

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Riley Newton, Springfield News Sun; Melissa Tuttle, Clerk of Courts; Virginia Martycz, Department of Job and Family Service; Sheriff Deb Burchett; John Federer, County Auditor.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Commissioner McGlothin asked about the following:

Resolution 2020-0588: He was glad to see the county continuing with the ESO (Educational Service Officer) program. Commissioner Wilt requested to vote separate on this due to a conflict of interest.

Resolution 2020-0589 authorized a large contract for the Recorder to convert paper files to electronic. It is paid for with CARES act money.

Resolution 2020-0596 authorized supplemental appropriations. He asked if that money was going back to the general fund. Ms. Hutchinson explained they are special revenue funds. Those funds were appropriated at the beginning of the year.

Commissioner Lohnes had no questions.

Commissioner Wilt noted the Sheriff's report.

Sheriff Burchett shared the jail report. See attached. It was down \$17,600 due to low population. She met with the judges asking them to help keep the population down to keep the virus out of the jail. Supposedly Clark County is the only jail in Ohio that hasn't had COVID. Those that need jail go to jail. Lower level offenders are not being put in jail at this time. That is why the expenditures are down.

Sheriff Burchett said the body scan machine is in the works.

Commissioner McGlothin said the last inmate population report was below 150. Sheriff Burchett confirmed. She said the judges are doing wonderful helping out in the jail.

Commissioner Wilt asked how the correction officers are fitting in. Sheriff Burchett said they are great. They are doing a wonderful job. The deputies were not for it in the beginning but they love it now. The correction officers are helping with overtime as well. There are 18 right now going through the background check and hiring process. Of the 18, 10 will be hired. There will be 18 correction officers total. In another two years, the jail will be all correction officers which equaled more deputies on the streets.

Commissioner Lohnes spoke about overdose deaths in the county. The last report he saw showed an increase in overdose deaths. He asked the Sheriff what arrests have been like. Sheriff Burchett saw the same report and felt it didn't match what they were seeing on the street in the county. Deaths have not doubled in the county. Deaths from overdoses have been low. Discussion ensued about the drug unit.

Commissioner Updates:

Commissioner Wilt noted the Data Board request is in process for Ms. Tuttle. Ms. Hutchinson said IS needs an updated quote. The other concern is the amount of storage needed for the project. The servers will need updated for this project. Once everything is approved by Data Board and it goes through the contract process it can be placed on the agenda. Ms. Tuttle felt the only thing they were waiting on was the number of documents that have been scanned in the system.

Commissioner Wilt said the Leadership Summit will be held in November in Springfield. She asked for the Commissioners and the leadership team to participate.

Commissioner Lohnes met with the Moorefield Township trustee and county staff regarding the water and sewer rates in Northridge. 25% of the 3,500 homes have bills above the \$92 a month mark. Mr. Bauer shared great information at this meeting. Everyone agreed a public meeting would be great to have but the challenge is COVID. They decided to move in the direction of a podcast.

Commissioner McGlothlin attended New Carlisle Rotary yesterday. Ed and Dee Evans presented. They are keeping Studebaker's and Hardacre's history. They have 30,000 acres in Colorado. Commissioner Wilt said there is a huge need for butchering and nursery services in the area. Scarff's Nursery is moving into the sod business.

County Administrator Updates:

Ms. Hutchinson requested any last minute expenditures for the CARES Act funding. Staff was looking into other programs for the remaining funds. The programming has to be quick so funds can be spent by December. She will present the plan to the Board once it is fully drafted. Commissioner Wilt added CCAO thought another \$270 million would be coming to the counties.

Ms. Hutchinson reviewed the budget to see if another round of re-appropriations can be done for departments. Originally, the Board cut \$3.75 million. The actual sales tax numbers were not what were originally estimated. In early September, the Board gave back \$1.25 million as Phase 1 of re-appropriations. Ms. Hutchinson still needs the budget reduced by \$1 million due to the loss in interest earnings and casino revenue. Intergovernmental funds have been reduced as well. Ms. Hutchinson felt the Board could re-appropriate another \$1.1 million. Originally, the Board cut capital projects. Ms. Hutchinson said the Board could reinstate the Municipal Building project. The first floor will be empty mid-November. Probate is moving into the Commission Office's old space. She estimated the cost for that project would be around \$500-600,000. The Board could put \$500,000 towards this project and give the remaining funds back to the departments. The Board can also give it all back to the departments. Departments that did not cut 2.5% will not get anything back. Commissioner Wilt was not comfortable using the funds for a capital project that only benefited a couple departments. Commissioner Lohnes agreed. He pushed back hard on the \$26,000 flooring and paint request for a department. He agreed it needed done but not now. He wanted to return additional funds to the departments that reduced their budgets. Commissioner McGlothlin agreed. The Municipal Court project will be delayed.

Ms. Tuttle expressed concern about the records space in Municipal Court. She requested the entire storage room in Municipal Court. Commissioner Wilt asked for Mrs. Burr to look into it and make a recommendation. Ms. Hutchinson said that would need to a conversation with the other departments that have space in there. Mrs. Burr agreed.

