

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell R. McGlothlin; Jenny Hutchinson, County Administrator; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Beau Thompson, Assistant County Prosecutor; Hayleigh Williams, Intern; Michael Cooper, Public Information Officer; Jason Kershner, Spectrum; Alex Dietz & Ethan Harris, Community & Economic Development Department.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner McGlothlin had no questions.

Commissioner Lohnes had no questions.

Commissioner Wilt noted the then and nows. The purchase orders for Mid-American Cleaning were for the cleaning company that didn't work out. Staff thought the purchase order could be closed, however, the vendor found invoices that still needed paid. The others were for the Coroner's Office for autopsies.

Resolution 2021-0306 acknowledged receipt of the annexation.

Commissioner McGlothlin spoke about the housing development behind Walmart. The distance between houses is approximately 11 feet.

*Commissioner Updates:*

Commissioner Lohnes noted the COVID report from Ms. Clements-Pitstick. There are zero cases of COVID in nursing homes currently. He shared various statistics.

Ms. Hutchinson has requested the financial statements for the OEAA and Agriculture Society.

Commissioner Lohnes asked for discussion during the budget about the combining of the Clark County Park District and the NTPD (National Trail Parks and Recreation District).

Late Monday staff received guidance on the ARPA funding. He pontificated about the guidelines.

Commissioner Wilt noted several of the directors participated in transitional leadership training. All got something out of it.

The fairgrounds strategic plan meeting is today.

Mr. Kershner, Spectrum, spoke about the partnership that began in October with the County. It was a true example of public/private collaboration. Spectrum was committed to closing the digital divide. He thanked the Board. He looked forward to providing high speed broadband to 417 new unserved homes. He spoke about the project and the process they go through. Commissioner Wilt noted the addresses on the list are being told services are not planned in their area when they call customer service. Mr. Kershner would look into it. The Board thanked him for coming.

*County Administrator Updates:*

Ms. Hutchinson said the leadership training was well received. There were things that can be used in all departments. She has the court appointed attorney fee meeting tomorrow with the State Public Defender. They will review the reimbursement process. Commissioner Lohnes asked her to get clarification on how the public defender's office is funded. The goal is to write a county policy for all the departments to follow and then train the attorneys. The first and second floors of Springview will be given a fresh coat of paint and new flooring. Buildings and Grounds has funds to do a fresh update. The computer training room will be updated to a conference space.

Mr. Dietz presented the attached request. Pretzel Maker previously located at the Upper Valley Mall requested \$40,000 to relocate downtown. They are known as Dessert Time of Ohio. They were at the mall for 15 years and are very experienced in Springfield. The space they want to relocate needs work. It was cost a total of \$100,000 for them to relocate. They will use all their existing equipment. He asked for guidance from the Board on how much to fund them.

Commissioner Lohnes gave the history behind the budget policy update to include costs that promote development in the county. It was something he and the former County Administrator worked on.

The Board felt \$40,000 was too much. Staff agreed. Mr. Harris shared the City of Springfield is looking to participate. They plan to contribute about 4% of the overall request.

Ms. Hutchinson would like to refresh this policy. She suggested matching funds.

Commissioner Lohnes supported meeting the City's contribution plus \$500. Mr. Thompson support it.

Commissioner Wilt liked the questions that had to be answered. She wanted to be realistic on how much was granted. This saves one full time job and five part time jobs. The total payroll is \$155,000. Mr. Harris felt it was an amenity for the community and did fit perfectly in the downtown. Mr. Dietz noted there was only one available space for them. Having a corporate tenant downtown will help attract other tenants to the area. They are committing to a 10-year lease.

Mr. Harris supported \$4,500. Commissioner McGlothin asked about the store space in the new parking garage. Mr. Dietz replied they are under contract.

Commissioner Wilt approved the \$4,500.

The Board recessed.

Call to Order, Commission

Resolution 2021-0293

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2021-0294**  
**CPCC file**

**Authorize Contract with  
Justice AV Solutions, Inc.**

Commissioner Lohnes moved, per the request of the Common Pleas Court, to authorize a contract with:

**Organization Name:** Justice AV Solutions, Inc.  
**Organization Address:** 13020 Middletown Industrial Blvd., Louisville, KY 40223  
**In the amount of:** \$53,232.46  
**Funding Source(s):** OCJS Grant  
**Purpose:** Installation of Audio/Visual systems for Judges O'Neill & Rastatter  
**Effective Dates:** May 12, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0295**  
**UTLC file**

**Authorize Contract with  
American Suncraft Co. Inc.**

Commissioner Lohnes moved, per the request of the Utilities Director, to authorize a contract with:

**Organization Name:** American Suncraft Co., Inc.  
**Organization Address:** 10836 Schiller Road, Medway OH 45341-9743  
**In the amount of:** \$538,222  
**Funding Source(s):** Water General Fund (53%); OPWC (47%)  
**Purpose:** Repair and Paint the Northridge Water Tower  
**Effective Dates:** May 12, 2021 to May 12, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0296**  
**COMC file**

**Authorize Change Order #6 for  
Municipal Court Renovations**

Commissioner Lohnes moved, per the request of the County Administrator, to authorize change order #6 with:

**Organization Name:** Arcon Builders  
**Organization Address:** 7824 Alternate St. Rt. 48, Arcanum, Ohio 45304  
**Original Contract:** \$637,900.00  
**Previous Changes:** \$3,660.55  
**This Change:** (\$17,800.00)  
**New Contract Total:** \$635,790.89  
**Funding Source(s):** General Fund  
**Reason for Change:** Delete 20kVA UPS unit from project

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0297**  
**COMA file**

**Authorize Agreement Between  
 Howell Contractors, Inc. and the Board of Clark County Commissioners**

Commissioner Lohnes moved to authorize the following agreement:

**Agreement with:** Howell Contractors, Inc.  
**Purpose:** Temporary stockpile of excavated material and laydown area for Eastern Pressure District Waterline Upgrade  
**Effective Date(s):** May 5, 2021 through July 15, 2022

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0298**  
**ENGB file**

**Acknowledge Bid Opening for the  
 2021 Pavement Marking Contract**

Commissioner Lohnes moved, per request of the Deputy Engineer, to acknowledge receipt of the bids below, subject to the Board's right to reject any bid pursuant to the notice of competitive bidding and any other applicable bid requirements. The bid opening for the 2021 Pavement Marking Contract was held on Thursday, May 6, 2021. The following bids were read:

<u><b>Bidder</b></u>	<u><b>Bid Amount</b></u>
A&A Safety, Inc. 1126 Ferris Drive	\$ 323,876.20



**Payment to:** The Huntington National Bank  
**Address:** PO Box 701096, Cincinnati, OH 45270-1096  
**Services:** Interest for County of Clark Various Purpose Refunding Bond Series 2019 payable by wire transfer by Michelle Harris, County Treasurer.

<b>Amount:</b>	<u>Department</u>	<u>Interest</u>
	Job & Family Services	\$ 6,917.41
	Water Tower (Utilities)	\$ 594.75
	Green Meadows 2 (Utilities)	\$ 274.50
	General Bond Retirement	\$ 3,202.50
	<b>TOTAL</b>	<b>\$10,989.16</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0301**  
**FINP file**

**Approve Payment to**  
**US Bank Trust, NA**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St Paul, MN 55170-9705  
**Services:** Interest payments for County of Clark Various Purpose Improvement and Refunding Bond Series 2017 payable by wire transfer by Michelle Harris, County Treasurer.

<b>Amount:</b>	<u>Department</u>	<u>Interest</u>
	General Bond Retirement Fund	\$134,637.50
	Well Field (Utilities)	\$ 3,187.50
	Park Layne Interceptor (Utilities)	\$ 5,737.50
	SWWWTP (Utilities)	\$ 17,693.75
	JFS-Lagonda Bldg	\$ 8,287.50
	<b>TOTAL</b>	<b>\$169,543.75</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0302**  
**FINP file**

**Approve Payment to**  
**US Bank Trust, NA**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to approve the following payment:

**Payment to:** US Bank Trust, NA  
**Address:** PO Box 70870, St Paul, MN 55170-9705  
**Services:** Interest for County of Clark Various Purpose Bond, Series 2018 payable by wire transfer by Michelle Harris, County Treasurer.

<b>Amount:</b>	<u>Department</u>	<u>Interest</u>
	Job & Family Services	\$ 4,381.25
	General Bond Retirement Fund	\$171,221.88
	<b>TOTAL</b>	<b>\$175,603.13</b>

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0303**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
210020395	General	Mid-American Cleaning	10/09/2020	\$ 1,390.15
Reason: Original PO was cancelled when contract was terminated with the vendor but before final billing issues were resolved.				
210020395	General	Mid-American Cleaning	02/02/2021	\$ 3,321.41
Reason: Original PO was cancelled when contract was terminated with the vendor but before final billing issues were resolved.				
210020395	General	Mid-American Cleaning	02/02/2021	\$ 3,072.03
Reason: Original PO was cancelled when contract was terminated with the vendor but before final billing issues were resolved.				
210020395	General	Mid-American Cleaning	11/30/2020	\$ 3,760.58
Reason: Original PO was cancelled when contract was terminated with the vendor but before final billing issues were resolved.				
210020401	General	Montgomery Co Coroner	12/12/2020	\$ 4,800.00
Reason: Invoice not received until this month.				
210020401	General	Montgomery Co Coroner	11/15/2020	\$ 4,800.00
Reason: Invoice not received until this month.				
210020671	General (Personnel)	Citran Occup Health	3/15/2021	\$ 86.00
Reason: Invoice not received until 5/3/21.				

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0304**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
General Water FU 5510-610-85000	\$ 3,187.50	Park Lane 2 Lands Fund 5570-610-540000	\$ 3,187.50
Reason: Transfer is needed for Bond Interest payment due 5/28/2021.			
General Sewer Fund 5010-600-850000	\$ 5,737.50	Donnelsville Sewer Fund 5160-600-540000	\$ 5,737.50
Reason: Transfer is needed for Bond Interest payment due 5/28/2021.			
General Sewer Fund 5010-600-850000	\$ 17,693.75	SW WWTP Digester Rehab 5170-600-540000	\$ 17,693.75
Reason: Transfer is needed for interest payment due 5/28/2021.			
General Water Fund 5510-610-850000	\$ 594.75	Northridge Water Tower Issue 2 Fund 5540-610-540000	\$ 594.75
Reason: Transfer is needed for Bond Interest payment due 6/1/2021.			
General Water Fund 5510-610-850000	\$ 274.50	Green Meadows 5560-610-540000	\$ 274.50
Reason: Transfer is needed for Bond Principal and Interest payment due 6/1/2021.			

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0305**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Recorder	N. Pence	ORA Summer Conf.	Newark, OH	6/13-16/21	\$600.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2021-0306  
ANXS file**

**Acknowledge Receipt of Expedited Type 1 Annexation Petition for  
Approximately 6.6 acres in Springfield Township**

Commissioner Lohnes moved, upon recommendation by the County Administrator, to acknowledge receipt of an Expedited Type 1 Annexation Petition for the following property:

**Petitioner:** Craig A. Crossley  
**Petitioner Address:** 101 Derby Court, Springfield, Ohio 45503  
**Property Address:** 330 Tuttle Road  
Springfield, Ohio 45503  
**Acreage:** 6.6 acres  
**From:** Springfield Township  
**To:** The City of Springfield  
**Documents Filed:** Annexation Petition, Exhibit A (Legal Description), Exhibit B (Annexation Map),  
Exhibit C (Properties Included in and Adjacent to Proposed Annexation), CEDA  
Agreement, Filing fee.  
**Date Received:** May 4, 2021

Further move to refer to staff for review and recommendation.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2021-0307

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothlin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes