

## Outcome Measures Survey Administration Guidance

Because your program uses funding from the Ohio Attorney General's Office to provide direct services to victims of crime, it is important to our office that we receive feedback from the victims you serve regarding your program's impact. The survey is intended to be completely anonymous- we are in no way seeking personally identifying information to be disclosed.

The following guidelines are recommended to ensure that surveys are given as uniformly as possible across programs, regions, services, etc. We understand that circumstances and trauma-informed care may dictate that some surveys be administered in alternative methods. It is up to the discretion of the administering agency to determine when those circumstances arise and how the survey will be given.

It is a requirement of grant funding that your program should make a good faith effort to administer the outcome measures survey to all victims served through VOCA and/or SVAA funding. However, a victim should never be pressured or forced to complete this survey.

### Guidelines:

- Give the survey to the victim at the completion of services.
  - This does not mean that no services can be provided following the survey, but rather that the questions are intended to be answered once a victim has received a majority of the major VOCA/SVAA-related services that your program will provide to that individual.
- Allow the victim to have control over the extent to which they choose to complete the survey.
- Provide online access to the survey in all cases, unless the victim is unable to access the survey online or requests a paper copy.
- If a person requires assistance with the survey, reasonable effort should be made to have someone other than the advocate they worked with assist them if possible.
- This survey should always be completed by the victim, not a staff member, unless the victim is unable to do so.
- Paper survey responses should still be reported in Jungle Lasers quarterly.
- Translations of the survey are in progress. Once they have been completed, programs will be notified and translations will be available both in print and online. In the meantime, you are welcome to translate or have the survey translated for them in the same manner you were already providing LEP services.

Link to the survey: <https://www.research.net/r/AGOSurveyFY2020>



QR Code: