The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. Mc Glothin; Commissioner Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Tom O’Neill, Veterans Services; Sydney Dawes, Springfield News Sun; Sasha Rittenhouse; Dale Henry; Ethan Harris, Community & Economic Development Director; Michelle Clements-Pitstick, Emergency Management Agency; Kelli Henry & Hope Beard, Information Systems Department; Major Chris Clark, Sheriff’s Office; Dean Blair & Jay Flax, Clark County Fair Board; Sheriff Burchett; Chief Deputy Cox.

Commissioner Wilt called the meeting to order and introductions were made.

**Fairgrounds Request:**

Mr. Blair, Executive Director of the Clark County Fairgrounds, thanked the Board. This was not an update on the strategic plan implementation as previously scheduled. Mr. Blair spoke with Commissioner Lohnes and Ms. Hutchinson early in the year about fair security and was advised to come in May to speak about those issues. The Agriculture Society has not increased the cost of admission at this point. In fact, the cost reduced from $8 to $6 admission. The Agriculture Society wants to keep it an affordable fair. The Sheriff has increased the rate of extra duty. This caused the fair budget to double for the same amount of officers as last year. Due to the increased crowds, Mr. Blair expressed a need for additional officers. There were 87,000 people at the fair last year. They spent $25,000 on officers last year. Mr. Blair respectfully asked the Board to help with an amount up to $50,000 after the Agriculture Society spends the first $25,000. Commissioner Wilt asked about fencing and parking. Mr. Blair has added light towers that will be paid for by the Agriculture Society. They are working on a camera system. They are also working on layouts for fencing. They will have a person stationed at each entrance to stop people from illegally entering the fair.

Commissioner Wilt asked for more specifics on the extra duty rate. Mr. Blair responded last year the rate was $27 an hour. This year’s rate is $45 an hour.

Commissioner Lohnes didn’t have heartburn over it. There were issues last year. Early on the Board [of County Commissioners] said they would pay for it. He liked the no to exceed amount. He would like an update closer to fair week.

Commissioner Wilt asked if a change in admission cost would deter anyone from coming in. Mr. Blair was proud of the Agriculture Society for all of the precautions they are taking. The midway will close at 10p. There might be something at the track or an entertainer that might run later. Issues happened mid-week at last year’s fair. The ride company has taken a proactive approach. Admission tickets will not be sold after 9pm.

Commissioner Wilt asked Ms. Hutchinson what needed done to show this action. Ms. Hutchinson advised a resolution wasn’t necessary. The Board isn’t authorized to pay for operating costs of the fair. The Sheriff’s Office will bill the Agriculture Society for the first $25,000 and then bill the Board after that.

Commissioner Mc Glothin supported making the fair a safe event.

Mr. Blair thanked the board.

**Agenda Review:**

Ms. Hutchinson reviewed the agenda.
Resolution 2022-0322 authorized contract amendment #1 with ROK Technologies on behalf of the Auditor. This is to add volume to the cloud server. It is GIS.

Resolution 2022-0323 authorized a contract with Murphy Elevator for the Public Safety Building. Last year the one for the jail was completed. This is only one elevator.

Resolution 2022-0324 authorized a contract with Aero-Mark Company LLC on behalf of the County Engineer for the 2022 Pavement Marking program. This is paid for with MVGT (Motor Vehicle and Gas Tax) money. Commissioner Lohnes asked about electric cars. Discussion ensued.

Resolution 2022-0325 authorized a contract with Miami Valley Educational Computer Association (MVECA) on behalf of the Information Systems Department to provide Cisco SmartNet services.

Resolution 2022-0326 authorized contract amendment #1 with Project Woman of Ohio on behalf of the Department of Job and Family Services to update contacts and several appendices.

Resolution 2022-0327 authorized a contract with CIRES, Inc. on behalf of Utilities to provide as needed electrical maintenance work.

Resolution 2022-0328 authorized a grant agreement for the Law Library to update technology. Commissioner Lohnes asked how much money was in their budget. Ms. Hutchinson didn’t have an exact number but knew it was high.

