

The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) at the Commission Office, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie Flax Wilt; Commissioner Lowell McGlothin; Commissioner Richard L. Lohnes; Jennifer Hutchinson, County Administrator; Megan Burr, Commission Clerk; Michael Cooper, Public Information Officer; Beau Thompson, Assistant County Prosecutor; Riley Newton, Springfield News Sun; Ethan Harris, Community & Economic Development Department

Commissioner Wilt called the meeting to order and introductions were made.

*Agenda Review:*

Commissioner McGlothin had no questions.

Commissioner Lohnes had no questions.

Commissioner Wilt had no questions.

*Commissioner Updates:*

Commissioner Wilt explained the members have been selected for the CCLEAT (Clark County Law Enforcement Advisory Team). They will meet next Wednesday from 3:30-5:30. The Leadership Summit will be in November. She encouraged the Commissioners to attend. Commissioner McGlothin said he would attend.

Commissioner McGlothin spoke about rotary.

Commissioner Lohnes gave an update on the Investment Advisory Board meeting last week. Commissioner Lohnes reminded the Commissioners he questioned the monthly investment reports. There was an error in the software system. He asked for a written response from them regarding this since it was a \$3.6 million difference. He also asked for projections from Meeder for the rest of 2020 to help with budget planning.

Commissioner McGlothin thanked Commissioner Lohnes for looking into it.

*County Administrator Updates:*

Ms. Hutchinson will be sending the fall budget memo out soon. She reminded the Board there will 27 pays. It has been planned for. It will cost an extra \$1 million. Everyone needs to plan for that in their budgets. Health insurance was approved last week. She asked if the Board supported a 2.5-3% increase for non-personnel operating expenses. Commissioner Wilt suggested putting the remaining 2.5% budget reduction from this year into next year and adding another 0.5%. They would get a total of 3%. Ms. Hutchinson said the timing to give back the money for this year and to spend it this year is tight. More than likely departments will not spend it before the end of year cut off. Commissioner Wilt asked what the increase was last year. Ms. Hutchinson replied 2%. It was 2% for personnel as well. Commissioner Wilt supported 3% for non-personnel. Commissioner McGlothin felt Ms. Hutchinson is the expert and supposed to lead the Board on the budget. He supported her on what she thinks is best for the county. He thanked her for all she does. Commissioner Wilt asked if 3% made her nervous. Ms. Hutchinson replied no. Commissioner Lohnes was in favor of giving the money back this year but understood the time constraints. He stressed explaining the budget situation to elected officials. He accepted 3% for next year. Ms. Hutchinson reminded the Board many departments were made whole with CARES Act money and the reimbursement from the Commissioners. Commissioner Lohnes

wanted elected officials to know about the casino revenue loss and the loss in investment revenue. He did not support purchasing more real estate in the future. The transition fund is sitting there separate from the rainy day fund. The County did a great job managing that. He requested Ms. Hutchinson to share the good news as well. Commissioner McGlothlin asked for a breakdown in sales tax on how much comes from internet sales. Commissioner Wilt thought CCAO might be able to provide that information. She agreed it would be good information to have. Commissioner Lohnes supported 3%.

Commissioner McGlothlin asked if Commissioner Lohnes meant any real property. He felt there might be some property that would be a wise investment. Commissioner Lohnes said he would have to be convinced to purchase.

AB Graham will have a walk through in two weeks and staff will gather punch list items. Painting and flooring is mostly done.

CARES Act funding. See attached spreadsheet. Of the \$7.5 million received the county has spent \$2.7 million. Ms. Hutchinson thought about reimbursing deputies' salaries. CARES act funds can be used for expenses March-December. The money has to be encumbered by the end of the year. The Board spoke about internet on the east and west sides of the county that currently have limited availability. She is working with the providers to get a program in place. The Recorder sent another request for document imaging phase 2. The cost is \$700,000. Staff would like to replace all laptops and docking stations to make working from home easier. Utilities has a billing software project. After those projects there is still \$360,000 left.

Ms. Harris updated the Board on the grant program for small business. He has eight full applications. They spent \$120,000 in one week. He didn't see an issue spending the money. He recommended funding it further. He received 13 good applications for the housing grant. They have spent \$20,000 in the first week. He received 43 applications total but 30 of the 43 are still waiting on additional info. The office has been 24/7 with these two programs. The building department has been looking into electronic payment and plan review and that cost is about \$15,000.

Mr. Harris said they are struggling to reach out to county residents. It's been city residents applying for the grants. He will work with Mr. Cooper to reach out to township trustees, City of New Carlisle and the villages. Mr. Cooper said they may do a podcast next week about this program. Commissioner Wilt supported putting more money into the small business program.

Ms. Hutchinson heard from the Health District, hospital and food bank requesting funds. She asked the Health District and hospital for numbers but nothing has been received yet. She was looking into the food bank because all their needs are met through a federal program. The food bank has expressed concern for next year. Discussion ensued.

Commissioner Lohnes did not support the full amount for the recorder. He saw greater need with homeless shelters and assistance programs. He wanted to push more money to those causes. Commissioner Wilt asked for \$250,000 in the Recorder's second phase imaging. She supported the laptops and docking stations. Commissioner Wilt supported food assistance. Ms. Hutchinson said the shelter was looking for housing for the homeless. They are looking at converting the old city armory to a homeless shelter. They asked the county to partner. They asked for \$250,000. Commissioner Lohnes asked about partnering with United Way. He also asked what money could go to the hospital. Ms. Hutchinson said it was requested for PPE. Commissioner Wilt explained they had to separate personnel from everyday tasks such as surgeries for COVID only. Mr. Harris was asked to look at the armory for the homeless shelter. There is a strong need for families and children. Mr. Cooper said they hoped to have it open by the first of the year.

The Board reviewed the calendar.

The Board recessed until 10.

Call to Order, Commission President Wilt

Resolution 2020-0658

Following the pledge, Commissioner Lohnes moved to approve the minutes of the last meeting and dispense with reading of same. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner Lohnes, Yes; Commissioner McGlothlin, Yes; Commissioner Wilt, Yes

The motion carried.

Commissioner Lohnes moved to approve the agenda in its entirety. Commissioner McGlothlin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

The motion carried.

**Resolution 2020-0659**  
**COMC file**

#### **Authorize Employment of Outside Legal Counsel**

Commissioner Lohnes moved, to authorize the hiring of Isaac Wiles Burkholder & Teetor, LLC to provide legal counsel for the Board of County Commissioners of Clark County, Ohio. Be it further moved that the employment of outside counsel is pursuant to Ohio Revised Code Section 305.14(B) and shall also comply with Section 309.09(C) with the total compensation paid, in any year, not to exceed the total annual compensation of the county prosecutor. The hourly rate for partners shall be \$180 and for associates \$160.

Further move to authorize the County Administrator to execute the contract and related documents.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0660**  
**ENG file**

#### **Authorize Contract Amendment #1 with Burgess & Niple**

Commissioner Lohnes moved, per the request of the Chief Deputy Engineer, to authorize contract amendment #1 with:

<b>Organization Name:</b>	Burgess & Niple
<b>Organization Address:</b>	5085 Reed Road, Columbus, Ohio 43220
<b>Amendment Amount:</b>	\$8,017.70
<b>New Contract Amount:</b>	\$241,461
<b>Funding Source(s):</b>	Federal Funds (100%)

**Purpose of Amendment:** Modification to capture additional public engagement efforts and additional subsurface utility test holes.

**Purpose of Contract:** Design services for CLA CR 351-7.92 Selma Pike / East Possum Road Roundabout

**Amendment Effective Date:** October 21, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0661**  
**BRDC file**

**Re-Appoint Member(s) to the  
Clark County Convention Facilities Authority (CFA)**

Commissioner Lohnes moved to re-appoint the following member(s) to the Clark County Convention Facilities Authority (CFA):

<b>Name:</b>	<b>Political Affiliation:</b>	<b>New Expiration Date:</b>
Dan Young	Republican	November 1, 2024

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0662**  
**INVS file**

**Authorize Disposal of Obsolete Equipment**

Commissioner Lohnes moved, per the request of the Deputy Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with §307.12(E) of the Ohio Revised Code:

1995 International 4700 (R40) VIN: 1HTSCAAN0SH64055 Mileage: 167,638  
2002 Intrenational 4900 (R02) VIN: 1HTSDADR92H408273 Mileage: 69,899

Further, the Board funds this property no longer needed for county use.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0663**  
**ZAMD file**

**Set Date and Time for Public Hearing for  
Proposed Zoning Text Amendment ZA-2019-02**

Commissioner Lohnes moved to set 10:00 a.m., Wednesday, November 4, 2020 in the Commissioners' Chambers, Room 151, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing for the Proposed Zoning Text Amendment ZA-2019-02, initiated by the Rural Zoning Commission, to amend the Clark County Zoning Regulations.

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

**Resolution 2020-0664  
UTLO file**

**Authorize Placement on Tax Duplicate for  
Uncollected Water and Sewer Use Charges**

Commissioner Lohnes moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2020 real property tax list and duplicate against the following property:

Property Owner: Robert C Miller  
Address: 6638 Pine Ridge Ave, Enon, OH 45323  
1801000006401007  
Mad River Twp  
Amount: \$140.17 water is off  
Comments: Water & Sewer, Uncollected charges, Place on Tax Duplicate

Property Owner: Mike F Morgan  
Address: 2816 S York St, Springfield, OH 45505  
3000700026100086  
Springfield Twp  
Amount: \$844.79  
Comments: Sewer Only, Uncollected charges, Place on Tax Duplicate

Property Owner: Kayla M Fleenor  
Address: 4005 New York Dr, Enon, OH 45323  
1801000006210014  
Mad River Twp  
Amount: \$542.81 water is off  
Comments: Water & Sewer, Uncollected charges, Place on Tax Duplicate

Commissioner McGlothlin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothlin, Yes; Commissioner Lohnes, Yes; Commissioner Wilt, Yes

Resolution 2020-0665

Commissioner Wilt adjourned the meeting.

BOARD OF CLARK COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Melanie F. Wilt, President

By: \_\_\_\_\_  
Lowell R. McGlothin

I certify that the record is true and accurate:

\_\_\_\_\_  
Commission Clerk

By: \_\_\_\_\_  
Richard L. Lohnes