

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Michelle Noble, Assistant County Administrator/HR Director; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Riley Newton, Springfield News Sun.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Commissioner Lohnes asked about the following:

Resolution 2020-0643 authorized a contract with Mansfield Oil. It is a fuel card option for the county vehicles. There have been issues with the current vendor due to a third party being involved. The cards are regularly shut off which creates issues for departments. Commissioner McGlothin supported it and felt it was more user friendly.

Resolution 2020-0655: Ms. Noble explained this authorizes the budget refunds to departments. This puts budgets back to a 2.5% reduction across the board. The last 2.5% reduction still needs figured out. An option is for it to be pulled from the rainy-day fund. Commissioner Lohnes noted the Investment Advisory Board meets tomorrow. He wanted to fulfill the department budgets. Commissioner Wilt said Ms. Lucas was running the numbers. Commissioner Lohnes shared the monthly investment reports with Mr. Federer (County Auditor). Ms. Harris, County Treasurer, did return his phone call about reviewing the reports but he decided to wait until the meeting tomorrow.

Commissioner McGlothin asked about the following:

Resolution 2020-0642 authorized the change order for the changes Mr. Federer requested. Mr. Federer is paying for those changes.

Commissioner Updates:

Commissioner Wilt said restoring money to employees that were furloughed is in motion. It should go out November 6th.

Commissioner Wilt asked Mr. Cooper about luminaries for 2020. She asked for those to be ready in one week.

Commissioner Lohnes asked Mr. Cooper to send out details for the Northridge water rates meeting and post it on the website. Discussion ensued.

The CARES act grant money rolled out this morning.

Commissioner McGlothin noted "Teachers of the Year" were honored at New Carlisle Rotary yesterday.

County Administrator Updates:

Ms. Noble mentioned the payback to employees. She thanked the Board for that.

Strategic Plan Updates:

The meeting with Kapp this week was cancelled. It will be next week. They are looking at restoring the gym next to the 911 center. She said the 911 center looks great. The building will be ready by the first of the year but they may not have the equipment in place.

The Strategic Plan results will be in soon.

Commissioner Wilt noted the public hearings October 28th.

The Board reviewed the calendar.

The Board recessed until 10.

Call to Order, Commission President Wilt

Resolution 2020-0638

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Resolution 2020-0639

UTLC file

**Authorize Contract with
Enterprise Roofing & Sheet Metal Co Inc**

Commissioner Lohnes moved, per the request of the Clark County Utilities Director, to authorize a contract with:

Organization Name:	Enterprise Roofing & Sheet Metal Co Inc
Organization Address:	PO Box 545, Dayton, Ohio 45409-0545
In the amount of:	\$50,000.00 (not to exceed)
Funding Source(s):	Water and Sewer General Fund
Purpose:	Roof Repair and Replacement
Effective Dates:	October 14, 2020 through October 14, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0640
JFSC file

**Authorize Contract with
Clark State Community College**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize a contract with:

Organization Name: Clark State Community College
Organization Address: 570 East Leffel Lane, P.O. Box 570, Springfield, Ohio 45501
In the amount of: \$166,859.40
Funding Source(s): TANF 93.558, WIOA Youth Activities 17.259, FAET 10.561, and Title XX 93.667
Purpose: To facilitate Department's pre-employment workshops and monitor Department's computer lab.
Effective Dates: October 18, 2020 through September 30, 2021

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0641
JFSC file

**Authorize Contract Amendment #1 with
Goodwill Easter Seals Miami Valley**

Commissioner Lohnes moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #1 with:

Organization Name: Goodwill Easter Seals Miami Valley
Organization Address: 660 South Main Street, Dayton, Ohio 45402
Amendment Amount: \$0
New Contract Amount: \$412,669.69
Funding Source(s): TANF 93.558 and WIOA Youth Activities 17.259
Purpose of Amendment: To update line item budget to reflect a separation of WIOA direct and indirect costs for the subsidized work costs.
Purpose of Contract: Provide services regarding WIOA Elements: Financial Literacy, Work Experience, Leadership, and Entrepreneurial Skills.
Amendment Effective Date: October 14, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0642
COMC file

**Authorize Change Order #23 for
Clark County Administration Building Improvements**

Commissioner Lohnes moved to authorize change order #23 with:

Organization Name:	Kapp Construction Inc.
Organization Address:	329 Mount Vernon Avenue, Springfield, Ohio 45502
Original Contract:	\$5,130,600.00
Previous Changes:	\$234,165.47
This Change:	\$6,838.00
New Contract Total:	\$5,371,603.47
Funding Source(s):	Permanent Improvement
Reason for Change:	Provide additional base cabinets in Auditor's Office and two lateral files to fit wall opening.

Further move to authorize the County Administrator to execute the change order.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0643
COMC file

**Authorize Contract with
Mansfield Oil Company of Gainesville, Inc.**

Commissioner Lohnes moved to authorize a contract with:

Organization Name:	Mansfield Oil Company of Gainesville, Inc.
Organization Address:	1025 Airport Parkway SW, Gainesville, Georgia 30501
Purpose:	At the Pump Gasoline Fleet Fuel
Effective Dates:	October 14, 2020 through October 13, 2022

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0644
ZBTH file

**Set Date and Time for Public Hearing for
Rezoning Case Z-2020-07 filed by James Smith and Cynthia Gracy, Agent/Trustee in Bethel Township**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, October 28, 2020 in the Commissioner Chambers, Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing for 2.04

acres located at 205-209 South Tecumseh Road, Springfield, Ohio from current R-1 (Rural Residence District) to PD-R (Planned District-Residential District) to allow two existing dwellings on the same parcel.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0645
ZBTH file

**Set Date and Time for Public Hearing for
Rezoning Case Z-2020-08 filed by Robert McCann in Bethel Township**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, October 28, 2020 in the Commissioner Chambers, Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing for 0.183 acres located south of 2167 Lake Road, Medway, Ohio (PID# 010-05-00025-132-036) from current R-1 (Rural Residence District) to R-CL (Residential-Crystal Lakes) to be attached to 2167 Lake Road, Medway, Ohio.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0646
ZBTH file

**Set Date and Time for Public Hearing for
Rezoning Case Z-2020-09 filed by Suburban Investment Company in Bethel Township**

Commissioner Lohnes moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, October 28, 2020 in the Commissioner Chambers, Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing for 1.6± acres located at 12250 Lower Valley Pike, Medway, Ohio from current A-1 (Agricultural District) to B-1 (Neighborhood Business District) for retail sale of guns, ammunition and related items, and office for the manufacture home park.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0647
TRAV file

Approve Travel/Expense Allowance

Commissioner Lohnes moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
Recorder	N. Pence	ORA Winter Conf.	Columbus, OH	11/15-20/20	\$450.00

Further move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0648
COMP file**

**Approve Payment #5 to
Brumbaugh Construction, Inc.**

Commissioner Lohnes moved to approve the following payment #5:

Payment to: Brumbaugh Construction, Inc
Address: 3520 State Route 49, PO Box 309, Arcanum, Ohio 45304
Services: Payment #5 General Contract
Project: Clark County 911 Communication Center
Amount: \$342,962.92
Funding Source: Permanent Improvement Fund
Retainage Held By: Park National Bank
Retainage: \$3,974.08 (retainage withheld to date \$65,700.00)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0649
COMP file**

**Approve Payment #12 to
Kapp Construction, Inc.**

Commissioner Lohnes moved to approve the following payment #12:

Payment to: Kapp Construction, Inc.
Address: P.O. Box 629 Springfield, Ohio 45501
Services: Payment #12 General Contract
Project: Administrative Building Improvements
Amount: \$371,922.42
Funding Source: Permanent Improvement Fund
Retainage Held By: Park National Bank
Retainage: \$0.00 (retainage withheld to date \$211,415.67)

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0650
PERB file****Contribution Policy for County Officers –
Terms Beginning in 2021 Medical/Drug, Dental and Vision Insurance**

Commissioner Lohnes moved to adopt the following:

Clark County Officials, who are County Officers as defined by Ohio Revised Code, will be eligible to participate in any of the health insurance benefits offered under the Clark County Plan. The monthly premium costs for each plan will be shared between the County Officer and the County or applicable political subdivision based on the following:

Medical and Pharmacy Insurance: County Officers beginning new terms in 2021 will pay 14% of any fully insured monthly premium rate billed to the county (or premium equivalent rate in the event the plan is self-funded), for any PPO plan option selected or 10% of any premium rate billed to the county (or premium equivalent rate) for any High Deductible Health Plan (HDHP). For Officers selecting the HDHP, the County will contribute the equivalent of \$60 (single), \$120 (e+1), \$175 (family) per month to a Health Savings Account (HSA). Please refer to the Resolution for established HSA guidelines. Officers are responsible to ensure the officer does not exceed the Internal Revenue Service (IRS) established annual contribution limits. Maximum contribution limits are reduced by the amount of the employer contribution to the account each year. Officers are responsible for any IRS imposed excise tax on contributions above the annual limit.

