

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 50 East Columbia Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Richard L. Lohnes; Commissioner Lowell McGlothlin; Jenny Hutchinson, County Administrator; Michelle R. Noble, Assistant County Administrator; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; John Federer, County Auditor; Dave Crew, County Auditor's Office; Dave Ervin, West Central Community Correctional Facility; Melissa Tuttle, Clerk of Courts; Regina Rollins, Transportation Coordinating Committee.

Commissioner Wilt called the meeting to order and introductions were made.

*West Central Community Correctional Facility (WCCCF) Project Update:*

Mr. Ervin gave a project update on the facility expansion. He shared the plans with the Commissioners. Clark County is the fiscal agent for WCCCF. This is the third major construction project for WCCCF. The first was in 1999. The second was in June 2007. There are more males than female residents. The numbers have increased. Mr. Ervin pursued a \$2.5 million grant to help fund the facility expansion and received it from ODRC (Ohio Department of Rehabilitation and Corrections). The architect has been selected and is very close to finalizing the plans. Bids will go out in August. The major part of the project will be the women's side of the facility. 150 people live there.

Mr. Ervin expressed appreciation of the relationship with Clark County. It has been a very good relationship. The location difference has not been a major problem over the years either.

Commissioner McGlothlin asked if he felt he would get good bids. Mr. Ervin said he was concerned about it. Hopefully the timing of the project will help. They have 75 total employees. With this expansion he will need to increase staff 20%. Last year they had 66 residents graduate. They offer a GED program. The average length of stay is 4-6 months. Commissioner Wilt asked if drug treatment was part of their program. Mr. Ervin replied there is a significant amount of drug treatment. They also have mental health programming. Of the residents 60% need some sort of mental health programming. There is a Medicaid assistance treatment program. WCCCF works with the Mental Health and Recovery Boards of five counties. They work to re-enter residents into society. Opiates are the biggest beast to deal with. They have an 80% graduation rate with success. Success is measured by following graduates three years after release. 70% graduate and do not go back to prison.

Ms. Tuttle asked how long the wait list was. Mr. Ervin said anywhere from two weeks to two months.

The Commissioners thanked him for the update.

Mr. Ervin invited them to a 20 year celebration being held October 16<sup>th</sup>. More details will come.

Mr. Ervin also asked about joining the county's insurance. Ms. Noble offered to meet so they could discuss it further at a later date.

*Resolution 2019-0465, Purchase of Vehicle:*

Ms. Tuttle attended for Resolution 2019-0465. Commissioner Wilt asked if she was aware of the Vehicle Purchase Policy. Ms. Tuttle replied no. She stated Bill Marine stopped using their office for titles last year when due to a negative experience. She wanted to purchase this vehicle from Bill Marine in hopes to help heal that relationship. Commissioner Wilt wanted it to be on the record that it needs to go through the Commission office. Ms. Tuttle said she didn't purchase it yet. Mrs. Burr asked what paperwork she signed. Ms. Tuttle said

it was a quote to secure the vehicle. It was her understanding that the invoice is null and void if the Commission vetoes the resolution. Mrs. Burr explained the paperwork needed to go to Ms. Carter for review and Ms. Hutchinson is the only authorized person to sign. If Ms. Tuttle signs it becomes her personal vehicle. Ms. Tuttle said she knew that. Commissioner Wilt noted she was aware of the policy and wanted to make sure it is followed.

*OhioCheckbook:*

Mr. Federer explained Clark County will be participating with the State Treasurer on the OhioCheckbook website. Mr. Crew has worked diligently since 2014 to make sure the information is correct. He stressed all the data is not on the website. It is just a piece to the puzzle. It is non-payroll related expenses. Other counties have already put their information out there. There is a possibility of going live August 1 which is why he wanted to give a quick demo of the website. Mr. Crew stressed it was strictly money out.

*Resolution 2019-0474, Contract with Crawford, Murphy & Tilly:*

Regina Rollins, Transportation Coordinating Committee, explained the county has tried to do an access management plan twice in the past. The first time was in 1995 and the second time was in 2004. Both times the plan evaporated. The access management plan gives guidelines and regulations for access management. Commissioner Lohnes asked what access management was. Ms. Rollins replied getting in and out of homes and business on county and township roads. The County Engineer's Office and the Planning Department are in favor of this. There is a remedy if a proposal is denied the first time. This contract is paid for from the TCC. The consultant will help get the plan in place. If becomes effective by the majority of the trustees voting on it, the Commissioners voting on it or the County Engineer can ask for it through the Commissioners. Commissioner McGlothlin asked if it will come in front of the TCC. Ms. Rollins said no. As long as the Commissioners and trustees vote it is valid.

Commissioner Wilt thanked her.

*Agenda Review:*

Commissioner Lohnes asked about the following resolutions:

Resolution 2019-0462 settled the issue with the contractor in Columbus. Ms. Hutchinson explained they were 160+ days past the completion date. Commissioner McGlothlin asked how much. Ms. Hutchinson said they settled for \$13,000.

Commissioner McGlothlin was glad to see Resolution 2019-0473.

Commissioner Wilt asked about resolutions 2019-0471 and 0472. They accepted the cancellations with West Jefferson and London. She didn't want a resolution to state the County accepts the cancellation but rather acknowledge receipt of the cancellation. She disagreed with the reasons given from each entity.

Commissioner Wilt was deeply disappointed in the way the contracts were handled with the West Jefferson and the City of London and their subsequent cancellation of the contracts for unethical reasons.

*County Administrator Updates:*

Ms. Hutchinson said the 911 architect contract is ready to go. Tomorrow is the bid opening for the AB Graham project. She will be presenting at Criminal Justice Council tomorrow to give a brief version of the DLZ jail report. There is no CIC meeting. It has been rescheduled to July 31. Tomorrow is the financial management

group meeting. They will review the second quarter report and management letter comments. There may be further training. The Municipal Building Meeting was last week. Everyone is on board with moving Probate to the Commission space, Information Systems to the Probate space, and Public Defender to the Title Office space. Title is supposed to move to Southern Village and AB Graham. There will be some costs associated with the moves.

Discussion ensued about state budget.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2019-0455

Following the pledge, Commissioner McGlothlin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Lohnes seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Mrs. Burr submitted revised resolutions for Resolutions 2019-0471 and 0472 to “acknowledge” cancellation of the contracts instead of “accept”.

Commissioner Lohnes moved to approve the agenda in its entirety including the add ons. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commission McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2019-0456**

**ENG file**

**Authorize Inter-governmental Agreement Between  
Board of Clark County Commissioners and The City of Springfield**

Commissioner Lohnes moved, per the request of County Engineer, to authorize the following inter-governmental agreement:

**Agreement between:** Board of Clark County Commissioner and The City of Springfield  
**In the amount of:** \$62,220.00  
**Purpose:** Resurface and improve 2.25 miles of Titus Road between SR 41 and US 40.  
**Effective Dates:** July 17, 2019

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0457**  
**ENG file**

**Authorize Change Order #2 with Barrett Paving Materials, Inc. for  
CLA CR 314-0.15 New Carlisle Pike (PID 104810)**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to authorize change order #2 with:

<b>Organization Name:</b>	Barrett Paving Materials, Inc.
<b>Organization Address:</b>	3751 Commerce Drive, Middletown, Ohio 45005
<b>Original Contract:</b>	\$1,108,699.85
<b>Previous Changes:</b>	\$29,732.90
<b>This Change:</b>	(\$3,515.45)
<b>New Contract Total:</b>	\$1,134,917.30
<b>Funding Source(s):</b>	Federal and OPWC Grant
<b>Reason for Change:</b>	Reconcile completed quantities.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0458**  
**JFSC file**

**Authorize Contract Amendment #3 with  
Andrews Technology HMS, Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #3 with:

<b>Organization Name:</b>	Andrews Technology HMS, Inc.
<b>Organization Address:</b>	1213 Culbreth Drive, Wilmington, North Carolina 28405
<b>Amendment Amount:</b>	\$14,500.00
<b>New Contract Amount:</b>	\$49,000.00
<b>Funding Source(s):</b>	Shared Administrative Dollars
<b>Purpose of Amendment:</b>	To change value and terms of the contract for timekeeping software and support.
<b>Effective Dates:</b>	September 21, 2017 through September 20, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0459**  
**JFSC file**

**Authorize Contract with  
FAZIO Color Shop**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** FAZIO Color Shop.  
**Organization Address:** 1020 Limestone Street, Springfield, Ohio 45505  
**In the amount of:** \$25,877.50  
**Funding Source(s):** Local Levy Dollars  
**Purpose:** Install New Flooring at CCDJFS' FCS First Floor.  
**Effective Date:** July 17, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0460**  
**JFSC file**

**Authorize Contract with  
 Leo B. Schroeder, Inc**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

**Organization Name:** Leo B. Schroeder, Inc.  
**Organization Address:** 1229 East Third Street, Dayton, Ohio 45501  
**In the amount of:** \$49,917.00  
**Funding Source(s):** Local Levy Dollars  
**Purpose:** Remodeling of CCDJFS' FCS First Floor.  
**Effective Date:** July 10, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0461**  
**PERC file**

**Authorize Addendum to Administrative Services Agreement with  
 RxBenefits, Inc.**

Commissioner Lohnes moved, per the request of the Assistant County Administrator, to authorize an addendum to the administrative services agreement and related documents with:

**Organization Name:** RxBenefits, Inc.  
**Address:** 3700 Colonnade Parkway, Suite 600, Birmingham, AL 35242  
**Funding Source(s):** Health Insurance Fund

**Purpose:** Pharmacy Services  
**Effective Dates:** January 1, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0462**  
**BJFC file**

**Authorize Settlement Agreement with Nations Roof of Ohio, LLC**

Commissioner Lohnes moved to authorize the following settlement agreement:

**Agreement with:** Nations Roof of Ohio, LLC  
**Effective Date:** July 17, 2019

Further move to authorize the County Administrator to execute the settlement agreement and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0463**  
**BRDL file**

**Re-Appoint Member(s) to the Board of trustees of Clark County Public Library**

Commissioner Lohnes moved to re-appoint the following member(s) to the Board of Trustees of Clark County Public Library:

**Name:** Maureen Massaro  
**New Expiration Date:** July 29, 2026

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0464**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2018-0798 §307.12(E) of the Ohio Revised Code:

2003 Chevrolet Blazer  
VIN# 1GNNDT13S932165573

Further the Board finds this property no longer needed for county use.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0465**  
**INVP file**

**Authorize Purchase of Vehicle for the Clerk of the Common Pleas Court**

Commissioner Lohnes moved, per request of the Clerk of the Common Pleas Court, to authorize purchase of a 2019 Honda Fit from Bill Marine Auto Center, Inc. for a cost of \$19,329.00 to be paid from the Certificate of Title Fund. This vehicle will be used for the Clerk of the Common Pleas Courts Title Office.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0466**  
**DWAP file**

**Approve Payment to  
Krissy Hawke**

Commissioner Lohnes moved to approve the following payment:

**Payment to:** Krissy Hawke  
**Address:** 21 Walter Street, Springfield, Ohio 45506  
**Services:** Humane Agent salary for July 2019 per resolution 2017-0055.  
**Funding Source(s):** General Fund  
**Amount:** \$250.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0467**  
**EMAP file**

**Approve Payment to  
Clark County Sheriff's Office and City of Springfield**

Commissioner Lohnes moved, per request of the 9-1-1 Coordinator, to approve the following payment:

**Payment to:** Clark County Sheriff's Office  
**Address:** 120 North Fountain Avenue, Springfield, Ohio  
**Services:** Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07.  
 (June 2019 payment received 6/27/19)  
**Funding Source(s):** State Treasurer's 9-1-1 Government Assistance Fund  
**Amount:** \$9,244.05

**Payment to:** City of Springfield  
**Address:** 76 East High Street, Springfield, Ohio  
**Services:** Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07.  
 (June 2019 payment received 6/27/19)  
**Funding Source(s):** State Treasurer's 9-1-1 Government Assistance Fund  
**Amount:** **\$13,866.08**

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0468**  
**UTLO file**

**Authorize Placement on Tax Duplicate for  
 Uncollected Water and Sewer Use Charges**

Commissioner Lohnes moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2019 real property tax list and duplicate against the following property:

**Property Owner:** Michael F Morgan  
**Address:** 515 Lyle Ave, Springfield, OH 45505  
 3000700032208009  
 Springfield Twp  
**Amount:** \$390.55  
**Comments:** Sewer only, Uncollected charges, Place on tax duplicate

**Property Owner:** Michael F Morgan  
**Address:** 519 Lyle Ave, Springfield, OH 45505  
 3000700032208010  
 Springfield Twp  
**Amount:** \$403.24  
**Comments:** Sewer only, Uncollected charges, Place on tax duplicate

**Property Owner:** Donald D & Linda K Hatfield  
**Address:** 2744 May St, Springfield, OH 45505  
 3000700026301015  
 Springfield Twp



Amount: \$572.70  
 Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Joshua P Gannaway  
 Address: 641 Neosha Ave, Springfield, OH 45505  
 3000700032214016  
 Springfield Twp

Amount: \$501.59  
 Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Michael F Morgan  
 Address: 2816 Oletha Ave, Springfield, OH 45505  
 3000700032403006  
 Springfield Twp

Amount: \$403.24  
 Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Charles A Sumner  
 Address: 2750 S York St, Springfield, OH 45505  
 3000700026300016  
 Springfield Twp

Amount: \$347.51  
 Comments: Sewer only, Uncollected charges, Place on tax duplicate

Property Owner: Linda K Hatfield  
 Address: 2824 S York St, Springfield, OH 45505  
 3000700026100024  
 Springfield Twp

Amount: \$1009.85  
 Comments: Sewer only, Uncollected charges, Place on tax duplicate

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0469**  
**UTLO file**

**Authorize Removal of Sewer Use Charges from Tax Duplicate**

Commissioner Lohnes moved, per the request of the Director of Utilities, to certify to the Auditor, for removal of sewer use charges on the 2019 real property tax list and duplicate for the following property:

Property Owner: Katherine Rose Ford  
 Address: 1815 Lincoln Dr, Medway, OH 45341  
 0100500025102029  
 Bethel Twp

Amount: \$411.57  
 Comments: Collected past due charges

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2019-0470**  
**TRAV file**

### **Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Auditor	M. Weber	UAS Conf.	Springfield, OH	8/7/19	\$ 20.00
Comm Dev	E. Harris, A. Dietz	TCC Annual Mtg.	Springfield, OH	8/8/19	\$ 30.00
Comm Dev	E. Harris, A. Dietz	UAS Conf.	Springfield, OH	8/7/19	\$ 40.00
Comm Dev	A. Dietz	InterDrone Conf.	Las Vegas, NV	9/2-6/19	\$2,485.00
Solid Waste	S. Perin, B. Martens	Partners Conf.	Canton, OH	9/15-17/19	\$ 741.80
WCCCF	19 Staff Members	Addiction Studies	Columbus, OH	7/31-8/2/19	\$6,500.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Revised**  
**Add On**  
**Resolution 2019-0471**  
**CDDC file**

### **Acknowledge Cancellation of Contract with Village of West Jefferson**

Commissioner Lohnes moved to acknowledge cancellation of contract with:

**Organization Name:** Village of West Jefferson  
**Organization Address:** 28 East Main Street, West Jefferson, Ohio 43162  
**Purpose:** Building Official, building and electrical inspection services for commercial and residential.  
**Cancellation Date:** July 17, 2019  
**Reason for cancellation:** Per Village of West Jefferson's request to terminate agreement.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Revised  
Add On  
Resolution 2019-0472  
CDDC file**

**Acknowledge Cancellation of Contract with  
City of London**

Commissioner Lohnes moved to acknowledge cancellation of contract with:

**Organization Name:** City of London  
**Organization Address:** 6 East Second Street, London, Ohio 43140  
**Purpose:** Building Official, building and electrical inspection services for commercial and residential.  
**Cancellation Date:** July 17, 2019  
**Reason for cancellation:** Per City of London's request to terminate agreement.

Further move to authorize the County Administrator to execute the termination documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Revised  
Add On  
Resolution 2019-0473  
COMC file**

**Authorize Contract with  
McCall Sharp Architecture**

Commissioner Lohnes moved to authorize a contract with:

**Organization Name:** McCall Sharp Architecture  
**Organization Address:** 14 East Main Street, Suite 201, Springfield, Ohio 45502  
**In the amount of:** \$151,000.00  
**Funding Source(s):** Permanent Improvement  
**Purpose:** Design services for Clark County 911 communication center.  
**Effective Date:** July 17, 2019

Further move to authorize the County Administrator to execute the contract and related documents upon receipt of the originals.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Add On  
Resolution 2019-0474  
TCCC file**

**Award and Authorize Contract to Crawford, Murphy & Tilly (CM&T) for 2019 Preparation of the Access Management Plan**

Commissioner Lohnes moved, per the request of the Transportation Director, to award the contract with Crawford, Murphy & Tilly (CM&T) for their bid of \$74,989.00 for the 2019 Access Management Plan project.

**Organization Name:** Crawford, Murphy & Tilly (CM&T)  
**Organization Address:** 84 Remick Boulevard, Springboro, OH 45066  
**In the amount of:** \$74,898.00  
**Funding Source(s):** Clark County-Springfield TCC  
**Purpose:** Prepare for an Access Management Plan  
**Effective Dates:** July 17, 2019

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2019-0475

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Richard L. Lohnes

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Lowell R. McGlothin