

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothlin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Beau Thompson, Assistant County Prosecutor; Michael Cooper, Public Information Officer; Sheriff Deb Burchett and Chief Jeff Meyer, County Sheriff's Office.

Commissioner Wilt called the meeting to order.

*Sheriff Burchett Update:*

Sheriff Burchett spoke about race relations, protests, riots, policing, and use of force. Commissioner Wilt felt as the funding entity for the Sheriff it would be good for the Board to know what the Sheriff is thinking and what trainings and cautions are in place. Commissioner Lohnes thought it would be good for the Board to get a briefing from the Sheriff. He explained some of the topics he wanted to hear about, which included any changes in light of events in the last several weeks.

Sheriff Burchett handed out the policy and procedure on uses of force. She shared their mission, vision and value statement. The mission, vision, and value statement transpired from the advisory team meetings. The statement is more than a few words to truly express what the vision is.

When the local rioting began the Sheriff's Office was not ready. The deputies responded well with what they had. They were not ready due to a low number of deputies attending tactical force training. The reason for that is the expense and overtime costs to attend the training. Commissioner Lohnes asked if equipment numbers needed increased. Sheriff Burchett replied yes and explained training is an issue. Commissioner Lohnes asked how many Springfield police officers have trained. Sheriff Burchett said approximately 20 and those are their SWAT team. The Sheriff's Office does not have a SWAT team yet. Some of the deputies have trained with the City of Springfield. She would like more training for her deputies. Commissioner Lohnes asked if most Sheriffs' offices have a SWAT Team. Sheriff Burchett replied yes. You may never need them but when you need them, you need them. Commissioner Lohnes asked if she was working towards a SWAT team. Sheriff Burchett said they have researched the equipment and schooling and it is expensive.

Sheriff Burchett explained when there is a critical incident, which means an officer pulls their gun, uses restraint or fights someone, immediately the officer writes a report in detail about what happened. It is in the Use of Force Policy. Once the form is complete it goes from the deputy up the food chain, eventually to the Sheriff. If the deputy is over aggressive, they get written up and that is placed in their file. They have progressive discipline in place. Sheriff Burchett did not believe in causing physical harm to someone. Commissioner Wilt asked how many issues it takes to fire someone. Sheriff Burchett explained they have a verbal, written internal, then if they are fired that decision can be grieved by the union. If the deputy wins they get their job back. Sheriff Burchett has won most grievances. Their personnel files are public records. Chief Meyer said there are four levels through progressive discipline. That doesn't mean management has to start at the bottom. Depending on what happened they can start towards discipline at different levels. Sheriff Burchett said it also depends on what is in their file.

Sheriff Burchett has a hard time with discrimination because she doesn't see it in the Sheriff's Office. The deputies know management will not stand for it. They all know to stay off Facebook and not put derogatory comments on social media.

Commissioner Wilt asked how she deals with a comment within her ranks that is unintentionally biased. Sheriff Burchett said there was a recent of discussion about the tragedy in Atlanta. The deputy was accused of racism. After it was looked into, it was found the deputy was explaining use of force and what an officer is and isn't allowed to do. Chief Meyer explained if a deputy is incapacitated their lethal weapon could be used against them. A deputy can be considered incapacitated when any of their tools are taken. It could be a nightstick or Taser.

Commissioner Wilt asked how anonymous complaints are handled. Sheriff Burchett says they investigate it as far as they can but when it is anonymous, they can't follow up with that person. She noted formal complaint forms are available to anyone. When a complaint form is filed an investigation is done.

Sheriff Burchett explained use of force is a bigger problem in the jail than on the street. Recently, she changed policy for anyone bringing inmates to the jail. Outside law enforcement agencies are no longer allowed in book in. The deputies take custody of the inmate in the sally port. Body cameras are worn in the jail. Springfield police officers do not wear body cameras.

Commissioner McGlothin asked about a tool he saw on the internet that is a band or wire that envelopes them like a rope. Chief Meyer said there is a lot of equipment available but the cost is the issue. Discussion ensued about equipment.

Commissioner Wilt asked about training on diversity, discrimination and biases. She wanted to know if they needed more training. Sheriff Burchett always supported additional training. They do train on diversity. They have a sergeant that attended training on diversity and she trains the deputies. They were able to use grant money to cover those costs. She has brought others in to train on diversity. They have had people from the black, gay Spanish/Latino and Muslim communities. She has worked with Denise Williams. Every new employee is required to go through the classes and then there are refresher courses for everyone else. Commissioner Wilt asked how she dealt with language barriers. Sheriff Burchett replied they have deputies that speak Spanish as well as the lady that taught Spanish to the deputies assists when needed. They have one Latino deputy.

Commissioner Wilt explained there have been law enforcement meetings that she has attended with the Sheriff. They are talking about creating an advisory team. Sheriff Burchett was interested in that. Commissioner Wilt formally asked her to serve on the team to establish a "policing committee". They will address all the issues discussed today. Sheriff Burchett agreed and was very open to anyone that wants to help improve the Sheriff's Office. It protects the public and the deputies.

Commissioner Wilt noted there are more white people than black people in the county jail.

Commissioner Lohnes reviewed the mission statement. So far, he has heard there is a lack of funding for training and staff coverage. The State cannot demand specific training if they don't provide the funding for it. All training is a burden on the Sheriff's Office. Sheriff Burchett confirmed that. The State used to require 40 hours of required training and they paid for it. The last three years they haven't required it because they cannot fund it. If she didn't enforce training there would be none. He read through the policies she sent. He like the arrest alternatives and felt the public should be made aware of those. Commissioner Lohnes asked if there would be an external investigation for racial profiling. Sheriff Burchett said there could be.

Commissioner Lohnes asked what their policy was on background checks and polygraphs and noted the governor's recommendation to do them. Sheriff Burchett said everyone goes through a polygraph and background check. They do look at past law enforcement job history. Discussion ensued. Polygraphs reveal a lot about a person. The Sheriff does not do mandatory psychological evaluations due to the high cost. It can cost anywhere from \$3-5,000 for one evaluation.

Commissioner Lohnes asked about diversity in the workforce. Sheriff Burchett explained anyone can apply. They post job openings on the website. People apply through word of mouth too. She does not have a dedicated person for recruiting. In the past applicants were low. With all of the riots and society changes the applicant pool will be even slimmer. Sheriff Burchett noted the pay is low for what they go through. Ms. Noble said overall the county's diversity numbers reflect the numbers in the community. The county workforce is 10% diversity. Ms. Noble explained that data comes from the census. Clark County government workforce was close to the census data. Sheriff Burchett added it is difficult to get females to enter law enforcement nationwide.

Commissioner Lohnes asked if they are required to pass a physical test. She replied yes.

He asked about sexual harassment training. She replied it is a one-time training with refreshers.

Commissioner Lohnes said the Crime Prevention Policy is great. All the items performed are listed out well.

Commissioner Lohnes noted some of the Governor's recommendations. He asked about choke holds since he didn't see that in the Sheriff's Office policies. She did have a hard-empty hand control and joint lock listed. Sheriff Burchett explained that would be a finger hold to physically control someone. Choke holds were in there but she had them removed after many meetings and a lot of work. Chief Meyer explained choke holds are forbidden unless it is a use of force scenario. Commissioner Lohnes liked their extensive use of body cameras.

The deputies are solo in their cars. There are four deputies each shift. In addition to those 4 deputies, Bethel Township, New Carlisle, and the school resource officers are available. Second and third shifts are trickier because she loses the extra deputies. There have been times she and the Chief worked the streets to make sure the deputies are covered.

Sheriff Burchett has seen the Governor's recommendations.

Discussion ensued about the advisory team.

Commissioner Lohnes noted the City of Springfield met yesterday to vote on the 911 MOU with the County. There were terrible attacks on the Sheriff about the 911 contract. The City originally asked for the MOU. Their language, behavior and ill-informed arrogant attacks on the Sheriff was disgusting. Commissioner Wilt couldn't agree more.

#### *Agenda Review:*

Commissioner McGlothin asked about the following:

Resolution 2020-0403 and 0406: He would like to see contracts with vendors in the county.

Resolution 2020-0409: He was glad to see the contract with Family & Youth Initiatives.

Commissioner Lohnes asked about the following:

Resolution 2020-0435: He requested a separate vote. There are issues with the individual they want as their attorney. Commissioner Lohnes felt it was an ethical issue for Veterans to hire Dan Harkins when he is the legal counsel for the Judge Capper, the presiding judge. The presiding judge appoints the Veterans Commission. He is their appointing authority. Commissioner Lohnes said Dan Harkins was a fine attorney. It was the connection to the judge that he felt was a serious conflict of interest. Mr. Thompson noted he was asked to present the resolution to the Board.

Commissioner Wilt asked about the following resolutions:

Resolution 2020-0410 authorized a contract with Goodwill. This contract replaced the CCMEP program that was with OIC last year. She did review each proposal and score sheet and did not have major cause to question the decision that was made. She asked is employment and leadership in Clark County would be a priority since they are based in Montgomery County. Ms. Noble responded yes; the child will be matched up with an employer in Clark County unless the child was interested in a job that Clark County did not have. Commissioner Wilt wanted to see the data afterward. Goodwill did meet the objectives listed in the RFP.

Ms. Noble also added legally we cannot give local preference to vendors.

*County Administrator Updates:*

Ms. Hutchinson said the EMA director position has been posted. Ken Johnson is the acting director. He has no interest in becoming director. He is loyal to Clark County but would like to remain the deputy director. Normally it is an internal decision for the director positions but since this is more of a regional partnership Ms. Hutchinson may have a panel of people that helps select the director. This panel would be involved in second interviews.

There has been one positive COVID-19 exposure in Springview. She has taken steps to minimize it. She decided to go above and beyond what the Health District recommends. Commissioner Wilt appreciated Mr. Cooper's hard work on this issue.

The 911 dispatch MOU was tabled by the City of Springfield for an indefinite period of time. Commissioner Lohnes said based on the Mayor's concluding remarks about contracting with any Sheriff, he will not agree to it. Commissioner Wilt noted he is one of five votes. Two commissioners are ok with it. Commissioner Wilt was appalled that any elected official would be talked about that way in a public session. Every person in the City of Springfield votes to elect the Sheriff. Ms. Hutchinson expressed disappointment. The MOU was a good faith gesture on both parts. The fact that the MOU wasn't passed was disheartening.

Ms. Hutchinson the 911 center project will have a change order. While they were constructing the catch basins the contractor unearthed a 45 foot well. There is still no shipment date for the AB Graham elevator. Commissioner Wilt thanked Ms. Hutchinson for everything that she has done for the 911 center negotiations. She understands how hard of a job she has keeping the Commissioners involved and understanding each detail. Commissioner Wilt has been so impressed with how she has handled it along the way. Despite the MOU being tabled, Commissioner Wilt didn't think it was the end of the story. The 911 center will serve the 9 customers that the county has. She encourages it to be run like a business.

Commissioner Lohnes moved to go into executive session to discuss pending litigation. Commissioner McGlothlin seconded the motion. The roll being called for its passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Call to Order, Commission President Wilt

Resolution 2020-0402

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety excluding resolution 2020-0435, the public hearing. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2020-0403**  
**JFSC file**

**Authorize Subgrant Agreement with  
Agape for Youth, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

|                              |   |
|------------------------------|---|
| <b>Organization Name:</b>    | Agape for Youth, Inc.   |
| <b>Organization Address:</b> | 2300 South Edwin C. Moses Boulevard, Suite 140, Dayton, Ohio 45417  |
| <b>In the amount of:</b>     | \$68,000.00   |
| <b>Funding Source(s):</b>    | TANF 93.558 and Children Services Levy  |
| <b>Purpose:</b>              | Provide services to Clark County families to prevent out of home placements and if necessary, to reduce the number of days a child is in foster care. |
| <b>Effective Dates:</b>      | July 1, 2020 through June 30, 2021  |