If the officer participates in the County Wellness Option and completes the requirements of the option, the officer's premium will be reduced monthly by the following amounts regardless of the selected plan: \$50.00 for a single plan, \$75.00 for an employee plus one plan, and \$100.00 for a family plan. If multiple medical insurance plans are available, the official may select any available plan at the start of his or her term, and change to a different plan if desired during the designated annual open enrollment period. Participants in the wellness program are required to verify proper credit on their paycheck within the first month after application of the discount. Failure to verify credit shall result in loss of discount for the previous pay periods where the credit was not applied.

Dental Insurance: County Officers beginning new terms in 2021 may elect to participate in the Dental Insurance Plan. The County, or applicable political subdivision, will contribute 60% of the monthly single rate and the official will pay the difference for the plan selected. If more than one dental plan is available, the county will contribute 60% of the lowest single rate and the official may "buy-up" to the more expensive plan at his or her own expense.

Vision Insurance: When a supplemental vision insurance plan is available for any employee or County Officer to enroll on a voluntary and optional basis, the cost of the plan is paid entirely by the official with no contribution by the county or applicable political subdivision.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0651
PERB file**

Approve Medical and Pharmacy Insurance Plan Rates and Wellness Incentives for Employees for Calendar Year 2021

Commissioner Lohnes moved to approve the following self-insured rates for medical and pharmacy insurance coverage for employees for calendar year 2021.

Monthly premium contribution for employees without a wellness credit is approximately 14% of the total premium equivalent rate for a PPO plan and approximately 10% of the total premium equivalent rate for a High Deductible Health Plan (HDHP):

	PPO	HDHP
Single	\$113.42	\$79.28
Employee + One	\$226.12	\$158.12
Family	\$333.60	\$233.04

For employees selecting the HDHP, the County will contribute the equivalent of \$60 (single), \$120 (employee+1), \$175 (family) per month to a Health Savings Account (HSA). Please refer to a separate resolution for established HSA guidelines. Employees are responsible to ensure the employee does not exceed the Internal Revenue Service (IRS) established annual contribution limits. Maximum contribution limits are reduced by the amount of the employer contribution to the account each year. Employees are responsible for any IRS imposed excise tax on contributions above the annual limit.

Wellness Credit: Participation by employees in 2021 wellness incentives, previously approved by the Board, provides a monthly premium credit toward the 2021 contribution rates for wellness participants. Single credit = \$50.00, Employee + one credit = \$75.00, Family = \$100.00. Participants in the wellness program are required to verify proper credit on their paycheck within the first month after application of the discount. Failure to verify credit by the employee shall result in loss of discount for the previous pay periods where the credit was not applied.

County Officers' rates are based upon the date they took office and is established by separate resolution.

Further, move to approve that the employee portion of medical premiums be paid two times per month, (twenty four times per year).

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

**Resolution 2020-0652
PERC file**

**Approve Superior Fully Insured Dental Plans
Employees and Elected Officials for Calendar Year 2021**

Commissioner Lohnes moved to approve the following for County employees and elected officials:

Offer two fully insured Superior Dental Care plan options for calendar year 2021. The employer will contribute \$18.22 per month; regardless of the plan chosen. The employee will contribute as follows per month:

Low Plan	\$8.46	Single Coverage
	\$47.23	Family Coverage

High Plan \$17.86 Single Coverage
 \$64.14 Family Coverage

County Officers' rates are based upon the date they took office. Officers' rates are established each year by resolution.

Further move to approve that the employee portion of dental be paid two times per month, (twenty four times per year).

The County Administrator is authorized to execute all required documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0653
PERC file

Authorize Voluntary Vision Insurance

Commissioner Lohnes moved, upon the recommendation of the Assistant County Administrator, to authorize voluntary vision insurance coverage with:

Organization Name: VSP, 3333 Quality Drive, Rancho Cordova, CA 95670
In the amount of: \$7.40 per month single; \$18.84 per month family, premiums deducted bi-monthly
Purpose: Signature Plan voluntary vision insurance benefits
Effective Date: January 1, 2021 – December 31, 2021
Agent: Matthew Foley, Foley Benefits Group, LLC

The County Administrator is authorized to execute all required documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0654

Authorize Contract with
American United Life Insurance Company (AUL)
Employee Assistance Program ComPsych

Commissioner Lohnes moved, upon the recommendation of the Assistant County Administrator, to authorize a contract with:

Organization Name: American United Life Insurance Company (AUL)
Organization Address: One American Square, PO Box 6123, Indianapolis, IN 43206-6123
In the amount of: \$0.50 per employee per month
Funding Source(s): Various

Purpose: Expanded ComPsych program for confidential assistance for counseling 6 sessions per issue per year, financial information, legal support, work-life solutions, GuidanceResources online, online will preparation

Effective Dates: January 1, 2021

Further move to authorize the County Administrator to execute all contract related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0655
FINS file

Approve Supplemental Appropriation(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund:	Account:	Amount:
General Fund (Commission)	Operating Expense	\$ 4,000.00
General Fund (PIO)	Operating Expense	\$ 1,000.00
General Fund (B&G)	Operating Expense	\$ 120,000.00
General Fund (Auditor)	Personnel & Fringes	\$ 23,171.00
General Fund (DP)	Personnel & Fringes	\$ 4,304.00
General Fund (DP)	Operating Expense	\$ 2,506.00
General Fund (Treasurer)	Operating Expense	\$ 16,170.00
General Fund (Prosecutor)	Personnel & Fringes	\$ 44,220.00
General Fund (Public Defender)	Personnel & Fringes	\$ 15,000.00
General Fund (Public Defender)	Operating Expenses	\$ 7,285.00
General Fund (Domestic Relation Ct)	Personnel & Fringes	\$ 4,950.00
General Fund (Probate Court)	Operating Expenses	\$ 6,810.00
General Fund (Juvenile Court)	Operating Expenses	\$ 15,340.00
General Fund (Municipal Court)	Personnel & Fringes	\$ 5,550.00
General Fund (Municipal Court)	Operating Expenses	\$ 7,787.00
General Fund (Clerk of Courts)	Operating Expenses	\$ 19,433.00
General Fund (Sheriff)	Personnel & Fringes	\$ 112,392.00
General Fund (Sheriff)	Operating Expense	\$ 13,949.00
General Fund (Coroner)	Personnel & Fringes	\$ 6,072.00
General Fund (Coroner)	Operating Expenses	\$ 29,414.00
General Fund (Veterans)	Operating Expenses	\$ 9,072.00
General Fund (Engineer)	Personnel & Fringes	\$ 6,200.00
General Fund (Misc./Insurance/Pension)	Operating Expenses	\$ 647,889.00

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0656
FINI file

Authorize Inter-fund Transfer(s)

Commissioner Lohnes moved, upon the recommendation of the County Administrator, to authorize the following Inter-Fund Transfer(s):

Transfer From	Amount	Transfer To	Amount
Covid-19 Relief Aid 1202-010-850000	\$30,369.50	Misc., Insurance & Pension 00001-710-540000	\$30,369.50
Covid-19 Relief Aid 1202-010-850000	\$2,106.78	MVGT 1215-400-540000	\$ 2,106.78
Covid-19 Relief Aid 1202-010-850000	\$10,262.70	DJFS 2000-300-540000	\$10,262.70
Covid-19 Relief Aid 1202-010-850000	\$3,206.94	PCSA 2020-315-542000	\$3,206.94
Covid-19 Relief Aid 1202-010-850000	\$17,850.00	Permanent Improvement 004010-010-542000	\$17,850.00
Covid-19 Relief Aid 1202-810-850000	\$26,748.26	911 Dispatch 265700-250-540001	\$26,748.26

Reason: CARES Act transfers.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

Resolution 2020-0657

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: _____
Melanie F. Wilt, President

By: _____
Lowell R. McGlothlin

I certify that the record is true and accurate:

Commission Clerk

By: _____
Richard L. Lohnes