

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Riley Newton, Springfield News Sun; Melissa Tuttle, Clerk of Courts; Virginia Martycz, Department of Job and Family Service; Sheriff Burchett; John Federer, County Auditor; Mike Swank, Buildings and Grounds Director; Emily Carter, Deputy Clerk, Jodi Lucas, Budget Analyst; Chuck Bauer, Utilities/Solid Waste District Director; Holly McHenry, Nichi Baker, Sara Davis & Rita Lookabaugh, Personnel Department; Sandi Click, Chief Dog Warden; Derek Hutchinson; Randy Bridge, City of New Carlisle; John Detrick, former Commissioner.

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner Lohnes asked about the following:

Resolution 2020-0604 accepted the investments reports from the Treasurer's Office. He asked to pull the resolution because he found inconsistencies. The Treasurer is looking into it. He wanted clarification from her before accepting the reports. He asked why the Meeder reports are included. Mrs. Burr said that is per Ms. Harris. She shares the information differently and felt it was important for the Board to see those monthly reports from them.

Commissioner McGlothin had no questions.

*Commissioner Updates:*

Commissioner Lohnes asked when the third floor will be locked down. Mr. Swank replied by the end of this week.

Commissioner Wilt asked for the fire exits to be labeled.

Ms. Hutchinson added a fire drill will be done since there are new tenants in the building.

*County Administrator Updates:*

Ms. Hutchinson said the elevator is installed in AB Graham. It is waiting final inspection. Everything else is on schedule. She is working with Mr. Cooper to host an open house in January 2021 for AB Graham. It will give the tenants a chance to get moved in. The 911 center is coming along and should be complete end of November. IS has two new hires starting next week. Two weeks after that the third new hire will start. For the first time they will be fully staffed.

She reminded the Commissioners to connect with Ms. Keister for the strategic planning session. The session is next week.

Re-appropriations back to the general fund will be on the agenda in the next week or so.

Ms. Hutchinson thanked everyone for the positive comments she received prior to the meeting. She was totally surprised about the nomination and the reception. Four years ago it was a huge decision to move to Clark

County and take on a role in administration. She couldn't have done it without Ms. Noble, Mrs. Burr and the other directors. It is a family here. To really enjoy everyone is a blessing. She is truly honored.

The Board recessed until 10.

Call to Order, Commission President Wilt

Resolution 2020-0600

Following the pledge, Commissioner Detrick congratulated Ms. Hutchinson on her nomination. He praised her for having a great team and being fiscally responsible.

Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety, with the exception of Resolution 2020-0604, which was pulled. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2020-0601**  
**JFSC file**

**Authorize Subgrant Amendment #1 with  
Rocking Horse Community Health Center**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize subgrant amendment #1 with:

<b>Organization Name:</b>	Rocking Horse Community Health Center – Healthy Start
<b>Organization Address:</b>	651 South Limestone Street, Springfield, Ohio 45503
<b>Amendment Amount:</b>	\$0
<b>New Contract Amount:</b>	\$178,333.98
<b>Funding Source(s):</b>	Medical Assistance Program 93.778
<b>Purpose of Amendment:</b>	To replace the original line item budget.
<b>Purpose of Contract:</b>	Provide on-site case management services for the Medicaid caseload in Clark County.
<b>Amendment Effective Date:</b>	July 1, 2020 through June 30, 2021

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0602**

**JUVG file****Accept Grant Agreement with  
Ohio Office of Criminal Justice Services (OCJS)**

Commissioner Lohnes moved, per the request of the Juvenile Court, to accept the following:

**Grantor:** Ohio Office of Criminal Justice Services (OCJS)  
**Amount Funding:** \$15,000.00  
**Purpose:** Funds are to assist the Juvenile Court with the increased salary cost of their nurse due to COVID-19.  
**Effective Dates:** September 30, 2020

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0603**  
**Replaces all previous resolutions**  
**POLR file**

**Appoint Records Custodians and Deputy Records Custodians for  
Commission Departments**

Commissioner Lohnes moved to appoint the following Records Custodians and Alternates for the following Commission Departments:

<b><u>Department</u></b>	<b><u>Records Custodian</u></b>	<b><u>Deputy Records Custodian</u></b>
Building & Grounds	Mike Swank	Mike Yinger
Commission	Megan Burr	Emily Carter
Community Development Department	Allan Neimayer	Ethan Harris
Dog Warden	Sandi Click	Donald Roberts
Emergency Management Agency	Michelle Clements-Pitstick	Ken Johnson
Department of Job & Family Services	Renee Southward	Virginia Martycz
Information Systems	Jason Graver	Kelli Henry
Personnel	Michelle Noble	Nichi Baker
		Holly McHenry
Utilities	Elissa Hensley	Chuck Bauer
Solid Waste District	Bonnie Martens	Chuck Bauer

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0604**  
**TRSR file**

**PULLED**

**Resolution 2020-0605**  
**SHRR file**

**Acknowledge Annual Report from  
Clark County Sheriff**

Commissioner Lohnes moved to acknowledge the receipt of the Clark County Sheriff's Annual Report, per Ohio Revised Code Section 311.16.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Revised**  
**Resolution 2020-0606**  
**COMO file**

**Acknowledge Legal Holidays for the Year 2021**

Commissioner Lohnes moved, to acknowledge legal holidays for the year 2021, under the authority of Section 325.19(D) O.R.C., all County Offices may observe holidays as follows:

Friday	January 1, 2021	New Year's Day
Monday	January 18	Martin Luther King Jr. Day
Monday	February 15	Presidents' Day
Monday	May 31	Memorial Day
Monday	July 5	Independence Day
Monday	September 6	Labor Day
Monday	October 11	Columbus Day
Thursday	November 11	Veterans' Day
Thursday	November 25	Thanksgiving Day
Friday	November 26	Day After Thanksgiving (Personal Day)
Thursday	December 23	Christmas Eve
Friday	December 24	Christmas Day
Thursday	December 30	New Year's Eve (Personal Day)
Friday	December 31	New Year's Day

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Revised**  
**Resolution 2020-0607**  
**INVP file**

**Authorize Purchase of Vehicle(s) for the  
Engineer's Office**

Commissioner Lohnes moved, per the request of the County Engineer, to authorize the purchase of a 2013 Freightliner Bucket Truck from Altec NUECO for a cost of \$87,000.00 to be paid from the MV&GT Fund. This purchase is necessary due to replacing an aging fleet vehicle.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0608  
COMP file**

**Approve Payment #11 to  
Kapp Construction, Inc.**

Commissioner Lohnes moved to approve the following payment #11:

**Payment to:** Kapp Construction, Inc.  
**Address:** P.O. Box 629 Springfield, Ohio 45501  
**Services:** Payment #11 General Contract  
**Project:** Administrative Building Improvements  
**Amount:** \$582,587.75  
**Funding Source:** Permanent Improvement Fund  
**Retainage Held By:** Park National Bank  
**Retainage:** \$0.00 (retainage withheld to date \$211,415.67)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0609  
COMP file**

**Approve Payment #4 to  
Brumbaugh Construction, Inc.**

Commissioner Lohnes moved to approve the following payment #4:

**Payment to:** Brumbaugh Construction, Inc  
**Address:** 3520 State Route 49, PO Box 309, Arcanum, Ohio 45304  
**Services:** Payment #4 General Contract  
**Project:** Clark County 911 Communication Center  
**Amount:** \$163,668.12  
**Funding Source:** Permanent Improvement Fund  
**Retainage Held By:** Park National Bank  
**Retainage:** \$11,920.88 (retainage withheld to date \$61,725.92)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0610**

**FINI file****Authorize Inter-fund Transfer(s)**

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

<b>Transfer From</b>	<b>Amount</b>	<b>Transfer To</b>	<b>Amount</b>
BD of DD – General Services 2080-220-850000		BD of DD – Capital Projects 200,000.004040-220-540000	\$200,000.00

Reason: As per budget.

PCSA 2020-315-850000		Child Support \$837,810.292010-325-540000	\$837,810.29
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Reason: Transfer is needed to cover ceiling excess in child support state funding.

PCSA 2020-315-850000		DJFS \$320,821.962000-300-540000	\$320,821.96
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Reason: Transfer is needed to cover Medicaid income maintenance from 7/1/2019 to 6/30/2020.

PCSA 2020-315-850000		DJFS \$73,695.372000-300-540000	\$73,695.37
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Reason: Transfer is needed to cover income maintenance ceiling excess.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0611**  
**FINT file**

**Approve Issuance of Warrants for Then and Now(s)**

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

<b>P.O. Number</b>	<b>Fund</b>	<b>Vendor</b>	<b>Date Purchase</b>	<b>Amount</b>
200018676	General (Comm Pleas)	Int'l Mailing	9/8/2020	\$332.00

Reason: Invoice dated before purchase order was issued.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0612**  
**TRAV file**

**Approve Travel/Expense Allowance**

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

<b>Dept.</b>	<b>Name</b>	<b>Purpose</b>	<b>Place</b>	<b>Date</b>	<b>Cost</b>
Comm Dev	D. Lackovich-Van Gorp	OCCD Fall Mtg.	Virtual	10/28-29/20	\$20.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Commissioner McGlothlin thanked Commissioner Detrick for everything he did and does for Clark County. It is a pleasure to be with him.

Resolution 2020-0613

Commissioner Lohnes moved to adjourn the meeting. Commissioner McGlothlin seconded the motion. All being in favor, the motion carried.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothlin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes