

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothlin; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Beau Thompson, Assistant County Prosecutor; Hayleigh Williams, Intern; Michael Cooper, Public Information Officer; Chuck Bauer & Bonnie Martens, Solid Waste District.

Commissioner Wilt called the meeting to order and introductions were made.

Mr. Bauer presented the annual report. See attached.

Commissioner Wilt thanked them. She asked about Styrofoam recycling. Mr. Bauer said it was going well.

Commissioner McGlothlin asked about the community clean up day. Mr. Bauer was unsure if one was scheduled this year.

Mr. Bauer noted the bulky item furniture drop program that started this year. The customer pays a minimum fee to have their item recycled. They have had a good response. They have collected 6 tons so far. It is a reservation based service.

*Agenda Review:*

Commissioner Lohnes had no questions.

Commissioner McGlothlin had no questions.

Commissioner Wilt asked about the annexation. The resolution acknowledged it has been filed. No decision was being made.

There is one add-on to advertise for the Treasurer's Banking Bid.

*Commissioner Updates:*

Commissioner Lohnes brought up the American Recover Act Program. Discussion ensued about odd legislation and the funding.

*County Administrator Updates:*

Ms. Hutchinson said the Municipal Court project was going really well. It is ahead of schedule. There will be some supply delays but everyone is happy with the progress. She attended the court appointed attorney fee meeting last week. They will invite the state public defender to explain the reimbursement forms.

Staff is looking at training on retaining employees.

Ms. Hutchinson introduced Hayleigh Williams who is intern for the Prosecutor's Office & Commission Office.

Commissioner McGlothlin noted three teachers were honored at New Carlisle Rotary.

The Board recessed.

Call to Order, Commission President Wilt

Resolution 2021-0278

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety including the add-on. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2021-0279**  
**JFSC file**

**Authorize Contract with  
American Government Services, LLC**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

<b>Organization Name:</b>	American Government Services, LLC
<b>Organization Address:</b>	502 Second Street, Suite 100, Hudson, Wisconsin 54016
<b>In the amount of:</b>	\$24,000.00
<b>Funding Source(s):</b>	Shared Administrative Dollars
<b>Purpose:</b>	To provide subscriptions and support for the G*STARS Tracking System
<b>Effective Dates:</b>	June 1, 2021 through May 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0280**  
**JFSC file**

**Authorize Contract with  
Miami Valley Child Development Centers, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

<b>Organization Name:</b>	Miami Valley Child Development Centers, Inc.
<b>Organization Address:</b>	215 Horace Street, Dayton, Ohio 45402
<b>In the amount of:</b>	\$37,200.00
<b>Funding Source(s):</b>	Local Children Services Levy

**Purpose:** To provide Early Head Start program services to up to 8 children in the Family and Children Services caseload.

**Effective Dates:** July 1, 2021 through June 30, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0281**  
**PERC file**

**Authorize Addendum to Administrative Services Agreement with RxBenefits, Inc.**

Commissioner Lohnes moved, per the request of the Assistant County Administrator, to authorize an addendum to the administrative services agreement and related documents with:

**Organization Name:** RxBenefits, Inc.  
**Address:** 3700 Colonnade Parkway, Suite 600, Birmingham, AL 35242  
**Funding Source(s):** Health Insurance Fund  
**Purpose:** Pharmacy Services  
**Effective Dates:** January 1, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0282**  
**SHRC file**

**Authorize Contract with Miami County Sheriff and Board of Commissioners**

Commissioner Lohnes moved, per the request of the Clark County Sheriff, to authorize a contract with:

**Organization Name:** Miami County Sheriff's Office  
**Organization Address:** 201 W. Main St., Troy, OH 45373  
**Funding Source(s):** General Fund  
**Purpose:** Housing Inmates when the County Jail is full  
**Effective Dates:** May 5, 2021 – May 5, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0283  
UTLB file**

**Award Bid to American Suncraft Co. for  
Northridge Water Tank Project**

Commissioner Lohnes moved, per the request of the Director of Utilities, to award the bid to American Suncraft Co. for their low bid of \$538,222.00 for the Northridge Water Tank Project.

**Engineer’s Estimate \$900,000**

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0284  
COMP file**

**Approve Payment #3 to  
Arcon Builders, Ltd.**

Commissioner Lohnes moved, to approve the following payment:

**Payment to:** Arcon Builders, Ltd.  
**Address:** 7824 Alternate State Route 49, Arcanum, Ohio 45304  
**Services:** Payment #3 General Contract  
**Project:** Municipal Building Renovation  
**Amount:** \$153,933.01  
**Funding Source(s):** Permanent Improvement  
**Retainage Held By:** Park National Bank  
**Amount:** \$13,385.47 (Retainage withheld to date \$21,941.10)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0285  
FINA file**

**Authorize Amended Certificate #4 and  
Appropriate Funds**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #4 and appropriate funds.

<b>Fund</b>	<b>Department</b>	<b>Account</b>	<b>Amount</b>
WCCCF FUND (8370)	WCCCF	PERS & FRINGES	2,381,142.92
WCCCF FUND (8370)	WCCCF	OPERATING EXP	8,334.08
MHRB OF UNION CTY	WCCCF	PERS & FRINGES	43,950.00
MHRB OF UNION CTY	WCCCF	OPERATING EXP	31,050.00

<b>GENERAL FUND (0001-060)</b>	<b>BD OF ELEC</b>	<b>OPERATING EXP</b>	<b>2,071.00</b>
<b>PERM IMPROV FUND</b>			
<b>(4010)</b>	<b>COMM</b>	<b>CAPITAL ASSET EXP</b>	<b>30,000.00</b>
<b>PERM IMPROV FUND</b>			
<b>(4010)</b>	<b>COMM</b>	<b>CAPITAL ASSET EXP</b>	<b>65,706.00</b>
<b>MANDATORY FINE FUND</b>			
<b>(1212)</b>	<b>PROS</b>	<b>PERS &amp; FRINGES</b>	<b>2,667.00</b>
<b>MANDATORY FINE FUND</b>			
<b>(1212)</b>	<b>PROS</b>	<b>OPERATING EXP</b>	<b>30.00</b>
<b>PROS LAW ENF FUND</b>			
<b>(1231)</b>	<b>PROS</b>	<b>PERS &amp; FRINGES</b>	<b>5,332.00</b>
<b>PROS LAW ENF FUND</b>			
<b>(1231)</b>	<b>PROS</b>	<b>OPERATING EXP</b>	<b>104.00</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0286**  
**FINF file**

#### **Authorize Intra-Fund Transfer(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

<b>From</b>			<b>To</b>		
<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>	<b>Department</b>	<b>Expense Acct.</b>	<b>Amount</b>
Fund: General Fund					
Misc Ins & Pens	Operating Expense	\$75,000.00	Juvenile Ct	Pers & Fringes	\$75,000.00
Reason: This transfer is needed to cover insurance costs					
Fund: Common Pleas Court Probation Fee					
Comm Pleas Ct	Pers & Fringes	\$ 147.00	Comm Pleas Ct	Operating Exp	\$ 147.00
Reason: A transfer is needed for CORSA payment					

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0287**  
**INVS file**

#### **Authorize Disposal of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Information Systems Director, to dispose of the following by way of discard or salvage in accordance with §307.12(I) of the Ohio Revised Code:

Please see attachment.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0288**  
**INVS/P file**

**Authorize Purchase of Vehicle and Disposal of Obsolete Equipment  
for the Community and Economic Development Department**

Commissioner Lohnes moved, per the request of the Community and Economic Development Director, to authorize the purchase of a 2021 Ford Bronco Sport (VIN# 3FMCR9B63MRA19376) from White's Service Center for a cost of \$21,567.00 to be paid for from the General Fund. Further move to allow trade-in of the 2012 Jeep Liberty (VIN# 1C4PJMAK3CW104468) as part of the purchase transaction as the equipment is obsolete and no longer needed for County use, pursuant to Ohio Revised Code Section 307.12(G).

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0289**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Clerk of Ct	M. Tuttle	OCCA Summer Conf.	Berlin, OH	6/15-18/21	\$565.00
Comm Dev	C. Young	NEC Training	Online	Various	\$159.00
EMA	M. Clements-Pitstick, D. Perks	EMA Fundamentals	Columbus, OH	6/4/21	\$ 70.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0290**  
**ANXS file**

**Acknowledge Receipt of Expedited Type 1 Annexation Petition for**

**Approximately 72.571 acres in Springfield Township**

Commissioner Lohnes moved, upon recommendation by the County Administrator, to acknowledge receipt of an Expedited Type 1 Annexation Petition for the following property:

**Petitioner:** Ryan Reed & Lance Oaks, DDC Management, LLC  
**Petitioner Address:** 3601 Rigby Road, Suite 300, Miamisburg, Ohio 45342  
**Property Address:** 2243 S. Burnett Road  
 PID 3000700021311020, 3000700021109087  
**Location:** Approximately 72.571 acres  
**From:** Springfield Township  
**To:** The City of Springfield  
**Documents Filed:** Annexation Petition, Exhibit A (Legal Description), Exhibit B (Annexation Map), Exhibit C (Properties Included in and Adjacent to Proposed Annexation), CEDA Agreement, Filing fee, Deeds.  
**Date Received:** May 3, 2021

Further move to refer to staff for review and recommendation.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add-on  
 Resolution 2021-0291  
 TRSB file**

**Instruct Clerk to Set Proposal Opening Date for  
 Public Depositories and Banking Services in  
 Accordance with the Uniform Depository Act, Ohio Revised Code**

Commissioner Lohnes moved, per request of the County Treasurer, to instruct the Commission Clerk to advertise a request for proposals and set a proposal opening date for financial institutions that desire to submit written applications to be a public depository and provide banking services for county government in accordance with the Uniform Depository Act, Ohio Revised Code. Said applications shall be opened by the Clerk in Public Session on Thursday, June 24, 2021, at approximately 10:00 a.m. in the Commission Conference Room, 3<sup>rd</sup> floor Springview Government Center, 3130 E. Main Street, Springfield, Ohio.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Wilt presented the proclamation for Building Safety month to the Clark County Community & Economic Development Department.

Resolution 2021-0292

Commissioner Lohnes moved to adjourn. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothlin

By: \_\_\_\_\_  
Richard L. Lohnes

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk