

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Jenny Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Riley Newton, Springfield News Sun; Virginia Martycz, Department of Job and Family Service; Mike Swank, Buildings and Grounds Director; Chuck Bauer, Utilities/Solid Waste District Director; Sandi Click, Chief Dog Warden; Jason Graver, Information Systems Director; Ethan Harris, Community & Economic Development Department; Michelle Clements-Pitstick, Emergency Management Agency Director; Marie Keister & Dana Pajk, Murphy Epson; Jennifer Tuttle and Mike Asebrook, Community & Economic Development Department.

Commissioner Wilt called the meeting to order and introductions were made.

Mr. Harris introduced his staff. Resolution 2020-0628 authorized the fee schedule for the Building Department and Zoning. The old schedule wasn't the easiest to interpret. The fees are still revenue neutral. He did not want to increase fees. Commissioner Wilt explained previously the fees were hodgepodge and not super transparent. It was hard to decipher. Commissioner McGlothin asked how it was compared to other counties. Ms. Tuttle said they are in line with other counties and the City of Springfield. The City was doing online permitting and plan review during COVID. Mr. Harris said that is one of his goals for their office. 70-80% of building departments in the state are online. That is a question he receives from developers frequently. Commissioner McGlothin asked if they accept credit cards. Mr. Harris replied it was in process.

Commissioner McGlothin hears nice reports about Ms. Tuttle from the western part of the county.

Commissioner Wilt thanked them for being proactive. Mr. Harris wants to be as user friendly as possible.

Agenda Review:

Commissioner McGlothin asked about the following:

Resolution 2020-0636 authorized a resolution for the Land Bank. Mr. Harris noted it will be discussed in executive session. Ms. Hutchinson explained it is design for the Upper Valley Mall.

Commissioner Lohnes asked about the following:

Resolution 2020-0620 authorized the change order for 911 call center access and video. It is the security system. It will be monitored onsite and IS will have a feed as well. It was not included in the original plan because staff wanted to start with AB Graham first. Since that project went well it is being expanded to all buildings.

Resolutions 2020-0624 and 0625 authorized the CARES Act grant programs. Each program has been allotted \$200,000, however, she hoped to increase it. There is another \$4.5 million being funneled down so there will be plenty to spend. She asked the Commissioners to speak with the state officials about extended the deadline to spend the money to next year. Commissioner Wilt thought the programs were great. It will help small businesses impacted by COVID losses. She asked the Springfield News Sun to help get the information out. Commissioner Wilt explained there is a similar program in place through the City of Springfield but it only helps those residents. These programs should be focused on county residents however she wanted to open it up to the City of Springfield residents if there isn't much interest or need in the county. Mr. Harris said Greene

County processed \$200,000 in the first month and a half of programming for economic development. He gave a shout out to Greene County for lending their paperwork and process. Discussion ensued.

Commissioner Updates:

Commissioner Wilt said Mr. Cooper has been working on the Northridge water session. Mr. Cooper said it will be held October 21 in the evening. Chris Moore from the City of Springfield will be joining. It is a podcast/Facebook live event. It will be posted on the Facebook page, county website, and a local post in the paper. Commissioner Wilt said it needs to get to the township trustees and Northridge Facebook page. Mr. Cooper will be the moderator and Mr. Bauer and Mr. Moore will answer questions. Commissioner Lohnes wanted to be part of it and ask questions. Commissioner Wilt didn't feel the commissioners should be on the panel. This is an educational session not a session for the Board to make decisions or have discussion. Mrs. Burr expressed concern about Sunshine Law requirements if the Commissioners are participating in this event. Further research would be needed.

Commissioner Lohnes was still waiting on clarification on the Treasurer's investment reports.

Commissioner Lohnes said Mad River Township voted to go with county 911. Green Township will have to go along now.

County Administrator Updates:

Ms. Hutchinson commended the Community Development Department. She tasked them to complete the CARES Act grant programs in a week and they met that goal. Commissioner McGlothlin asked how it would get out to the public. Mr. Cooper will take care of it. Mr. Harris has already been contacted by businesses. The Department of Job and Family Services will handle eligibility checks. The team spoke with the Auditor yesterday to get payments out quickly and that went very well. The Auditor is able and willing to get those out. Mr. Harris will have to hire a part time budget analyst to help process them. Commissioner McGlothlin asked if the cut off is November. Ms. Hutchinson confirmed.

Ms. Hutchinson attended the project update meeting for AB Graham. November 16th is move in day. Departments will start packing up now. The elevator is waiting on inspections. The 911 Center is coming along great.

Strategic Planning will be today.

November 13th Ms. Hutchinson will present at rotary. The topic is how the city and county have responded to the virus and how it affected revenues.

Commissioner Lohnes moved to go into executive session to discuss economic development. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to close executive session. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

The Board recessed until 10.

Call to Order, Commission President Wilt

Resolution 2020-0614

Following the pledge, Commissioner McGlothin moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner Wilt seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety after. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2020-0615
CDDC file

**Authorize Inter-governmental Agreement Between
City of Springfield and Board of Clark County Commissioners**

Commissioner Lohnes moved, per the request of Community and Economic Development Director, to authorize the following inter-governmental agreement:

Agreement between: City of Springfield and Board of Clark County Commissioners
Purpose: Back up inspection services
Effective Date: October 7, 2020

Further move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0616
COMC file

**Authorize Change Order #4 for
Clark County 911 Communication Center**

Commissioner Lohnes moved to authorize change order #4 with:

Organization Name: Brumbaugh Construction, Inc.
Organization Address: 3520 State Route 49, P.O. Box 309, Arcanum, Ohio 45304
Original Contract: \$1,642,500.00

Previous Changes: \$70,069.00
This Change: \$9.00
New Contract Total: \$1,712,578.00
Funding Source(s): Permanent Improvement
Reason for Change: Front canopy light and reduce photocells. Add maglock and raceways at door 130B. Remove under slab unknown concrete encasements and replace served existing underground conduit and wiring. Deduction for using GC contingency for unknown conditions.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0617
COMC file

**Authorize Change Order #5 for
Clark County 911 Communication Center**

Commissioner Lohnes moved to authorize change order #5 with:

Organization Name: Brumbaugh Construction, Inc.
Organization Address: 3520 State Route 49, P.O. Box 309, Arcanum, Ohio 45304
Original Contract: \$1,642,500.00
Previous Changes: \$70,078.00
This Change: \$0.00
New Contract Total: \$1,712,578.00
Funding Source(s): Permanent Improvement
Reason for Change: Install new CT cabinet and meter socket mounted on a pedestal framework next to utility transformer. Delete 290 lineal feet of trenching and 3-6" diameter PVC underground conduits.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0618
COMC file

**Authorize Change Order #22 for
Clark County Administration Building Improvements**

Commissioner Lohnes moved to authorize change order #22 with:

Organization Name: Kapp Construction Inc.
Organization Address: 329 Mount Vernon Avenue, Springfield, Ohio 45502
Original Contract: \$5,130,600.00

Previous Changes: \$233,165.47
This Change: \$1,000.00
New Contract Total: \$5,364,765.47
Funding Source(s): Permanent Improvement
Reason for Change: Existing second floor marble wall panels scheduled to be salvaged and reused in AB Graham Building cannot be removed without destroying panels. Change order to fabricate marble wall cap, base and panel from marble slabs provided by county.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0619
CPCC file

**Authorize Contract with
BI Incorporated**

Commissioner Lohnes moved, per the request of the Common Pleas Court, to authorize a contract with:

Organization Name: BI Incorporated
Organization Address: 6265 Gunbarrel Avenue, Suite B, Boulder, Colorado 80301
In the amount of: \$50,000.00 (not to exceed)
Funding Source(s): Home Arrest Monitoring
Purpose: Monitoring services and equipment used by the probation department for those individuals placed on electronic monitoring.
Effective Dates: October 7, 2020 through October 6, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0620
ISDC file

**Authorize Change Order #10 for
Security/Surveillance Camera System**

Commissioner Lohnes moved to authorize change order #10 with:

Organization Name: IMS Technology & Security
Organization Address: P.O. Box 8285, Carlisle, Ohio 45005
Original Contract: \$373,804.14
Previous Changes: \$295,735.88
This Change: \$82,442.23
New Contract Total: \$751,982.25

Funding Source(s): Permanent Improvement
Reason for Change: 911 Call Center access and video.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0621
JFSC file

**Authorize Contract Amendment #1 with
 Gable Elevator Inc.**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Gable Elevator Inc.
Organization Address: 121 East Ascott Lane, Cuyahoga Falls, Ohio 44223
Amendment Amount: \$0.00
New Contract Amount: \$258,440.00
Funding Source(s): Local Children Services Levy
Purpose: To attach Appendix VII Change Order which replaces the original GAL Microprocessor Control System with a Virginia Controls Microprocessor Control System.
Effective Date: October7, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0622
SHRC file

**Authorize Dispatching Contract(s) with
 Springfield Township**

Commissioner Lohnes moved, per the request of the County Sheriff, to authorize contract(s) for dispatching services with:

Township: Springfield
In the amount of: \$41,989.40
Effective Dates: January 1, 2020 through December 31, 2020

Further move to authorize the County Administrator to execute the contracts and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0623
SHRC file

**Authorize Agreement Between the
Clark County Sheriff and the Springfield-Clark Career Technology Center**

Commissioner Lohnes moved, per the request of the Clark County Sheriff, to authorize a contract with:

Agreement Between: Springfield-Clark Career Technology Center
In the amount of: \$52,000.00 (income)
Purpose: Resource officer for the 2020-2021 school year.
Effective Dates: August 1, 2020 through July 31, 2021

Further move to authorize the County Administrator to execute the agreement and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0624
CDDG file

Approve and Authorize an Implementation of a Coronavirus Relief Fund (CRF) Local Government Assistance Program: Housing & Emergency Assistance Grants for Individuals, Families & Households

Commissioner Lohnes moved, per the request of the Community and Economic Development Director, to approve the program and to authorize the implementation of the CRF Local Government Assistance Program for Housing & Emergency Assistance.

Purpose: To provide housing and emergency assistance grants to individuals, families and household affected by COVID-19 and related to loss of income, increased financial costs or other adverse circumstances.
Effective Dates: March 1, 2020 through December 30, 2020

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0625
CDDG file

Approve and Authorize an Implementation of a Coronavirus Relief Fund (CRF) Local Government Assistance Program: Clark County Small Businesses & Non-Profit CARES Grant Program

Commissioner Lohnes moved, per the request of the Community and Economic Development Director, to approve the program and to authorize the implementation of the Clark County Small Businesses & Non-Profit CARES Grant Program.

Purpose: To provide financial assistance to businesses and non-profits with a demonstrated need for assistance due to closures or business impacts as a result of COVID-19 and the subsequent hardships experienced.

Effective Dates: March 1, 2020 through December 30, 2020

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0626
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner Lohnes moved, per the request of the Emergency Management Agency Director, to accept the following:

Grant: Ohio Emergency Management Agency via Federal pass-thru EMC-2020-EP-00004
Grantor: Ohio Emergency Management Agency
Amount Funding: \$91,675.53
Purpose: To support the emergency management, preparedness, response, recovery and mitigation programs.
Effective Dates: October 1, 2019 through September 30, 2021

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0627
EMAG file

**Accept Grant Agreement with
Ohio Emergency Management Agency**

Commissioner Lohnes moved, per the request of the Emergency Management Director, to accept the following:

Grant: Water Search and Rescue Supplemental (2021-WSAR-R3)
Grantor: Ohio Emergency Management Agency
Amount Funding: \$6,000.00
Purpose: Equipment and training for the Region 3 Water and Rescue Team.
Effective Dates: July 1, 2020 through May 31, 2021

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0628
CDDF file

Adopt Community and Economic Development Department Inspection and Zoning Fee Schedules

Commissioner Lohnes moved, per the request of the Community and Economic Development Department, to adopt the following fee schedules:

Fee Schedule: Inspection and Zoning
Amount: See attached schedules
Purpose: Streamline permitting process
Effective Date: January 1, 2021

Further move that these schedules replace all prior fee schedules for Inspection and Zoning.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0629
INVP file

Authorize Purchase of Vehicle for the Sheriff's Office

Commissioner Lohnes moved, per the request of the Sheriff's Office, to authorize the purchase of a 2017 Dodge Charger from the Village of Newtown for a cost of \$16,000.00 to be paid for with the General Fund. This purchase is necessary due to replacing aging fleet vehicles.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0630
INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Lohnes moved, per the request of the Deputy Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2019-0818 §307.12(E) of the Ohio Revised Code:

2007 International 7400
VIN# 3HTWDAAR67N496749

Further the Board finds this property no longer needed for county use.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0631
EMAP file

**Approve Payment to
Clark County Sheriff's Office and City of Springfield**

Commissioner Lohnes moved, per request of the 9-1-1 Coordinator, to approve the following payment:

Payment to: Clark County Sheriff's Office
Address: 120 North Fountain Avenue, Springfield, Ohio
Services: Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07. (September 2020 payment received 9/30/20)
Funding Source(s): State Treasurer's 9-1-1 Government Assistance Fund
Amount: \$11,494.90

Payment to: City of Springfield
Address: 76 East High Street, Springfield, Ohio
Services: Distribution of funds received from the Wireless 9-1-1 Government Assistance Fund pursuant to the Clark County Final 9-1-1 Plan Wireless Amendment, and the Board of Clark County Commissioners Resolution 861-07 dated 10/9/07. (September 2020 payment received 9/30/20)
Funding Source(s): State Treasurer's 9-1-1 Government Assistance Fund
Amount: **\$17,242.35**

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0632
FINF file

Authorize Intra-Fund Transfer(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Intra-Fund Transfer(s):

From		Amount	To		Amount
Department	Expense Acct.		Department	Expense Acct.	
Fund: General					
MiscIns&Pens	Operating Exp	\$17,640.00	MiscIns&Pens	Transfers	\$17,640.00

Reason: Transfer is needed to cover shortfall.

Fund: General

Auditor Operating Exp \$2,800.00 Auditor Cap Asset Exp \$2,800.00

Reason: Transfer is necessary to cover renovation costs.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0633
FINI file

Authorize Inter-fund Transfer(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
General Fund		Dog & Kennel	
0001-710-850000	\$17,640.00	1213-010-540000	\$17,640.00

Reason: Transfer is needed to cover shortfalls.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0634
FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Lohnes moved, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number	Fund	Vendor	Date Purchase	Amount
200018662	Probate Future Facility	Fazio Color Shop	8/24/2020	\$621.00

Reason: Items were purchased prior to receipt of purchase order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0635
FINA file

Authorize Amended Certificate #6 and Appropriate Funds

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize Amended Certificate #6 and appropriate funds.

<u>Fund</u>	<u>Department</u>	<u>Account Name</u>	<u>Amount</u>
-------------	-------------------	---------------------	---------------

DOG & KENNEL FUND (1213)	COMMISSION	OTHER EXPENSES	17,640.00
GENERAL FUND (0001-250)	SHERIFF	OTHER EXPENSES	10,051.87
		Total	27,691.87

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0636
CDDG file**

**Authorize Grant to the
Clark County Land Reutilization Corporation**

Commissioner Lohnes moved to authorize a grant of the following:

Grantee: Clark County Land Reutilization Corporation
Grantor: The Board of Clark County Commissioners
Funding Amount: \$30,000.00
Purpose: Economic Development
Effective Date: October 7, 2020

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The Board held the Strategic Planning session.

Resolution 2020-0637

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes