

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Arts & Crafts Building, 4401 South Charleston Pike, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothlin; Commissioner Sasha L. Rittenhouse; Commissioner Jennifer Hutchinson, County Administrator; Michelle Noble, HR Director/Assistant County Administrator; Megan Burr, Commission Clerk; Angela Wheeler, Administrative Assistant; Dale Henry; Michelle Clements-Pitstick, Emergency Management Agency Director; Sydney Dawes & Anna Millar, Springfield News-Sun; Brian Mercer, Transportation Coordinating Committee; John Federer, County Auditor; Melissa Tuttle, Clerk of Courts; Ginny Martycz, Tom McGrath, Jim Williams, Shannon Jacobs & Theresa Arnold, Department of Job and Family Services; CCMEP Group; Representative Kyle Koehler; Dean Blair & Barb Stewart, Clark County Fair; Brian Harbage, Fair Board; Michael Cooper, Public Information Officer; Rebekah Hardacre, 2022 Fair Queen.

Call to Order, Commission President Wilt

Resolution 2022-0535

Commissioner Wilt called the meeting to order. She noted the informal and formal sessions were combined for this meeting.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2022-0536 authorized the Memorandum of Understanding (MOU) with Bethel Township, on behalf of the Buildings & Grounds Director, to provide vehicle maintenance and repairs through the county garage.

Resolution 2022-0537 authorized amendment #1 with REB Storage Systems International to obtain stamped structural drawings for the permit. They installed the racking in the records retention building.

Resolution 2022-0538 authorized a MOU between the Board and Kettering Health Springfield. Kettering reached out asking if they can utilize the land on East Home Road as a secondary site for landing the helicopter if needed. There is not cost associated with this MOU.

Resolution 2022-0539 authorized a MOU with Springfield Township Trustees to transfer equipment for from Emergency Management Agency to Springfield Township. This is for radiation equipment.

Resolution 2022-0540 authorized a contract with P&R communications on behalf of the Sheriff's Office. This resolution replaces 2022-0523 due to a typo. The resolution prior had the amount as a monthly amount instead of an annual amount.

Resolution 2022-0541 authorized change order #4 with Motorola Solutions, on behalf of the Sheriff's Office, for the dispatch system. Now that the finish line is approaching "go live" dates are being set. Commissioner McGlothlin wanted to know the total amount that's been invested in the dispatch center. It was much higher than this. Commissioner Wilt invited him to pull those numbers for next week. Ms. Hutchinson estimated the total cost closer to \$6-8 million.

Resolution 2022-0542 authorized an inter-governmental agreement with the City of Springfield for the Byrne Justice Assistance Grant (JAG). It is an annual grant. The county and city alternate applying for the grant and preparing the agreement each year. It is the City's turn to apply for the grant. It is approximately \$16,000 each agency will receive.

Resolution 2022-0 543 authorized grant amendment #1 with ODOT on behalf of the Transportation Director. This amendment extends the grant expiration date from 2020 to 2022. There was a payment issue that this amendment takes care of.

Resolution 2022-0544 accepted a new grant agreement on behalf of the Transportation Director. This was due to an error on ODOT's part [Ohio Department of Transportation]. ODOT submitted the wrong contract, therefore, the Board needs to rescind the old resolutions and contract and adopt the correct contract with this resolution.

Resolution 2022-0545 authorized payment #2 to ArmCorp Construction for the Home Road Renovation project. Payment three will come soon.

Resolution 2022-0546 authorized payment #4 to Arcon Builders for the Horse Barn Improvement project. The Board is still holding retainage due to the concrete issue in barn 1. That is scheduled to be repaired in October. Ms. Hutchinson thought 60% of it needed repaired.

Resolution 2022-0547 authorized an inter-fund transfer. The County is having issues getting payments from the State in a timely manner so advances will be made until the money comes in.

Resolution 2022-0548 authorized a supplemental appropriation on behalf of the Auditor for postage related to the 2022 triennial mailing project.

Resolution 2022-0549 authorized the weekly then and nows. There was one for Buildings and Grounds for a door repair and one for Dog and Kennel for vehicle maintenance.

Resolution 2022-0550 authorized the purchase of a trailer for the County Engineer. The cost is \$21,000 and will be paid for from the motor vehicle and gas tax funds.

Resolution 2022-0551 appointed a member to the Board of Zoning Appeals. Carol Smith will fulfill the term of Sandra Forstrom.

Resolution 2022-0552 acknowledged the Sheriff's jail report for the month of June.

Resolution 2022-0553 authorized the travel expense allowances for the week. There was one for the Clerk of Courts for various meetings throughout the year. The second request is for the new employee in Community Development.

Commissioner Updates:

Commissioner McGlothlin said New Carlisle Rotary donated money to Deputy Yates' family.

Commissioner Rittenhouse heard there will be events with the livestock sales for the deputy's family.