Resolutions 2022-0329, 0330 and 0331 authorized payments 1, 2 and 3 with Arcon for the Horse Barn Improvements.

Resolution 2022-0332 authorized an inter-fund advance to repay an advance that was used for working funds.

Commissioner McGlothlin asked how the Horse Barns project was going. Ms. Hutchinson replied well. There were approximately 44 poles replaced.

Commissioner Updates:

Commissioner Lohnes announced he will retire on May 31, 2022. It’s been great. He spoke about fulfilling his term.

Commissioner Wilt explained Commissioner Lohnes was working on two projects. The ARPAT committee needs a commissioner sitting on that team. She suggested Commissioner McGlothlin to replace Commissioner Lohnes. Commissioner McGlothlin would be proud to step into Commissioner Lohnes’ shoes. Commissioner McGlothlin thanked Commissioner Lohnes for everything he has done. He complimented him for spearheading dispatch and placing the deputies in the schools. Commissioner Lohnes replied it was his honor.

Commissioner Wilt added Commissioner Lohnes will be missed.

County Administrator Updates:

Ms. Hutchinson said May 16th is the punch list for the horse barns. There were 42 poles replaced out of over 90.

Commissioner Wilt asked if the horse barn usage from OEAA was in the MOU. Mr. Blair didn’t think it was addressed. He intends for OEAA to continue use. OEAA pays the electric and the Agriculture Society pays for water and sewer.
Ms. Hutchinson said the new fair office project is underway. The architect will be 50% complete with construction documents by May 18. They will be 100% complete by June 30 and then go out to bid. Potentially, they will break ground in the fall.

The reentry coordinator starts May 23 not May 16. That person will be located at DJFS.

The Board reviewed the calendar. Commissioner Wilt reminded everyone the meeting was moved from May 18th to 19th. Commissioner Lohnes’ last official meeting is May 25th.

Audience Comments:

Mr. O’Neal invited everyone to the Veterans Office open house this Saturday from noon-4.

Commissioner Lohnes moved to go into executive session to discuss security matters. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The Board recessed until 10 a.m.

Call to Order, Commission President Wilt

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Authorize Contract Amendment #1 with ROK Technologies

Commissioner Lohnes moved, per the request of the County Auditor, to authorize contract amendment #1 with:

<table>
<thead>
<tr>
<th>Organization Name:</th>
<th>ROK Technologies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization Address:</td>
<td>P.O. Box 60996, North Charleston, South Carolina 29419</td>
</tr>
<tr>
<td>Original Amount:</td>
<td>$66,960.00</td>
</tr>
<tr>
<td>Amendment Amount:</td>
<td>$1,440.00</td>
</tr>
<tr>
<td>Previous Changes:</td>
<td>$0.00</td>
</tr>
<tr>
<td>New Amount:</td>
<td>$68,400.00</td>
</tr>
<tr>
<td>Funding Source(s):</td>
<td>GIS Contract Services</td>
</tr>
<tr>
<td>Purpose of Amendment:</td>
<td>To add EBS Volume to file server</td>
</tr>
<tr>
<td>Purpose of Contract:</td>
<td>Improvements to existing Cloud Based computer system</td>
</tr>
<tr>
<td>Amendment Effective Date:</td>
<td>May 1, 2022</td>
</tr>
<tr>
<td>Original Effective Date:</td>
<td>January 1, 2021</td>
</tr>
</tbody>
</table>
Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0323
B&GC file

Authorize Contract with Murphy Elevator Company
for the Clark County Elevator Modernization Project

Commissioner Lohnes moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name: Murphy Elevator Company
Organization Address: 128 East Main Street, Louisville, Kentucky 40202
In the amount of: $246,200.00
Funding Source(s): Permanent Improvement
Purpose: Clark County Public Safety Building Elevator Modernization Project
Effective Date: May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0324
ENG file

Authorize Contract with Aero-Mark Company LLC

Commissioner Lohnes moved, per the request of County Engineer, to authorize a contract with:

Organization Name: Aero-Mark Company LLC
Organization Address: 10423 Danner Drive, Streetsboro, Ohio 44241
In the amount of: $385,277.54
Funding Source(s): Local MVGT
Purpose: 2022 Pavement Marking - Centerline and Edge lines
Effective Dates: May 4, 2022 to December 31, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:
Authorize Contract with
Miami Valley Educational Computer Association (MVECA)

Commissioner Lohnes moved, per the request of the Information Systems Director, to authorize a contract with:

- **Organization Name:** MVECA
- **Organization Address:** 888 Dayton Street, Suite 102, Yellow Springs, Ohio 45387
- **In the amount of:** $19,795.05
- **Funding Source(s):** General
- **Purpose:** Cisco SmartNet Renewal
- **Effective Date:** May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Authorize Contract Amendment #1 with
Project Woman of Ohio

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

- **Organization Name:** Project Woman of Ohio
- **Organization Address:** 525 East Home Road, Springfield, Ohio 45503
- **Amendment Amount:** $0.00
- **Funding Source(s):** TANF 93.558
- **Purpose of Amendment:** To replace key personnel list in Appendix II, Line-Item Budget in Appendix III, Submittals A1-A3 in Appendix IV, and Sample Invoice in Appendix V.
- **Purpose of Contract:** To provide advocacy and empowerment services to victims of domestic violence or sexual assault
- **Amendment Effective Date:** May 4, 2022
- **Original Effective Date:** July 1, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes
Authorize Contract with CIRES, Inc.

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize contract with:

- **Organization Name:** CIRES, Inc.
- **Organization Address:** 600 West Leffel Lane, Springfield, Ohio 45506
- **In the amount of:** Not to exceed $49,000.00
- **Funding Source(s):** General Water and Sewer Funds
- **Purpose:** To provide on-site, as needed electrical equipment maintenance work
- **Effective Date:** May 4, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

- Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Accept Grant Agreement with Clark County Law Library

Commissioner Lohnes moved, per the request of the Law Library, to accept the following:

- **Grantor:** Statewide Consortium of Ohio County Law Library Resources Boards
- **Amount Funding:** $2,312.00
- **Purpose:** Update Law Library technology for attorneys
- **Effective Dates:** May 4, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

- Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Approve Payment #1 to Arcon Builders, Ltd.

Commissioner Lohnes moved to approve the following payment:

- **Payment to:** Arcon Builders, Ltd.
- **Address:** 7284 Alternate State Route 49, Arcanum, Ohio 45304
- **Services:** Payment #1 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: $8,321.40
Retainage Held By: Park National Bank
Retainage Amount: $723.60

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0330

Approve Payment #2 to Arcon Builders, Ltd.

Commissioner Lohnes moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #2 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: $51,701.85
Retainage Held By: Park National Bank
Retainage Amount: $4,495.81 (Retainage withheld to date $5,219.41)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0331

Approve Payment #3 to Arcon Builders, Ltd.

Commissioner Lohnes moved to approve the following payment:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #3 General Contract
Project: Horse Barn Improvements
Funding Source(s): Permanent Improvement
Amount: $281,674.69
Retainage Held By: Park National Bank
Retainage Amount: $10,806.29 (Retainage withheld to date $16,025.70)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:
Authorize Inter-fund Advance(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Advance(s):

<table>
<thead>
<tr>
<th>Transfer From</th>
<th>Amount</th>
<th>Transfer To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comm. Dev. (CDBG FY20) 1203-020-831253</td>
<td>$ 10,000.00</td>
<td>Comm. Dev. (Advance Out) 020-521203</td>
<td>$ 10,000.00</td>
</tr>
</tbody>
</table>

Reason: To repay advance that was used for working funds.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