Strategic Plan Updates:

Ms. Hutchinson reminded the Board to set up their individual phone call for the plan update. That session will be October 7th.

The Board reviewed the calendar.

Commissioner Lohnes moved to go into executive session to discuss imminent litigation. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to go out of executive session. Commissioner Wilt seconded. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

The Board recessed until 10.

Call to Order, Commission President Wilt

Resolution 2020-0587

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety, with the exception of Resolutions 2020-0588. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve Resolution 2020-0588. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Abstain

The motion carried.

Resolution 2020-0588
SHRC file

**Authorize Agreement Between the
Clark County Sheriff and the Clark County Educational Service Center and the Global Impact Stem
Academy**

Commissioner Lohnes moved, per the request of the Clark County Sheriff, to authorize a contract with:

Agreement Between: Clark County Sheriff and the Clark County Educational Service Center and the Global Impact Stem Academy
In the amount of: \$52,000.00 (income)
Purpose: Resource officer for the 2020-2021 school year.
Effective Dates: August 1, 2020 through July 31, 2021

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Abstain

Resolution 2020-0589
RECC file

**Authorize Contract with
Kofile Technologies, Inc.**

Commissioner Lohnes moved, per the request of the Clark County Recorder, to authorize a contract with:

Organization Name: Kofile Technologies, Inc.
Organization Address: 6300 Cedar Springs Road, Dallas, Texas 75235
In the amount of: \$534,443.49
Funding Source(s): CARES Act
Purpose: Microfilming Real Property Records.
Effective Date: September 23, 2020

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0590
PRSR file

**Acknowledge Annual Report from
Clark County Prosecutor**

Commissioner Lohnes moved to acknowledge the receipt of the Clark County Prosecutor's Annual Report, per Ohio Revised Code Section 309.16.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0591
SHRR file

Acknowledge Sheriff's Jail Expenditure Report

Commissioner Lohnes moved to acknowledge the receipt of the Sheriff's Jail Expenditure Report for August 2020.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0592
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Sheriff's Office, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2019-0818 §307.12(E) of the Ohio Revised Code:

2010 Dodge Charger
VIN# 2B3AA4CT8AH163962

2011 Ford Crown Victoria
VIN# 2FABP7BV1BX181836

Further the Board finds this property no longer needed for county use.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0593
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From			To		
Department	Expense Acct.	Amount	Department	Expense Acct.	Amount
Fund: F.F. Mueller Residential Center					
BODD	Pers & Fringes	\$23,000.00	BODD	Operating Exp	\$23,000.00
Reason: Transfer is necessary to cover supplies.					

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0594
FINS file

Approve Supplemental Appropriation(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Account:	Amount:
Common Pleas Special Project	Charge for Services	(\$6,939.00)
Common Pleas Special Project	Transfers	\$6,939.00
Computer Legal Research	Transfers	\$6,939.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0595
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
200018627	Comp. Research(Probate)	BIS Digital	7/20/2020	\$2,176.00

Reason: Additions were added to initial invoice for Court Room Sound System and there was not a purchase order in place.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0596
FINA file

Authorize Amended Certificate #5 and Appropriate Funds

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #5 and appropriate funds.

<u>Fund</u>	<u>Department</u>	<u>Account Name</u>	<u>Amount</u>
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UNFORFEITED LAND SALE FUND (0900)	NONE	OTHER EXPENSES	15,000.00
UNCLAIMED MONEY FUND (0910)	NONE	OTHER EXPENSES	150,000.00
PD APPLICATION FEE FUND (1298)	AUDITOR	OTHER EXPENSES	10,000.00
PD APPLICATION FEE FUND (1298)	MUN CT	TRANSFERS	5,000.00
PROSECUTOR DIVERSION PROG (1239)	PROS	OTHER EXPENSES	587.26
		Total	180,587.26

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Revised
Resolution 2020-0597
TRAV file**

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Engineer	D. Fenton, M. Power	PLSO Fall Seminar	Virtual	10/5/20	\$ 198.00
Sheriff	Staff	Various	Various	Cal Yr 2020	\$2,500.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0598
PERC file**

Authorize Life, Accidental Death & Dismemberment Coverage, Voluntary Life, and Voluntary Disability

Commissioner Lohnes moved upon the recommendation of the Assistant County Administrator, to authorize Life, Accidental Death & Dismemberment basic coverage with:

Organization Name:	American United Life Insurance Company (AUL) a OneAmerica Company
Organization Address:	One American Square, PO Box 368, Indianapolis, Indiana 46206-0368
In the amount of:	\$3.80 per month for \$20,000 of term insurance coverage
Purpose:	Term Life Insurance, Accidental Death & Dismemberment
Effective Date:	January 1, 2021 through December 31, 2021

Agent: Matthew Foley, Foley Benefits Group, LLC

Further move to authorize fully employee paid voluntary supplemental life insurance and voluntary disability insurance through OneAmerica Company. All voluntary supplemental life and disability rates are age based.

The County Administrator is authorized to execute all required documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0599

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes