

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothin; Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Angela Wheeler, Administrative Assistant; Michael Cooper, Public Information Officer; Tom O.Neal, Ron Coss, Dale Henry, Michelle Clements-Pitstick, Emergency Management Agency Director; Beau Thompson, Assistant County Prosecutor; Sheriff Deb Burchett; Chief Allen Cox; Sydney Dawes, Springfield News-Sun; Anna Millar, Springfield News-Sun

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2022-0482 on behalf of the Emergency Management Agency Director authorized contract with Mobile Concepts Specialty Vehicles for a mobile incident command post. Commissioner McGlothin asked Ms. Clements-Pitstick how long she expected it to take to receive the vehicle. Ms. Clements-Pitstick said it would take about 8-10 months. The current command post is about twenty (20) years old. The new one is much larger. The command post responds to all major incidents.

Resolution 2022-0483 on behalf of the Information Systems Director, authorized contract with Emery Communications Inc. for network infrastructure upgrades at the Engineer's Office to update network wiring.

Resolution 2022-0484 on behalf of the Department of Job and Family Services Director, authorized contract with Board of Education of the Springfield City Schools, Clark County Combined Health District, Clark County Board of Developmental Disabilities, Mental Health Recovery Board of Clark, Greene and Madison Counties, Clark County Juvenile Court, and Clark County Educational Service Center for shared funding agreement for placement services, cluster services and council administrative services. This contract utilizes our Children Services Levy.

Resolution 2022-0485 authorized permission for Clark County Department of Job and Family Services Director to sign inter-county adjustment agreements through June 30, 2023. This is an annual resolution to allow the CCDJFS Director to sign the adjustments.

Resolution 2022-0486 rescheduled Investment Advisory Committee Meeting from July 28, 2022 to July 26, 2022. This is necessary due to being off-site for the Fair meeting.

Resolution 2022-0487 replaced resolution 2022-0439 for Designation of Commissioners and Staff to serve on various boards and committees. Commissioner Wilt said she had put Commissioner Rittenhouse's name on the previous resolution for Board of Revisions but she wishes to remain on that board.

Resolution 2022-0488 appointed J. Alex Dietz as the Enterprise Zone Manager. Commissioner Wilt asked the position duties are. Ms. Noble said they work with the people who have enterprise agreements to make sure they are meeting their goals.

Resolution 2022-0489 authorized purchase of vehicle and disposal of two vehicles for the Community and Economic Development Department. They will trade in two vehicles toward the purchase of a 2022 Ford Ranger.

Resolution 2022-0490 authorized disposal of obsolete vehicle for the Engineer's Office. They would like to sell a 1984 vehicle through on-line auction.

Resolution 2022-0491 authorized disposal of obsolete equipment for the Engineer's Office. Mad River Township will be purchasing this equipment. Commissioner McGlothlin asked what this equipment is. Staff said it is a car lift.

Resolution 2022-0492 authorized disposal of obsolete vehicles for the Sheriff's office. Two motorcycles will be placed on on-line auction.

Resolution 2022-0493 approved supplemental appropriations. This appropriation is to move ARPA funds to cover Emergency Operations Plans for EMA.

Resolution 2022-0494 approved issuance of warrants for Then and Nows. Commissioner Wilt asked if the County's new policy should be helping with these. Ms. Hutchinson said most of these are true emergencies.

Resolution 2022-0494 approved Training/Travel Expenses.

Commissioner Updates:

Commissioner Wilt said the President of Ohio State University came to Clark County. She did a tour of this area. She went to WrightPatt Air Force Museum, 4-H tour and update, and Youngs Jersey Dairy. Commissioner Wilt said it was an honor to welcome her here.

Commissioner Wilt mentioned she has a lot of work to do on House Bill 463. It will dissolve the local health advisory committees. Commissioner Wilt said it seems the effort is to reduce the power of the health boards. Commissioner Wilt said once she gets more information she will share with everyone.

Commissioner Wilt said CCAO will be here on July 20th and it conflicts with the CIC Meeting. Commissioner Wilt said she would reschedule the CCAO visit.

County Administrator Updates:

Mrs. Hutchinson discussed the Fairgrounds Horse Barns Project. She said they are still testing the concrete on one of the barns and it is not hardening. They have decided to replace that portion after the fair rather than extend the warranty. Commissioner McGlothlin asked if Ms. Hutchinson knew the percentage of what needs replaced. Ms. Hutchinson said she did not know the measurements, but will forward the information to the Commissioners. Commissioner Wilt said the stalls looked used, though they are possibly new and have just been used enough to look used.

Ms. Hutchinson said since the County has hit the June 30th milestone, she would like to update everyone on the Strategic Plan priorities and objectives:

- 1) Stabilize population – Processed nine (9) new builds since January 1, 2022, and received clear title to Twin Creek subdivision in New Carlisle. It is ready for development.
- 2) Maintain annual four percent sales tax growth – Ms. Hutchinson said the County is a little behind on this one. The County has only received 3% growth since 2021. The County saw a decrease over the last few months. Ms. Hutchinson said the County needs to keep an eye on the numbers, as this is 80% of the general fund revenue. Commissioner Wilt said it is scary to see this decrease.
- 3) Develop location along I-70 – Ms. Hutchinson said Gabe's is going in at their location. The County has worked with the state and city to get PDAC funding for the ramp improvements. The County is still working on the infrastructure for the Champion Center.
- 4) Retain and attract workforce – Ms. Hutchinson said the County has been working diligently to recruit and retain employees. The county is working with High School interns and currently have one in our

Community and Economic Development Department. The County has added soft benefits, personal days, sick leave buy out, vacation changes, 5% COLA, wellness credits, and offered other wellness opportunities. The County did a survey on what wellness equipment employees wanted to see in our wellness rooms. The County is also looking at updating educational incentives.

- 5) Improving digital and physical access to County Government – Ms. Hutchinson said the County is well into phase one and will be going into phase two by the end of the year. Ms. Hutchinson said our new IS Network is slated to be completed by the end of this year. Ms. Hutchinson said the Records Building is almost complete. We will be moving records from downtown soon. Ms. Hutchinson said the County contracted with MVECA for fiber project, which is moving along very well.

Ms. Hutchinson said she would share the information with the Commissioners by email.

Commissioner Wilt said she loves that we are making progress on the strategic plan. Commissioner Wilt feels we should do an update on the infographic on network progress.

Commissioner Wilt asked if the workforce items apply only to the Commission Departments. Ms. Noble said if they use our personnel manual, they can chose to adopt our updates.

The Board reviewed the calendar.

Audience Comments:

None.

Commissioner McGlothlin moved to go into executive session to discuss the union contract with Fraternal Order of Police. Commissioner Wilt seconded the motion. The roll being called for its passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Call to Order, Commission President Wilt

Resolution 2022-0481

Following the pledge, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner McGlothlin moved to approve the agenda its entirety. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0482
EMAC file

**Authorize Contract with
Mobile Concepts Specialty Vehicles**

Commissioner McGlothlin moved, per the request of the Emergency Management Agency Director, to authorize a contract with:

Organization Name: Mobile Concepts Specialty Vehicles
Organization Address: 480 Bessemer Road, Mt. Pleasant, Pennsylvania 15666
In the amount of: \$249,738.00
Funding Source(s): ARPA
Purpose: Mobile Incident Command Post
Effective Dates: July 6, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0483
ISDC file

**Authorize Contract with
Emery Communications Inc.**

Commissioner McGlothin moved, per the request of Clark County Information Systems Director, to authorize a contract with:

Organization Name: Emery Communications Inc.
Organization Address: 4270 Gibson Drive, Tipp City, Ohio 45371
In the amount of: \$43,942.77
Funding Source(s): General
Purpose: Network infrastructure upgrades at the Engineer's Office
Effective Dates: July 6, 2022

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0484
JFSC file

**Authorize Contract with
Board of Education of the Springfield City Schools, Clark County Combined Health District, Clark County Board of Developmental Disabilities, Mental Health Recovery Board of Clark, Greene & Madison Counties, Clark County Juvenile Court, Clark County Educational Service Center**

Commissioner McGlothin moved, per the request of the Department of Job & Family Services Director, to authorize a contract with:

Organization Names: Board of Education of the Springfield City Schools
 Clark County Combined Health District
 Clark County Board of Developmental Disabilities
 Mental Health Recovery Board of Clark, Greene & Madison Counties

Organization Addresses:	Clark County Juvenile Court Clark County Educational Service Center 1500 West Jefferson Street, Springfield, Ohio 45506 529 East Home Road, Springfield, Ohio 45503 2527 Kenton Street, Springfield, Ohio 45505 1056 Mound Street, Springfield, Ohio 45505 101 East Columbia Street, Springfield, Ohio 45502 25 West Pleasant Street, Springfield, Ohio 45506
In the Amount of:	\$1,042,457.00
Funding Source(s):	Children Services Levy
Purpose:	Shared funding agreement between the above listed organizations for placement services, cluster services and council administrative services.
Effective Dates:	July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the contract and related documents. Further authorize Job and Family Services to provide funding as agreed and adopt other provision of the funding agreement.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0485
JFSO File

Authorize Permission for Clark County Department of Job and Family Services (CCDJFS) Director to Sign Inter-County Adjustment Agreements

Commissioner McGlothlin moved to authorize permission for CCDJFS Director to sign inter-county adjustment agreements through June 30, 2023.

WHEREAS, Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services allocation; and,

WHEREAS, counties have requested such adjustments to best meet the needs of the constituents due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream: and,

WHEREAS, any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services: and,

WHEREAS, a county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include such requests a resolution authorizing such from that county's board of commissioners: and,

WHEREAS, in accordance with Ohio Administrative Code Section 5101:9-6-82(F)(2)(a), a board of county commissioners may pass a resolution assigning authority to the director of the county family service agency to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time.

Therefore, BE IT RESOLVED that the Clark County Board of Commissioners hereby assigns authority to Virginia K. Martycz, Clark County Department of Job & Family Services Director to serve as the Clark County Board of Commissioner's designee, and hereby grants Virginia K. Martycz the authority to sign inter-county adjustment agreements on behalf of Clark County until June 30, 2023.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0486
COMO file

Reschedule date for the Investment Advisory Committee Meeting

Commissioner McGlothlin moved to reschedule the date of the scheduled Thursday, July 28, 2022 Investment Advisory Committee meeting to Tuesday, July 26, 2022 at 10:00 a.m..

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0487
Replaces Resolution 2022-0439
COMO file

Designation of Commissioners and Staff to Serve on Various Boards and Committees

Commissioner McGlothlin moved to approve of the following appointments:

9-1-1 Committee	Sasha L. Rittenhouse
Area Agency on Aging – Region 2	DJFS Designee
Audit Review Committee	Melanie F. Wilt, Jennifer Hutchinson
Board of Revisions	Melanie F. Wilt
Clark County Emergency Food and Shelter Board (FEMA)	Lowell R. McGlothlin
Clark County Land Reutilization Corp	Melanie F. Wilt, Lowell R. McGlothlin
Community Improvement Corporation	Sasha L. Rittenhouse, Lowell R. McGlothlin
County Planning (Statutory)	Sasha L. Rittenhouse, Melanie F. Wilt, Lowell R. McGlothlin
County Records Commission	Lowell R. McGlothlin, Megan Burr
Criminal Justice Council	Melanie F. Wilt, Jennifer Hutchinson
Data Processing Board	Melanie F. Wilt, Jennifer Hutchinson

Family & Children First Council	Lowell R. McGlothlin
Fair Housing	Sasha L. Rittenhouse, Community Development Staff (alternate)
Investment Advisory Board	Sasha L. Rittenhouse, Lowell R. McGlothlin
Job Readiness	Melanie F. Wilt
Keep Clark County Beautiful	Michael Cooper for Melanie F. Wilt
OhioMeansJobs	Lowell R. McGlothlin
Reentry Coalition Executive Committee	Sasha L. Rittenhouse
Solid Waste Management Policy Committee	Melanie F. Wilt Jennifer Hutchinson (Alternate)
Transportation Coordinating Committee	Lowell R. McGlothlin, Melanie F. Wilt (Alternate)
Clark County Law Enforcement Advisory Team (CCLEAT)	Melanie F. Wilt, Sasha L. Rittenhouse (Alternate)

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0488
BRDE file**

Appoint Enterprise Zone Manager

Commissioner McGlothlin moved to appoint the Enterprise Zone Manager:

Name/Title: J. Alex Dietz, Economic Development Specialist	Department: Community and Economic Development
--	--

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0489
INVP/S file**

Authorize Purchase of Vehicle and Disposal of Obsolete Equipment for the Community and Economic Development Department

Commissioner McGlothlin moved, per the request of the Community and Economic Development Director, to authorize the purchase of a 2022 Ford Ranger (VIN# 1FTER1FH6NLD28303) from White's Service Center for a cost of \$18,762.75 to be paid for from the PI Fund. Further move to allow trade-in of the 2008 Ford F-150

(VIN# 1FTRF12278KC27535, trade amount \$3,500.00) and 2013 GMC Sierra (VIN# 1GTR2TEA3DZ157219, trade amount \$11,500) as part of the purchase transaction as the equipment is obsolete and no longer needed for County use, pursuant to Ohio Revised Code Section §307.12(G).

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0490

INVS file

Authorize Disposal of Obsolete Equipment

Commissioner McGlothlin moved, per the request of the County Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 §307.12(E) of the Ohio Revised Code:

<u>Ref. No.</u>	<u>Description</u>	<u>VIN No./Serial No.</u>
B55	1984 Chevrolet CD-30903 Pickup Truck	1GCHD34JXFF324526

Further, the Board finds this property no longer needed for county use.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0491

INVS file

Authorize Disposal of Obsolete Equipment

Commissioner McGlothlin moved, per the request of the County Engineer, to dispose of the following through sale to Mad River Township in accordance with §307.12(D) of the Ohio Revised Code:

<u>Description</u>	<u>Serial No.</u>
2007 Whip WFP30R Lift	009697

Further, the Board finds this property no longer needed for county use.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0492

INVS file

Authorize Disposal of Obsolete Equipment

Commissioner McGlothlin moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2022-0009 §307.12(E) of the Ohio Revised Code.

<u>Description</u>	<u>VIN No.</u>
2005 Honda 10RR5 Motorcycle	JH2SC57075M101983
2004 Kawasaki Motorcycle	JKBZXJB104A035125

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0493
FINS file

Approve Supplemental Appropriation(s)

Commissioner McGlothlin moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
ARPA	Comm Dev	Contract Services	\$82,185.00

Reason: To cover Arcadis US, Inc. contract for EMA/Emergency Operations Plan.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0494
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner McGlothlin moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
220024030	General (Comm. Pleas)	Miami Valley Interpreters	6/6/22	\$ 225.00
Reason: Invoice received prior to creation of purchase order. Interpreter and travel fees related to legal case.				
220024030	General (Comm. Pleas)	Miami Valley Interpreters	6/8/22	\$ 225.00
Reason: Invoice received prior to creation of purchase order. Interpreter and travel fees related to legal case.				
220024007	General (B&G)	Hauck Bros.	6/10/22	\$ 1,154.45
Reason: Service call for AC work in wellness room. Purchase order post dates invoice.				
220024037	Dog & Kennel	State of Ohio – Dept. Of Administration	5/26/22	\$ 240.00
Reason: MARCS Radio Services for January through April. No purchase order available.				
220024079	General (B&G)	Aqualon, Inc.	6/27/22	\$ 989.58
Reason: Remaining portion of irrigation repairs. Purchase order post-dated because of contract amendment.				
220024115	Dog & Kennel	KOI Enterprises	6/23/22	\$ 348.49
Reason: Auto maintenance for 2015 Chevy Express.				

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0495
TRAV file

Approve Travel/Expense Allowance

Commissioner McGlothlin moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Veterans	C. Baker, J. Bolen D. Mitchell, R. Ward D. Hicks	Summer Qtr. Mtg.	Dublin, OH	7/22/22	\$ 500.00
Comm. Dev.	J. A. Dietz	DDC Forum	Springfield, OH	8/22-23/22	\$ 250.00
Prob. Ct.	R. Carey	OH Judicial Conf.	Columbus, OH	9/15-16/22	\$ 778.75
Comm. Pleas	T. Capper	OH Judicial Conf.	Columbus, OH	9/15-16/22	\$ 375.00
BOCC	J. Hutchinson	ICMA Conf.	Columbus, OH	9/17-21/22	\$2,000.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner Wilt seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0496

Commissioner Wilt adjourned.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Acting Commission Clerk

By: ABSENT
Sasha L. Rittenhouse