Commissioner Wilt noted the walk the Police Wives organized at the end of fair. There will be a private family memorial on Saturday. It is public on Sunday and Monday. County offices will be closed on Monday.

Commissioner McGlothlin noted the Fair Queen was in attendance. She shared details about herself.

The CCMEP class was in attendance. Ms. Martycz, Director of Job and Family Services, spoke about the program. There are 100 or so that go through the program. The program is for 16-24 year olds. During the summer the leadership program takes place. It is similar to Leadership Clark County.

Commissioner Wilt presented the proclamations for CCMEP and Child Support Awareness month.

Commissioner Wilt recognized the EMA director for all of her work last weekend and throughout the week.

Commissioner Wilt recognized Dean Blair and Brian Harbage with the Fair. Mr. Blair was pleased with the group of County Commissioners and impressed with their level of agriculture background. He shared in the sadness of losing Deputy Yates in the line of duty.

The Board reviewed the calendar.

Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with reading of the same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0536
B&GC file

**Authorize Memorandum of Understanding (MOU) with
Bethel Township, Moorefield Township and Clark County Park District**

Commissioner Rittenhouse moved, at the request of the Building and Grounds Director, to authorize the following MOU:

MOU with: Bethel Township, Moorefield Township and Clark County Park District
Purpose: To provide services consistent with the proper repair of vehicles and equipment, provide assessment of repair, including parts and labor, and procure parts, if necessary, utilizing County accepted quote processes.
Effective Date(s): September 1, 2022 through August 31, 2024

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0537
B&GC file

Authorize Amendment #1 with REB Storage Systems International

Commissioner Rittenhouse moved, per the request of the County Administrator, to authorize amendment #1 with:

Organization Name: REB Storage Systems International
Organization Address: 7955 South Cass Avenue, Darien, Illinois 60561
Original Contract: \$185,302.00

Previous Changes: \$.00
This Change: \$ 4,000.00
New Contract Total: \$189,302.00
Funding Source(s): Permanent Improvement Fund
Reason for Change: For stamped structural drawings and calculations
Project: Records Storage Building System

Further move to authorize the County Administrator to execute the change order and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0538
COMC file

**Authorize Memorandum of Understanding (MOU) Between
the Board of Clark County Commissioners and Kettering Health Springfield**

Commissioner Rittenhouse moved, at the request of the County Administrator, to authorize the following MOU:

MOU with: Kettering Health Springfield
Address: 2300 N. Limestone Street, Springfield, Ohio 45503
Purpose: To use bare land owned by Clark County as a secondary landing zone for medical helicopters in the event conditions occur which make use of the primary landing zone unsafe. The location of the subject land is approximately 28 acres in size located at 525 East Home Road, Springfield, Ohio (PID #34007000362121005).
Effective Date(s): July 28, 2022 through July 27, 2023 (with automatic one-year renewals)

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0539
EMAC file

**Authorize Memorandum of Understanding (MOU) Between
the Board of Clark County Commissioners and the Board of Township Trustees of Springfield Township**

Commissioner Rittenhouse moved, at the request of the Emergency Management Agency Director, to authorize the following MOU:

MOU with: Board of Township Trustees of Springfield Township
Address: 2777 Springfield Xenia Road, Springfield, Ohio 45506
Purpose: To transfer possession of a Ludlum 26-3, CDV-750 charger and Direct Reading Dosimeters "Equipment" to Springfield Township for the benefit of Springfield Township having access to and use of the Equipment.
Effective Date(s): July 28, 2022

Further move to authorize the County Administrator to execute the MOU and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0540
Replaces Resolution 2022-0523
SHRC file

**Authorize Contract with
P&R Communications**

Commissioner Rittenhouse moved, per the request of Clark County Sheriff, to authorize a contract with:

Organization Name:	P&R Communications
Organization Address:	731 East 1 st Street, Dayton, Ohio 45402
In the amount of:	\$11,160.00 annually
Funding Source(s):	911 Fund
Purpose:	Service agreement for radio equipment located at the Clark County Jail and the Clark County Sheriff's Department
Effective Dates:	July 1, 2022 through June 30, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0541
SHRC file

Authorize Change Order #4 for Motorola Solutions

Commissioner Rittenhouse moved, per the request of the Clark County Sheriff, to authorize change order #4 with:

Organization Name:	Motorola Solutions
Organization Address:	13108 Collections Center Drive, Chicago, Illinois 60693
Original Contract:	\$3,539,893.00
This Change:	\$.00
Previous Changes:	\$ 40,082.98
New Contract Total:	\$3,579,975.98
Funding Source(s):	General Fund
Reason for Change:	To document the mutual decision to establish the Ohio Flex System Go Live date, with a specific date to be determined in the First Quarter, 2023 once the network is finalized and end-user training has been scheduled.
Effective Date:	July 28, 2022

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0542
SHRG file

**Authorize Inter-Governmental Agreement between
the City of Springfield, Ohio and the Board of Clark County Commissioners**

Commissioner Rittenhouse moved, per the request of the Clark County Sheriff, to authorize the inter-governmental agreement below:

Agreement Between: City of Springfield and the Board of Clark County Commissioners
In the amount of: \$16,704.00 (Income)
Funding Source: Byrne Justice Assistance Grant (JAG) Program
Purpose: Technology and Equipment Upgrade Program
Effective Dates: August 1, 2022 through September 30, 2026

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0543
TCCG file

Accept Grant Amendment #1 with the Ohio Department of Transportation

Commissioner Rittenhouse moved, per the request of the Transportation Director, to authorize grant amendment #1 with:

Grantor: Ohio Department of Transportation
In the amount of: \$64,000.00 Federal FTA Section 5310 Funding
Original Purpose: To implement a Mobility Management Program for Clark County.
Reason for Amendment: To extend the grant expiration date from December 31, 2020 through March 31, 2022
Original Effective Dates: January 1, 2020 through December 31, 2020
Effective Dates: January 1, 2020 through March 31, 2022

Further move to authorize the County Administrator to execute the grant amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0544
Rescind Resolution 2022-0284
TCCG file

Rescind Prior Grant Agreement Approval and Accept New Grant Agreement with the Ohio Department of Transportation

Commissioner Rittenhouse moved, per the request of the Transportation Director, to rescind the previous grant agreement signed April 25, 2022 and accept the following:

Grantor: Ohio Department of Transportation
Amount Funding: \$48,430.00 Federal FTA Section 5310 Funding
Purpose: Due to Administrative Errors at the ODOT Office of Transit, resolution 2022-0284 needs to be rescinded. This resolution also approves the grant agreement to implement a Mobility Management Program in Clark County.
Effective Dates: January 1, 2022 through December 31, 2022

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0545
BJFP file

Approve Payment #2 to ArmCorp Construction, Inc.

Commissioner Rittenhouse moved, to approve the following payment #2:

Payment to: ArmCorp Construction, Inc.
Address: 8511 State Route 703, Celina, Ohio 45822
Services: Pay App #2 period ending 5/31/2022
Project: Home Road Renovation
Funding Source(s): 2020/PCSA - Levy
Amount: \$172,760.13
Retainage: \$ 12,826.46 (Retainage held to date \$23,660.38)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0546
COMP file

Approve Payment #4 to Arcon Builders, Ltd.

Commissioner Rittenhouse moved to approve the following payment #4:

Payment to: Arcon Builders, Ltd.
Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304
Services: Payment #4 General Contract
Project: Horse Barn Improvement

Funding Source(s): Permanent Improvement
Amount: \$42,918.76
Retainage: Balance of Retainage after this release is \$16,025.70

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0547
FINI file

Authorize Inter-fund Transfer(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
Project Advances (Comm. Dev.) 1253-020-851203	\$251.50	CDBG (Comm. Dev.) 1203-020-541253	\$251.50
Reason: To cover additional CDBG FY20 grant expenses.			

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0548
FINS file

Approve Supplemental Appropriation(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Department:	Account:	Amount:
Real Estate Assessment	Auditor	Operating Exp.	\$15,000.00
Reason: Postage related to the 2022 Triennial Post Card Mailing Project.			

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothin, Yes; Commissioner Wilt, Yes

Resolution 2022-0549
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) as follows:

P.O. Number	Fund	Vendor	Date	Purchase Amount
220023459	General (B&G)	DC Door Company	2/11/22	\$253.00

Reason: Cables replaced on north door of Public Safety Building. Work completed 2/11/22 but just received the invoice.

220024115 Dog & Kennel KOI Auto Parts 6/27/22 \$358.32

Reason: Unexpected dog and kennel auto maintenance on 2015 Chevrolet Express. Purchase order post dates invoice.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0550
INVP file

**Authorize Purchase of Trailer for the
Clark County Engineer's Office**

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize the purchase of a 2023 Behnke Trailer for a cost of \$21,865.00 to be paid from the MV> Fund. This purchase is necessary due to equipment transport.

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0551
BRDZ file

**Appoint Member to the
Board of Zoning Appeals**

Commissioner Rittenhouse moved to appoint the following member to the Board of Zoning Appeals:

Name:	Effective Date:	Expiration Date:
Carol Smith (fulfilling the term of Sandra Forstrom)	July 29, 2022	December 21, 2025

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0552
SHRR file

Acknowledge Sheriff's Jail Expenditure Report(s)

Commissioner Rittenhouse moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report(s) for June 2022.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2022-0553
TRAV file**

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Clerk of Cts.	M. Tuttle	Various Mtgs. & Trngs.	Various	Cal. Yr. 2022	\$2,000.00
Comm. Dev.	K. VanZant	Brownfield Conference	Oklahoma City, OK	8/15-17/22	\$1,359.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2022-0554

Commissioner Rittenhouse moved to adjourned. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Rittenhouse, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Commission Clerk

By: _____
Sasha L. Rittenhouse