<table>
<thead>
<tr>
<th>P.O. Number</th>
<th>Fund</th>
<th>Vendor</th>
<th>Date</th>
<th>Purchase Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>220023630</td>
<td>Contract Services (DJFS)</td>
<td>Nicole Hernandez</td>
<td>4/14/22</td>
<td>$ 13,682.69</td>
</tr>
<tr>
<td>220023520</td>
<td>General (B&amp;G)</td>
<td>Hauck Bros.</td>
<td>4/7/22</td>
<td>$ 56.88</td>
</tr>
<tr>
<td>220023520</td>
<td>General (B&amp;G)</td>
<td>Hauck Bros.</td>
<td>4/7/22</td>
<td>$ 22.50</td>
</tr>
<tr>
<td>220023520</td>
<td>General (B&amp;G)</td>
<td>Hauck Bros.</td>
<td>4/7/22</td>
<td>$ 31.67</td>
</tr>
<tr>
<td>220023520</td>
<td>General (B&amp;G)</td>
<td>Hauck Bros.</td>
<td>4/7/22</td>
<td>$ 109.69</td>
</tr>
<tr>
<td>220023561</td>
<td>General (B&amp;G)</td>
<td>Hauck Bros.</td>
<td>3/23/22</td>
<td>$ 5,865.00</td>
</tr>
<tr>
<td>220023596</td>
<td>General (B&amp;G)</td>
<td>Johnson Controls</td>
<td>2/12/22</td>
<td>$ 1,288.89</td>
</tr>
</tbody>
</table>

Reason: This is a reimbursement to an adoptive parent. Purchase order was needed for the specific vendor so the purchase order was cut after the invoice was drafted for the amount owed to the parent.

Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Dog Warden.


Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Juvenile Detention Center.

Reason: Invoice pre-dates purchase order. Monthly service agreement for the month of April 2022 for Common Pleas Court.

220023596 General (EMA) Motorola Solutions 3/7/21 $ 78.00
Reason: Missed invoice from 2021.

220023646 General (B&G) Waibel Energy Sys. 4/8/22 $ 27,971.50

220023549 Juv. Ct. RECLAIM James Hock 3/29/22 $ 244.00
Reason: Purchase order liquidated prior to receiving the invoice.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0334
TRAV file

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Name</th>
<th>Purpose</th>
<th>Place</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dog Warden</td>
<td>C. Steiger</td>
<td>Humane Agent Training</td>
<td>Columbus, OH</td>
<td>6/6-10-22</td>
<td>$ 405.00</td>
</tr>
<tr>
<td>EMA</td>
<td>M. Clements-Pitstick, K. Johnson</td>
<td>EMAO Winter Conference</td>
<td>Salt Fork, OH</td>
<td>12/7-9/22</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>**Prob. Ct.</td>
<td>R. Carey</td>
<td>Prob. Judges Summer Conf.</td>
<td>Columbus, OH</td>
<td>6/6-9/22</td>
<td>$1,246.27</td>
</tr>
<tr>
<td>Treasurer</td>
<td>P. Littlejohn</td>
<td>CTAO Conf.</td>
<td>Canton, OH</td>
<td>5/23-26/22</td>
<td>$  750.00</td>
</tr>
</tbody>
</table>

**Prob. Ct. | R. Carey              | Prob. Judges Summer Conf.        | Columbus, OH  | 6/6-9/22  | $1,246.27|
| Treasurer | P. Littlejohn         | CTAO Conf.                       | Canton, OH    | 5/23-26/22| $  750.00|

*This Travel/Expense allowance replaces the same request on resolution 2022-0172.
**Request authorization to use the credit card.

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0335
BRDZ file
Appoint Member to the Board of Zoning Appeals

Commissioner Lohnes moved to appoint the following member as a full voting member to the Board of Zoning Appeals:

**Name:** Sandra Forstrom  
**New Expiration Date:** 12-31-2025

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0336

POLP file

Adopt Purchasing Policy & Procedures

Commissioner Lohnes moved, per the request of the County Administrator, to adopt the Purchasing Policy & Procedures, dated May 2022, effective June 1, 2022.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Commissioner Lohnes spoke about appointing someone to fill his vacancy.

Commissioner Wilt thanked Commissioner McGlothin for joining the ARPAT committee.

Resolution 2022-0337

Commissioner Wilt adjourned.

BOARD OF CLARK COUNTY COMMISSIONERS

By: ________________________________  
Melanie F. Wilt, President

By: ________________________________  
Lowell R. McGlothin

I certify that the record is true and accurate:

______________________________  
Commission Clerk

By: ________________________________  
Richard L. Lohnes