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0404**  
**JFSC file**

**Authorize Subgrant Agreement with  
Greater Ohio Workforce Board, Inc. (Area 7)**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement:

|                           |  |
|---------------------------|--|
| <b>Organization Name:</b> | Greater Ohio Workforce Board, Inc. (Area 7)  |
| <b>Purpose:</b>           | Subgrant agreement for funds awarded via the Workforce Innovation and Opportunity Act (WIOA) |
| <b>Effective Dates:</b>   | July 1, 2020 through June 30, 2022   |

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0405**  
**JFSC file**

**Authorize Subgrant Agreement with  
Clark County Literacy Coalition**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Clark County Literacy Coalition  
**Organization Address:** 137 East High Street, Springfield, Ohio 45502  
**In the amount of:** \$38,011.15  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide effective educational support for children in Clark County who have been unsuccessful in basic reading and writing.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0406**  
**JFSC file**

**Authorize Subgrant Agreement with  
CHOICES, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** CHOICES, Inc.  
**Organization Address:** 1785 Big Hill Road, Dayton, Ohio 45439  
**In the amount of:** \$44,391.25  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide services to Clark County families to prevent or remedy child abuse and neglect, prevent removal and/or promote reunification of the family through Family Conflict Resolution programing.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0407**  
**JFSC file**

**Authorize Subgrant Agreement with  
Clark State Community College**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Clark State Community College  
**Organization Address:** 570 East Leffel Lane, P.O. Box 570, Springfield, Ohio 45501  
**In the amount of:** \$266,419.43  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide a diverse set of arts activities that will meet the individualized needs of youth and families in Clark County through Project Jericho.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0408**  
**JFSC file**

**Authorize Subgrant Agreement with  
Encompass Connection Center**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Encompass Connection Center  
**Organization Address:** 616 North Limestone Street, Suite #3, Springfield, Ohio 45503  
**In the amount of:** \$77,421.60  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide parents within Clark County with simple, effective parenting strategies and tools designed to de-escalate conflict and enhance safety for children and their families.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0409**  
**JFSC file**

**Authorize Subgrant Agreement with  
Family & Youth Initiatives**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Family & Youth Initiatives  
**Organization Address:** 468 North Dayton Lakeview Drive, New Carlisle, Ohio 45344  
**In the amount of:** \$79,097.60  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide mentoring services to Clark County youth facing at-risk behaviors.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0410**  
**JFSC file**

**Authorize Contract with  
Goodwill Easterseals Miami Valley**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Goodwill Easterseals Miami Valley  
**Organization Address:** 660 South Main Street, Dayton, Ohio 45402  
**In the amount of:** \$412,669.69  
**Funding Source(s):** TANF 93.558 and WIOA Youth Activities 17.259  
**Purpose:** Provide services regarding the WIOA Elements: Financial Literacy, Work Experience, Leadership, and Entrepreneurial Skills.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0411**  
**JFSC file**



**Authorize Subgrant Agreement with  
Helping Our Young People Connect with God dba H.O.P.E.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Helping Our Young People Connect with God dba H.O.P.E.  
**Organization Address:** P.O. Box 1603, Springfield, Ohio 45501  
**In the amount of:** \$19,576.40  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide basic job skills education and life skills to teens girls involved with Clark County Juvenile Court and enrolled in their Rise Program.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0412  
JFSC file**

**Authorize Subgrant Agreement with  
Clark County Juvenile Court**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Clark County Juvenile Court  
**Organization Address:** 101 East Columbia Street, Springfield, Ohio 45502  
**In the amount of:** \$25,000.00  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide mediation services to Clark County families and children.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0413  
JFSC file**

**Authorize Subgrant Agreement with  
On-The-Rise**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** On-The-Rise  
**Organization Address:** 4177 Dialton Road, Springfield, Ohio 45502  
**In the amount of:** \$72,215.15  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide a year-round farm program for at-risk Clark County youth and teens who have deficiencies in life and social skills, academic difficulties and behavioral issues.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0414**  
**JFSC file**

**Authorize Subgrant Agreement with  
 Rocking Horse Community Health Center**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Rocking Horse Community Health Center – Healthy Start  
**Organization Address:** 651 South Limestone Street, Springfield, Ohio 45503  
**In the amount of:** \$178,333.98  
**Funding Source(s):** Medical Assistance Program 93.778  
**Purpose:** Provide on-site case management services for the Medicaid caseload in Clark County.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0415**  
**JFSC file**

**Authorize Contract with  
 Rocking Horse Community Health Center**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Rocking Horse Community Health Center – Nurse Care Coordinator  
**Organization Address:** 651 South Limestone Street, Springfield, Ohio 45503  
**In the amount of:** \$119,732.78  
**Funding Source(s):** Children Services Levy  
**Purpose:** Provide Nurse Care Coordination for Foster Children.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0416**  
**JFSC file**

**Authorize Subgrant Agreement with  
Springfield City Youth Mission**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Springfield City Youth Mission  
**Organization Address:** 1500 Broadway Street, Springfield, Ohio 45504  
**In the amount of:** \$25,919.90  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide afterschool, summer, and in-school programs to middle-school aged children in the city of Springfield and Clark County through Wise Guys Male Responsibility Group and One-on-One Mentoring programming.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0417**  
**JFSC file**

**Authorize Subgrant Agreement with  
Springfield Promise Neighborhood**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a subgrant agreement with:

**Organization Name:** Springfield Promise Neighborhood  
**Organization Address:** P.O. Box 145, Springfield, Ohio 45501

**In the amount of:** \$109,895.65  
**Funding Source(s):** TANF 93.558 and Children Services Levy  
**Purpose:** Provide programming that will improve academic and social progress of served youth who reside in four of the lowest income neighborhoods of south Springfield.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the subgrant agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0418**  
**JFSC file**

**Authorize Contract with  
United Way of Clark, Champaign, and Madison Counties**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** United Way of Clark, Champaign, and Madison Counties  
**Organization Address:** 120 South Center Street, Springfield, Ohio 45502  
**In the amount of:** \$20,000.00  
**Funding Source(s):** Title XX 93.667  
**Purpose:** Provide Information and Referral to people in need of services in Clark County.  
**Effective Dates:** July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0419**  
**UTLC file**

**Authorize Memorandum of Understanding (MOU) Between  
Board of County Commissioners and the American Federation of State, County and Municipal  
Employess (AFSCME) Ohio Council 8, Local 1718**

Commissioner Lohnes moved to authorize the following MOU:

**MOU with:** AFSCME Ohio Council 8, Local 1718

**Purpose:** Remove two (2) year work experience with the Utilities Department requirement for Utility Technicians before they may work pager duty. All other pager duty experience requirements remain unchanged.

**Effective Date(s):** July 1, 2020

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0420**  
**SUBS file**

**Simon Kenton Farm – Section Two Part D1**  
**Accept Improvements, Assign Maintenance, and Release Assurance**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to accept the completed roadway, storm sewer, public water, and public sanitary sewer improvements in accordance with the approved plans and specifications and release the assurance being held, \$17,229.84. It is further moved to assign maintenance of the roadways and associated storm sewer within the rights of ways to the Moorefield Township Trustees and water and sanitary sewer improvements to the Clark County Utilities Department.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0421**  
**SUBS file**

**Simon Kenton Farm – Section Two Part D2**  
**Accept Improvements, Assign Maintenance, and Release Assurance**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to accept the completed roadway, storm sewer, public water, and public sanitary sewer improvements in accordance with the approved plans and specifications and release the assurance being held, \$13,935.90. It is further moved to assign maintenance of the roadways and associated storm sewer within the rights of ways to the Moorefield Township Trustees and water and sanitary sewer improvements to the Clark County Utilities Department.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0422**  
**ENGO file**

**Authorize Removal of Obstruction Pursuant to ORC 5547.03**  
**Ronald White at 3035 South Tecumseh Road, Springfield, Ohio 45502**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to authorize the removal of an obstruction blocking culvert:

**Property Owner:** Ronald White

**Address:** 3035 South Tecumseh Road, Springfield, Ohio 45502

The County Engineer has determined that the culvert at 3035 South Tecumseh Road has been obstructed by Ronald White, the owner of the property. Pursuant to O.R.C. 5547.03, the owner is hereby directed to begin removal of the obstruction within five (5) calendar days of receiving this Board's order and determination, and to complete removal of the obstruction within a reasonable time.

Authorize the County Engineer to serve written notification of this Board's order and determination upon the owner. Further authorize the County Engineer to effect removal of the obstruction if the owner fails to do so within the time ordered herein.

Further order the owner to cease and desist or otherwise wrongfully obstruct any culvert, ditch, drain, or watercourse along, upon or across a public highway, or divert any water from adjacent lands to or upon a public highway.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0423**  
**ENGB file**

#### **Instruct Clerk to Advertise for Bids for 2020 Pavement Marking Contract**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to instruct the Commission Clerk to advertise for bids for the 2020 Pavement Marking Contract. Said bids will be opened via virtual bid on July 16, 2020 at approximately 11:00 a.m. Bids must be submitted to the County Offices/ Municipal Courts Building, 5<sup>th</sup> Floor, 50 East Columbia Street, Springfield, Ohio 45502. It is noted that bids are due in the County Commission office no later than 11:00 a.m. on July 16, 2020.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0424**  
**INVS file**

#### **Authorize Disposal of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Sheriff's office, to dispose of the following by the way of discard or salvage in accordance with section 307.12(I) of the Ohio Revised Code:

1. Toshiba TV Monitor – SN: 50F00288

2. Toshiba TV Monitor – SN: 50F00227
3. Toshiba TV Monitor – SN: 50F00231
4. Toshiba TV Monitor – SN: 50F00204
5. Toshiba TV Monitor – SN: 71F00240
6. Insignia 32 TV Monitor – SN: B450EWD06691
7. Apex Monitor – SN: 385691400737305616

Further the Board finds this property is no longer needed for county use.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0425**  
**INVS file**

### **Authorize Disposal of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2019-0818 §307.12(E) of the Ohio Revised Code:

2001 Lincoln LS  
VIN# 1LNHM87AX1Y666608

2005 Chrysler 300  
VIN# 2C3AA53GX5H590139

2000 Buick Lesabre  
VIN# 1G4HR54K8YU350722

Further the Board finds this property no longer needed for county use.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0426**  
**INVS file**

### **Authorize Donation of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Sheriff's office, to donate the following:

2007 Chevrolet Tahoe  
VIN# 1GNFK13097R328388

Further move to donate the vehicle to the Clark County Park District as the vehicle in no longer needed for County use, pursuant to Ohio Revised Code 307.12(D).

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0427**  
**PER file**

### **Update Personnel Policy Manual**

Commissioner Lohnes moved upon the recommendation of the County Administrator, per the request of the Assistant County Administrator/HR Director, to authorize updates to the personnel policy manual in the following sections effective July 1, 2020 or sooner as required by law:

- Section 1-D Equal Employment Opportunity/Request for Reasonable Accommodation
- Section 1-E Sexual Harassment and Other Forms of Unlawful Harassment
- Section 2-D Basis for Selection for Classified Service
- Section 3-A Employee Status
- Section 5-A Classification Plan
- Section 6-B Vacation
- Section 6-D Personal Leave
- Section 6-F Funeral Leave
- Section 7-D Safety and Health
- Section 7-H Use of Vehicles – Driver’s Guidelines

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0428**  
**COMP file**

### **Approve Payment #8 to Kapp Construction, Inc.**

Commissioner Lohnes moved to approve the following payment #8:

|                           |  |
|---------------------------|--|
| <b>Payment to:</b>        | Kapp Construction, Inc.                          |
| <b>Address:</b>           | P.O. Box 629 Springfield, Ohio 45501             |
| <b>Services:</b>          | Payment #8 General Contract                      |
| <b>Project:</b>           | Administrative Building Improvements             |
| <b>Amount:</b>            | \$473,851.53                                     |
| <b>Funding Source:</b>    | Permanent Improvement Fund                       |
| <b>Retainage Held By:</b> | Security National Bank                           |
| <b>Retainage:</b>         | \$0.00 (retainage withheld to date \$211,415.67) |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:



Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0429**  
**DWAP file**

**Approve Payment to  
Krissy Hawke**

Commissioner Lohnes moved to approve the following payment:

**Payment to:** Krissy Hawke  
**Address:** 21 Walter Street, Springfield, Ohio 45506  
**Services:** Humane Agent salary for July 2020 per resolution 2017-0055  
**Funding Source(s):** General Fund  
**Amount:** \$250.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0430**  
**FINF file**

**Authorize Intra-Fund Transfer(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

| <b>From</b>   |                      | <b>Amount</b> | <b>To</b>         |                      | <b>Amount</b> |
|---|----------------------|---------------|-------------------|----------------------|---------------|
| <b>Department</b>                                       | <b>Expense Acct.</b> |               | <b>Department</b> | <b>Expense Acct.</b> |               |
| Fund: Solid Waste District                              |                      |               |                   |                      |               |
| Solid Waste   | Operating Exp.       | \$4,000.00    | Solid Waste       | Capital Asset Exp.   | \$4,000.00    |
| Reason: Transfer is needed to cover equipment purchase. |                      |               |                   |                      |               |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0431**  
**FINI file**

**Authorize Inter-fund Transfer(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

| <b>Transfer From</b>                           | <b>Amount</b> | <b>Transfer To</b>                              | <b>Amount</b> |
|--|---------------|---|---------------|
| BD of DD – General Services<br>2080-220-850000 | \$66,000.00   | BD of DD – Capital Projects<br>04040-220-540000 | \$66,000.00   |

Reason: Per Board Resolution 2020-2.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0432**  
**FINS file**

**Approve Supplemental Appropriation(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

| <b>Fund:</b>      | <b>Account:</b> | <b>Amount:</b> |
|-------------------|-----------------|----------------|
| BODD General Fund | Transfers       | \$66,000.00    |

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0433**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

| <b>P.O. Number</b> | <b>Fund</b> | <b>Vendor</b>        | <b>Date Purchase</b> | <b>Amount</b> |
|--------------------|-------------|----------------------|----------------------|---------------|
| 200018280          | DJFS        | Neighborhood Housing | 5/1/2020             | \$2,364.15    |

Reason: The invoice is dated prior to the encumbrance appropriation date.

|           |               |         |           |          |
|-----------|---------------|---------|-----------|----------|
| 200017761 | General (B&G) | Aqualon | 9/24/2019 | \$213.43 |
|-----------|---------------|---------|-----------|----------|

Reason: Did not receive original invoice from vendor in 2019.

|           |               |         |           |          |
|-----------|---------------|---------|-----------|----------|
| 200017761 | General (B&G) | Aqualon | 9/24/2019 | \$100.00 |
|-----------|---------------|---------|-----------|----------|

Reason: Did not receive original invoice from vendor in 2019.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0434**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

| <b>Dept.</b> | <b>Name</b> | <b>Purpose</b>      | <b>Place</b> | <b>Date</b> | <b>Cost</b> |
|--------------|-------------|---------------------|--------------|-------------|-------------|
| Comm Pleas   | A. Watkins  | OPOTA Pistol Course | Xenia, OH    | 7/27-31/20  | \$600.00    |

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Add On  
Resolution 2020-0435  
VETO file**

**Approve the Retention of Legal Counsel for the  
Veteran Service Commission**

Commissioner Lohnes moved to deny the following:

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, Clark County, Ohio, that:

Section 1. The Board of County Commissioners hereby joins with the Prosecuting Attorney in filing an application with the Court of Common Pleas for the authorization, pursuant to Ohio Revised Code Section 305.14, to employ DANIEL C. HARKINS as special counsel to assist the Veteran Service Commission in providing them with legal counsel to advise on the issue of their budget and funding.

Section 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0436

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes