a grant agreement for the Law Library to update technology. Commissioner Lohnes asked how much money was in their budget. Ms. Hutchinson didn't have an exact number but knew it was high.

Resolutions 2022-0329, 0330 and 0331 authorized payments 1, 2 and 3 with Arcon for the Horse Barn Improvements.

Resolution 2022-0332 authorized an inter-fund advance to repay an advance that was used for working funds.

Commissioner McGlothin asked how the Horse Barns project was going. Ms. Hutchinson replied well. There were approximately 44 poles replaced.

Commissioner Updates:

Commissioner Lohnes announced he will retire on May 31, 2022. It's been great. He spoke about fulfilling his term.

Commissioner Wilt explained Commissioner Lohnes was working on two projects. The ARPAT committee needs a commissioner sitting on that team. She suggested Commissioner McGlothin to replace Commissioner Lohnes. Commissioner McGlothin would be proud to step into Commissioner Lohnes' shoes. Commissioner McGlothin thanked Commissioner Lohnes for everything he has done. He complimented him for spearheading dispatch and placing the deputies in the schools. Commissioner Lohnes replied it was his honor.

Commissioner Wilt added Commissioner Lohnes will be missed.

County Administrator Updates:

Ms. Hutchinson said May 16th is the punch list for the horse barns. There were 42 poles replaced out of over 90.

Commissioner Wilt asked if the horse barn usage from OEAA was in the MOU. Mr. Blair didn't think it was addressed. He intends for OEAA to continue use. OEAA pays the electric and the Agriculture Society pays for water and sewer.

Ms. Hutchinson said the new fair office project is underway. The architect will be 50% complete with construction documents by May 18. They will be 100% complete by June 30 and then go out to bid. Potentially, they will break ground in the fall.

The reentry coordinator starts May 23 not May 16. That person will be located at DJFS.

The Board reviewed the calendar. Commissioner Wilt reminded everyone the meeting was moved from May 18th to 19th. Commissioner Lohnes' last official meeting is May 25th.

Audience Comments:

Mr. O'Neal invited everyone to the Veterans Office open house this Saturday from noon-4.

Commissioner Lohnes moved to go into executive session to discuss security matters. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The Board recessed until 10 a.m.

Call to Order, Commission President Wilt

Resolution 2022-0321

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0322
AUDC file

**Authorize Contract Amendment #1 with
ROK Technologies**

Commissioner Lohnes moved, per the request of the County Auditor, to authorize contract amendment #1 with:

Organization Name:	ROK Technologies
Organization Address:	P.O. Box 60996, North Charleston, South Carolina 29419
Original Amount:	\$66,960.00
Amendment Amount:	\$ 1,440.00
Previous Changes:	\$.00
New Amount:	\$68,400.00
Funding Source(s):	GIS Contract Services
Purpose of Amendment:	To add EBS Volume to file server
Purpose of Contract:	Improvements to existing Cloud Based computer system
Amendment Effective Date:	May 1, 2022
Original Effective Date:	January 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0323
B&GC file

**Authorize Contract with Murphy Elevator Company
for the Clark County Elevator Modernization Project**

Commissioner Lohnes moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name: Murphy Elevator Company
Organization Address: 128 East Main Street, Louisville, Kentucky 40202
In the amount of: \$246,200.00
Funding Source(s): Permanent Improvement
Purpose: Clark County Public Safety Building Elevator Modernization Project
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0324
ENG file

**Authorize Contract with
Aero-Mark Company LLC**

Commissioner Lohnes moved, per the request of County Engineer, to authorize a contract with:

Organization Name: Aero-Mark Company LLC
Organization Address: 10423 Danner Drive, Streetsboro, Ohio 44241
In the amount of: \$385,277.54
Funding Source(s): Local MVGT
Purpose: 2022 Pavement Marking - Centerline and Edge lines
Effective Dates: May 4, 2022 to December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0325
ISDC file

**Authorize Contract with
Miami Valley Educational Computer Association (MVECA)**

Commissioner Lohnes moved, per the request of the Information Systems Director, to authorize a contract with:

Organization Name: MVECA
Organization Address: 888 Dayton Street, Suite 102, Yellow Springs, Ohio 45387
In the amount of: \$19,795.05
Funding Source(s): General
Purpose: Cisco SmartNet Renewal
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0326
JFSC file

**Authorize Contract Amendment #1 with
Project Woman of Ohio**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Project Woman of Ohio
Organization Address: 525 East Home Road, Springfield, Ohio 45503
Amendment Amount: \$0.00
Funding Source(s): TANF 93.558
Purpose of Amendment: To replace key personnel list in Appendix II, Line-Item Budget in Appendix III, Submittals A1-A3 in Appendix IV, and Sample Invoice in Appendix V.
Purpose of Contract: To provide advocacy and empowerment services to victims of domestic violence or sexual assault
Amendment Effective Date: May 4, 2022
Original Effective Date: July 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0327
UTLC file****Authorize Contract with
CIRES, Inc.**

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize contract with:

Organization Name: CIRES, Inc.
Organization Address: 600 West Leffel Lane, Springfield, Ohio 45506
In the amount of: Not to exceed \$49,000.00
Funding Source(s): General Water and Sewer Funds
Purpose: To provide on-site, as needed electrical equipment maintenance work
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0328
LLAG file****Accept Grant Agreement with
Clark County Law Library**

Commissioner Lohnes moved, per the request of the Law Library, to accept the following:

Grantor: Statewide Consortium of Ohio County Law Library Resources Boards
Amount Funding: \$2,312.00
Purpose: Update Law Library technology for attorneys
Effective Dates: May 4, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0329
COMP file****Approve Payment #1 to
Arcon Builders, Ltd.**

Commissioner Lohnes moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #1 General Contract

Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: \$8,321.40
Retainage Held By: Park National Bank
Retainage Amount: \$723.60

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0330
COMP file**

**Approve Payment #2 to
Arcon Builders, Ltd.**

Commissioner Lohnes moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #2 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: \$51,701.85
Retainage Held By: Park National Bank
Retainage Amount: \$4,495.81 (Retainage withheld to date \$5,219.41)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0331
COMP file**

**Approve Payment #3 to
Arcon Builders, Ltd.**

Commissioner Lohnes moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #3 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: \$281,674.69
Retainage Held By: Park National Bank
Retainage Amount: \$10,806.29 (Retainage withheld to date \$16,025.70)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0332
FINI file

Authorize Inter-fund Advance(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Advance(s):

Transfer From	Amount	Transfer To	Amount
Comm. Dev. (CDBG FY20)		Comm. Dev. (Advance Out)	
1203-020-831253	\$ 10,000.00	1253-020-521203	\$ 10,000.00

Reason: To repay advance that was used for working funds.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0333
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
220023630	Contract Services (DJFS)	Nicole Hernandez	4/14/22	\$ 13,682.69
Reason: This is a reimbursement to an adoptive parent. Purchase order was needed for the specific vendor so the purchase order was cut after the invoice was drafted for the amount owed to the parent.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 56.88
Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Dog Warden.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 22.50
Reason: Invoice predates purchase order. Monthly service agreement for the month of April 2022 for Springview Government Center.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 31.67
Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Juvenile Detention Center.				
220023520	General (B&G)	Hauck Bros.	4/7/22	\$ 109.69
Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Common Pleas Court.				
220023561	General (B&G)	Hauck Bros.	3/23/22	\$ 5,865.00
Reason: Invoice pre-dates purchase order. Install 1 ton mini split in Public Safety Building elevator.				
220023596	General (B&G)	Johnson Controls	2/12/22	\$ 1,288.89

Reason: Annual service charge 3/1/22-2/28/23 for County Garage. No purchase order available.

220023596 General (EMA) Motorola Solutions 3/7/21 \$ 78.00

Reason: Missed invoice from 2021.

220023646 General (B&G) Waibel Energy Sys. 4/8/22 \$ 27,971.50

Reason: Quarterly billing contract for controls and monitoring service agreement with Waibel Energy Systems.

220023549 Juv. Ct. RECLAIM James Hock 3/29/22 \$ 244.00

Reason: Purchase order liquidated prior to receiving the invoice.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0334
TRAV file

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Dog Warden	C. Steiger	Humane Agent Training	Columbus, OH	6/6-10-22	\$ 405.00
EMA	M. Clements-Pitstick, K. Johnson	EMAO Winter Conference	Salt Fork, OH	12/7-9/22	\$1,200.00
*EMA	D. Perks	Adv. Trng. G191	Tuscarawas Cty.	3/25/22	\$ 321.91
JFS	R. Ortiz/A. Rife	Forensic Interviewing of Children	Virtual	7/11-14/22	\$2,798.00
**Prob. Ct.	R. Carey	Prob. Judges Summer Conf.	Columbus, OH	6/6-9/22	\$1,246.27
Treasurer	P. Littlejohn	CTAO Conf.	Canton, OH	5/23-26/22	\$ 750.00

*This Travel/Expense allowance replaces the same request on resolution 2022-0172.

**Request authorization to use the credit card.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0335
BRDZ file

Appoint Member to the Board of Zoning Appeals

Commissioner Lohnes moved to appoint the following member as a full voting member to the Board of Zoning Appeals:

Name:	New Expiration Date:
Sandra Forstrom	12-31-2025

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0336
POLP file**

Adopt Purchasing Policy & Procedures

Commissioner Lohnes moved, per the request of the County Administrator, to adopt the Purchasing Policy & Procedures, dated May 2022, effective June 1, 2022.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes spoke about appointing someone to fill his vacancy.

Commissioner Wilt thanked Commissioner McGlothlin for joining the ARPAT committee.

Resolution 2022-0337

Commissioner Wilt adjourned.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes